

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Resolution No.: 18321

Sponsor(s): Scott Burnett

Date: November 25, 2013

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing transfer of funds within Assessment's 045 Assessment Fund to accommodate 2013 budget needs.</u></p>																										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="332 571 1209 1129"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$130,352</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$130,352</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>See Fiscal Note</td> </tr> <tr> <td>FROM:</td> <td>FROM:</td> </tr> <tr> <td>Regular Salaries 045-1902-55010</td> <td>\$12,432</td> </tr> <tr> <td>Postage 045-1902-56110</td> <td>\$42,920</td> </tr> <tr> <td>Software Purchase 045-4500-56661</td> <td>\$75,000</td> </tr> <tr> <td>TO:</td> <td>TO:</td> </tr> <tr> <td>Part Time Salaries 045-1902-55025</td> <td>\$12,432</td> </tr> <tr> <td>Over Time Salaries 045-1902-55030</td> <td>\$42,920</td> </tr> <tr> <td>Professional Service 045-4500-56080</td> <td>\$75,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$130,352	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$130,352	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number; FROM / TO	See Fiscal Note	FROM:	FROM:	Regular Salaries 045-1902-55010	\$12,432	Postage 045-1902-56110	\$42,920	Software Purchase 045-4500-56661	\$75,000	TO:	TO:	Part Time Salaries 045-1902-55025	\$12,432	Over Time Salaries 045-1902-55030	\$42,920	Professional Service 045-4500-56080	\$75,000
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PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): V. Edwin Stoll, Deputy Chief Administrative Officer, 881-3187</p>																										
REQUEST SUMMARY	<p>The above transfers move funds from excess postage to cover over time expenses related to additional work performed in connection with the 2013 reassessment; and from full time salary savings to cover part time salaries. Additionally, \$75,000 is transferred to other professional services to fund required distributions to taxing districts.</p>																										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																										

ATTACHMENTS		
REVIEW	Department Director: <i>[Signature]</i>	Date: 11-21-13
	Finance (Budget Approval): If applicable <i>Alaborans Ball</i>	Date: 11-21-13
	Division Manager:	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____

Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

