

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a twenty-four month term and supply contract with one twelve-month option to extend for the furnishing of Lenel Systems hardware and software maintenance and for the purchase, installation, and programming of new security equipment and software for the County's security systems for use by the Information Technology Department to TED Systems of Shawnee, KS, under the terms and conditions of Invitation to Bid No. 52-12.

**RESOLUTION #17882**, April 23, 2012

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited written bids on Invitation to Bid No. 52-12 for the furnishing of Lenel Systems hardware and software maintenance and for the purchase, installation, and programming of new security equipment and software for the County's security systems for use by the Information Technology Department; and,

WHEREAS, a total of thirty-one notifications were distributed, and one response was received as follows:

<b><u>Bid Item</u></b>	<b><u>TED Systems Shawnee, KS</u></b>
Annual Lenel Software Maintenance	\$ 7,009.00
Annual Lenel Hardware Maintenance	\$25,589.00
Hourly Rate	\$ 105.00
Overtime Rate	\$ 157.00
New Equipment	25% plus cost

and,

WHEREAS, following evaluation of the bids the Director of Finance and Purchasing recommends that the contract be awarded to TED Systems of Shawnee, KS, for the reason that it has submitted the lowest and best bid; and,

WHEREAS, this award is made on an as needed basis and does not obligate the County to pay any specific amount, with the availability of funds for specific purchases being subject to annual appropriation; now therefore,

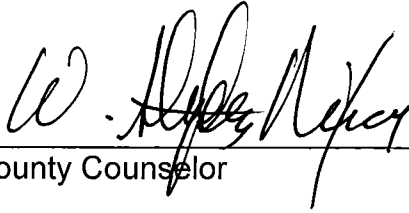
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

\_\_\_\_\_  
Senior Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17882 of April 23, 2012, was duly passed on April 30, 2012 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 9

Nays 0

Abstaining 0

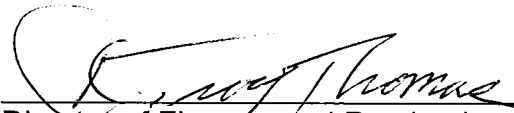
Absent 0

4/30/12  
Date

  
\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

April 18, 2012  
Date

  
\_\_\_\_\_  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~No.: 17882

Sponsor(s): Scott Burnett

Date: April 23, 2012

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-Four Month Term and Supply Contract with One Twelve Month Extension Option for the furnishing of Lenel Systems Annual Software and Hardware Maintenance and for the "as needed" purchase, installation and programming of new Security Equipment and Software for the County's Security Systems in County Buildings to TED Systems of Shawnee, Kansas under the Terms and Conditions of Invitation to Bid No. 52-12.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:80%;">Amount authorized by this legislation this fiscal year:</td> <td style="width:20%; text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td> <p>FROM ACCT</p>   <p>TO ACCT</p> </td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Information Technology Estimated Use: \$82,598.00</p> <p>The Request for Legislative Action only approves the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of the contract.</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	<p>FROM ACCT</p> <p>TO ACCT</p>
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Amount previously authorized this fiscal year:	\$										
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number; FROM / TO	<p>FROM ACCT</p> <p>TO ACCT</p>										
PRIOR LEGISLATION	<p>Prior ordinances and (date):          Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>										
REQUEST SUMMARY	<p>The Information Technology Department requires a Term and Supply Contract to provide for Maintenance of the Lenel Systems Software and Hardware and for "as needed" purchases, installation and programming of new Security Equipment and Software for the County's Security Systems in County buildings. The Purchasing Department issued Invitation to Bid No. 52-12 to meet these requirements.</p> <p>A total of Thirty One Notifications were distributed and one response was received from TED Systems of Shawnee, Kansas:</p> <table style="width:100%;"> <tr> <td>Annual Lenel Software Maintenance</td> <td style="text-align: right;">\$ 7,009.00</td> </tr> <tr> <td>Annual Lenel Hardware Maintenance</td> <td style="text-align: right;">\$ 25,589.00</td> </tr> <tr> <td>Hourly Rate</td> <td style="text-align: right;">\$ 105.00</td> </tr> <tr> <td>Overtime Rate</td> <td style="text-align: right;">\$ 157.00</td> </tr> </table> <p>New Equipment is on a 25% plus Cost basis</p>	Annual Lenel Software Maintenance	\$ 7,009.00	Annual Lenel Hardware Maintenance	\$ 25,589.00	Hourly Rate	\$ 105.00	Overtime Rate	\$ 157.00		
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Annual Lenel Hardware Maintenance	\$ 25,589.00										
Hourly Rate	\$ 105.00										
Overtime Rate	\$ 157.00										

	<p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for the furnishing of Lenel Systems Annual Software and Hardware Maintenance and the "as needed" purchase, installation and programming of new Security Equipment and Software for the County's Security Systems in County Buildings be awarded to TED Systems of Shawnee, Kansas as the lowest and best bid received.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	The Abstract of Bids Received, a Memorandum from Mr. Mike Lear, Assistant Director of IT, Technical Support and the pertinent pages of TED System's bid.	
REVIEW	Department Director: <i>Bill Noll</i>	Date: <i>4-13-2012</i>
	Finance (Budget Approval): <i>If applicable</i> <i>Mary Rasmussen</i>	Date: <i>4/13/12</i>
	Division Manager: <i>[Signature]</i>	Date: <i>4/13/12</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

NO	DESCRIPTION	UNIT	QTY	TED Systems	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	Annual Lenel Software MA & Support				7,009.00				
2	Annual Existing Lenel Hardware MA				25,589.00				
3	Hourly Reg Rate for Repairs, Installation, Programming & Connections				105.00				
4	Hourly Overtime Rate for Repairs				157.00				
5	Discount on Equip. Cost Plus				25%				

CERTIFICATION OF BID OPENING  
 BIDS WERE PUBLICLY  
 OPENED AND RECORDED:  
 ON: March 20, 2012, BY  
[Signature]  
 CLERK OF THE LEGISLATURE  
[Signature]  
 PURCHASING



Department of  
**INFORMATION TECHNOLOGY**

(816) 881-3151

JACKSON COUNTY, MISSOURI

415 E. 12<sup>TH</sup> STREET  
KANSAS CITY, MO 64106

**MEMORANDUM**

03/27/12

**TO: Barbara Casamento, Purchasing Supervisor**

**FROM: Michael E. Lear, Assistant Director of I.T. – Technical Support**

**RE: Recommendation for Lenel Systems Hardware and Software Maintenance RFP 52-12**

RFP 52-12 was sent out seeking proposals for the renewal of the Hardware and Software for the Counties Lenel Security System.

The I.T. Department received one response from TED Systems, LLC.

After the review of the proposal, it is recommended that we award a two year contract with a one year optional renewal to TED Systems, LLC.

Below is a summary of the yearly cost for this Bid:

Annual Lenel Software Maintenance and Support	\$ 7, 009.00
Annual Hardware Maintenance on existing equipment	\$ 25, 589.00
 Total Yearly Maintenance and Support	 \$ 32, 598.00
 Hourly Rate for New Installations or out of Maintenance Repair	 \$105.00
Overtime Hourly Rate for New Installations or out of Maintenance Repair	\$157.00
New Equipment is on a Cost Plus Percentage. Percentage is	25%

Cc: Bill Noll, Director of I.T.



05. Required Submittals with your Invitation to Bid:

- Lenel Systems Certification;
- List of Contractor's Facility, Equipment and Personnel designated to perform the services detailed herein;
- Policy for "Normal Wear and Tear" of equipment covered under any resulting contract;
- Details on how your company would perform the work detailed herein if you are not located within the Greater Kansas City Metropolitan Area.
- Pricing for Maintenance Agreements on New Equipment

FAILURE TO INCLUDE ANY OF THESE SUBMITTALS IN YOUR BID PACKAGE WILL RESULT IN THE REJECTION OF YOUR BID.

EVALUATION PROCESS

All bids received that are responsive to the General Conditions, Specifications and other provisions of this Invitation to Bid will be evaluated. An Evaluation Committee made up of Jackson County, Missouri employees will evaluate bids and make recommendations. Jackson County, Missouri shall be the sole judge of the bids submitted and its decision shall be final.

QUESTIONS

All questions regarding this Invitation to Bid must be in writing and emailed as detailed under General Conditions, Item Number Five on Page Ten of this Invitation to Bid by 5:00 PM, CST on March 13, 2012. Point of Contact for the Purchasing Department is Barbara Casamento, email address: [bcasamento@jacksongov.org](mailto:bcasamento@jacksongov.org). All questions will be answered in the form of Addenda on the County's website. Failure to follow this procedure will result in the REJECTION of your bid.

QUOTATION

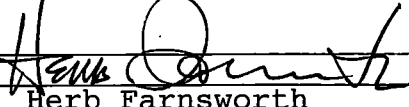
No.	Description	Pricing
01	Annual Lenel Software Maintenance and Support	\$ 7,009.00
02	Annual Existing Lenel Hardware Maintenance	\$ 25,589.00
03	Hourly Regular Rate for Repairs, Installation, Programming, and Connections	\$ 105.00
04	Hourly Overtime Rate for Repairs	\$ 157.00
05	Discount on Equipment, Cost Plus	25 %

Attach pricing for Maintenance Agreement on new equipment (including equipment on Attachment A that is still covered under warranty).

State Regular Business Hours: Monday - Friday 8:00AM - 5:00PM

State Holidays Observed: Thanksgiving, Christmas, Labor Day, Memorial Day, Independence

Minimum Order, if any: N/A

Signature: 	Date: 3/20/2012
Name: Herb Farnsworth	Phone: 913-677-5771
Title: General Manager	Cell: 913-915-1892
Company Name: TED Systems, LLC	Fax: 913-677-5772
Company Address: 12314 W. 62nd Terr.	Email: <a href="mailto:HFarnsworth@TedSystems.com">HFarnsworth@TedSystems.com</a>