

Request for Legislative Action

Res. #21010
Sponsor: Tony Miller
Date: July 18, 2022

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	21010
Sponsor(s):	Tony Miller	Legislature Meeting Date:	7/18/2022

Introduction
Action Items: ['Award']
Project/Title:
Awarding a twelve (12) month Term and Supply Contract with one (1) twelve-month option to extend for the furnishing of Pump Maintenance Services for use by the Jackson County Parks + Rec Department under the terms and conditions of Invitation to Bid No. 45-22, Pump Maintenance Services.

Request Summary
Jackson County Parks + Rec requires a Term and Supply contract for maintenance, repair or replacement of sewage pumps which are located throughout the Park system at the Blue Springs, Jacomo and Longview Marinas and Campgrounds. Parks + Rec's expected annual usage of this contract is approximately \$30,000. The Purchasing Department issued Invitation to Bid No. 45-22 in response to this need. Three responses were received. Pursuant to Section 1054.6 of the Jackson County Code, The Director of Finance and Purchasing recommends award for Pump Maintenance Services to be split between Letts, VanKirk and Associates of Kansas City, KS and Alliance Pump & Mechanical of Independence, MO as the lowest and best bids, meeting specifications. Alliance is the incumbent vendor and has knowledge of our pump system, however they are severely short staffed and cannot always respond to our needs in a timely manner. A second vendor would help satisfy the need for quick repairs.

Contact Information			
Department:	Parks + Rec	Submitted Date:	6/2/2022
Name:	Brian Nowotny	Email:	bpnnowotny@jacksongov.org
Title:	Deputy Director	Phone:	816-503-4803

Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Request for Legislative Action

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20021	October 22, 2018

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Less than \$50000	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order. 	

Request for Legislative Action

This eRLA has been previously submitted and restarted. Original comments are below.

Submitted by Parks + Rec requestor: Brian Nowotny on 6/2/2022. Comments:

Approved by Department Approver Michele Newman on 6/21/2022 3:41:27 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 6/22/2022 9:08:51 AM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 6/22/2022 9:36:20 AM. Comments:

Approved by Budget Office Approver Mark Lang on 6/22/2022 12:05:09 PM. Comments: No fiscal note is required for a T&S contract.

Approved by Executive Office Approver Sylvania Stevenson on 6/23/2022 8:45:12 AM. Comments:

Returned for more information by Counselor's Office Approver Elizabeth Freeland on 6/23/2022 10:07:39 AM. Comments: Please include prior legislation. Thanks!

Submitted by Requestor Kay D. Norris on 6/23/2022 10:35:47 AM. Comments: Prior legislation, Resolution 20021, has been downloaded. Thanks. Kay

New comments begin here.

Submitted by Parks + Rec requestor: Brian Nowotny on 6/2/2022. Comments:

Returned for more information by Department Approver Michele Newman on 6/23/2022 2:39:26 PM. Comments: Per Lisa, I need to reject this due to an error.

Submitted by Requestor Kay D. Norris on 6/23/2022 3:11:11 PM. Comments: Added Resolution 20021 dated October 22, 2018. kn

Approved by Department Approver Michele Newman on 6/23/2022 5:31:24 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 6/28/2022 9:15:07 AM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 6/28/2022 1:10:52 PM. Comments:

Approved by Budget Office Approver Mark Lang on 6/28/2022 4:19:44 PM. Comments:
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Approved by Executive Office Approver Sylvania Stevenson on 6/29/2022 3:12:43 PM. Comments:



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Keith Allen, Senior Buyer, Purchasing
FROM: John Johnson, Superintendent, Park Operations
DATE: May 31, 2022
SUBJECT: No. 25-17, Pump Maintenance Services

The Parks Department recommendation is to split the awarded bid to Letts, Van Kirk and Associates and Alliance Pump & Mechanical. Letts is lowest hourly rate and references were positive about their responsiveness and quality of work. Alliance is the incumbent T&S contractor, and they are second low for hourly rates for repair.

Alliance knows the Parks pump systems and has done good work, however, they are severely short staffed and sometimes cannot respond to issues for days. Also, some of their previous work is still under warranty.

Parks projected usage during the next twelve months is \$ 30,000.

Please advise if you have questions or need additional information.

Thank you.



Frank White, Jr., County Executive



45-22 - Pump Maintenance

Project Overview

Project Details	
Reference ID	45-22
Project Name	Pump Maintenance
Project Owner	Keith Allen
Project Type	ITB
Department	Purchasing
Budget	\$0.00 - \$0.00
Project Description	Jackson County, Missouri is seeking bids from qualified respondents for a Twelve (12) Month Term and Supply Contract with One (1) Twelve-Month Option to Extend for the furnishing of Pump Maintenance Services for use by the Jackson County Parks + Rec Department.
Open Date	Apr 27, 2022 12:00 PM CDT
Close Date	May 24, 2022 2:00 PM CDT

Highest Scoring Supplier	Score
Letts, Van Kirk and Assoc	49 pts



Seal status

Requested Information	Unsealed on	Unsealed by
Addenda	May 24, 2022 2:31 PM CDT	Keith Allen
Affidavit	May 24, 2022 2:31 PM CDT	Keith Allen
Certificate of Compliance	May 24, 2022 2:31 PM CDT	Keith Allen
Exceptions	May 24, 2022 2:31 PM CDT	Keith Allen
Greater Kansas City Metro Area Memo	May 24, 2022 2:31 PM CDT	Keith Allen
Statement of Contractor Qualifications	May 24, 2022 2:31 PM CDT	Keith Allen
Term and Supply Contract	May 24, 2022 2:31 PM CDT	Keith Allen
Attachment 1 - Quotation Sheet	May 24, 2022 2:31 PM CDT	Keith Allen



Submissions

Supplier	Date Submitted	Name	Email	Confirmation Code
ALLIANCE PUMP & MECHANICAL	May 19, 2022 4:17 PM CDT	Mark Peden	markpeden@alliancepump.com	MjE0NjUy
JCI INDUSTRIES, INC.	May 24, 2022 8:46 AM CDT	Kathi Graham	kgraham@jciind.com	MjE1Mzlw
Letts, Van Kirk and Assoc	May 24, 2022 12:04 PM CDT	Rick Van Kirk	rick@lettsvankirk.com	MjE1NDAY



Project Criteria

Criteria	Points	Description
A - Forms	0 pts	
A-1 - Affidavit	Pass/Fail	
A-2 - Addenda	Pass/Fail	
A-3 - Certificate of Compliance	Pass/Fail	
A-4 - Exhibit F - Bidder's Exceptions	Pass/Fail	
A-5 - Greater Kansas City Memo	Pass/Fail	
A-6 - Statement of Contractor's Qualifications	Pass/Fail	
A-7 - Term and Supply Contract	Pass/Fail	
A-8 - Attachment 1 - Quotation Sheet	Pass/Fail	
B - Pricing	50 pts	



B-1 - Attachment 1 - Quotation Sheet	25 pts	
B-2 - Exhibit F - Bidder's Exceptions	5 pts	
B-3 - Statement of Contractor's Qualifications	20 pts	
Total	50 pts	



Scoring Summary

Active Submissions

	Total	A - Forms	A-1 - Affidavit	A-2 - Addenda	A-3 - Certificate of Compliance
Supplier	/ 50 pts	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail
Letts, Van Kirk and Assoc	49 pts	0 pts	Pass	Pass	Pass
ALLIANCE PUMP & MECHANICAL	38.5 pts	0 pts	Pass	Pass	Pass
JCI INDUSTRIES, INC.	20 pts	0 pts	Pass	Pass	Pass



	A-4 - Exhibit F - Bidder's Exceptions	A-5 - Greater Kansas City Memo	A-6 - Statement of Contractor's Qualifications	A-7 - Term and Supply Contract	A-8 - Attachment 1 - Quotation Sheet
Supplier	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Letts, Van Kirk and Assoc	Pass	Pass	Pass	Pass	Pass
ALLIANCE PUMP & MECHANICAL	Pass	Pass	Pass	Pass	Pass
JCI INDUSTRIES, INC.	Pass	Pass	Pass	Pass	Pass

	B - Pricing	B-1 - Attachment 1 - Quotation Sheet	B-2 - Exhibit F - Bidder's Exceptions	B-3 - Statement of Contractor's Qualifications
Supplier	/ 50 pts	/ 25 pts	/ 5 pts	/ 20 pts
Letts, Van Kirk and Assoc	49 pts	25 pts	5 pts	19 pts



	B - Pricing	B-1 - Attachment 1 - Quotation Sheet	B-2 - Exhibit F - Bidder's Exceptions	B-3 - Statement of Contractor's Qualifications
Supplier	/ 50 pts	/ 25 pts	/ 5 pts	/ 20 pts
ALLIANCE PUMP & MECHANICAL	38.5 pts	17.5 pts	5 pts	16 pts
JCI INDUSTRIES, INC.	20 pts	5 pts	5 pts	10 pts



Proposal Scores

ALLIANCE PUMP & MECHANICAL - Scoring Summary

Evaluation Group 1 - Main Evaluation

	A - Forms	A-1 - Affidavit	A-2 - Addenda	A-3 - Certificate of Compliance	A-4 - Exhibit F - Bidder's Exceptions
Reviewer	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Keith Allen	0 pts	Pass	Pass	Pass	Pass
Average:	Pass	Pass	Pass	Pass	Pass
		↓	↓	↓	↓
Calculated:	0 pts	Pass	Pass	Pass	Pass



	A-5 - Greater Kansas City Memo	A-6 - Statement of Contractor's Qualifications	A-7 - Term and Supply Contract	A-8 - Attachment 1 - Quotation Sheet
Reviewer	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Keith Allen	Pass	Pass	Pass	Pass
	Pass	Pass	Pass	Pass
	↓	↓	↓	↓
Calculated:	Pass	Pass	Pass	Pass

Evaluation Group 2 - Department Evaluation

	Total	B - Pricing	B-1 - Attachment 1 - Quotation Sheet	B-2 - Exhibit F - Bidder's Exceptions	B-3 - Statement of Contractor's Qualifications
Reviewer	/ 50 pts	/ 50 pts	/ 25 pts	/ 5 pts	/ 20 pts
John Johnson	38.5 pts	38.5 pts	7 / 10	5 pts	16 pts



	Total	B - Pricing	B-1 - Attachment 1 - Quotation Sheet	B-2 - Exhibit F - Bidder's Exceptions	B-3 - Statement of Contractor's Qualifications
Reviewer	/ 50 pts	/ 50 pts	/ 25 pts	/ 5 pts	/ 20 pts
		Average:	7 / 10	5 pts	16 pts
			↓	↓	↓
Calculated:	38.5 pts	38.5 pts	17.5 pts	5 pts	16 pts



JCI INDUSTRIES, INC. - Scoring Summary

Evaluation Group 1 - Main Evaluation

	A - Forms	A-1 - Affidavit	A-2 - Addenda	A-3 - Certificate of Compliance	A-4 - Exhibit F - Bidder's Exceptions
Reviewer	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Keith Allen	0 pts	Pass	Pass	Pass	Pass
Average:		Pass	Pass	Pass	Pass
		↓	↓	↓	↓
Calculated:	0 pts	Pass	Pass	Pass	Pass



	A-5 - Greater Kansas City Memo	A-6 - Statement of Contractor's Qualifications	A-7 - Term and Supply Contract	A-8 - Attachment 1 - Quotation Sheet
Reviewer	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Keith Allen	Pass	Pass	Pass	Pass
	Pass	Pass	Pass	Pass
	↓	↓	↓	↓
Calculated:	Pass	Pass	Pass	Pass

Evaluation Group 2 - Department Evaluation

	Total	B - Pricing	B-1 - Attachment 1 - Quotation Sheet	B-2 - Exhibit F - Bidder's Exceptions	B-3 - Statement of Contractor's Qualifications
Reviewer	/ 50 pts	/ 50 pts	/ 25 pts	/ 5 pts	/ 20 pts
John Johnson	20 pts	20 pts	2 / 10	5 pts	10 pts



	Total	B - Pricing	B-1 - Attachment 1 - Quotation Sheet	B-2 - Exhibit F - Bidder's Exceptions	B-3 - Statement of Contractor's Qualifications
Reviewer	/ 50 pts	/ 50 pts	/ 25 pts	/ 5 pts	/ 20 pts
		Average:	2 / 10	5 pts	10 pts
			↓	↓	↓
Calculated:	20 pts	20 pts	5 pts	5 pts	10 pts



Letts, Van Kirk and Assoc - Scoring Summary

Evaluation Group 1 - Main Evaluation

	A - Forms	A-1 - Affidavit	A-2 - Addenda	A-3 - Certificate of Compliance	A-4 - Exhibit F - Bidder's Exceptions
Reviewer	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Keith Allen	0 pts	Pass	Pass	Pass	Pass
Average:		Pass	Pass	Pass	Pass
		↓	↓	↓	↓
Calculated:	0 pts	Pass	Pass	Pass	Pass



	A-5 - Greater Kansas City Memo	A-6 - Statement of Contractor's Qualifications	A-7 - Term and Supply Contract	A-8 - Attachment 1 - Quotation Sheet
Reviewer	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Keith Allen	Pass	Pass	Pass	Pass
	Pass	Pass	Pass	Pass
	↓	↓	↓	↓
Calculated:	Pass	Pass	Pass	Pass

Evaluation Group 2 - Department Evaluation

	Total	B - Pricing	B-1 - Attachment 1 - Quotation Sheet	B-2 - Exhibit F - Bidder's Exceptions	B-3 - Statement of Contractor's Qualifications
Reviewer	/ 50 pts	/ 50 pts	/ 25 pts	/ 5 pts	/ 20 pts
John Johnson	49 pts	49 pts	10 / 10	5 pts	19 pts



	Total	B - Pricing	B-1 - Attachment 1 - Quotation Sheet	B-2 - Exhibit F - Bidder's Exceptions	B-3 - Statement of Contractor's Qualifications
Reviewer	/ 50 pts	/ 50 pts	/ 25 pts	/ 5 pts	/ 20 pts
		Average:	10 / 10	5 pts	19 pts
			↓	↓	↓
Calculated:	49 pts	49 pts	25 pts	5 pts	19 pts



Proposal Score Comments

ALLIANCE PUMP & MECHANICAL - Scoring Comments

A-1 - Affidavit - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

A-2 - Addenda - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

A-3 - Certificate of Compliance - Reviewer Scores



Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Current

A-4 - Exhibit F - Bidder's Exceptions - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	No Exceptions

A-5 - Greater Kansas City Memo - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	In Greater KC Metro Area

A-6 - Statement of Contractor's Qualifications - Reviewer Scores



Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

A-7 - Term and Supply Contract - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

A-8 - Attachment 1 - Quotation Sheet - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

B-1 - Attachment 1 - Quotation Sheet - Reviewer Scores



Reviewer	Score	Reason	Comments
John Johnson	7 / 10	Other	Second low in hourly rates quoted.

B-2 - Exhibit F - Bidder's Exceptions - Reviewer Scores

Reviewer	Score	Reason	Comments
John Johnson	5 pts	Other	No exceptions noted.

B-3 - Statement of Contractor's Qualifications - Reviewer Scores

Reviewer	Score	Reason	Comments
John Johnson	16 pts	Strongly fits desired attribute(s)	Current T&S contractor, has knowledge of Park systems. Some previous work still under warranty. Will recommend split award to this company and Lett's, Van Kirk and Associates.



JCI INDUSTRIES, INC. - Scoring Comments

A-1 - Affidavit - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

A-2 - Addenda - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

A-3 - Certificate of Compliance - Reviewer Scores



Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Current

A-4 - Exhibit F - Bidder's Exceptions - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	No Exceptions

A-5 - Greater Kansas City Memo - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	In Greater KC Metro Area

A-6 - Statement of Contractor's Qualifications - Reviewer Scores



Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

A-7 - Term and Supply Contract - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

A-8 - Attachment 1 - Quotation Sheet - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

B-1 - Attachment 1 - Quotation Sheet - Reviewer Scores



Reviewer	Score	Reason	Comments
John Johnson	2 / 10	Other	Hourly rates significantly higher than other bidders.

B-2 - Exhibit F - Bidder's Exceptions - Reviewer Scores

Reviewer	Score	Reason	Comments
John Johnson	5 pts	Other	No exceptions listed

B-3 - Statement of Contractor's Qualifications - Reviewer Scores

Reviewer	Score	Reason	Comments
John Johnson	10 pts	Other	Have good experience listed.



Letts, Van Kirk and Assoc - Scoring Comments

A-1 - Affidavit - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

A-2 - Addenda - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

A-3 - Certificate of Compliance - Reviewer Scores



Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Current

A-4 - Exhibit F - Bidder's Exceptions - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	No Exceptions

A-5 - Greater Kansas City Memo - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	In Greater KC Metro Area

A-6 - Statement of Contractor's Qualifications - Reviewer Scores



Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

A-7 - Term and Supply Contract - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

A-8 - Attachment 1 - Quotation Sheet - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

B-1 - Attachment 1 - Quotation Sheet - Reviewer Scores



Reviewer	Score	Reason	Comments
John Johnson	10 / 10	Meets or exceeds my expectations	Best hourly and overtime rates among bidders.

B-2 - Exhibit F - Bidder's Exceptions - Reviewer Scores

Reviewer	Score	Reason	Comments
John Johnson	5 pts	Meets or exceeds my expectations	No exceptions listed.

B-3 - Statement of Contractor's Qualifications - Reviewer Scores

Reviewer	Score	Reason	Comments
John Johnson	19 pts	Well-supported claim(s)	References were good, contractor was noted to do quality work, great responsiveness and staff experience and knowledge were cited as strengths.