

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** transferring \$545,300.00 within the 2013 General Fund and authorizing the County Executive to execute an Agreement for Professional Architectural Design Services with Burns and McDonnell Engineering Company, Inc., for architectural design services in connection with the renovation of the Jackson County Courthouse Annex Project, No. 3146, at a cost to the County not to exceed \$545,300.00.

**RESOLUTION NO. 18115**, March 11, 2013

**INTRODUCED BY** Dennis Waits, Greg Grounds, Theresa Garza Ruiz, Crystal Williams, Fred Arbanas, Scott Burnett, James D. Tindall, Dan Tarwater, and Bob Spence, County Legislators

WHEREAS, the Legislature has previously authorized the renovation of the Historic Truman Courthouse, located on the courthouse square in Independence, MO, to better utilize the vacant office space available there, due to the need for additional space for the Circuit Court at the Courthouse Annex in Independence; and,

WHEREAS, the renovation of the Historic Truman Courthouse is in its final stages, and it is now necessary to begin renovation of the Courthouse Annex; and,

WHEREAS, the Annex was built in 1948 and the westwing was added in 1972 to serve the County judicial system and other County services; and,

WHEREAS, renovation of the Annex will enable the facility to be used for judicial functions and the Legislative Chamber, while other County offices to be relocated to the Historic Truman Courthouse; and,

WHEREAS, the Director of Public Works solicited proposals for the necessary architectural design and construction services and received fifteen submissions thereon; and,

WHEREAS, a review committee made up of representatives of the Municipal Court, the Finance and Purchasing Department, the Public Works Department, and a private attorney, interviewed the three top applicants; and,

WHEREAS, the review committee recommends award of a contract for design and construction architectural services to Burns and McDonnell Engineering Company, Inc., of Kansas City (Jackson County), MO, at a cost to the County not to exceed \$545,300.00; and,

WHEREAS, a transfer is necessary to cover these costs; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2013 General Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund			
Non-Departmental			
001-5101	58020 - Buildings/Imprvmts	\$545,300	
001-5101	58060 – Other Professional Services		\$545,300

and,

-

BE IT FURTHER RESOLVED that the County Executive be and hereby is authorized to execute an Agreement for Professional Architectural Design Services with Burns and McDonnell Company, Inc., relating to the renovation of the Jackson County Courthouse Annex Project, No 3146, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the Agreement.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

*Jim D. Hadler*  
Chief Deputy County Counselor

*W. Stephen Ryan*  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18115 of March 11, 2013, was duly passed on March 18, 2013 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

Nays 0

Abstaining 0

Absent 1

3-18-13  
Date

*Mary Jo Spino*  
Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 001 5101 58020  
ACCOUNT TITLE: General Fund  
Non Departmental  
Buildings and Improvement  
NOT TO EXCEED: \$545,300.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made, each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 5101 56080  
ACCOUNT TITLE: General Fund  
Non Departmental  
Other Professional Services  
NOT TO EXCEED: \$545,300.00

March 6, 2013  
Date


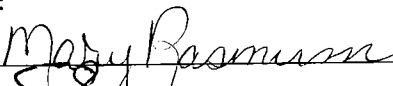
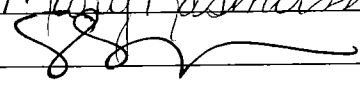
*D. Ross Brown*  
Director of Finance and Purchasing

**REQUEST FOR LEGISLATIVE ACTION**

**Completed by County Counselor's Office:**

Res/Ord No.: 18115  
 Sponsor(s): Dennis Waits & Greg Grounds  
 Date: March 11, 2013

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution: <u>Design Contract Award</u>  <input type="checkbox"/> Ordinance:</p> <p>Project/Title: Recommending award of a design contract to Burns and McDonnell Engineering Company, Inc. in the amount of \$545,300.00 and authorizing the transfer of \$545,300.00 from 001-5101-8020 (Buildings and Improvement) to 001-5101-6080 (Other Professional Services).</p> <p>Project Number: <u>County No. 3146. and Bid No PW 01-2011 RFP</u></p>														
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="321 590 1193 829"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$545,300.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$-0-</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$545,300.00</td> </tr> <tr> <td>Amount budgeted for this item *:</td> <td>\$545,300.00</td> </tr> <tr> <td colspan="2">Source of Funds</td> </tr> <tr> <td colspan="2">FROM: 001-5101-58020 -- Building &amp; Improvements</td> </tr> <tr> <td colspan="2">TO: 001-5101-56080 -- Other Professional Services</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is:  <input type="checkbox"/> No budget impact (no fiscal note required)</p> <p>Prior Year Budget (if applicable): NA          Prior Year Actual Amount Spent (if applicable): NA</p>	Amount authorized by this legislation this fiscal year:	\$545,300.00	Amount previously authorized this fiscal year:	\$-0-	Total amount authorized after this legislative action:	\$545,300.00	Amount budgeted for this item *:	\$545,300.00	Source of Funds		FROM: 001-5101-58020 -- Building & Improvements		TO: 001-5101-56080 -- Other Professional Services	
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Source of Funds															
FROM: 001-5101-58020 -- Building & Improvements															
TO: 001-5101-56080 -- Other Professional Services															
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):          Prior resolutions and (date):</p>														
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by Scott George, Special Projects Administrator <u>881-4645 office or 830-3004 cell</u></p>														
<p><b>REQUEST SUMMARY</b></p>	<p>The Courthouse Annex was built in 1948 and the west wing added in 1972. Both wings serve the Jackson County Court system with other County services. It is desired to study the courthouse annex and its spaces, and uses, to better serve the community. The courthouse when renovated will only serve Judicial functions and the Legislature Chamber, with the other county functions being relocated to the Truman Courthouse.</p> <p>To accomplish the work, the Public Works department advertised for proposals for these services and received 15 submittals. The 15 submittals were reviewed and a short list of 3 were interviewed. The interviews were conducted by a committee made up of representatives from the Municipal Court, Finance, Private Attorney, and Public Works. Burns and McDonnell Engineering Company, Inc was the selected Firm.</p> <p>A contract was negotiated with Burns and McDonnell Engineering for the Design Work. The contract includes a scope, fee, and schedule, which is all acceptable to Public Works.</p> <p>The work includes:</p> <table data-bbox="321 1423 1161 1577"> <tr> <td>Building Code and Life Safety Compliance Study</td> <td>Asbestos Survey</td> </tr> <tr> <td>Space Planning</td> <td>Exterior Brick Survey</td> </tr> <tr> <td>Design</td> <td>Mechanical/ Electrical Survey Update</td> </tr> <tr> <td>Construction Documents</td> <td>Alternative Energy Implementation</td> </tr> <tr> <td>Bidding</td> <td>Geotechnical Investigation</td> </tr> <tr> <td>Construction Administration Services</td> <td>Project Close-out Services</td> </tr> </table> <p>Funds for this contract are in 001-5101-8020 Buildings and Improvement; we request that \$545,300.00 be transferred to 001-5101-6080 Other Professional Services, to be available for this contract.</p> <p>The Department of Public Works and the Administration, recommends that the contract be awarded to Burns and McDonnell Engineering Company, Inc. and requests that the County executive be authorized to execute the agreement and further requests that the Manager of Finance be authorized to encumber \$545,300.00 to cover the cost of the design.</p>	Building Code and Life Safety Compliance Study	Asbestos Survey	Space Planning	Exterior Brick Survey	Design	Mechanical/ Electrical Survey Update	Construction Documents	Alternative Energy Implementation	Bidding	Geotechnical Investigation	Construction Administration Services	Project Close-out Services		
Building Code and Life Safety Compliance Study	Asbestos Survey														
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Construction Documents	Alternative Energy Implementation														
Bidding	Geotechnical Investigation														
Construction Administration Services	Project Close-out Services														
<p><b>CLEARANCE</b></p>	<p>Tax Clearance Completed (Purchasing &amp; Department)  <input checked="" type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														
<p><b>ATTACHMENTS</b></p>	<p>Design Agreement, Compliance Certificate, Business in Good standing, pictures, highlights of scope</p>														

REVIEW	Department Director: Larry J Schall 	Date: 02/28/2013
	Finance (Budget Approval): <i>If applicable</i> 	Date: 3/1/13
	Division Manager: 	Date: 3/1/13
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Fiscal Note: Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date: March 1, 2013      PC#                           RES # 18115

Department / Division	Character/Description	From	To
<b>General Fund - 001</b>			
5101 - Non Departmental	58020 - Buildings & Improvements	545,300	
5101 - Non Departmental	56080 - Other Professional Services		545,300
		545,300	545,300

*Mary Rasmussen*  
Budgeting