

REQUEST FOR LEGISLATIVE ACTION

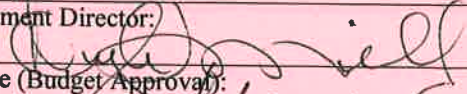
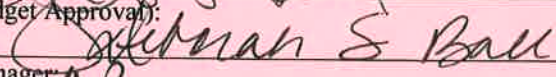

Completed by County Counselor's Office:

Res/Ord No.: 4699

Sponsor(s): Crystal Williams

Date: December 8, 2014

| | | | | | | | | | | | | | | | |
|--|---|---|-------------|--|--|--|-------------|--|-------------|--|-------------|---|-------------|-------|-------------|
| SUBJECT | <p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an Ordinance appropriating \$21,000.00 from the undesignated fund balance of the Federal Forfeiture Fund and authorizing the purchase of vehicles from the Missouri Highway Patrol in the amount of \$63,000.00 as an Acquisition from Other Government.</u></p> | | | | | | | | | | | | | | |
| BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$63,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$63,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$42,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: Appropriated From: 047-2810 Federal Forfeiture, Undesignated Balance Appropriated To: 047-4201-58120 Federal Forfeiture, Sheriff's, Vehicles</td> <td>\$21,000.00</td> </tr> <tr> <td>Authorized Purchase From: 004-4201-58120 Special Road & Bridge, Sheriff's Vehicles</td> <td>\$42,000.00</td> </tr> <tr> <td>Total</td> <td>\$63,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p> | Amount authorized by this legislation this fiscal year: | \$63,000.00 | Amount previously authorized this fiscal year: | | Total amount authorized after this legislative action: | \$63,000.00 | Amount budgeted for this item * (including transfers): | \$42,000.00 | Source of funding (name of fund) and account code number: Appropriated From: 047-2810 Federal Forfeiture, Undesignated Balance Appropriated To: 047-4201-58120 Federal Forfeiture, Sheriff's, Vehicles | \$21,000.00 | Authorized Purchase From: 004-4201-58120 Special Road & Bridge, Sheriff's Vehicles | \$42,000.00 | Total | \$63,000.00 |
| Amount authorized by this legislation this fiscal year: | \$63,000.00 | | | | | | | | | | | | | | |
| Amount previously authorized this fiscal year: | | | | | | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$63,000.00 | | | | | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | \$42,000.00 | | | | | | | | | | | | | | |
| Source of funding (name of fund) and account code number: Appropriated From: 047-2810 Federal Forfeiture, Undesignated Balance Appropriated To: 047-4201-58120 Federal Forfeiture, Sheriff's, Vehicles | \$21,000.00 | | | | | | | | | | | | | | |
| Authorized Purchase From: 004-4201-58120 Special Road & Bridge, Sheriff's Vehicles | \$42,000.00 | | | | | | | | | | | | | | |
| Total | \$63,000.00 | | | | | | | | | | | | | | |
| PRIOR LEGISLATION | <p>Prior ordinances and (date): Prior resolutions and (date):</p> | | | | | | | | | | | | | | |
| CONTACT INFORMATION | <p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p> | | | | | | | | | | | | | | |
| REQUEST SUMMARY | <p>The Sheriff's Office would like to purchase Four 2012 Dodge Chargers from the Missouri Highway Patrol to add to their fleet of emergency vehicles.</p> <p>Pursuant to Section 1030.2 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase of four 2012 Dodge Chargers from the Missouri Highway Patrol in the amount of \$63,000.00. The Director of Finance and Purchasing has determined these vehicles can be obtained from the Missouri Highway Patrol at a price below that of a private vendor.</p> <p>The Director of Finance and Purchasing also requests the appropriation of \$21,000.00 from the undesignated fund balance of the Federal Forfeiture Fund:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;"></td> <td style="text-align: center;">FROM:</td> <td style="text-align: right;">TO:</td> </tr> <tr> <td>047-2810 Federal Forfeiture Fund, Undesignated Balance</td> <td style="text-align: center;">\$21,000.00</td> <td></td> </tr> <tr> <td>047-4201-58120 Federal Forfeiture Fund, Sheriff's Vehicles</td> <td></td> <td style="text-align: right;">\$21,000.00</td> </tr> </table> | | FROM: | TO: | 047-2810 Federal Forfeiture Fund, Undesignated Balance | \$21,000.00 | | 047-4201-58120 Federal Forfeiture Fund, Sheriff's Vehicles | | \$21,000.00 | | | | | |
| | FROM: | TO: | | | | | | | | | | | | | |
| 047-2810 Federal Forfeiture Fund, Undesignated Balance | \$21,000.00 | | | | | | | | | | | | | | |
| 047-4201-58120 Federal Forfeiture Fund, Sheriff's Vehicles | | \$21,000.00 | | | | | | | | | | | | | |
| CLEARANCE | <p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p> | | | | | | | | | | | | | | |

| | | |
|-------------|--|-------------------|
| ATTACHMENTS | Memorandum from Captain David Epperson of the Sheriff's Office and a Quote from the Missouri State Highway Patrol | |
| REVIEW | Department Director:  | Date: 11-21-14 |
| | Finance (Budget Approval): If applicable  | Date: 11-24-14 |
| | Division Manager:  | Date: 11-25-14 |
| | County Counselor's Office: | Date: |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
| | | |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: November 24, 2014

ORD # 4699

| <u>Department / Division</u> | <u>Character/Description</u> | <u>From</u> | <u>To</u> |
|--------------------------------------|------------------------------|-------------|-----------|
| Federal Forfeiture Fund - 047 | | | |
| 2810 | Undesignated Fund Balance | 21,000 | |
| 4201 - Sheriff | 58120 - Automobiles | | 21,000 |
| | | | |
| | | | |

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: November 24, 2014

RES # _____

| <u>Department / Division</u> | <u>Character/Description</u> | <u>Not to Exceed</u> | |
|--------------------------------------|------------------------------|----------------------|--------|
| Special Road and Bridge - 004 | | | |
| 4201 - Sheriff | 58120 - Automobiles | | 42,000 |
| Federal Forfeiture Fund - 047 | | | |
| 4201 - Sheriff | 58120 - Automobiles | | 21,000 |
| | | | |
| | | | |

Heberan S Ball 11.24.14
Budgeting

Ord. 4699

OFFICE OF JACKSON COUNTY, MISSOURI
SHERIFF
INTER-OFFICE MEMORANDUM

TO: Barbara Casamento

FROM: Captain Dave Epperson

DATE: 11/182014

SUBJECT: Purchase of four (4) 2012 Dodge Chargers from the Missouri Highway Patrol

Barbara,

I am sending you this memorandum to inform you the Sheriff's Office recommends you allow us to purchase four (4) surplus 2012 Dodge Chargers from the Missouri State Highway Patrol to add to our fleet of emergency vehicles.

The Sheriff's Office has funds available to purchase these surplus vehicles and further we will have additional funds to outfit each one with emergency equipment by utilizing the same line item.

The cost of the vehicles is set at \$63,000.00 and we plan to appropriate \$21,000 from the undesignated fund balance of the federal forfeiture fund and \$42,000.00 from automobiles in 004-4201-58120 for this purchase.

I have attached a copy of the vehicle sales invoice from the Missouri State Highway Patrol for inclusion to the file.

Respectfully,



MISSOURI STATE HIGHWAY PATROL
Fleet & Facilities Division
P.O. Box 568
Jefferson City, MO 65102
VEHICLE SALES INVOICE

Ord. 4699

Invoice Number:
Page 1 of 1

Under provisions of 43.260 RSMo, the Missouri State Highway Patrol is authorized to sell the following used vehicles.

(1) Year and Make of Vehicle: 2012 Dodge Charger Title Number: _____
Serial Number: 2C3CDXAT6CH190698 P Number: 12059 Price: \$15,750.00
Comments: _____

(2) Year and Make of Vehicle: 2012 Dodge Charger Title Number: _____
Serial Number: 2C3CDXAT6CH190703 P Number: 12124 Price: \$15,750.00
Comments: _____

(3) Year and Make of Vehicle: 2012 Dodge Charger Title Number: _____
Serial Number: 2C3CDXATXCH240082 P Number: 12439 Price: \$15,750.00
Comments: _____

(4) Year and Make of Vehicle: 2012 Dodge Charger Title Number: _____
Serial Number: 2C3CDXAT5CH240068 P Number: 12468 Price: \$15,750.00
Comments: _____

(5) Year and Make of Vehicle: _____ Title Number: _____
Serial Number: _____ P Number: _____ Price: _____
Comments: _____

Agency: Jackson County
Address: _____

By: _____ Title: _____ Date: _____

Upon receipt of a check in the amount of \$63,000.00, payable to the Missouri State Highway Patrol, title(s) to the above identified vehicle(s) will be transferred to the above buyer. No guarantee on the used vehicle(s) is expressed or implied by the Missouri State Highway Patrol.

MISSOURI STATE HIGHWAY PATROL

Sold Diehl
By

Fleet Control Coordinator
Title

11/18/2014
Date