

**JACKSON COUNTY**
Parks + Rec22807 SW Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.comMichele Newman, Director
(816) 503-4800
Fax: (816) 795-1234**Memorandum**

To: Keith Allen, Senior Buyer

From: Tina Spallo, Superintendent Park Operations 

Date: January 27, 2025

RE: Bid No. 24-78 Fuel Dispensing Equipment

Parks + Rec requires fuel dispensing equipment for several locations within the park system. The Purchasing Department issued ITB No. 24-78, Fuel Dispensing Equipment to meet those needs. The bid produced one (1) submission from Petroleum Equipment, Inc. of Kansas City, MO whom the Purchasing Department deemed as meeting all County requirements for the bid.

After reviewing the bid proposal, pursuant to Section 1054.6 of the Jackson County Code, Parks + Rec recommends Petroleum Equipment, Inc. as the lowest and best bid received for all scopes of work.

The Parks + Rec Department has conducted business with PEI for several years. Their customer service is highly responsive, and they have ample stock to quickly meet our needs.

Parks + Rec has requested budgeted funds in the accounts listed below in the 2025 Operating Budget for this expense. Subject to need, and appropriations of funds, the Department estimates spending \$20,000 on these services on an annual basis.

003-1602-56510 \$12,000

003-1602-56570 \$ 7,000

003-3601-56510 \$ 1,000

*Frank White, Jr., County Executive*



Jackson County Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160
Grain Valley, Missouri 64029
(816) 847-7050 *phone*
(816) 847-7051 *fax*

MEMORANDUM

TO: Keith Allen, Finance and Purchasing Department

FROM: Matt Willier, Assistant Road and Bridge Administrator, Public Works Department

DATE: January 30, 2025

SUBJECT: Recommendation for Vendor: Petroleum Equipment Inc.

Please consider Petroleum Equipment Inc. be awarded term and supply vendor for bid No. 24-078 Fuel Dispensing Equipment Services to County Road and Bridge division. Petroleum Equipment Inc. has been a long-time vendor for Jackson County in the past and has a vast knowledge of our equipment and needed services.

It is estimated that the County Road and Bridge division could spend approximately \$20,000.00 annually with Petroleum Equipment Inc.

For the reasons above, it has been requested that Petroleum Equipment Inc. be awarded the term and supply contract for bid No. 24-078 Fuel Dispensing Equipment Services.

Department Budgeted Fund Account: 004-1509-58020

Thank you for your consideration,

Thank you,

Matt Willier, Assistant Road & Bridge Administrator