

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 4995

Sponsor(s): Dan Tarwater III

Date: July 24, 2017

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An Ordinance reappropriating \$2,105.00 from the undesignated fund balance of the 2017 Anti-Drug Sales Tax Fund and authorizing the Chief Financial Officer to issue a check to Crittenton Center for prevention services provided in 2016.</u></p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="316 583 1193 928"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$2,105.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$2,105.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$2,105.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT \$2,105.00</td> </tr> <tr> <td>Undesignated Fund Balance Anti-Drug 008-2810</td> <td>TO ACCT \$2,105.00</td> </tr> <tr> <td>008-4402-56005 Anti-Drug/Prevention/Comm. Crime Prevention</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$2,105.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$2,105.00	Amount budgeted for this item * (including transfers):	\$2,105.00	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT \$2,105.00	Undesignated Fund Balance Anti-Drug 008-2810	TO ACCT \$2,105.00	008-4402-56005 Anti-Drug/Prevention/Comm. Crime Prevention	
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 19105 – March 21, 2016</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Carol Lillis – 816-881-1415</p>														
<p>REQUEST SUMMARY</p>	<p>Resolution 19105 dated March 21, 2016, authorized an agreement with the Crittenton Center to provide anti-drug and anti-violent crime prevention services during 2016, at a cost to the County in the amount of \$40,000.00.</p> <p>Inadvertently, \$2,104.74 of 2016 funds allocated to the agency was not reimbursed prior to closing out the agency's 2016 agreement in the County's Finance system.</p> <p>This ordinance requests that the \$2,104.74 allocated to Crittenton in 2016 be re-appropriated to provide reimbursement for services the agency rendered during 2016. Additionally, this ordinance requests that the Chief Financial Officer be authorized to issue a check in this amount payable to the Crittenton Center.</p>														
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department)</p>														

	<input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director:	Date: 7-12-2017
	Finance (Budget Approval): <i>If applicable</i>	Date: 7/14/17
	Division Manager:	Date: 7-14-17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
008-2810 -	Anti-Drug Sales Tax Fund Undesignated Fund Balance	\$2,105.00 ~

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: July 14, 2017

ORD # 4995

Department / Division	Character/Description	From	To
Anti-Drug Sales Tax Fund - 008			
9999	2810 - Undesignated Fund Balance	\$ 2,105	\$ -
4402 - COMBAT Prevention	56005 - Community Crime Prevention		2,105
		\$ 2,105	\$ 2,105


7/14/17

Budget Office

JACKSON COUNTY ANTI-DRUG SALES TAX
COMBAT
DRUG PREVENTION SERVICES
MONTHLY EXPENSE REPORT

Crittenton Children's Center
10918 Elm Ave
Kansas City, MO 64134
816-765-6600

Contract No.: **44022016012**
Vendor ID: cci10910
Resolution No.: 19105

Special Instructions

Account No.: 008-4402-56005
Project: Drug Prevention Services
Ordinance Number

Original Contract Amount	\$	40,000.00
Change Orders	\$	-
Total Contract	\$	40,000.00
Previous Payments	\$	37,895.26
Contract Balance Available	\$	2,104.74
Amount of this payment	\$	2,104.74
Contract Balance	\$	-

Carol Lillis
COMBAT Commission
816-881-1415

Original Contract Amount:	\$	40,000.00
1/12th of Contract	\$	-

Crittenton Children's Center

Term Mar. 1st, 2016 through Feb. 28, 2017

SERVICES PROVIDED	Mar Expense	Apr Expense	May Expense	Jun Expense	Jul Expense	Aug Expense
Salary / Contract Labor	3,276.88	3,007.16	3,150.36	3,370.88	3,007.16	3,293.55
Fringe Benefits						
Program Operating Expense						
Indirect Administration	229.38	210.50	220.52	220.52	210.50	230.55
Total Monthly Expenses	3,506.26	3,217.66	3,370.88	3,591.40	3,217.66	3,524.10
Total YTD Expenses	3,506.26	6,723.92	10,094.80	13,686.20	16,903.86	20,427.96

SERVICES PROVIDED	Sep Expense	Oct Expense	Nov Expense	Dec Expense	Jan Expense	Feb Expense
Salary / Contract Labor	3,150.36	3,007.16	3,150.36	3,150.36	3,150.36	2,863.96
Fringe Benefits						
Program Operating Expense						
Indirect Administration	220.52	210.50	220.52	220.52	220.52	200.48
Total Monthly Expenses	3,370.88	3,217.66	3,370.88	3,370.88	3,370.88	3,064.44
Total YTD Expenses	23,798.84	27,016.50	30,387.38	33,758.26	37,129.14	40,193.58

Payment #	7	Month:	12
1. Total Services Provided/Amount Earned - Year to date		\$	40,193.58
2. Advance Payment		\$	-
3. Total		\$	40,193.58
4. Contract limit to date -	\$	3,333.33 [Mthly, Max.]	\$ 40,000.00
5. Insert the lesser of line 1 or line 2		\$	40,000.00
6. Total payments submitted toward this contract		\$	37,895.26
7. This request for payment - line 5 minus line 4		\$	2,104.74

	Pmt#	Allowance	Payments
ADVANCE	1	\$3,333.33	\$10,000.00
MAR		\$3,333.33	\$0.00
APR		\$6,666.67	\$0.00
MAY		\$10,000.00	\$0.00
JUN	2	\$13,333.33	\$3,333.33
JUL	3	\$16,666.67	\$3,333.34
AUG	4	\$20,000.00	\$0.00
SEP	5	\$23,333.33	\$4,833.85
OCT	6	\$26,666.67	\$3,217.66
NOV	7	\$30,000.00	\$3,370.88
DEC	8	\$33,333.33	\$3,370.88
JAN	9	\$36,666.67	\$0.00
FEB	10	\$40,000.00	\$6,435.32
TOTAL PAID TO DATE			\$37,895.26

Budget

Services Provided	Original Budget	Expenses YTD	Total Budget Changes	Remaining Budget
Salary / Contract Labor	37,383.00	37,578.55	0.00	(195.55)
Fringe Benefits	0.00	0.00	0.00	0.00
Program Operating Expense	0.00	0.00	0.00	0.00
Indirect Administration	2,617.00	2,615.03	0.00	1.97
EXPENSE YTD	40,000.00	40,193.58	0.00	(193.58)

Jackson County
COMBAT

415 East 12th Street, Ninth Floor
Kansas City, Missouri 64106
jacksoncountycombat.com

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Deputy Director
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Joseph Spalitto, DDS
Lanna Ultican
Kelvin L. Walls, M.D.
James Witteman, Jr.

Fax:
(816) 881-1416

Date: July 14, 2017

To: Jaime Masters

From: Carol Lillis

Re: Crittenton Center Re- Appropriating of 2016 Funds

Attached you will find an RLA for reappropriating 2016 funds that were inadvertently not reimbursed prior to closing out the agency's 2016 agreement in the County's Finance System.