

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 5479

Sponsor(s): Theresa Cass Galvin

Date: December 21, 2020

<p>SUBJECT</p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriating \$31,777 in CARES Act funding for use by Little Blue Valley Sewer District to reimburse for unanticipated COVID-19 costs and authorizing the County Executive to execute an existing intergovernmental agreement on the use of those funds.</p>												
<p>BUDGET INFORMATION  <i>To be completed                  By Requesting                  Department and                  Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$31,777</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$31,777</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$31,777</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:                  FROM:                  040-9999-32810 CARES Act Fund, Undesignated Fund Balance</td> <td><b>FROM ACCT:</b> \$31,777</td> </tr> <tr> <td>TO:  <b>CARES Act Fund</b>                  040-1555-56070 Little Blue Valley Sewer – Intergovernmental Agreements</td> <td><b>TO ACCT:</b> \$31,777</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): N/A                  Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$31,777	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$31,777	Amount budgeted for this item * (including transfers):	\$31,777	Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	<b>FROM ACCT:</b> \$31,777	TO: <b>CARES Act Fund</b> 040-1555-56070 Little Blue Valley Sewer – Intergovernmental Agreements	<b>TO ACCT:</b> \$31,777
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):                  Prior resolutions and (date):</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by Troy Schulte, County Administrator at 881-1079</p>												
<p>REQUEST SUMMARY</p>	<p>This ordinance appropriates \$31,777 in CARES Act funding to the Little Blue Valley Sewer District for the purpose of providing reimbursement funding for unanticipated COVID-19 costs from March 1, 2020 to December 30, 2020 for the purchase of personal of protective equipment (PPE), computers, overtime and minor building improvements and other costs deemed reasonable under CARES Act guidelines. It further authorizes the County Executive to execute an intergovernmental agreement with the Little Blue Valley Sewer District as to the use of these CARES Act funds.</p>												
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals N/A  <input type="checkbox"/> VBE Goals</p>												

ATTACHMENTS		
REVIEW	Department Director: <i>Arny M. Schutte</i>	Date: <i>12-15-2020</i>
	Finance (Budget Approval): <i>If applicable</i>	<b>APPROVED</b> By Mark Lang at 11:13 am, Dec 15, 2020
	Division Manager: <i>Whitcomb</i>	Date: <i>12/17/20</i>
	County Counselor's Office: <i>Bryan Covine</i>	Date: <i>12/17/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-9999-32810	CARES Act Fund, Undesignated Fund Balance	\$31,777

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.





Atherton Wastewater Treatment Plant  
 Administration & Employee Services Bldg.  
 21208 East Old Atherton Road  
 Independence, MO 64058  
 Phone: (816) 796-7660 Fax: (816) 656-2543

**TO:** Troy M. Schulte  
 County Administrator  
 Jackson County, Missouri

**FROM:** Theresa Ryan  
 Director of Finance

**DATE:** September 8, 2020

**RE:** COVID -19 Reimbursement

The COVID-19 related reimbursable expenses we are requesting for Little Blue Valley Sewer District total \$31,776.76. The list below is a breakdown of those items.

<b>COVID-19 EXPENSES FY2020</b>
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Vendor	Item	Amount
Amazon	Bandanas Face Masks	\$ 26.56
Amazon	Computer Webcams for telecommuting	\$ 300.61
Amazon	Laptops (7) for telecommuting	\$ 3,351.65
Amazon	Monitors (8) for telecommuting	\$ 794.25
Aramark	Washable Masks	\$ 769.41
Dental Health Products	Hand Sanitizer	\$ 604.00
Dick's Sporting Goods	Sleeping Bags & Cots for quarantine in place contingency	\$ 392.20
G95	Biogaiter	\$ 575.50
Lowe's	Stainless Counter Refrigerator	\$ 76.00
Lowe's	Refrigerator	\$ 1,043.09
Navy Brand Mfg.	Hand Sanitizer Gel	\$ 377.58

Progressive Gifts	Face Mask & Daily Face Covers	\$ 446.41
Staples	Keurig K-Cup Coffee Maker	\$ 175.69
WW Grainger	Countertop Microwave	\$ 192.03
	TOTAL	\$ 9,124.98
Essential Staff Separation	Personal Protective Equipment	

<b>COVID-19 PERSONNEL EXPENSES FY2020</b>
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Total Hours- OOP	204	\$ 6,905.36
Total Hours- ESL/EFSL	568	\$ 15,746.42
	TOTAL	\$ 22,651.78

<b>COVID-19 EXPENSES FY2020</b>
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TOTAL	\$ 31,776.76
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Please let me know if you have any questions or need any additional information on the list. We can send the back up for those items upon request.

Thank you.