

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** authorizing an increase to the contract with Legal Files Software of Springfield, IL, for the furnishing of an email notification module for the Legal Files Case and Matter Management System for use by the Office of County Counselor, at an additional cost to the County not to exceed \$5,745.00.

**RESOLUTION NO. 18247**, August 26, 2013

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, by Resolution 17684, dated September 26, 2011, the Legislature did award a contract for Legal Files Case and Matter Management System services for use by the Office of County Counselor to Legal Files Software, of Springfield, Illinois, as a sole source purchase, at a cost to the County not to exceed \$67,914.00; and,

WHEREAS, by Resolution 17874, dated April 2, 2012, and by Resolution 17982, dated September 24, 2012, the Legislature did authorize the purchase of additional licenses and related services because the Office of the County Counselor increased its staff, at a cost to the County not to exceed \$7,526.00; and,

WHEREAS, by Resolution 18013, dated October 29, 2012, the Legislature authorized a test environment license for use by the Information Technology Department for the efficient operation of the software system, at an additional cost to the County not to exceed \$1,500.00; and,

WHEREAS, the County Counselor's Office now desires to purchase an email notification module, at an additional cost to the County not to exceed \$5,745.00; and,

WHEREAS, this module will benefit various departments by sending an email notification prior to the expiration of contracts used by the department; and,

WHEREAS, this will enable using departments to better track when contracts are set to expire and need to be re-bid or renewed; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the increase to the contract with Legal Files Software of Springfield, Illinois, in the amount of \$5,745.00 for the furnishing of an email notification module for use by the Office of County Counselor is hereby authorized, and that the Director of Finance and Purchasing be and is hereby authorized to execute for the County any documents necessary for the accomplishment of the increase, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including the increase and final payment on the contract and addenda thereto.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

W. [Signature]  
Senior Deputy County Counselor

W. [Signature]  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18247 of August 26, 2013, was duly passed on September 3, 2013 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 9

Nays 0

Abstaining 0

Absent 0

9.3.13  
Date

[Signature]  
Mary Jo Spino, Clerk of the Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 1101 56661  
ACCOUNT TITLE: General Fund  
County Counselor  
Software Purchase  
NOT TO EXCEED: \$5,745.00

August 24, 2013  
Date

[Signature]  
Director of Finance and Purchasing