

REQUEST FOR LEGISLATIVE ACTION

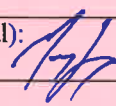
Completed by County Counselor's Office:

Res/Ord No.: 19816

Sponsor(s): Dennis Waits

Date: April 9, 2018

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-One Month Contract with Three One Year Options to Extend for the furnishing of Electrical Supplies for use by Various County Departments to Graybar Electric Company of Kansas City, Missouri under the Terms and Conditions of U.S. Communities Contract No. EV2370, an existing government contract.</u></p>																				
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table border="1" style="width:100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="text-align: left;">Department</th> <th style="text-align: left;">Estimated Use</th> </tr> </thead> <tbody> <tr> <td>Facilities Management</td> <td>\$150,000.00</td> </tr> <tr> <td>Parks + Rec</td> <td>\$ 14,800.00</td> </tr> <tr> <td>Information Technology</td> <td>\$ 1,000.00</td> </tr> <tr> <td>Total</td> <td>\$165,800.00</td> </tr> </tbody> </table> <p>This RLA only approves the term and supply contract; the funds were already appropriated through the annual budget adoption. Figures included in the background are for informational purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		Department	Estimated Use	Facilities Management	\$150,000.00	Parks + Rec	\$ 14,800.00	Information Technology	\$ 1,000.00	Total	\$165,800.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 18232 (August 5, 2013)</p>																				
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Katie Bartle, Senior Buyer, 816-881-3465</p>																				
REQUEST SUMMARY	<p>The County would like to utilize this U.S. Communities Contract due to the higher dollar volume discounts offered to larger entities and/or purchasing groups. County Departments will be able to obtain quotes from this contract and compare with other existing term and supply contracts to obtain the lowest price.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Department of Finance and Purchasing recommends the award of a Twenty-One Month Term and Supply Contract with Three Twelve Month Options to Extend, for the furnishing of Electrical Supplies for use by Various County Departments to Graybar Electric Company of Kansas City, MO (Jackson County) under the Terms and Conditions of U.S. Communities Contract No. EV2370, an existing government contract. This request is for Twenty-One Months so the contracts will run concurrently.</p> <p>The Department of Finance and Purchasing recommends the award be made under this contract due to the higher volume discounts offered to larger entities and/or purchasing groups.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amounts. The availability of funds for specific purchases is subject to annual appropriations.</p>																				

CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals No Goals Assigned. <input type="checkbox"/> VBE Goals	
ATTACHMENTS	The pertinent pages of U.S. Communities Contract EV2370.	
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i> 	Date: 3/28/18
	Division Manager:	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

GENERAL SERVICES DEPARTMENT
Procurement Services Division



City Hall – 1st Floor, Room 102W
414 East 12th Street
Kansas City, Missouri 64106

Main Line: (816) 513-0851
Fax: (816) 513-1066

November 29, 2017

David G. Maxwell, Senior Vice President – Sales
Graybar Electric Company, Inc.
34 North Meramec Avenue
St. Louis, MO 63105

RE: RFP EV2370 – Electrical, Lighting, Data Communications and Security Products and Related
Products, Services and Solutions

The City of Kansas City, Missouri and U. S. Communities appreciate the time and effort that was put into the preparation of your proposal for the above-referenced RFP. Your proposal has been evaluated by a committee and has been recommended for an award. The City's Manager of Procurement Services intends to introduce an ordinance to seek City Council authorization to execute a contract with Graybar Electric. If City Council authorization for a contract with Graybar Electric is obtained, the City anticipates an executed contract with an effective date of February 1, 2018.

If you have any questions, please feel free to contact me at (816) 513-0816 or Rencee.Medlin@kcmo.org. We look forward to working with Graybar Electric.

Sincerely,

A handwritten signature in blue ink that reads "Renee Medlin". The signature is written in a cursive, flowing style.

Renee Medlin, CPPO
Procurement Manager

STANDARD CITY CONTRACT

MASTER CONTRACT FOR PRODUCTS AND SERVICES - THE CITY OF KANSAS CITY, MISSOURI

CONTRACT NO.: EV2370

TITLE/DESCRIPTION: Electrical, Lighting, Data Communications and Security Products and Related Products, Services and Solutions

THIS Contract is between KANSAS CITY, MISSOURI, a constitutionally chartered municipal corporation ("CITY"), and Graybar Electric Company, Inc. ("CONTRACTOR").

Sec. 1. The Contract. The Contract between the CITY and CONTRACTOR consists of the following Contract Documents:

- (a) this Contract;
- (b) CONTRACTOR's Proposal dated October 6, 2017, that is attached hereto and incorporated into this Contract;
- (c) CITY's RFP No. EV2370 that is incorporated into this Contract by reference;
- (d) any CITY issued Purchase Order;
- (e) any CITY and CONTRACTOR executed Work Order that is incorporated into a CITY issued Purchase Order;
- (f) any and all Attachments and Exhibits attached to the Contract. All documents listed in this Section 1 shall be collectively referred to as the "Contract Documents" and are incorporated into this Contract. CITY and CONTRACTOR agree that the terms "Agreement" and "Contract" and "Contract Documents" are used interchangeably in this Contract and the terms "Agreement" and "Contract" and "Contract Documents" each include all "Contract Documents."

Sec. 2. Initial Term of Contract and Additional Periods.

- (a) **Initial Term.** The initial term of this Contract shall begin on February 1, 2018, and shall end on January 31, 2023. The Manager of Procurement Services is authorized to enter into an amendment of this Contract with CONTRACTOR to extend the term of this Contract and time of performance for this Contract.
- (b) **Renewal Terms.** At any time prior to the expiration of the initial term or any subsequent term, the CITY, in its sole discretion, may renew this Contract for up to three (3) additional two (2) year terms.

CONTRACTOR

I hereby certify that I have the authority to execute this document on behalf of CONTRACTOR.

Contractor: Graybar Electric Company, Inc.

By:

Title: SVP, Sales

Date: 11/30/2017

APPROVED AS TO FORM

Assistant City Attorney

KANSAS CITY, MISSOURI

By:

Title: Manager of Procurement Services

Date: 12/30/2017