

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19555

Sponsor(s): Tony Miller

Date: August 7, 2017

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring \$36,800 within the Parks Fund and awarding a Contract for the Supply and Installation of Batting Cage Tunnels, Batting Cage Turf Mats, and Pitching Mounds for Jackson County, Missouri Parks + Rec Department to Aalco Manufacturing Co. of St. Louis, Missouri under the Terms and Conditions of Invitation to Bid No. 40-17.</u></p>																														
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$36,800.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$36,800.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$36,800.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td colspan="2"><b>TRANSFER:</b></td> </tr> <tr> <td>From: 003-5103-58020 Park Fund, Non-Departmental, Buildings &amp; Improvements</td> <td style="text-align: right;">\$36,800.00</td> </tr> <tr> <td>To: 003-5103-58060 Park Fund, Non-Departmental, Other Improvements</td> <td style="text-align: right;">\$36,800.00</td> </tr> <tr> <td colspan="2"><b>FUNDING SUMMARY:</b></td> </tr> <tr> <td>003-5103-58060 Park Fund, Non-Departmental, Other Improvements</td> <td style="text-align: right;">\$36,800.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): n/a  Prior Year Actual Amount Spent (if applicable): n/a</p>	Amount authorized by this legislation this fiscal year:	\$36,800.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$36,800.00	Amount budgeted for this item * (including transfers):	\$36,800.00	Source of funding (name of fund) and account code number:		<b>TRANSFER:</b>		From: 003-5103-58020 Park Fund, Non-Departmental, Buildings & Improvements	\$36,800.00	To: 003-5103-58060 Park Fund, Non-Departmental, Other Improvements	\$36,800.00	<b>FUNDING SUMMARY:</b>		003-5103-58060 Park Fund, Non-Departmental, Other Improvements	\$36,800.00										
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<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):  Prior resolutions and (date):</p>																														
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Kyle Brack, Sr. Buyer, 881-3265</p>																														
<b>REQUEST SUMMARY</b>	<p>The Parks + Rec Department requires the Supply and Installation of Batting Cage Tunnels, Batting Cage Turf Mats, and Pitching Mounds for Frank White Jr. Softball Complex improvements. In response to these requirements, the Purchasing Department issued Invitation to Bid No. 40-17.</p> <p>A total of twenty-six (26) notifications were distributed and six (6) responses were received. ProMounds initially was the lowest bid, but withdrew their bid submission due to contract fulfillment and performance concerns. Five (5) responses were evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th></th> <th>West Coast Netting</th> <th>BSN Sports</th> <th>Robinson Fence Co.</th> <th>Precision Construction</th> <th>Aalco Manufacturing</th> </tr> </thead> <tbody> <tr> <td>Batting Tunnels (2)</td> <td>\$36,000</td> <td>\$24,276.30</td> <td>\$30,000</td> <td>\$60,649.70</td> <td>\$24,480</td> </tr> <tr> <td>Turf Mats (2)</td> <td>\$17,000</td> <td>\$10,391.66</td> <td>\$4,500</td> <td>\$5,693.86</td> <td>\$9,720</td> </tr> <tr> <td>Pitching Mounds (2)</td> <td>\$3,600</td> <td>\$2,939.06</td> <td>\$3,200</td> <td>\$4,475.79</td> <td>\$2,600</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$56,600</b></td> <td><b>\$37,607.02</b></td> <td><b>\$37,700</b></td> <td><b>\$70,819.35</b></td> <td><b>\$36,800</b></td> </tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Contract for the Supply and Installation of Batting Cage Tunnels, Batting Cage Turf Mats, and Pitching Mounds to Aalco Manufacturing of St. Louis, Missouri as the lowest and best bid evaluated. They</p>		West Coast Netting	BSN Sports	Robinson Fence Co.	Precision Construction	Aalco Manufacturing	Batting Tunnels (2)	\$36,000	\$24,276.30	\$30,000	\$60,649.70	\$24,480	Turf Mats (2)	\$17,000	\$10,391.66	\$4,500	\$5,693.86	\$9,720	Pitching Mounds (2)	\$3,600	\$2,939.06	\$3,200	\$4,475.79	\$2,600	<b>Total</b>	<b>\$56,600</b>	<b>\$37,607.02</b>	<b>\$37,700</b>	<b>\$70,819.35</b>	<b>\$36,800</b>
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	<p>submitted the lowest combined cost for the materials requested and met all County specifications within Invitation to Bid 40-17.</p> <p>The Chief Financial Officer also requests the transfer of \$36,800 within the Parks Fund as follows:</p> <table data-bbox="313 220 1495 346"> <thead> <tr> <th></th> <th>FROM:</th> <th>TO:</th> </tr> </thead> <tbody> <tr> <td>003-5103-58020 Park Fund, Non-Departmental, Buildings &amp; Improvements</td> <td>\$36,800.00</td> <td></td> </tr> <tr> <td>003-5103-58060 Park Fund, Non-Departmental, Other Improvements</td> <td></td> <td>\$36,800.00</td> </tr> </tbody> </table>		FROM:	TO:	003-5103-58020 Park Fund, Non-Departmental, Buildings & Improvements	\$36,800.00		003-5103-58060 Park Fund, Non-Departmental, Other Improvements		\$36,800.00
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)									
ATTACHMENTS	Abstract of Bids Received, Award Recommendation Memorandum from Parks + Rec, Aalco Manufacturing's quote sheet									
REVIEW	<table border="1" data-bbox="313 625 1539 871"> <tr> <td data-bbox="313 625 1252 688">Department Director:</td> <td data-bbox="1252 625 1539 688">Date: 9/2/17</td> </tr> <tr> <td data-bbox="313 688 1252 751">Finance (Budget Approval) <i>If applicable</i></td> <td data-bbox="1252 688 1539 751">Date: 8/2/17</td> </tr> <tr> <td data-bbox="313 751 1252 814">Division Manager:</td> <td data-bbox="1252 751 1539 814">Date: 8/2/17</td> </tr> <tr> <td data-bbox="313 814 1252 871">County Counselor's Office:</td> <td data-bbox="1252 814 1539 871">Date:</td> </tr> </table>	Department Director:	Date: 9/2/17	Finance (Budget Approval) <i>If applicable</i>	Date: 8/2/17	Division Manager:	Date: 8/2/17	County Counselor's Office:	Date:	
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Division Manager:	Date: 8/2/17									
County Counselor's Office:	Date:									

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:  
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

Date: August 1, 2017 PC# \_\_\_\_\_

RES # 19555

Department / Division	Character/Description	From	To
<b>Park Fund - 003</b>			
5103 - Non-Departmental	58020 - Buildings & Improvements	\$ 36,800	\$ -
5103 - Non-Departmental	58060 - Other Improvements		36,800
		\$ 36,800	\$ 36,800

 8/2/17  
Budget Office

ABSTRACT OF BIDS

Bid No. 40-17  
 DATE: 07/5/17  
 COMMODITY: Batting Cage Tunnels

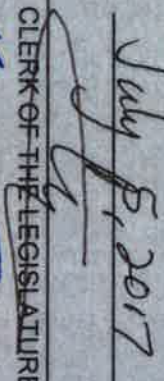

NO	DESCRIPTION	UNIT	QTY	Promounds AMOUNT	West Coast Netting AMOUNT	BSN Sports AMOUNT	Robinson Fence Co. AMOUNT	Bid No. 5 Precision Construction AMOUNT
1.0	Installation & Materials for Batting Cage Optional	ea	1	14,950.00	36,000.00	12,138.15 <del>5,195.83</del>	30,000.00	60,649.70
2.0	Installation & Materials for Batting Cage Turf Optional	ea	2	2,505.00	17,000.00	5,195.83	4,500.00	5,693.86
3.0	Installation & Materials for Pitching Mound Optional	ea	2	1,998.00	3,600.00	1,469.53	3,200.00	4,475.79
4.0	Installation & Materials for Batter's Box Mats	ea	2	598.00	1,500.00	827.78	1,100.00	2,565.64

CERTIFICATION OF BID OPENING  
 BIDS WERE PUBLICLY  
 OPENED AND RECORDED  
 ON: July 5, 2017, BY  
[Signature]  
 CLERK OF THE LEGISLATURE  
[Signature]  
 PURCHASING

Bid No. 40-17  
 DATE: 7/5/17  
 COMMODITY: Batting Cage Tunnels

Bid No. 6  
~~AA100~~  
 AA100

NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1.0	Installation & Materials for Batting Cage <b>Optional</b>	ea	1	24,480.00					
2.0	Installation & Materials for Batting Cage Turf <b>Optional</b>	ea	2	9,720.00					
3.0	Installation & Materials for Pitching Mound <b>Optional</b>	ea	2	2,600.00					
4.0	Installation & Materials for Batter's Box Mats <b>Optional</b>	ea	2	800.00					

CERTIFICATION OF BID OPENING  
 BIDS WERE PUBLICLY  
 OPENED AND RECORDED  
 ON July 5, 2017 BY  
  
 CLERK OF THE LEGISLATURE  
  
 PURCHASING



## JACKSON COUNTY Parks + Rec

22807 Woods Chapel Road  
Blue Springs, Missouri 64015  
MakeYourDayHere.com

Michele Newman, Director  
(816) 503-4800  
Fax: (816) 795-1234

TO: Kyle Brack, Purchasing Department

FROM: Tina Spallo, Superintendent of Recreation  
Brian Nowotny, Deputy Director Park Operations

DATE: August 2, 2017

SUBJECT: Invitation to Bid No. 40-17, Batting Cage Tunnels

The Parks + Rec Department recommends award of the base bid and alternates as noted below for the installation of new batting cage tunnels at the Frank White Jr. Softball Complex to the lowest and best bidder, *Aalco Manufacturing Company of St. Louis, MO.*

No. 1 Base Bid – Labor and Materials for Two Batting Tunnels	\$24,480.00
No. 2. Alternate – Labor and Materials for Two full-length Turf Mats	\$ 9,720.00
No. 3. Alternate – Labor and Materials for Two Pitching Mounds	\$ 2,600.00

**Total Bid Award: \$36,800.00**

Funds for the project bid award and contract are included in the 2017 Jackson County Budget. Funds will be transferred from account 003-5103-8020 to account 003-5103-8060 to cover the cost of this purchase. Thank you for your assistance, and please do not hesitate to contact us if you should have any questions regarding this recommendation.



Frank White, Jr., County Executive


**Attachment I**  
Respondent's Quotation for Invitation to Bid No. 40-17

\*All quotes shall include ancillary expenses such as fuel, mileage, freight, shipping, and other similar costs. The quotes shall be all-inclusive and satisfactory for completing corresponding projects in full.

No.	Description	Quote
1.	Installation and Materials/Supplies for Two-Stall Batting Cage, Total	\$ 24,480. <sup>00</sup>
Optional Bidding Items Below		
2.	Installation and Materials/Supplies for Two (2) 15' x 70' Batting Cage Turf Mats, Total	\$ 9720 *
3.	Installation and Materials/Supplies for Two (2) Pitching Mounds, Total	\$ 2600. <sup>00</sup>
4.	Installation and Materials/Supplies for Two (2) Batter's Box Mats, Total	\$ 800. <sup>00</sup>

Purchase Order Email Address: CHRS@AALCOMFG.COM

\* Note Bid is for a superintendent (see picture) turf specified does NOT meet w.a. standards sample upon request

Bidder's Name	Aiko Mfg Co
Authorized Representative	Chris Porter
Title	Prop
Signature	
Phone Number	314-544-4300 x130
Fax Number	314-544-6856
Cell Number	314-575-8713
Email	CHRS@AALCOMFG.COM
Web Address	www.AALCOMFG.COM