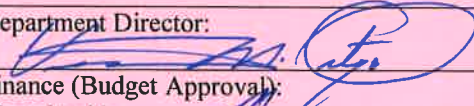
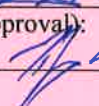


REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/Ord No.: 20049
 Sponsor(s): Dan Tarwater III
 Date: November 19, 2018

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring \$86,838 within the COMBAT Administration budget and awarding a Contract for the purchase of Grant Management Software for COMBAT to Fluxx Labs of San Francisco, California under the terms and conditions of Request for Proposal No. 54-18</u></p>																								
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$86,838</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$86,838</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$86,838</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td colspan="2">TRANSFER FROM:</td> </tr> <tr> <td>008-4401-56080 Anti-Drug Fund, COMBAT Administration, Other Professional Services</td> <td style="text-align: right;">\$43,419</td> </tr> <tr> <td>008-4401-56210 Anti-Drug Fund, COMBAT Administration, Advertising</td> <td style="text-align: right;">\$43,419</td> </tr> <tr> <td colspan="2">TRANSFER TO:</td> </tr> <tr> <td>008-4401-56661 Anti-Drug Fund, COMBAT Administration, Software Purchases</td> <td style="text-align: right;">\$86,838</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$86,838	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$86,838	Amount budgeted for this item * (including transfers):	\$86,838	Source of funding (name of fund) and account code number:		TRANSFER FROM:		008-4401-56080 Anti-Drug Fund, COMBAT Administration, Other Professional Services	\$43,419	008-4401-56210 Anti-Drug Fund, COMBAT Administration, Advertising	\$43,419	TRANSFER TO:		008-4401-56661 Anti-Drug Fund, COMBAT Administration, Software Purchases	\$86,838				
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PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____																								
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253																								
REQUEST SUMMARY	<p>COMBAT requires a Grant Management Web Based Software Solution to manage its Treatment, Prevention and Grant Match Services. The Purchasing Department issued Request for Proposal No. 54-18 in response to those requirements.</p> <p>Twenty-two notifications were distributed and three responses were received and evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>Vendor and Location</th> <th>Responsiveness to RFP – 10 Points</th> <th>Product proposed – 30 Points</th> <th>Respondent's Experience & Qualifications 30 Points</th> <th>Pricing 30 Points</th> <th>Total 100 Points</th> </tr> </thead> <tbody> <tr> <td>Trinity Technology Sacramento CA</td> <td>10</td> <td>20</td> <td>20</td> <td>15</td> <td>65</td> </tr> <tr> <td>eCivis Pasadena, CA</td> <td>10</td> <td>15</td> <td>15</td> <td>28</td> <td>68</td> </tr> <tr> <td>Fluxx Labs San Francisco, CA</td> <td>10</td> <td>25</td> <td>25</td> <td>25</td> <td>85</td> </tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the Award of a Contract for the purchase of Grant Management Software for COMBAT from Fluxx Labs of San Francisco, California under the terms and conditions of Request for Proposal No. 54-18 as the lowest and best</p>	Vendor and Location	Responsiveness to RFP – 10 Points	Product proposed – 30 Points	Respondent's Experience & Qualifications 30 Points	Pricing 30 Points	Total 100 Points	Trinity Technology Sacramento CA	10	20	20	15	65	eCivis Pasadena, CA	10	15	15	28	68	Fluxx Labs San Francisco, CA	10	25	25	25	85
Vendor and Location	Responsiveness to RFP – 10 Points	Product proposed – 30 Points	Respondent's Experience & Qualifications 30 Points	Pricing 30 Points	Total 100 Points																				
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	proposal received.	
	The Director of Finance and Purchasing also requests the following transfer:	
		FROM: TO:
	008-4401-56080 Anti-Drug Fund, COMBAT Administration, Other Professional Services	\$43,419
	008-4401-56210 Anti-Drug Fund, COMBAT Administration, Advertising	\$43,419
	008-4401-56661 Anti-Drug Fund, COMBAT Administration, Software Purchases	\$86,838
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals No goals assigned <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Abstract of Bids Received, Award Recommendation Memorandum and the pertinent pages of Fluxx's proposal.	
REVIEW	Department Director:	Date:
		11-13-2018
	Finance (Budget Approval): If applicable	Date:
		11/14/18
Division Manager:	Date:	
County Counselor's Office:	Date:	

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: November 14, 2018

RES # 20049

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
008 Anti-Drug Sales Tax Fund			
4401 COMBAT Administration	56080 Other Professional Services	\$ 43,419	\$ -
4401 COMBAT Administration	56210 Advertising	43,419	-
4401 COMBAT Administration	56661 Software Purchases	-	86,838
		<u>\$ 86,838</u>	<u>\$ 86,838</u>

 11/14/18
 Budget Officer

NO	DESCRIPTION	UNIT	QTY	Trinity	eCivis	Blackbaud	Dulles	Subrata
				Technology Sacramento CA AMOUNT	Pasadena CA AMOUNT	Charleston SC AMOUNT	Technology Leesburg VA AMOUNT	San Francisco CA AMOUNT
	Request for Proposal No. 54-18 Grant Management Software October 23, 2018 2:00 PM, CDT							
	See Proposal			<i>see bid</i>	<i>see bid</i>	<i>see bid</i>	<i>see bid</i>	<i>see bid</i>

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED
 ON: *October 23, 2018* BY
Robert Spino
 CLERK OF THE LEGISLATURE
Barbara Gayman

MEMORANDUM

TO: Barbara Casamento, Purchasing Administrator, Finance Department
FROM: Vincent M. Ortega, Director, Jackson County, COMBAT
DATE: November 9, 2018
RE: Request for Grant Management Software

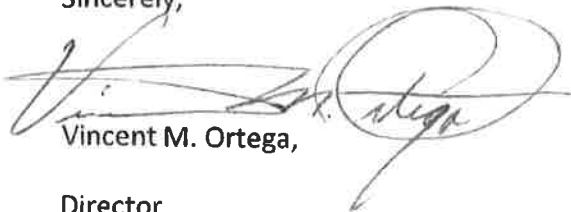
Purchasing Supervisor Barbara Casamento:

COMBAT is in the process of updating and streamlining our funding application process. The first step in that direction is obtaining state-of-the-art grant management software. This software will serve several functionalities such as data integrity, security, recoverability, manageability and accountability.

The three proposals submitted were evaluated based on the technical review and advice of IT Director Michael Erickson and his team members; as well as the functionality and essential component for COMBAT Administration moving forward in a more efficient and professional manner.

In order to fund this project, COMBAT Administration will need a total of \$86,837.96, which will come from account line item 008440156080 in the amount of \$43,418.98 and account line item 008440156210 in the amount of 43,418.98 and entered into account line item 008440156661 for a total amount of \$86,837.96.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vincent M. Ortega', is written over a horizontal line. The signature is stylized and cursive.

Vincent M. Ortega,

Director

Jackson County, COMBAT

Barbara J. Casamento

From: Michael S. Erickson
Sent: Friday, November 09, 2018 9:33 AM
To: Barbara J. Casamento
Cc: Carol A. Lillis; Vince M. Ortega; Jennifer K. Dameron; Jean Peters Baker
Subject: Grant Management Software RFP Response Review - IT

Barbara,

My team and I reviewed the 3 bid proposals for Grant Management solutions you provided. We evaluated the vendor, implementation approach and technology, not so much the application functionality since we are not familiar with this type of software. Our feedback:

- **eCivis**
 - Recently acquired by a private equity firm; would expect to see increased funding for future development
 - SaaS (cloud) based solution; not sure if hosted by eCivis or on another platform (AWS, Azure, etc)
 - Per user subscription model
 - Browser based mobile capability; no native mobile app
 - Not much detail on the implementation approach
 - Least costly solution of the 3 responses
- **Fluxx**
 - Rated within in top 3 Grant Management solutions on several sites
 - SaaS based solution; hosted on Amazon Web Services
 - Structured implementation approach; agile project management methodology (positive)
 - Highly customizable application
 - Native mobile app; iPad, iPhone, Android
 - Licensed by complexity, not per user – cost could increase if additional complexity is introduced during implementation
- **Trinity Technology Group**
 - IT consulting company reselling Microsoft Dynamics GrantVantage module
 - SaaS based solution hosted on Microsoft Azure Gov
 - Per user subscription model
 - Structured implementation approach
 - Commercial Off-The-Shelf software; may not be highly customizable
 - Very limited mobile functionality; view only on mobile devices
 - Most costly solution of the 3 responses

Let me know if you have any further questions.

Thanks,
Mike

Michael Erickson
Director of Information Technology/GIS
Jackson County Missouri
D: (816) 881-3155
M: (913) 961-4327



4.7.10 Pricing

Solution Pricing			
Pricing Component	Proposed Cost		
	Year 1 (Initial Cost)	Year 2	Year 3
License Fee (Annual Subscription Fees) – Includes the hosted platform, ongoing support, and continual product improvements.	\$33,825	\$33,825	\$33,825
Implementation Cost (Including but not limited to planning, solution delivery, training and onboarding services)	\$28,750		
Subtotal Fees/Year	\$62,575	\$33,825	\$33,825
Total Cost of Ownership 3 Years			\$130,225

Pricing Includes:

- A Multi-tenanted AWS-hosted, instance of Fluxx Grantmaker
- Highly configurable workflow management and forms that can easily be updated, edited or adjusted based on Jackson County, Missouri COMBAT Commission’s needs
- Unlimited users, web traffic, support requests, and grantee access
- Maintenance, storage and technical support
- Award winning Support Team
- Monthly upgrades
- Access to the Fluxx Community (consists of more than 250 clients)
- Document creation and storage
- CRM functionality
- Complete reporting suite
- Personalized dashboards
- Mobile App Access
- External reviewer portal