

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE transferring \$176,559.00 within and appropriating \$305,689.00 from the undesignated fund balance of the 2019 Anti-Crime Sales Tax Fund in acceptance of the DART Grant awarded by the Missouri Department of Public Safety.

ORDINANCE NO. 5257, August 26, 2019

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, the Missouri Department of Public Safety has awarded a grant in the amount of \$129,130.00 to the Prosecuting Attorney's Office for its Drug Abatement Response Team (DART) program for partial funding of salaries and benefits for the employees of the DART Unit for the period of July 1, 2019 through June 30, 2020; and,

WHEREAS, the DART program is a collaborative and multi-jurisdictional team created to target and close down drug houses within the City of Kansas City; and,

WHEREAS, the grant is subject to a local match in the amount of \$176,558.54; and,

WHEREAS, a transfer and appropriation are necessary in order to place the grant and matching funds in the proper spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following transfer within and appropriation from the undesignated fund balance of the 2019 Anti-Crime Sales Tax Fund be and hereby is made:

| <u>DEPARTMENT/DIVISION</u> | <u>CHARACTER/DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
|---|------------------------------|-------------|-----------|
| Anti-Crime Sales Tax Fund Pros Comm Crim/Drug Prev 008-4156 | 56798-Grant Match | \$176,559 | |
| DART 008-4123 | 45933-Increase Revenues | \$129,130 | |
| 008-2810 | Undesignated Fund Balance | | \$305,689 |
| 008-2810 | Undesignated Fund Balance | \$305,689 | |
| 008-4123 DART | 55010- Salary | | \$202,384 |
| 008-4123 DART | 55040- FICA | | \$ 15,482 |
| 008-4123 DART | 55050- Pension | | \$ 28,253 |
| 008-4123 DART | 55060- Insurance | | \$ 59,570 |

and,

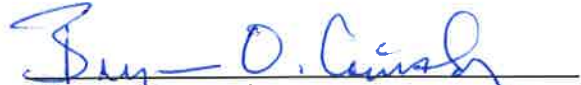
BE IT FURTHER ORDAINED that the County Executive and all other County officers be and hereby are authorized to execute any and all documents necessary to give effect to the intent of the Ordinance.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached ordinance, Ordinance No. 5257 of August 26, 2019, was duly passed on _____, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of the Legislature

I hereby approve the attached Ordinance No.5257.

Date

Frank White, Jr., County Executive

Funds sufficient for this transfer and appropriation are available from the source indicated below.

ACCOUNT NUMBER: 008 4156 56798
ACCOUNT TITLE: Anti-Crime Sales Tax Fund
Pros Comm Crim/Drug Prev.
Grant Match
NOT TO EXCEED: \$176,559.00

ACCOUNT NUMBER: 008 2810
ACCOUNT TITLE: Anti-Crime Sales Tax Fund
Undesignated Fund Balance
NOT TO EXCEED: \$305,689.00

8/22/19

Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

EXECUTIVE OFFICE

Completed by County Counselor's Office:

Res/Ord No.: 5257

Sponsor(s): Dan Tarwater III

Date: August 26, 2019

AUG 19 2019

| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|---|--------------|--|-----------|--|------------|--|-----------------------|---|--|-------------|--|---|--------------|---|--------------|-----------|--|--|--------------|--|-------------|---|-------------|--|-------------|
| <p>SUBJECT</p> | <p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Ordinance transferring and appropriating funds for the purpose of the acceptance of the DART Grant.</u></p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$305,688.62</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>305,688.62</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>176,558.54 <i>QAM</i></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td colspan="2">FROM</td> </tr> <tr> <td>008 – Anti-Crime Sales Tax Fund; 2810 – Undesignated Fund Balance</td> <td>\$129,130.08</td> </tr> <tr> <td>008 – Anti Crime Sales Tax Fund; 4156 – Pros Comm Crim/Drug Prev; 56798 – Grant Match</td> <td>\$176,558.54</td> </tr> <tr> <td colspan="2">TO</td> </tr> <tr> <td>008 – Anti Crime Sales Tax Fund; – 4123 DART Grant; 55010 – Regular Salary</td> <td>\$202,384.00</td> </tr> <tr> <td>008 – Anti Crime Sales Tax Fund; - 4123 DART Grant; 55040 – FICA</td> <td>\$15,482.37</td> </tr> <tr> <td>008 – Anti Crime Sales Tax Fund; - 4123 DART Grant; 55050 – Pension</td> <td>\$28,252.81</td> </tr> <tr> <td>008 – Anti Crime Sales Tax Fun; - 4123 DART Grant; 55060 – Insurance</td> <td>\$59,569.44</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p> | Amount authorized by this legislation this fiscal year: | \$305,688.62 | Amount previously authorized this fiscal year: | | Total amount authorized after this legislative action: | 305,688.62 | Amount budgeted for this item * (including transfers): | 176,558.54 <i>QAM</i> | Source of funding (name of fund) and account code number: | | FROM | | 008 – Anti-Crime Sales Tax Fund; 2810 – Undesignated Fund Balance | \$129,130.08 | 008 – Anti Crime Sales Tax Fund; 4156 – Pros Comm Crim/Drug Prev; 56798 – Grant Match | \$176,558.54 | TO | | 008 – Anti Crime Sales Tax Fund; – 4123 DART Grant; 55010 – Regular Salary | \$202,384.00 | 008 – Anti Crime Sales Tax Fund; - 4123 DART Grant; 55040 – FICA | \$15,482.37 | 008 – Anti Crime Sales Tax Fund; - 4123 DART Grant; 55050 – Pension | \$28,252.81 | 008 – Anti Crime Sales Tax Fun; - 4123 DART Grant; 55060 – Insurance | \$59,569.44 |
| Amount authorized by this legislation this fiscal year: | \$305,688.62 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount previously authorized this fiscal year: | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total amount authorized after this legislative action: | 305,688.62 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | 176,558.54 <i>QAM</i> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Source of funding (name of fund) and account code number: | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FROM | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008 – Anti-Crime Sales Tax Fund; 2810 – Undesignated Fund Balance | \$129,130.08 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008 – Anti Crime Sales Tax Fund; 4156 – Pros Comm Crim/Drug Prev; 56798 – Grant Match | \$176,558.54 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TO | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008 – Anti Crime Sales Tax Fund; – 4123 DART Grant; 55010 – Regular Salary | \$202,384.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008 – Anti Crime Sales Tax Fund; - 4123 DART Grant; 55040 – FICA | \$15,482.37 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008 – Anti Crime Sales Tax Fund; - 4123 DART Grant; 55050 – Pension | \$28,252.81 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008 – Anti Crime Sales Tax Fun; - 4123 DART Grant; 55060 – Insurance | \$59,569.44 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>PRIOR LEGISLATION</p> | <p>Prior ordinances and (date): 5111 (7/9/18); 4992 (7/24/17) Prior resolutions and (date):</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>CONTACT INFORMATION</p> | <p>RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations, 816-881-3369</p> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>REQUEST SUMMARY</p> | <p>Requesting an ordinance accepting the DART Grant awarded to Jackson County by the Department of Public Safety for the partial funding of two attorneys, one investigator and one paralegal. The total award amount is \$129,130.08. To complete this project, the Prosecutor's Office will provide an additional \$176,558.54 to pay for the unfunded portions of incumbents. Term of the grant is 7/1/19– 6/30/20.</p> <p>Please transfer \$176,558.54 from 008-4156-56798 and appropriate \$129,130.08 into the accounts listed below:</p> <table> <tr> <td>008-4123-55010 salary</td> <td>202,384.00</td> </tr> <tr> <td>008-4123-55040 fica</td> <td>15,482.37</td> </tr> <tr> <td>008-4123-55050 pension</td> <td>28,252.81</td> </tr> <tr> <td>008-4123-55060 insurance</td> <td>59,569.44</td> </tr> </table> | 008-4123-55010 salary | 202,384.00 | 008-4123-55040 fica | 15,482.37 | 008-4123-55050 pension | 28,252.81 | 008-4123-55060 insurance | 59,569.44 | | | | | | | | | | | | | | | | | | |
| 008-4123-55010 salary | 202,384.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-4123-55040 fica | 15,482.37 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-4123-55050 pension | 28,252.81 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-4123-55060 insurance | 59,569.44 | | | | | | | | | | | | | | | | | | | | | | | | | | |

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|-------------|--|----------------------|
| CLEARANCE | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) | |
| COMPLIANCE | <input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals | |
| ATTACHMENTS | Award Documents | |
| REVIEW | Department Director: <i>Clare Peters Baker</i> | Date: <i>8/8/19</i> |
| | Finance (Budget Approval): <i>Gaul M</i> <i>If applicable</i> | Date: <i>8/19/19</i> |
| | Division Manager: <i>Shupe M</i> | Date: <i>8-19-19</i> |
| | County Counselor's Office: <i>Buy - County</i> | Date: <i>8/21/19</i> |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this ^{transfer and} appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------------------|-----------------------|
| 008-2810 | Anti Crime Sales Tax Fund | \$129,130.08 |
| | Undesignated Fund Balance | |
| 008-4156-56798 | Anti Crime-Pros Comm-Grant | \$176,558.54 |
| | Match | |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this transfer and appropriation are available from the source indicated below.

Date: August 19, 2019 ORD # 5257

| <u>Department / Division</u> | <u>Character/Description</u> | <u>From</u> | <u>To</u> |
|--|----------------------------------|----------------|----------------|
| Anti-Crime Sales Tax Fund - 008 | | | |
| <u>4156 - Pros Comm Crim/Drug Prev</u> | <u>56798 - Grant Match</u> | <u>176,559</u> | |
| <u>4123 - DART</u> | <u>45933 - Increase Revenues</u> | <u>129,130</u> | |
| <u>2810</u> | <u>Undesignated Fund Balance</u> | | <u>305,689</u> |
| <u>2810</u> | <u>Undesignated Fund Balance</u> | <u>305,689</u> | |
| <u>4123 - DART</u> | <u>55010 - Salary</u> | | <u>202,384</u> |
| <u>4123 - DART</u> | <u>55040 - FICA</u> | | <u>15,482</u> |
| <u>4123 - DART</u> | <u>55050 - Pension</u> | | <u>28,253</u> |
| <u>4123 - DART</u> | <u>55060 - Insurance</u> | | <u>59,570</u> |
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 8/19/19
Budgeting



MISSOURI DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR
SUBAWARD

P.O. Box 749
Jefferson City, MO 65102
Phone: (573) 751-4905

| | | | |
|--|---|---|----------------------|
| Subrecipient Name: | | Subrecipient DUNS Number: | |
| Jackson County, Prosecutor's Office | | 809094092 | |
| DPS Funding Opportunity Title: | Project Period Start Date: | Project Period End Date: | |
| 2019 JAG - Non DTFs | 07/01/2019 | 06/30/2020 | |
| Project Title: | | Subaward Number: | |
| Drug Abatement Response Team (DART) | | 2018-JAG-008 | |
| Project Description: | | | |
| Jackson County Drug Abatement Response Team ("DART") provides enforcement services to residents aimed at closing drug houses and street level narcotics operations. DART provides an interagency mechanism across 13 municipal jurisdictions through which residents can report illegal narcotics activity. DART personnel report suspected drug activity to law enforcement so that sellers can be arrested and prosecuted. DART coordinates property inspections for housing and fire code violations to determine if properties should be vacated or are uninhabitable. DART also works with property owners to eliminate illegal activity on their property. When necessary, DART handles expedited eviction, nuisance, and forfeiture actions. Furthermore, DART members attend community meetings to engage in discussions related to criminal drug activity, its toll on the community, and actions residents can take to help fight its effects. | | | |
| Subaward Total: | CFDA Number and Name: | | |
| \$129,130.08 | 16.738 – Edward Byrne Memorial Justice Assistance Grant Program | | |
| Research and Development Project: | | Indirect Cost Rate for Federal Award: | |
| No | | N/A | |
| Name of Federal Awarding Agency: | | Federal Award Date: | |
| Department of Justice, Office of Justice Programs, Bureau of Justice Assistance | | 10/1/2018 | |
| Name of State Administering Agency (SAA): | | SAA Federal Award Number: | |
| Missouri Department of Public Safety, Office of the Director P.O. Box 749 Jefferson City, MO 65102 | | 2018-MU-BX-0184 | |
| This Subaward is made in the amount and for the project period referenced above to the Subrecipient identified above. This Subaward is subject to compliance with the general conditions governing grants and subawards and any attached Certified Assurances or Special Conditions. This Subaward is subject to compliance with all federal and state laws and all guidelines identified in the above mentioned DPS Funding Opportunity. | | | |
| The undersigned Subrecipient Authorized Official hereby acknowledges he/she is authorized to legally bind the Subrecipient and certifies acceptance of the above-described Subaward on the terms and conditions specified or incorporated by reference above and those stated in the approved application. | | | |
| Subrecipient Authorized Official (AO) Name: | | Subrecipient Project Director (PD) Name: | |
| Frank White, Jr. | | Jean Peters-Baker | |
| Subrecipient AO Signature: | Date: | Subrecipient PD Signature: | Date: |
| | | | |
| This Subaward shall be in effect for the duration of the project period stated above and funds shall be made available on the Subaward Date with return of this signed document to the Missouri Department of Public Safety and upon full execution by signature of the Authorized Official of the Missouri Department of Public Safety, Office of the Director. | | | |
| Authorized Official, Missouri Department of Public Safety | | | Subaward Date |
| | | | |



**MISSOURI DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)**



2019 CERTIFIED ASSURANCES

| | | | |
|-----------------------|-------------------------------------|-------------------------|--------------|
| Subrecipient: | Jackson County, Prosecutor's Office | Subaward Number: | 2018-JAG-008 |
| Project Title: | Drug Abatement Response Team (DART) | | |

The Subrecipient hereby assures and certifies compliance with all the following certified assurances:

General:

- Governing Directives:** The Subrecipient assures that it shall comply, and all its subcontractors shall comply, with the applicable provisions of the "JAG Solicitation", the "DPS Financial and Administrative Guide", the "DPS Subrecipient Travel Guidelines", any applicable federal nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (VOCA) of 1984 (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act (JJJPA) of 2002 (42 U.S.C. § 5672(b)); the Violence Against Women (VAWA) Act of 2013 (42 U.S.C. 13925(b)(13)); Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); Title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); 28 C.F.R. Part 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. Part 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Executive Order 13279 (equal protection of the laws for faith-based and community organizations); Executive Order 13559 (fundamental principles and policymaking criteria for partnerships with faith-based and other neighborhood organizations); 28 C.F.R. Part 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations); and 28 C.F.R. Part 54 (U.S. Department of Justice Regulations – Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance), and other applicable federal and state laws, orders, circulars, or regulations.
- Compliance Training:** As a recipient of federal and/or state funds, the Subrecipient is required to participate in any applicable Compliance Training hosted by the Missouri Department of Public Safety. The Compliance Training may be hosted in-person or as a webinar to provide post-award information to include, but not limited to, subaward acceptance, project implementation, reporting requirements, subaward changes, civil rights compliance, monitoring responsibilities, record retention, internal controls, and accounting responsibilities.
- Non-Supplanting:** The Subrecipient assures that federal and/or state funds made available under this subaward will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.
- Change in Personnel:** The Subrecipient agrees to notify, within a timely manner, the Missouri Department of Public Safety if there is a change in or temporary absence as it affects the 'My Profile' module, 'Contact Information' component, and/or 'Budget' component within WebGrants. The notification shall be sent through the 'Correspondence' component of WebGrants to the appropriate Internal Contact with the *Change of Information Form* attached.
- Subaward Adjustments:** The Subrecipient understands that any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. No additional funding shall be awarded to a Subrecipient (unless specifically notified by the Missouri Department of Public Safety of additional funding being awarded), but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the 'Subaward Adjustment' component of WebGrants.

Subrecipient Authorized Official's Initials: _____

6. **Monitoring:** The Subrecipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the Subrecipient assures that all documentation or records relating to this subaward shall be made available to monitoring representatives of the Missouri Department of Public Safety, the Office of Missouri State Auditor, the U.S. Department of Justice (DOJ), the DOJ Office of Inspector General, the Comptroller General of the United States, or any of their authorized representatives immediately upon request. The Subrecipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Missouri Department of Public Safety shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this subaward.
7. **Criminal Activity:** The Subrecipient assures to formally report to the Missouri Department of Public Safety within 48 hours of notification if an individual funded, in whole or in part, under this subaward is arrested for or formally charged with a misdemeanor or felony regardless if the criminal offense is related to the individual's employment. The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.
8. **Reporting Potential Fraud, Waste, and Abuse:** The Subrecipient shall not make false statements or claims in connection with any funds subawarded by the Missouri Department of Public Safety. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The Subrecipient must promptly refer to the U.S. Department of Justice, Office of Inspector General (OIG) and the Missouri Department of Public Safety (DPS) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or any other person has, in connection with funds under this subaward, either:
 - (a) Submitted a claim that violates the False Claims Act; or
 - (b) Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this subaward must be reported to the OIG by one of the following methods:

Mail: Office of Inspector General
U.S. Department of Justice, Investigations Division
950 Pennsylvania Avenue, N.W., Room 4706
Washington, D.C. 20530

Email: oig.hotline@usdoj.gov

DOJ OIG Hotline: Phone - (800) 869-4499 or Fax - (202) 616-9881

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this subaward, must also be reported to the DPS by one of the following methods:

Mail: Missouri Department of Public Safety
Office of the Director
Attn: CJ/LE Unit
P.O. Box 749
1101 Riverside Drive
Jefferson City, MO 65102-0749

Email: dpsinfo@dps.mo.gov

DPS Office: Phone - (573) 751-4905 or Fax - (573) 751-5399

The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the review of a report of fraud, waste, or abuse relating to funds under this subaward.

Subrecipient Authorized Official's Initials: _____

9. **Non-Disclosure Agreements:** The Subrecipient understands it cannot require any employee or subcontractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department, the Missouri Department of Public Safety, or other agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the Subrecipient, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the non-disclosure of classified information.

In accepting this subaward, the Subrecipient:

- (a) Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or subcontractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or subcontractors from reporting waste, fraud, or abuse as described above; and
 - (b) Certifies that, if it learns or is notified that it is or has been requiring its employees or subcontractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the Missouri Department of Public Safety, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the Missouri Department of Public Safety.
10. **Protection from Reprisal for Disclosures:** The Subrecipient understands, pursuant to 41 U.S.C § 4712, an employee or subcontractor may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing information that the employee or subcontractor reasonably believes is evidence of gross mismanagement of the funds under this subaward, a gross waste of the funds under this subaward, an abuse of authority relating to the funds under this subaward, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to the funds under this subaward.
11. **Lobbying:** The Subrecipient understands and agrees that, in general, it cannot use any federal funds, either directly or indirectly, to support or oppose the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government. Furthermore, the Subrecipient understands and agrees that, in general, federal law prohibits federal funds from being used to pay any person to influence (or attempt to influence) with respect to the awarding of a federal grant or cooperative agreement.

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Subrecipient certifies and assures the following:

- (a) No federal appropriated funds may be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.
 - (b) If the Subrecipient's request for federal funds is in excess of \$100,000, and any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the Subrecipient shall complete and submit Standard Form – LLL, "Disclosure of Lobbying Activities" in accordance with its instructions.
12. **Fair Labor Standards Act:** All Subrecipients of federal funds will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.

Subrecipient Authorized Officials Initials: _____

13. **Employment of Unauthorized Aliens:** Pursuant to Section 285.530.1 RSMo, the Subrecipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the Subrecipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with Sections 285.525 to 285.550, RSMo a general contractor or subcontractor of any tier shall not be liable when such general contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530, RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530, RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

14. **Relationship:** The Subrecipient agrees that it will represent itself to be an independent Subrecipient offering such services to the general public and shall not represent themselves or their employees to be employees of the Missouri Department of Public Safety. (This provision is not applicable to the Missouri Department of Public Safety or any of its divisions or programs.) Therefore, the Subrecipient shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.
15. **Texting While Driving:** Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Missouri Department of Public Safety encourages the Subrecipient to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
16. **Drug-Free Workplace:** As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, as defined by 28 C.F.R. §§ 83.620 and 83.650:

The Subrecipient certifies and assures that it will, or will continue to, provide a drug-free workplace by:

- i. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- ii. Establishing an on-going drug-free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The Subrecipient's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- iii. Making it a requirement that each employee to be engaged in the performance of work funded by this subaward be given a copy of the statement required by paragraph (a);
- iv. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment funded by this subaward, the employee will:
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction;
- v. Notifying the Missouri Department of Public Safety, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Subrecipients of convicted employees must provide notice, including position title of any such convicted employee, to the Missouri Department of Public Safety by one of the following methods:

Subrecipient Authorized Officials Initials: _____

Mail: Missouri Department of Public Safety
Office of the Director
Attn: CJ/LE Unit
P.O. Box 749
1101 Riverside Drive
Jefferson City, MO 65102-0749

Email: dpsinfo@dps.mo.gov

- vi. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is convicted:
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency; and
- vii. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

Civil Rights:

1. **Ensuring Access to Federally Assisted Programs:** The Subrecipient acknowledges that federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits recipients from discriminating on the basis of age in the delivery of services or benefits.
2. **Enforcing Civil Rights Laws:** The Subrecipient acknowledges that all recipients of federal financial assistance, regardless of the particular source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, DOJ's Office for Civil Rights (OCR) investigates recipients that are the subject of discrimination complaints from both individuals and groups.
3. **Limited English Proficiency (LEP):** The Subrecipient assures that, in accordance with the *Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons*, 67 Fed. Reg. 41455 (2002) as it pertains to Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, recipients of federal financial assistance must take reasonable steps to ensure meaningful access to their programs and activities for persons with limited English proficiency (LEP). "Meaningful access" will generally involve some combination of oral interpretation services and written translation of vital documents. For more information, visit <https://www.lep.gov>.
4. **Equal Employment Opportunity Plan (EEO):** The Subrecipient agrees to comply with the applicable requirements of 28 C.F.R. Part 42, Subpart E., DOJ's Equal Employment Opportunity Program (EEO) Guidelines. The Subrecipient will prepare an *EEO Utilization Report* if the Subrecipient (1) is a state or local government agency or any business; and (2) has 50 or more employees (counting both full and part-time employees but excluding seasonal employees, political appointees, and elected officials); and (3) receives a single award of \$25,000 or more from the Office of Justice Programs (OJP), Office on Violence Against Women (OVW), or Community Oriented Policing Services (COPS). The *EEO Utilization Report* must be prepared and submitted to DOJ's Office for Civil Rights (OCR) through OCR's online EEO Reporting Tool within 60 days of receipt of such federal subaward.

If the Subrecipient does not meet all the aforementioned criteria, the Subrecipient is exempt from preparing the *EEO Utilization Report*; however, all Subrecipients, regardless of their EEO obligations, must complete the *Certification Form*, in which the Subrecipient declares its satisfaction of its obligations. The *Certification Form* must be prepared and submitted to DOJ's OCR through OCR's online EEO Reporting Tool within 60 days of receipt of such federal subaward.

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To prepare the applicable *EEO Utilization Report* and/or *Certification Form* or for more information, visit <https://ojp.gov/about/ocr/eeop.htm>.

5. **Using Arrest and Conviction Records for Employment Decisions:** The Subrecipient understands the Office for Civil Rights (OCR) issued an advisory document for recipients of federal financial assistance on the proper use of arrest and conviction records in making hiring decisions. Refer to *Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964* (June 2013), available at https://ojp.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf.

Subrecipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the *Advisory*, Subrecipients should consult local counsel in reviewing their employment practices. If warranted, Subrecipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity (EEO) Plans.

6. **Finding of Discrimination:** The Subrecipient assures that, in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a Subrecipient of federal funds, the Subrecipient will forward a copy of the court judgment to the Missouri Department of Public Safety within 30 days of the court judgment date. The Missouri Department of Public Safety will act as the liaison in all civil rights matters with DOJ's Office for Civil Rights (OCR).
7. **Unlawful Employment Practices:** The Subrecipient assures compliance with Section 213.055 RSMo in regards to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.
8. **Discrimination in Public Accommodations:** The Subrecipient assures compliance with Section 213.065 RSMo in regards to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.

Financial:

1. **Fund Availability:** The Subrecipient understands all subawards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is understood and agreed upon that, in the event funds from federal and/or state sources are not appropriated and continued at an aggregate level sufficient to cover the costs under this subaward, or in the event of a change in federal and/or state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.
2. **Release of Funds:** The Subrecipient acknowledges no funds will be disbursed under this subaward until such time as all required documents are signed by the Subrecipient Authorized Official and Subrecipient Project Director and returned to the Missouri Department of Public Safety for final review and signature by the Director or his/her designee.
3. **Duplicative Funding:** The Subrecipient agrees that if it currently has an open award of federal and/or state funds or if it receives an award of federal and/or state funds other than this subaward, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this subaward, the Subrecipient will promptly notify, in writing, the Missouri Department of Public Safety. If so requested and allowed by the Missouri Department of Public Safety, the Subrecipient shall submit a Subaward Adjustment for a budget revision or program revision to eliminate any inappropriate duplication of funding.
4. **Financial Guide:** The Subrecipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.

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5. **Allowable Costs:** The Subrecipient understands that only allowable and approved expenditures will be reimbursed under this subaward. These monies may not be utilized to pay debts incurred by other activities. The Subrecipient agrees to obligate funds no later than the last day of the project period. (Funds are obligated when a legal liability to pay a determinable sum for services or goods is incurred and will require payment during the same or future period.) The Subrecipient also agrees to expend funds no later than the date identified in the "JAG Solicitation". (Funds are considered to be expended when payment is made.) Any funds not properly obligated and/or expended will lapse. Any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. The Subrecipient shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety. The Subrecipient certifies that all expendable and non-expendable property purchased funds under this subaward shall be used for approved project purposes only.
6. **Financial Reporting Requirements:** The Subrecipient agrees to complete and submit any financial reports required for this program as outlined in the "JAG Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
7. **Project Income:** The Subrecipient agrees to account for project income generated by the activities of this subaward, and shall report receipts and expenditures of this income on the monthly Claim report. The Subrecipient understands that all project income generated as a result of this subaward shall be expended during the life of the project period, unless otherwise stated.
8. **Procurement:** The Subrecipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the Subrecipient assures that all procurement transactions will meet the minimum standards set forth in the "DPS Financial and Administrative Guidelines" and identified here:
 - (a) All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
 - (b) Purchases to a single vendor totaling less than \$3,000 may be purchased with prudence on the open market.
 - (c) Purchases estimated to total between \$3,000 but less than \$25,000 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.
 - (d) Purchases with an estimated total of \$25,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
 - (e) Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
 - (f) Sole source procurement on purchases to a single vendor of \$3,000 and over requires prior approval from the Missouri Department of Public Safety.
9. **Buy American:** The Subrecipient acknowledges Sections 34.350-34.359 RSMo regarding the Missouri Domestic Products Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American Act mandate in Section 34.353 RSMo are met.
10. **Buy Missouri:** The Subrecipient also acknowledges Sections 34.070 and 34.073 RSMo regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or grown within the state of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.

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11. **Debarment/Suspension:** The Subrecipient certifies, pursuant to nonprocurement debarment and suspension regulations implemented at 28 CFR Part 2867, and to other related requirements, that it and its principles:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) Have not within a three-year period preceding this subaward been convicted of a felony criminal violation under federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, tribal, or local) transaction or private agreement or transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;
 - (c) Have not within a three-year period preceding this subaward been convicted of a felony criminal violation under any federal law, unless such felony criminal conviction has been disclosed in writing to the Department of Justice at ojpcompliancereporting@usdoj.gov, and, after such disclosure, the Subrecipient has received a specific written determination from the Department of Justice that neither suspension nor debarment of the Subrecipient is necessary to protect the interests of the Government in this case;
 - (d) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or
 - (e) Have not within a three year period preceding this subaward had one or more public transactions (federal, state, tribal, or local) terminated for cause or default.
12. **Audit:** The Subrecipient agrees to comply with the organizational audit requirements of OJP Financial Guide, Chapter 3.19, Audit Requirements. This guidance states that non-federal entities that expend \$750,000 or more in federal funds (from all sources including pass-through subawards) in the agency's fiscal year (12-month turnaround reporting period) shall have a single organization wide audit conducted in accordance with the provisions of Title 2 C.F.R. Subpart F (\$ 200.500 et seq.). The Subrecipient assures a copy of the financial audit report will be submitted to the Missouri Department of Public Safety if they have met or exceeded this federal threshold within 60 days of the project period start date.
13. **Compensation:** The Subrecipient understands that federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the Subrecipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System. (The Subrecipient understands it may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)
14. **Suspension/Termination of Subaward:** The Missouri Department of Public Safety reserves the right to suspend or terminate any subaward entered into as a result of this subaward at its sole discretion and without penalty or recourse by giving written notice to the Subrecipient of the effective date of suspension or termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the Subrecipient under the subaward shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri.

In the event a subaward is suspended or permanently terminated, the Missouri Department of Public Safety may take action as deemed appropriate to recover any portion of the subaward funds remaining or an amount equal to the portion of the subaward funds wrongfully used.

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15. **Enforceability:** If a Subrecipient fails to comply with all applicable federal and/or state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the subaward, or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.

Programmatic:

1. **Uniform Crime Reporting (UCR):** The Subrecipient assures, where the project agency is a law enforcement agency, that the law enforcement agency is in compliance with the state provisions of Section 43.505 RSMo relating to uniform crime reporting and will remain in full compliance for the duration of the project period.
2. **Racial Profiling:** The Subrecipient assures, where the project agency is a law enforcement agency, that the law enforcement agency is in compliance with the state provisions of Section 590.650 RSMo relating to racial profiling and will remain in full compliance for the duration of the project period.
3. **Federal Equitable Sharing Funds:** The Subrecipient assures, where the project agency is a law enforcement agency, that the law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo relating to participation in the federal forfeiture system and the reporting of proceeds received therefrom to the Missouri State Auditor.
4. **Custodial Interrogations:** The Subrecipient assures, where the project agency is a law enforcement agency, that the law enforcement agency is in compliance with the state provisions of Section 590.700 RSMo relating to custodial interrogations and has adopted a written policy to record custodial interrogations of persons suspected of committing or attempting to commit the felony crimes described in subsection 2 of this section.
5. **DWI Law – Law Enforcement:** The Subrecipient assures, where the project agency is a law enforcement agency, that the law enforcement agency is in compliance with the state provisions of Section 43.544 RSMo relating to the "DWI Law" and has adopted a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.
6. **DWI Law – Prosecutors:** The Subrecipient assures, where the project agency is a county prosecutor's office or municipal prosecutor's office, that the county prosecutor's office or municipal prosecutor's office is in compliance with Section 43.544 RSMo relating to the "DWI Law" and has adopted a written policy to forward all charge information for intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.
7. **Data Reporting Requirements:** The Subrecipient agrees to complete and submit any data or statistical reports required for this program as outlined in the "JAG Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
8. **Time Records Requirement:** The Subrecipient assures that, all project personnel funded through this subaward will maintain timesheets that detail 100% of their time along with the activities/services provided. The timesheets should be signed by both the employee and the appropriate approving official. These timesheets must be provided to the Missouri Department of Public Safety personnel upon request.
9. **Body Armor:** The Subrecipient understands, if monies are requested and awarded for the purchase of body armor, that JAG funds may be used to purchase body armor but may not be used as the 50% match for purposes of BJA's Bulletproof Vest Partnership (BVP) Program. Further, the Subrecipient understands that body armor purchased with JAG funds may be purchased at any threat level, designation, make, or model from any distributor or manufacturer, as long as the body armor has been tested and found to comply with the latest applicable National Institute of Justice (NIJ) ballistic or stab standards. Further, body armor or armor vests must also be "uniquely fitted vests". In addition, body armor purchased with JAG funds must be made in the United States.

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10. **Body Armor Policy:** The Subrecipient understands, if monies are requested and awarded for the purchase of body armor, that the law enforcement agency must have a written "mandatory wear" policy in effect. Per the Bureau of Justice Assistance (BJA), there are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty. **The Subrecipient will be required to forward a copy of such policy to the Missouri Department of Public Safety at the time of acceptance of the subaward.**
11. **Body-Worn Cameras:** The Subrecipient understands, if monies are requested and awarded for the purchase of body-worn cameras, that JAG funds may be used to purchase body-worn cameras but may not be used as the 50% match for purposes of BJA's Body-Worn Camera Policy and Implementation Program (BWC Program).
12. **Body-Worn Camera Policy:** The Subrecipient understands, if monies are requested and awarded for the purchase of body-worn cameras, that the law enforcement agency must have written policies and procedures in place related to equipment usage, data storage and access, privacy considerations, training, etc. [The Bureau of Justice Assistance (BJA) Body-Worn Camera (BWC) Toolkit, which can be found online at <https://www.bja.gov/bwcl/>, provides model BWC policies and best practices to assist departments in implementing BWC programs.] **The Subrecipient will be required to forward a copy of such policy(s) to the Missouri Department of Public Safety at the time of acceptance of the subaward.**
13. **Criminal Intelligence Systems:** The Subrecipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation.
14. **Computer Networks:** The Subrecipient understands and agrees that - (a) No subaward funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
15. **Duplication of Networks:** The Subrecipient assures that all equipment/software requested and purchased under this application must be compatible with the statewide system. All software, if applicable, must be compatible with the statewide criminal records system. All communication devices, if applicable, must be capable of operating in accordance with the guidelines established by the Missouri Homeland Security Advisory Council.
16. **Mitigation Plan:** The Subrecipient agrees to fully comply with the Missouri Department of Public Safety's *Mitigation Plan for Clandestine Methamphetamine Laboratory Enforcement Operations*, where such grant-funded project is for a drug task force. No monies from this subaward may be obligated to support methamphetamine lab operations unless the Subrecipient agrees to this special condition and fully participates in implementation of the *Mitigation Plan*.
17. **NEPA:** The Subrecipient agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly or indirectly. Accordingly, the Subrecipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the Subrecipient agrees to contact the Missouri Department of Public Safety.

The Subrecipient understands this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity being conducted by the Subrecipient or any third party, and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- A. New construction;
- B. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;

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- C. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; and,
- D. Implementation of a new program involving the use of chemicals other than chemicals that are a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments.
- E. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

18. **Drug Task Force Eligibility for Grants:** The Subrecipient assures, where such grant-funded project is for a drug task force, that the grant-funded project is in full compliance with the state provisions of Section 650.150 RSMo relating to eligibility for state grants to help defray the costs of operation and will remain in full compliance for the duration of the project period.

19. **Drug Task Force Training:** The Subrecipients agrees to complete, where such grant-funded project is for a drug task force, the online task force training provided free of charge through BJA's Center for Task Force Integrity and Leadership and submit a copy of each curriculum certificate upon completion and within the stated timeframe as outlined in the "JAG Solicitation". The training is intended for the task force commander, agency executive, task force officers, and other task force members of equivalent rank.

The Subrecipient Authorized Official and Subrecipient Project Director hereby certifies to, by signature, the terms and conditions specified or incorporated by reference herein, including those stated in the funding opportunity solicitation.

Frank White, Jr.

Subrecipient Authorized Official Name

Subrecipient Authorized Official Signature

Date

Jean Peters-Baker

Subrecipient Project Director Name

Subrecipient Project Director Signature

Date

Subrecipient Authorized Officials Initials: _____

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

FY 2018 Edward Byrne Memorial Justice Assistance Grant Program

**Certification of Compliance with 8 U.S.C. §§ 1373 & 1644 by Prospective Subrecipient:
Recipient State subaward to a Local Government**

On behalf of the local government named below as the "prospective subrecipient," and in support of its request to the "Recipient State" identified below for a subaward from the grant awarded by the U.S. Department of Justice ("USDOJ") under the FY 2018 Edward Byrne Memorial Justice Assistance Grant Program ("the FY 2018 JAG Program"), I certify to the Recipient State, and also certify to USDOJ, that all of the following are true and correct:

- (1) I am the chief legal officer of the local government named below as the prospective subrecipient, and I have the authority to make this certification on its behalf. I understand that this certification will be relied upon as a material representation in any decision to make a subaward to the prospective subrecipient under the FY 2018 JAG Program.
- (2) I have carefully reviewed 8 U.S.C. §§ 1373(a) and (b), and 1644, including the prohibitions on certain actions by State and local government entities, -agencies, and -officials regarding information on citizenship and immigration status. I also have reviewed the provisions set out at (or referenced in) 8 U.S.C. § 1551 note ("Abolition ... and Transfer of Functions"), pursuant to which references to the "Immigration and Naturalization Service" in 8 U.S.C. §§ 1373 & 1644 are to be read, as a legal matter, as references to particular components of the U.S. Department of Homeland Security.
- (3) I (and also the prospective subrecipient) understand that if the prospective subrecipient receives a subaward under the FY 2018 JAG Program—
 - (a) the subrecipient (and agencies or other entities thereof) must comply with 8 U.S.C. §§ 1373 & 1644, throughout the period of performance for the subaward, with respect to any "program or activity" funded in whole or in part with the subaward; and
 - (b) the subrecipient may not make a lower-tier subaward to a State or local government, or to a "public" institution of higher education, unless the subrecipient first obtains a certification of compliance with 8 U.S.C. §§ 1373 & 1644 (on a form provided by USDOJ), properly executed by the chief legal officer of the jurisdiction or educational institution that would receive it.
- (4) I (and also the prospective subrecipient) understand that, for purposes of this certification, "program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. § 2000d-4a), and that terms used in this certification that are defined in 8 U.S.C. § 1101 mean what they mean under that section 1101, except that the term "State" also shall include American Samoa (cf. 34 U.S.C. § 10251(a)(2)). Also, I understand that neither a "public" institution of higher education (i.e., one that is owned, controlled, or directly funded by a State or local government) nor an Indian tribe is considered a "local government" (or an agency or other entity thereof) for purposes of this certification.
- (5) I have conducted (or caused to be conducted for me) a diligent inquiry and review concerning the following (which shall not be understood to include any "program or activity" of any planned subrecipient of a lower-tier subaward):
 - (a) the "program or activity" to be funded (in whole or in part) with the requested subaward; and
 - (b) any prohibitions or restrictions potentially applicable to the "program or activity" to be funded with that subaward (if received) that deal with sending to, requesting or receiving from, maintaining, or exchanging information of the types described in 8 U.S.C. §§ 1373(a) or (b), and 1644, whether imposed by a State or local government entity, -agency, or -official.
- (6) As of the date of this certification, neither the prospective subrecipient nor any entity, agency, or official of the prospective subrecipient has in effect, purports to have in effect, or is subject to or bound by, any prohibition or any restriction that would apply to the "program or activity" to be funded in whole or in part with the requested subaward (which, for the specific purpose of this paragraph 6, shall not be understood to include any such "program or activity" of any planned subrecipient of a lower-tier subaward), and that deals with either— (1) a government entity or -official sending or receiving information regarding citizenship or immigration status as described in 8 U.S.C. §§ 1373(a) & 1644; or (2) a government entity or -agency sending to, requesting or receiving from, maintaining, or exchanging information of the types (and with respect to the entities) described in 8 U.S.C. § 1373(b).

Jackson County, Prosecutor's Office

State of Missouri

Local government that is the "prospective subrecipient" of a subaward of funds from the FY 2018 JAG Program

Recipient State from which the prospective subrecipient seeks a subaward under the FY 2018 JAG Program

Signature of chief legal officer of the prospective subrecipient

Printed name of chief legal officer of the prospective subrecipient

Title of chief legal officer of the prospective subrecipient

Date of certification

**INTERLOCAL AGREEMENT
BETWEEN THE COUNTY OF JACKSON,
MISSOURI AND THE CITY OF KANSAS CITY,
MISSOURI**

This is a Memorandum of Understanding (MOU) outlining a proposed joint working agreement between the participating agencies to use all applicable regulations, statutes and compliance mechanisms to effectively abate drug and crime related nuisance properties in Kansas City, Jackson County, Missouri.

This MOU is made and entered into this _____ day of July, 2019, by and between the City of Kansas City, Missouri (CITY) and the County of Jackson, Prosecuting Attorney's Office (JCPA).

WHEREAS, this MOU provides a suitable mechanism for setting out the mutual responsibilities and obligations of the parties with respect to the establishment and operations of the Jackson County Drug Abatement Response Team (DART) Program; and

WHEREAS, each governing body agrees that the COUNTY shall serve as the fiscal agent for any funds distributed by the Missouri Department of Public Service; and

WHEREAS, each governing body finds that the performance of this MOU is in the best interests of all parties and that the undertaking will benefit the public; and

WHEREAS, each governing body agrees that the DART Program shall be continued under the administration and direction of the Jackson County Prosecutor's Office; and

WHEREAS, the term of this Agreement shall be for twelve (12) months commencing July 1, 2019 and terminating on June 30, 2020; and

WHEREAS, nothing in this agreement shall impose any liability for claims against the COUNTY; and

WHEREAS, each party to this agreement shall be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by one or more of the parties; and

NOW, THEREFORE IT IS AGREED BY AND AMONG THE PARTIES THE FOLLOWING RESPONSIBILITIES:

JACKSON COUNTY PROSECUTING ATTORNEY'S OFFICE

- a. Will assign two Assistant Prosecuting Attorneys to oversee the filings of expedited evictions, public nuisances, asset forfeitures and related criminal matters.
- b. Will assign one Trial Team Leader to act as the DART coordinator, who will oversee the operation of DART.
- c. Will assign one paralegal and one investigator to DART.
- d. Will provide notice to property owners of criminal activity and potential litigation.
- e. Will conduct trainings for law enforcement personnel on civil tools to deter crime.
- f. Will collect citizen's complaints regarding drug properties and provide to KCPD.
- g. Will organize regular meetings to discuss problem properties.
- h. Will maintain records of all DART properties.

CITY OF KANSAS CITY, MISSOURI (Neighborhoods and Housing Services)

- a. Will provide a code enforcement officer to DART. The inspector will be housed within the JCPA offices for a minimum of 12 hours per week. Tentative work schedule is Mondays (12PM-3PM), Wednesday (7AM-3:30PM) and Thursdays (9AM-11:30AM) and subject to change.
- b. Will conduct inspections of properties connected to drug or criminal activity.
- c. Will conduct follow-up inspections on properties deemed uninhabitable.
- d. Will post properties as needed under Ch. 48 and 56 of the City's municipal codes.
- e. Will issue work access permits (when appropriate) to owners and/or residents of DART related cases.
- f. Will provide the necessary documentation for grant reporting purposes (i.e timesheets, payroll expenditures, status of DART cases, etc.) by the designated deadline.

WHEREAS, the manner in which these services are rendered, the standards of performance, the discipline of the officers and employees, and other matters incident to the performance of these services and the control of personnel so employed, shall remain in the discretion of the respective governing bodies, as applicable, and shall be governed by their respective personnel rules; and

WHEREAS, by entering into this MOU, the parties do not intend to create any obligations express or implied other than those set out herein; further, this MOU shall not create any rights in any party not a signatory hereto.

We, the undersigned have read and agree with the MOU. Furthermore, we have reviewed the proposed project as outlined in Appendix A and commit to partnering under the terms of this agreement.

Jean Peters Baker
County Prosecutor.
Jackson County Prosecutor's Office

John A. Wood
Assistant City Manager/Director of Neighborhoods and Housing Services
City of Kansas City, Missouri

APPENDIX A

DART: Purpose and History

The purpose of the DART program is to combat illegal drugs, violence and reduce the harm of criminal activity from Jackson County established a Drug Abatement Response Team (DART) in 1991. Jackson County DART is a collaborative, multi-jurisdictional team created to provide assistance to local citizens by identifying locations where crimes occur, working with homeowners and the community to prevent future crimes and when necessary using legal means to ensure the safety of our communities. Since the inception of Jackson County DART Program, over 9,400 drug houses have been removed from our community.

- a. Jackson County Prosecuting Attorney's Office (JCPA): JCPA is the chief law enforcement agency in Jackson County, Missouri. Led by County Prosecutor (Jean Peters Baker), the office has over 150 total staff which are responsible for prosecuting all criminal and civil cases on behalf of Missouri in the County of Jackson. The office averages filing over 10,000 charges a year based on crimes that occur in 14 different jurisdictions within Jackson County.
- b. City of Kansas City, Missouri (KCMO): is the largest city in Missouri and is the predominant city of a metropolitan area of more than two million people spanning the Missouri-Kansas border. It encompasses 316 square miles (820 km²) in parts of Jackson, Clay, Cass, and Platte counties. It is one of two county seats of Jackson County, the other being Independence, which is to the city's east. The Neighborhoods and Housing Services Department (Neighborhood Preservation Division) is responsible for inspecting and addressing property maintenance and/or nuisance related violations in an attempt to obtain voluntary compliance from homeowners or residents. If voluntary compliance is unsuccessful, other code enforcement actions will be administered including issuing summons or administrative citations to those who refuse to comply.

DART 19-20

7/1/19-6/30/20

13.96

| | hourly | Salary | FICA | Insurance | Pension | Total |
|-----------|--------|-------------------|------------------|------------------|------------------|-------------------|
| kennedy | 31.52 | 65,561.60 | 5,015.46 | 17,870.88 | 9,152.40 | 97,600.34 |
| engelbart | 25.01 | 52,020.80 | 3,979.59 | 7,210.80 | 7,262.10 | 70,473.29 |
| harrison | 22.60 | 47,008.00 | 3,596.11 | 15,964.56 | 6,562.32 | 73,130.99 |
| gibbs | 18.17 | 37,793.60 | 2,891.21 | 18,523.20 | 5,275.99 | 64,484.00 |
| | | <u>202,384.00</u> | <u>15,482.37</u> | <u>59,569.44</u> | <u>28,252.81</u> | <u>305,688.62</u> |

-129,130.08 dps award

176,558.54 match

008-4156-56798

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$34,821.00 within the 2019 Special Road and Bridge Fund to cover the costs of the design of an on-site irrigation system at the Public Works Road and Bridge Maintenance Facility.

RESOLUTION NO. 20232, August 26, 2019

INTRODUCED BY Ronald E. Finley, County Legislator

WHEREAS, the wastewater treatment plant at the Public Works Department's Road and Bridge Maintenance Facility in Grain Valley has a permit to discharge effluent issued by Missouri Department of Natural Resources (MDNR); and,

WHEREAS, the County can avoid the significant cost of a plant upgrade to meet new MDNR permit requirements by installing an on-site irrigation system, which can be designed by the County's term and supply engineering services contractor, Olsson Associates, Inc.; and,

WHEREAS, a transfer is necessary to cover these design costs; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2019 Special Road and Bridge Fund:

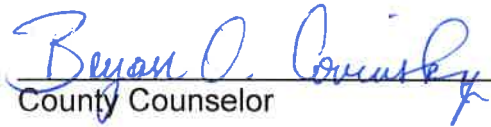
| <u>DEPARTMENT/DIVISION</u> | <u>CHARACTER/DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
|----------------------------|-------------------------------|-------------|-----------|
| Special Road & Bridge Fund | | | |
| Road & Bridge Maintenance | | | |
| 004-1506 | 57440- Rock | \$34,821 | |
| 004-1506 | 56080- Other Professional Svc | | \$34,821 |

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20232 of August 26, 2019, was duly passed on _____, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 004 1506 57440
ACCOUNT TITLE: Special Road & Bridge Fund
Road & Bridge Maintenance
Rock
NOT TO EXCEED: \$34,821.00

8/22/19

Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION
EXECUTIVE OFFICE

Version 6/10/19

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20232

Sponsor(s): Ronald E. Finley

Date: August 26, 2019

AUG 19 2019

| | | | | | | | | | | | |
|---|---|--|------------------|--|---------------|--|-------------|--|-------------|---|--|
| SUBJECT | Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: Transferring Funds to accomplish modifications in design at the wastewater treatment plant (WWTP) at the Jackson County Public Works Vehicle Service Center in Grain Valley | | | | | | | | | | |
| BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i> | <table border="1" data-bbox="331 600 1463 827"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$34,821.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>0.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$34,821.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$34,821.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: FROM: 004-1506-57440 TO: 004-1506-56080</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____ | Amount authorized by this legislation this fiscal year: | \$34,821.00 | Amount previously authorized this fiscal year: | 0.00 | Total amount authorized after this legislative action: | \$34,821.00 | Amount budgeted for this item * (including transfers): | \$34,821.00 | Source of funding (name of fund) and account code number: FROM: 004-1506-57440 TO: 004-1506-56080 | |
| Amount authorized by this legislation this fiscal year: | \$34,821.00 | | | | | | | | | | |
| Amount previously authorized this fiscal year: | 0.00 | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$34,821.00 | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | \$34,821.00 | | | | | | | | | | |
| Source of funding (name of fund) and account code number: FROM: 004-1506-57440 TO: 004-1506-56080 | | | | | | | | | | | |
| PRIOR LEGISLATION | Prior ordinances and (date): _____ Prior resolutions and (date): _____ | | | | | | | | | | |
| CONTACT INFORMATION | RLA drafted by (name, title, & phone): Carolyn Barnett, Administrative Assistant, 881-4447 | | | | | | | | | | |
| REQUEST SUMMARY | The Waste Water Treatment Plant at the Road and Bridge Maintenance Facility in Grain Valley is permitted to discharge wastewater by Mo. Department of Natural Resources (MDNR). The conditions of the permit will require the plant to be upgraded in the near future. To avoid the costly and potentially unnecessary upgrade, an onsite irrigation system can be installed. This system must be approved by MDNR. Our term and supply vendor, Olsson and Associates will design the irrigation system and obtain approvals from MNDNR. To accomplish the engineering design of this modification, a transfer of funds is required as outlined below: We are requesting \$34,821.00 be transferred from 004-1506-57440, Rock, to account 004-1506-56080, Other Professional Services. | | | | | | | | | | |
| CLEARANCE | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) | | | | | | | | | | |
| COMPLIANCE | <input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals | | | | | | | | | | |
| ATTACHMENTS | Olsson Scope of Services | | | | | | | | | | |
| REVIEW | <table border="1" data-bbox="298 1871 1536 2003"> <tr> <td>Department Director: Brian Gaddie, P.E., Director of Public Works</td> <td>Date: 08/15/2019</td> </tr> <tr> <td>Finance (Budget Approval):</td> <td>Date: 8/16/19</td> </tr> </table> | Department Director: Brian Gaddie, P.E., Director of Public Works | Date: 08/15/2019 | Finance (Budget Approval): | Date: 8/16/19 | | | | | | |
| Department Director: Brian Gaddie, P.E., Director of Public Works | Date: 08/15/2019 | | | | | | | | | | |
| Finance (Budget Approval): | Date: 8/16/19 | | | | | | | | | | |

| | | |
|----------------------------|----------------------|---------------|
| <i>If applicable</i> | | |
| Division Manager: | <i>[Signature]</i> | Date: 8-19-19 |
| County Counselor's Office: | <i>Buysen County</i> | Date: 8/21/19 |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
| 004-1506-57440 | Rock | \$34,821.00 |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Work Order #5
For Jackson County On-Call Geotechnical Engineering
and Professional Testing Services
RFQ No. 11-18, Resolution No. 19858**

**Wastewater Treatment Plant (WWTP) Modifications
Jackson County Public Works Vehicle Service Center**

Upon execution, this Work Order shall become part of the Professional Services Agreement ("Agreement") between the Jackson County Missouri ("Client") and Olsson Associates, Inc. ("Olsson") dated June 20, 2018. The terms and conditions of the Agreement shall apply to this Work Order.

WITNESSETH, that in accordance of the mutual covenants herein contained, the Client hereby agrees to employ Olsson to perform engineering services hereinafter outlined.

Scope of Work

See "Exhibit 1" attached to this Work Order.

Compensation

For performance of the Scope of Work, Client shall pay Olsson an **estimated total fee of \$34,821.00.**

Please reference the Professional Services Agreement dated June 20, 2018 for compensation terms.

Olsson is committed to providing quality service to its clients, commensurate with their wants, needs and desired level of risk. If a portion of this proposal does not meet your needs, or if those needs have changed, Olsson stands ready to consider appropriate modifications, subject to the standards of care to which we adhere as professionals. If you have any questions or concerns regarding this scope of work, please call Mike Milius at 816.442.6013 or at mmilius@olsson.com. Olsson looks forward to hearing from you and working with you and the County on this Project.

OLSSON ASSOCIATES, INC,

By 
Brent Johnson

Title Vice President

By 
Mike Milius, PE

Title Vice President

JACKSON COUNTY, MISSOURI

By _____

Date _____

Title _____

SCOPE OF SERVICES

This exhibit is hereby attached to and made a part of the Work Order #5 for Professional Services between Jackson County, Missouri ("Client") and Olsson Associates, Inc. ("Olsson") providing for professional services. Olsson's Scope of Services for the Agreement is indicated below.

PROJECT DESCRIPTION AND LOCATION

Project will be located at: Jackson County, Missouri, Public Works Vehicle Service Center
Project Description: Wastewater Treatment Plant (WWTP) Modification

SCOPE OF SERVICES

Olsson shall provide the following services (Scope of Services) to Client for the Project:

Phase 100 - Survey

Olsson shall provide a topographic design survey within the Vehicle Service Center area. Olsson shall provide four (4) horizontal control points tied to the Missouri State Plane Coordinate System, NAD 1983 West Zone; and two (2) vertical control points, or benchmarks, referenced to the North American Vertical Datum, NAVD 88. Olsson shall collect boundary information and data to write new property descriptions. Olsson shall contact Missouri One Call to request location and size of existing underground conduits or cables in the Project area. Olsson shall include horizontal location(s) of existing utilities located and incorporate this information into Project documents.

Phase 200 - Geotechnical Investigation

Olsson shall conduct two (2) borings at Project site to verify rock depth and general soil characteristics. Olsson shall provide associated laboratory work, structural design recommendations for concrete structures, and liner recommendations. Olsson anticipates a total of two (2) borings to refusal and/or to a depth of 20 feet, and two (2) soil samples with lab testing. A permeability test will be completed for each boring.

Phase 300 - Facility Plan

Olsson shall perform the following:

- Complete a facility plan for the wastewater treatment facility modification at the Public Works Vehicle Service Center. Facility plan will include:
 - Existing conditions and projections
 - Evaluation of three (3) wastewater treatment alternatives
 - Cost estimate
 - Recommended process
- Complete quality control reviews, prior to each interim report submittal; and quality management procedures throughout design development
- Submit a draft facility plan to Missouri Department of Natural Resources (MDNR) for approval. Olsson shall respond to comments by MDNR. Client is responsible for review fees.

- Respond to comments by regulatory agencies after draft submittal of the facility plan
- Submit the final facility plan to MDNR for approval. Olsson shall respond to comments by MDNR. Client is responsible for review fees

Phase 400 - Design Services

Olsson shall perform the following design services:

- Coordinate with Client and conduct a kick-off meeting and site visit. Olsson shall provide meeting minutes for Client review and reference.
- Complete civil engineering design for recommended treatment alternative of the Project site, as stated in the facility plan. Olsson shall design of a lagoon and land application system.
- Prepare construction documents. Two (2) design submittals (preliminary and final) will be provided for review and comment by Client.
- Prepare required technical specifications and front-end documents for the Project
- Prepare an opinion of probable construction cost for preliminary and final design submittals
- Perform quality control reviews, prior for each design submittal
- Meet with the Client to discuss Project plan and specification development. Olsson shall attend a total of two (2) meetings.

EXCLUSIONS

- Construction administration
- Bidding assistance
- Construction observations services
- Material testing
- Project closeout
- Additional meetings, workshops, and permitting assistance

PROJECT SCHEDULE

Unless otherwise agreed Olsson expects to perform its services under the agreement as follows:

| | |
|---------------------------------------|--|
| Survey Completed: | Four (4) weeks following receipt of notice to proceed (NTP) |
| Facility Plan Submittal to JCPW: | Four (4) weeks following completion of Survey |
| Preliminary Design Submittal to JCPW: | Three (3) weeks following Facility Plan Submittal approval from MDNR |

Please note this Project time frame is approximate only. Olsson reserves the right to adjust this schedule and/ or milestones, for any reason; including, but not limited to, delays caused by Client or by third parties.

Should Client request work in addition to the Scope of Services, Olsson shall invoice Client for such additional services (Optional Additional Services) at the standard hourly billing labor rate charged for those employees actually performing the work, plus reimbursable expenses if any. Olsson shall not commence work on Optional Additional Services without Client's prior written approval.

Olsson agrees to provide all of its services in a timely, competent and professional manner, in accordance with applicable standards of care, for projects of similar geographic location, quality and scope.



Date: 5/13/2019

Job: Jackson County, Missouri Public Works Vehicle Service Center

| Phase/ Task | Description of Work | TOTAL DAYS | TOTAL LABOR FEE | TOTAL EXPENSE FEE | TOTAL FEE |
|----------------|--|---------------|-----------------------|-------------------------|---------------------|
| | Task 100 - Survey | | | | |
| 101 | Boundary and Topographical Survey | 7.63 | \$ 9,516.00 | | \$ 9,516.00 |
| | Sub-Total | 7.63 | \$ 9,516.00 | | \$ 9,516.00 |
| | Task 200 - Geotechnical Investigation | | | | |
| 201 | Geotechnical Investigation | 4.13 | \$ 5,148.00 | | \$ 5,148.00 |
| | Sub-Total | 4.13 | \$ 5,148.00 | | \$ 5,148.00 |
| | Task 300 - Facility Plan | | | | |
| 301 | Facility Plan Development | 5.50 | \$ 4,584.00 | | \$ 4,584.00 |
| 302 | Quality Control Reviews | 0.50 | \$ 624.00 | | \$ 624.00 |
| 303 | Draft Facility Plan Submittal | 1.25 | \$ 990.00 | | \$ 990.00 |
| 304 | Respond to Agency Questions/Comments | 1.00 | \$ 792.00 | | \$ 792.00 |
| 305 | Final Facility Plan Submittal | 1.00 | \$ 792.00 | | \$ 792.00 |
| 306 | Meetings with Client | 1.00 | \$ 1,020.00 | \$ 95.00 | \$ 1,115.00 |
| | Sub-Total | 10.25 | \$ 8,802.00 | \$ 95.00 | \$ 8,897.00 |
| | Task 400 - Design Services | | | | |
| 401 | Civil Design | 4.00 | \$ 3,624.00 | | \$ 3,624.00 |
| 402 | Prepare Plan Sheets | 3.00 | \$ 2,376.00 | | \$ 2,376.00 |
| 403 | Prepare Specifications | 2.25 | \$ 2,010.00 | | \$ 2,010.00 |
| 404 | Prepare Cost Opinions | 0.50 | \$ 396.00 | | \$ 396.00 |
| 405 | Quality Control Reviews | 0.50 | \$ 624.00 | | \$ 624.00 |
| 406 | Design Meetings with Client | 2.00 | \$ 2,040.00 | \$ 190.00 | \$ 2,230.00 |
| | Sub-Total | 12.25 | \$ 11,070.00 | \$ 190.00 | \$ 11,260.00 |
| | GRAND TOTAL | 34.26 | \$ 34,536.00 | \$ 285.00 | \$ 34,821.00 |

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$266,000.00 within the 2019 Park Fund to cover the costs of equipment and projects within the Parks + Rec Department.

RESOLUTION NO. 20233, August 26, 2019

INTRODUCED BY Tony Miller, County Legislator

WHEREAS, the Parks + Rec Department has requested permission to use salary savings to pay for needed equipment and unanticipated repair projects; and,

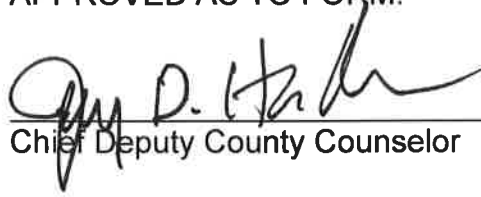
WHEREAS, a transfer is necessary to cover these costs; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfers within the 2019 Park Fund be and hereby are made:

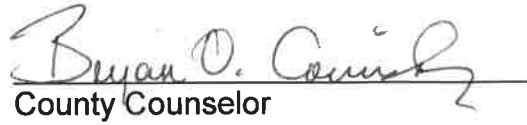
| <u>DEPARTMENT/DIVISION</u> | <u>CHARACTER DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
|--|----------------------------------|-------------|-----------|
| Park Fund Park Operations 003-1602 | 55010-Regular Salaries | \$140,000 | |
| Park Safety 003-1605 | 55010-Regular Salaries | \$126,000 | |
| Park Operations 003-1602 | 57220-Garden & Agriculture Supp. | | \$ 5,000 |
| 003-1602 | 57350- Lumber Wood & Supp. | | \$ 20,000 |
| 003-1602 | 58120-Automobiles | | \$126,500 |
| 003-1602 | 58170-Other Equipment | | \$ 52,000 |
| Park Safety 003-1605 | 58120-Automobiles | | \$ 37,500 |
| Construction Services 003-1608 | 58060-Other Improvements | | \$ 25,000 |

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20233 of August 26, 2019, was duly passed on _____, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 003 1602 55010
ACCOUNT TITLE: Park Fund
Park Operations
Regular Salaries
NOT TO EXCEED: \$140,000.00

ACCOUNT NUMBER: 003 1605 55010
ACCOUNT TITLE: Park Fund
Park Safety
Regular Salaries
NOT TO EXCEED: \$126,000.00

8/22/19
Date


Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION
EXECUTIVE OFFICE

Version 6/10/19

AUG 19 '19 AM 11:16

Completed by County Counselor's Office:

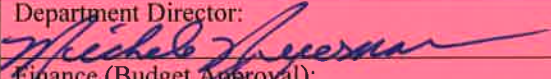

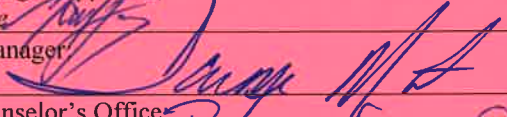
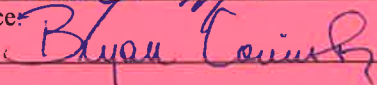
Res/~~Ord~~ No.: 20233

Sponsor(s): Tony Miller

Date: August 26, 2019

AUG 19 2019

| | | | | | | | | | | | | | | | |
|--|--|---|-----------|--|-----|--|-----------|--|-----------|---|--|---|-----------|---|-----------|
| <p>SUBJECT</p> | <p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Transfer within the 2019 Park Fund for capital projects</p> | | | | | | | | | | | | | | |
| <p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$266,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$266,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$266,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>003-1602-55010 Park Fund – Park Operations – Regular Salaries</td> <td>\$140,000</td> </tr> <tr> <td>003-1605-55010 Park Fund – Park Safety – Regular Salaries</td> <td>\$126,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p> | Amount authorized by this legislation this fiscal year: | \$266,000 | Amount previously authorized this fiscal year: | \$0 | Total amount authorized after this legislative action: | \$266,000 | Amount budgeted for this item * (including transfers): | \$266,000 | Source of funding (name of fund) and account code number: | | 003-1602-55010 Park Fund – Park Operations – Regular Salaries | \$140,000 | 003-1605-55010 Park Fund – Park Safety – Regular Salaries | \$126,000 |
| Amount authorized by this legislation this fiscal year: | \$266,000 | | | | | | | | | | | | | | |
| Amount previously authorized this fiscal year: | \$0 | | | | | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$266,000 | | | | | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | \$266,000 | | | | | | | | | | | | | | |
| Source of funding (name of fund) and account code number: | | | | | | | | | | | | | | | |
| 003-1602-55010 Park Fund – Park Operations – Regular Salaries | \$140,000 | | | | | | | | | | | | | | |
| 003-1605-55010 Park Fund – Park Safety – Regular Salaries | \$126,000 | | | | | | | | | | | | | | |
| <p>PRIOR LEGISLATION</p> | <p>Prior ordinances and (date): Prior resolutions and (date):</p> | | | | | | | | | | | | | | |
| <p>CONTACT INFORMATION</p> | <p>RLA drafted by (name, title, & phone): Dianne Kimzey, Deputy Director of Enterprise Operations 503-4825</p> | | | | | | | | | | | | | | |
| <p>REQUEST SUMMARY</p> | <p>A Resolution transferring \$266,000 within the 2019 Park Fund for capital equipment and capital repair projects throughout the Parks Department.</p> <p>Funds should be appropriated to the following accounts from this Legislative action:</p> <p><u>Capital Equipment / Projects:</u></p> <p>003-1602-57220, Park Operations – Garden & Ag Supplies -- \$5,000 (Deep safety surfacing material replacement for playgrounds in the parks) 003-1602-57350, Park Operations – Lumber Supplies -- \$20,000 (Replace deteriorated metal deck panels with wood at Longview Marina and rebuild columns on 2 porches at Mo Town 1855) 003-1602-58120, Park Operations – Vehicles -- \$126,500 (Replace work truck for Recreation and Bucket Truck for Park Operations) 003-1602-58170, Park Operations – Other Equipment -- \$ 52,000 (Replace pressure washers on 3 rigs, replace Articulating mower at the golf course) 003-1605-58120, Park Safety – Vehicles -- \$37,500 (Replace Ranger patrol vehicle) 003-1608-58060, Construction Projects– Other Improv. -- \$25,000 (Bumper board replacement at BS Marina, Office Remodel at 3310 Rennau, LV shelter restroom pump replacements)</p> | | | | | | | | | | | | | | |

| | | |
|-------------|--|---------------|
| CLEARANCE | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) | |
| COMPLIANCE | <input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals | |
| ATTACHMENTS | | |
| REVIEW | Department Director:  | Date: 8-15-19 |
| | Finance (Budget Approval): If applicable:  | Date: 8/16/19 |
| | Division Manager:  | Date: 8-19-19 |
| | County Counselor's Office:  | Date: 8/21/19 |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
| | | |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$12,572.00 within the 2019 General Fund to cover the costs of temporary contract employees to assist with the tax billing season within the Collections Department.

RESOLUTION NO. 20234, August 26, 2019

INTRODUCED BY Crystal Williams, County Legislator

WHEREAS, the Department of Collections has a need to hire two temporary employees, to be provided by the County's term and supply temporary personnel vendor, to assist with the upcoming tax billing season; and,

WHEREAS, a transfer is necessary to cover the costs of these temporary employees; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2019 General Fund:

| <u>DEPARTMENT/DIVISION</u> | <u>CHARACTER DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
|----------------------------|-------------------------------|-------------|-----------|
| General Fund | | | |
| Collections | | | |
| 001-1403 | 55020 – Seasonal Salaries | \$12,572 | |
| 001-1403 | 56790 – Other Contractual Svc | | \$12,572 |

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20234 of August 26, 2019, was duly passed on _____, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 001 1403 55020

ACCOUNT TITLE: General Fund

Collections

Seasonal Salaries

NOT TO EXCEED: \$12,572.00

8/22/19

Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

AUG 15 '19 AM 11:03

Version 6/10/19

EXECUTIVE OFFICE

Completed by County Counselor's Office:

Res/Ord No.: 20234

Sponsor(s): Crystal Williams

Date: August 26, 2019

AUG 14 2019

| | | | | | | | | | | | | | | | | |
|---|---|--|---|---------------|---|---------------|--|---------------|--|---------------|---|--|---|----------|--|----------|
| <p>SUBJECT</p> | <p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Transferring funds from Seasonal Salaries to Contractual Services.</p> | | | | | | | | | | | | | | | |
| <p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$12,572</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$12,572</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$12,572</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>From: 001-1403-55020-19 Seasonal Salaries</td> <td>\$12,572</td> </tr> <tr> <td>To: 001-1403-56790-19 Contractual Services</td> <td>\$12,572</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p> | | Amount authorized by this legislation this fiscal year: | \$12,572 | Amount previously authorized this fiscal year: | 0 | Total amount authorized after this legislative action: | \$12,572 | Amount budgeted for this item * (including transfers): | \$12,572 | Source of funding (name of fund) and account code number: | | From: 001-1403-55020-19 Seasonal Salaries | \$12,572 | To: 001-1403-56790-19 Contractual Services | \$12,572 |
| Amount authorized by this legislation this fiscal year: | \$12,572 | | | | | | | | | | | | | | | |
| Amount previously authorized this fiscal year: | 0 | | | | | | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$12,572 | | | | | | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | \$12,572 | | | | | | | | | | | | | | | |
| Source of funding (name of fund) and account code number: | | | | | | | | | | | | | | | | |
| From: 001-1403-55020-19 Seasonal Salaries | \$12,572 | | | | | | | | | | | | | | | |
| To: 001-1403-56790-19 Contractual Services | \$12,572 | | | | | | | | | | | | | | | |
| <p>PRIOR LEGISLATION</p> | <p>Prior ordinances and (date): _____ Prior resolutions and (date): _____</p> | | | | | | | | | | | | | | | |
| <p>CONTACT INFORMATION</p> | <p>RLA drafted by (name, title, & phone): Karey Schulze 881-3038</p> | | | | | | | | | | | | | | | |
| <p>REQUEST SUMMARY</p> | <p>Requesting a transfer of funds from Seasonal Salaries 001-1403-55020-19 where it was budgeted to Contractual Services 001-1403-56790-19. Would like to hire 2 temporary employees for billing season from term & supply vendor instead of trying to hire as a County Seasonal employee through HR.</p> | | | | | | | | | | | | | | | |
| <p>CLEARANCE</p> | <p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p> | | | | | | | | | | | | | | | |
| <p>COMPLIANCE</p> | <p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals</p> | | | | | | | | | | | | | | | |
| <p>ATTACHMENTS</p> | | | | | | | | | | | | | | | | |
| <p>REVIEW</p> | <table border="1"> <tr> <td>Department Director: <i>Karey Schulze</i></td> <td>Date: 8/13/19</td> </tr> <tr> <td>Finance (Budget Approval): If applicable: <i>[Signature]</i></td> <td>Date: 8/14/19</td> </tr> <tr> <td>Division Manager: <i>[Signature]</i></td> <td>Date: 8/15/19</td> </tr> <tr> <td>County Counselor's Office: <i>Bryan Caviness</i></td> <td>Date: 8/21/19</td> </tr> </table> | | Department Director: <i>Karey Schulze</i> | Date: 8/13/19 | Finance (Budget Approval): If applicable: <i>[Signature]</i> | Date: 8/14/19 | Division Manager: <i>[Signature]</i> | Date: 8/15/19 | County Counselor's Office: <i>Bryan Caviness</i> | Date: 8/21/19 | | | | | | |
| Department Director: <i>Karey Schulze</i> | Date: 8/13/19 | | | | | | | | | | | | | | | |
| Finance (Budget Approval): If applicable: <i>[Signature]</i> | Date: 8/14/19 | | | | | | | | | | | | | | | |
| Division Manager: <i>[Signature]</i> | Date: 8/15/19 | | | | | | | | | | | | | | | |
| County Counselor's Office: <i>Bryan Caviness</i> | Date: 8/21/19 | | | | | | | | | | | | | | | |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|-------------------|-----------------------|
| 001-1403-55020 | Seasonal Salaries | \$12,572.00 |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$55,000.00 within the 2019 Park Fund to cover the cost of budget shortfalls within the Parks + Rec Department for overtime and insurance benefits.

RESOLUTION NO. 20235, August 26, 2019

INTRODUCED BY Tony Miller, County Legislator

WHEREAS, the Parks + Rec Department has experienced budget shortfalls in its accounts for overtime and insurance benefits; and,

WHEREAS, a transfer is necessary to cover these costs; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfers within the 2019 Park Fund be and hereby are made:

| <u>DEPARTMENT/DIVISION</u> | <u>CHARACTER DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
|--|------------------------------|-------------|-----------|
| Park Fund Park Safety 003-1605 | 55010-Regular Salaries | \$55,000 | |
| Park Operations 003-1602 | 55030-Overtime Salaries | | \$ 18,500 |
| Heritage Programs And Museums 003-1603 | 55060-Insurance Benefits | | \$ 24,000 |
| Park Safety 003-1605 | 55030-Overtime Salaries | | \$ 10,000 |
| Natural Resources 003-1624 | 55030-Overtime Salaries | | \$ 2,500 |

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20235 of August 26, 2019, was duly passed on _____, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 003 1605 55010
ACCOUNT TITLE: Park Fund
Park Safety
Regular Salaries
NOT TO EXCEED: \$55,000.00

8/22/19
Date


Chief Administrative Officer

**REQUEST FOR LEGISLATIVE ACTION
EXECUTIVE OFFICE**

Version 6/10/19

Completed by County Counselor's Office:

Resolution No.: 20235

Sponsor(s): Tony Miller

Date: August 26, 2019

AUG 19 2019

| | | | | | | | | | | | | | |
|---|--|---|----------|--|-----|--|----------|--|----------|---|--|---|----------|
| <p>SUBJECT</p> | <p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Transfer within the 2019 Park Fund for overtime expenses and insurance costs</p> | | | | | | | | | | | | |
| <p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$55,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$55,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$55,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>003-1605-55010 Park Fund – Park Safety – Regular Salaries</td> <td>\$55,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p> | Amount authorized by this legislation this fiscal year: | \$55,000 | Amount previously authorized this fiscal year: | \$0 | Total amount authorized after this legislative action: | \$55,000 | Amount budgeted for this item * (including transfers): | \$55,000 | Source of funding (name of fund) and account code number: | | 003-1605-55010 Park Fund – Park Safety – Regular Salaries | \$55,000 |
| Amount authorized by this legislation this fiscal year: | \$55,000 | | | | | | | | | | | | |
| Amount previously authorized this fiscal year: | \$0 | | | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$55,000 | | | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | \$55,000 | | | | | | | | | | | | |
| Source of funding (name of fund) and account code number: | | | | | | | | | | | | | |
| 003-1605-55010 Park Fund – Park Safety – Regular Salaries | \$55,000 | | | | | | | | | | | | |
| <p>PRIOR LEGISLATION</p> | <p>Prior ordinances and (date): Prior resolutions and (date):</p> | | | | | | | | | | | | |
| <p>CONTACT INFORMATION</p> | <p>RLA drafted by (name, title, & phone): Dianne Kimzey, Deputy Director of Enterprise Operations 503-4825</p> | | | | | | | | | | | | |
| <p>REQUEST SUMMARY</p> | <p>A Resolution transferring \$55,000 within the 2019 Park Fund to cover shortages in overtime expense and insurance benefit costs for the remainder of the year.</p> <p>Funds should be appropriated to the following accounts from this Legislative action:</p> <p><u>Overtime and Insurance:</u></p> <p>003-1602-55030, Park Operations - Overtime Expense - \$18,500 (to cover anticipated shortfall in Overtime for Park Operations from covering several open positions and inclement weather this year)</p> <p>003-1605-55030, Ranger Division – Overtime Expense - \$10,000 (to cover anticipated shortfall in Overtime for Ranger Division from covering several open positions)</p> <p>003-1624-55030, Natural Resources – Overtime Expense - \$2,500 (to cover anticipated shortfall in Overtime for Park Operations from covering several open positions and inclement weather this year)</p> <p>003-1603-55060, Historic Sites – Insurance Benefits - \$24,000 (to cover anticipated shortfall in Insurance Benefits based on actual expenses being charged to the account)</p> | | | | | | | | | | | | |

| | | |
|-------------|--|----------------------|
| CLEARANCE | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) | |
| COMPLIANCE | <input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals | |
| ATTACHMENTS | | |
| REVIEW | Department Director: <i>Michelle Stepperman</i> | Date: <i>8-15-19</i> |
| | Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i> | Date: <i>8/16/19</i> |
| | Division Manager: <i>[Signature]</i> | Date: <i>8-19-19</i> |
| | County Counselor's Office: <i>[Signature]</i> | Date: <i>8/21/19</i> |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
| | | |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$18,000.00 within the 2019 Park Enterprise Fund to cover the cost of electrical supplies for use by the Parks + Rec Department.

RESOLUTION NO. 20236, August 26, 2019

INTRODUCED BY Tony Miller, County Legislator

WHEREAS, the Parks + Rec Department has a need for additional electrical supplies, including lights and controllers, to enhance and expand the Christmas in the Park displays at the Longview Lake; and,

WHEREAS, the needed supplies are available from existing term and supply vendors; and,


WHEREAS, a transfer is necessary to cover these costs; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2019 Park Enterprise Fund be and hereby is made:

| <u>DEPARTMENT/DIVISION</u> | <u>CHARACTER DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
|--|------------------------------|-------------|-----------|
| Park Enterprise Fund Special Events 300-1670 | 56210-Advertising | \$18,000 | |
| 300-1670 | 57360-Electrical Supplies | | \$18,000 |

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20236 of August 26, 2019, as duly passed on _____, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 300 1670 56210
ACCOUNT TITLE: Park Enterprise Fund
Special Events
Advertising
NOT TO EXCEED: \$18,000.00

8/22/19

Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

EXECUTIVE OFFICE

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20236

Sponsor(s): Tony Miller

Date: August 26, 2019

AUG 15 2019

| | | | | | | | | | | | | | | | |
|---|--|---|----------|--|-----|--|----------|--|----------|---|--|--|----------|--|----------|
| SUBJECT | Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: Requesting a Resolution to transfer funds within the Parks + Rec 2019 Budget for the Christmas in the Park Program | | | | | | | | | | | | | | |
| BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i> | <table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$18,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$18,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$18,000</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td>FROM: 300-1670-56210 Park Enterprise Fund, Special Events, Advertising</td> <td style="text-align: right;">\$18,000</td> </tr> <tr> <td>TO: 300-1670-57360 Park Enterprise Fund, Special Events, Electrical Sup.</td> <td style="text-align: right;">\$18,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p> | Amount authorized by this legislation this fiscal year: | \$18,000 | Amount previously authorized this fiscal year: | \$0 | Total amount authorized after this legislative action: | \$18,000 | Amount budgeted for this item * (including transfers): | \$18,000 | Source of funding (name of fund) and account code number: | | FROM: 300-1670-56210 Park Enterprise Fund, Special Events, Advertising | \$18,000 | TO: 300-1670-57360 Park Enterprise Fund, Special Events, Electrical Sup. | \$18,000 |
| Amount authorized by this legislation this fiscal year: | \$18,000 | | | | | | | | | | | | | | |
| Amount previously authorized this fiscal year: | \$0 | | | | | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$18,000 | | | | | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | \$18,000 | | | | | | | | | | | | | | |
| Source of funding (name of fund) and account code number: | | | | | | | | | | | | | | | |
| FROM: 300-1670-56210 Park Enterprise Fund, Special Events, Advertising | \$18,000 | | | | | | | | | | | | | | |
| TO: 300-1670-57360 Park Enterprise Fund, Special Events, Electrical Sup. | \$18,000 | | | | | | | | | | | | | | |
| PRIOR LEGISLATION | Prior ordinances and (date): _____ Prior resolutions and (date): _____ | | | | | | | | | | | | | | |
| CONTACT INFORMATION | RLA drafted by (name, title, & phone): Brian Nowotny, Parks + Rec Deputy Director Park Operations, 503-4803 | | | | | | | | | | | | | | |
| REQUEST SUMMARY | Requesting a Resolution to transfer funds within the Parks + Rec 2019 Budget for electrical supplies, including lights and controllers, to enhance and expand Christmas in the Park displays at Longview Lake. | | | | | | | | | | | | | | |
| CLEARANCE | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) | | | | | | | | | | | | | | |
| COMPLIANCE | <input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals | | | | | | | | | | | | | | |
| ATTACHMENTS | _____ _____ _____ | | | | | | | | | | | | | | |

| | | |
|--------|--|---------------|
| REVIEW | Department Director: <i>Mechelle Newman</i> | Date: 8-13-19 |
| | Finance (Budget Approval): If applicable <i>[Signature]</i> | Date: 8/15/19 |
| | Division Manager: <i>[Signature]</i> | Date: 8-15-19 |
| | County Counselor's Office: <i>Bryan Connolly</i> | Date: 8/21/19 |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
| | | |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute an Intergovernmental Cooperative Agreement with the Jackson County Sports Complex Authority concerning the disposition of County-owned personal property located at the Harry S. Truman Sports Complex.

RESOLUTION NO. 20237, August 26, 2019

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, the County and Jackson County Sports Complex Authority are interested in establishing a formal procedure to govern the disposition of County-owned personal property located at the Harry S. Truman Sports Complex that is no longer needed by the Authority or either of the Authority's subtenants at the sports complex, the Kansas City Chiefs and Kansas City Royals; and,

WHEREAS, pursuant to the attached Intergovernmental Cooperative Agreement, the Authority would first be required to offer any unneeded personal property to the County, for the County to dispose of by sale, donation, or other means set out in chapter 11 of the County Code; and,

WHEREAS, if the County, through the Director of Finance and Purchasing, chooses not to take possession of any such property, the Authority would then be authorized to dispose of such property in any manner the Authority deems most practicable, with the net proceeds of such disposition to be paid to the County; and,

WHEREAS, the Agreement would take effect once the County has amended its property disposition procedure contained in chapter 11 of the Jackson County Code; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute the attached Intergovernmental Agreement with the Jackson County Sports Complex Authority.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20237 of August 26, 2019, was duly passed on _____, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

INTERGOVERNMENTAL COOPERATIVE AGREEMENT BETWEEN THE JACKSON COUNTY SPORTS COMPLEX AUTHORITY AND JACKSON COUNTY, MISSOURI

This Intergovernmental Cooperative Agreement ("Agreement") is made this ___ day of _____, 2019 by and between the Jackson County Sports Complex Authority (the "Authority") and Jackson County, Missouri, (the "County").

WHEREAS, the County and the Authority entered into that certain agreement on March 21, 1967 ("1967 Agreement") in which the Authority was appointed as the agent (the "Agent") of the County for the purpose of planning and designing the Truman Sports Complex (the "Sports Complex"), which 1967 Agreement provided for activities related to the funding, site selection, land purchase, design and construction of the Sports Complex; and

WHEREAS, the County and the Authority entered into a subsequent agreement on October 31, 1970 (the "1970 Agreement"), which recited that the County was constructing the Sports Complex on a site described therein and stating that the land acquisition and construction to date had been financed with the proceeds of the County's 1967 general obligation bonds and that the County leased to the Authority the Sports Complex and the County and the Authority agreed on such other actions as necessary to build, maintain and operate Sports Complex under agreements between the County, the Authority and the Kansas City Chiefs Football Club and the Kansas City Royals Baseball Club (the "Teams"); and

WHEREAS, the County and the Authority entered into certain additional agency agreements in 1987 and 1990; and

WHEREAS, the County has constructed, expanded and renovated the Sports Complex and has leased the Sports Complex to the Authority pursuant to a Lease Agreement dated as of January 19, 1990 and 2006 Lease Amendment dated as of January 24, 2006 (the "2006 Lease") and the Authority has sub-let the portions of the Sports Complex to the Teams pursuant to the 2006 Lease, extending the term of the Lease Agreement to January 31, 2031; and

WHEREAS, on July 15, 2014, the County and the Authority entered into an Amended and Restated Agency Agreement to define and formalize their working relationship with respect to the Authority's role as the County's agent;

WHEREAS, recently questions have been raised concerning the disposal of discarded personal property by the Authority and the Teams and the Authority and the County desire to establish a procedure as to the disposal of discarded personal property upon notification to the County of the same;

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING AND THE MUTUAL COVENANTS AND AGREEMENTS CONTAINED HEREIN, THE PARTIES HERETO AGREE AS FOLLOWS:

1. When items of personal property are discarded by the Authority or the Teams, the Authority shall send written notification either by regular U.S. mail or electronic mail ("Notification") to the County's Purchasing Agent with a general description of the items of

personal property to be discarded by the Authority and the Teams (“Discarded Personal Property”).

2. The County’s Purchasing Agent will determine, within thirty (30) days of the Notification, whether the County desires to take possession of the Discarded Personal Property and notify the Authority of this plan during this thirty (30) day period of the County’s intent to assume possession of the Discarded Personal Property.

3. If the County desires to take possession of the Discarded Personal Property, the County will remove the Discarded Personal Property from the Sports Complex within thirty (30) days of notifying the Authority of its plan to take possession of the Discarded Personal Property.

4. If the County determines that it does not desire to take possession of the Discarded Personal Property, the County will execute a bill of sale in favor of the Authority generally describing the Discarded Personal Property as it was described in the Notification (“Bill of Sale”) and said Bill of Sale shall be provided to the Authority within thirty days of the County’s determination and notification to the Authority that it does not desire to take possession of the Discarded Personal Property.

5. Upon receipt of the Bill of Sale, the Authority will dispose of the Discarded Personal Property in a manner which it deems most practicable. Any net proceeds from such disposal by the Authority shall be paid to the County within thirty (30) days of said receipt by the Authority.

6. If the County’s Purchasing Agent fails to respond within thirty (30) days as provided in Section 2 above or fails to take possession of the Discarded Personal Property within thirty (30) days as provided in Section 3 above, the Authority will proceed as provided in Section 5 above in disposing of the Discarded Personal Property and the County will provide a Bill of Sale for the same.

7. This Agreement shall become effective at such time as the County has amended any ordinances which may conflict with its provisions, specifically Sections 1131, 1131.1 and 1141 of the Jackson County Code, to allow the actions described above.

8. This Agreement may be modified or amended only by written instrument signed by the parties hereto.

[Remainder of page intentionally blank. Signature page follows.]

IN WITNESS WHEREOF, the parties execute this Agreement on the date set forth above.

JACKSON COUNTY SPORTS COMPLEX AUTHORITY

Greg Kratofil, Chairman

APPROVED AS TO FORM:

Michael T. White, Counsel for the Authority

ATTEST:

Secretary

JACKSON COUNTY, MISSOURI:

Frank White
County Executive

APPROVED AS TO FORM:

Jay Haden
County Counselor

ATTEST:

Mary Jo Spino
Clerk of the County Legislature

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$225,000.00 within the 2019 Anti-Crime Sales Tax Fund to cover the cost of additional staff support for the Prosecuting Attorney's Independence Office and creation of positions for the office's new Crime Strategies Unit.

RESOLUTION NO. 20238, August 26, 2019

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, the Prosecuting Attorney's Office desires to add new positions within its office for the newly formed Crime Strategies Unit and additional support staff for its Independence Office; and,

WHEREAS, the Crime Strategies Unit will be implementing a new Intelligence-Driven Prosecution Model (IDPM) based on data and analysis; and,

WHEREAS, a new set of strategies will be introduced for community prosecution initiatives, neighborhood-level focus, community engagement, local information gathering, and individualized solutions to specific neighborhood-based problems; and,

WHEREAS, the Crime Strategies Unit will devote significant time to attending meetings with local community groups to gather information about community players and public safety concerns; and,

WHEREAS, a transfer is needed to place the funds necessary for these positions in the proper spending accounts; and,

WHEREAS, the County Executive has approved this transfer as an exception to the County's Personal Services Policy set out in section 570. of the Jackson County Code; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2019 Anti-Crime Sales Tax Fund be and hereby is made:

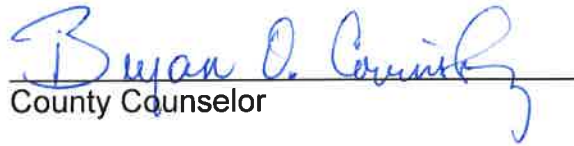
| <u>DEPARTMENT/DIVISION</u> | <u>CHARACTER/DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
|---|--------------------------------|-------------|-----------|
| Anti-Crime Sales Tax Fund Comm Crime Prev/ Drug Prev | | | |
| 008-4156 | 56790 – Other Contractual Svc. | \$147,703 | |
| Deferred Prosecution | | | |
| 008-4154 | 56790-Other Contractual Svc. | \$ 43,207 | |
| 008-4154 | 56080- Other Professional Svc | \$ 34,090 | |
| Comm Crime Prev/Drug Prev | | | |
| 008-4156 | 55010- Regular Salaries | | \$110,367 |
| 008-4156 | 55040- FICA | | \$ 8,417 |
| 008-4156 | 55050- Pension Contribution | | \$ 15,658 |
| 008-4156 | 55060- Insurance Benefits | | \$ 13,261 |
| 008-4154 | 55010- Regular Salaries | | \$ 77,297 |

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20238 of August 26, 2019, was duly passed on _____, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 008 4156 56790
ACCOUNT TITLE: Anti-Crime Sales Tax Fund
Comm Crime Prev/Drug Prev.
Other Contractual Services
NOT TO EXCEED: \$147,703.00

ACCOUNT NUMBER: 008 4154 56790
ACCOUNT TITLE: Anti-Crime Sales Tax Fund
Deferred Prosecution
Other Contractual Services
NOT TO EXCEED: \$43,207.00

ACCOUNT NUMBER: 008 4154 56080
ACCOUNT TITLE: Anti-Crime Sales Tax Fund
Deferred Prosecution
Other Professional Services
NOT TO EXCEED: \$34,090.00

8/22/19
Date


Chief Administrative Officer

**REQUEST FOR LEGISLATIVE ACTION
EXECUTIVE OFFICE**

AUG 13 2019

Version 6/10/19

Completed by County Counselor's Office: **10/13/19 2:54**
 Res/Ord No.: **20238**
 Sponsor(s): **Dan Tarwater III**
 Date: **August 26, 2019**

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|---|-----------|--|-----|--|-----------|--|-----------|---|--|-------------|--|---------------------------------|--|---|-----------|---|--------|--|--------|-----------|--|---------------------------------|---------|---------------------|-------|------------------------|--------|-----------------------------------|--------|---------------------------------|--------|
| SUBJECT | Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Transferring funds in the 2019 Anti-Drug Sales Tax Fund to cover salary expenses in the Jackson County Prosecutor's Office.</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i> | <table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$225,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$225,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$225,000</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td colspan="2">FROM</td> </tr> <tr> <td colspan="2">Anti-Drug Sales Tax Fund</td> </tr> <tr> <td>008-4156-56790 Other Contractual Services</td> <td style="text-align: right;">\$147,703</td> </tr> <tr> <td>008-4154-56790 Other Contractual Services</td> <td style="text-align: right;">43,207</td> </tr> <tr> <td>008-4154-56080 Other Professional Services</td> <td style="text-align: right;">34,090</td> </tr> <tr> <td colspan="2">TO</td> </tr> <tr> <td>008-4156-55010 Regular Salaries</td> <td style="text-align: right;">110,367</td> </tr> <tr> <td>008-4156-55040 FICA</td> <td style="text-align: right;">8,417</td> </tr> <tr> <td>008-4156-55050 Pension</td> <td style="text-align: right;">15,658</td> </tr> <tr> <td>008-4156-55060 Insurance Benefits</td> <td style="text-align: right;">13,261</td> </tr> <tr> <td>008-4154-55010 Regular Salaries</td> <td style="text-align: right;">77,297</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p> | Amount authorized by this legislation this fiscal year: | \$225,000 | Amount previously authorized this fiscal year: | \$0 | Total amount authorized after this legislative action: | \$225,000 | Amount budgeted for this item * (including transfers): | \$225,000 | Source of funding (name of fund) and account code number: | | FROM | | Anti-Drug Sales Tax Fund | | 008-4156-56790 Other Contractual Services | \$147,703 | 008-4154-56790 Other Contractual Services | 43,207 | 008-4154-56080 Other Professional Services | 34,090 | TO | | 008-4156-55010 Regular Salaries | 110,367 | 008-4156-55040 FICA | 8,417 | 008-4156-55050 Pension | 15,658 | 008-4156-55060 Insurance Benefits | 13,261 | 008-4154-55010 Regular Salaries | 77,297 |
| Amount authorized by this legislation this fiscal year: | \$225,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount previously authorized this fiscal year: | \$0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$225,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | \$225,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Source of funding (name of fund) and account code number: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FROM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Anti-Drug Sales Tax Fund | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-4156-56790 Other Contractual Services | \$147,703 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-4154-56790 Other Contractual Services | 43,207 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-4154-56080 Other Professional Services | 34,090 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-4156-55010 Regular Salaries | 110,367 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-4156-55040 FICA | 8,417 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-4156-55050 Pension | 15,658 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-4156-55060 Insurance Benefits | 13,261 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 008-4154-55010 Regular Salaries | 77,297 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PRIOR LEGISLATION | Prior ordinances and (date): _____ Prior resolutions and (date): _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CONTACT INFORMATION | RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations, 816-881-3369 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUEST SUMMARY | Resolution requesting to transfer funds in the 2019 Anti-Drug Sales Tax Fund to cover salary expenses related to support the creation of positions for the Jackson County Prosecutor's Office newly formed Crime Strategies Unit and additional support for Independence Office. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CLEARANCE | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| COMPLIANCE | <input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | | |
|-------------|--|----------------------|
| ATTACHMENTS | | |
| REVIEW | Department Director: <i>Jean Peters Baker</i> | Date: <i>8/12/19</i> |
| | Finance (Budget Approval): <i>If applicable</i> | Date: <i>8/13/19</i> |
| | Division Manager: <i>[Signature]</i> | Date: <i>8-13-19</i> |
| | County Counselor's Office: <i>Bryan Conroy</i> | Date: <i>8/22/19</i> |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
| | | |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

CRIME STRATEGIES UNIT

AN INTELLIGENCE-DRIVEN PROSECUTION APPROACH

This new unit will be charged with implementing a new Intelligence-Driven Prosecution Model (IDPM) based on data and analysis. The IDPM aimed to promote more informed decision making throughout the Jackson County Prosecuting Attorney's Office by improving the collection and circulation of information on the persons, places, and problems driving crime within discrete neighborhoods. Unlike other community prosecution models, IDPM does not focus on one particular type of crime. Instead, the model functions as a countywide strategy that, by dividing the county into distinct areas, can adopt to multiple problems found at the neighborhood level.

STAFF, STRUCTURE AND STRATEGIES

This model introduces a new set of strategies for community prosecution initiatives: a neighborhood-level focus, community engagement, local information gathering, and individualized solutions to specific neighborhood-based problems.

The unit would consist of an assistant prosecuting attorney, intelligence analysts, and a community affairs coordinator. Every area team is responsible for developing relationships with local law enforcement and community stakeholders, and gaining expertise in the people, places, and problems that drive crime in each neighborhood.

Community Outreach:

CSU staff will devote significant time to attend meetings with local community groups (e.g., precinct councils, community boards, tenant associations, etc.) to gather information about community players and their public safety concerns.

Other goals would be the creation of a Briefing Book with a summary assessments of each neighborhood. Assessments include a neighborhood maps, data on population demographics and major crime problems, details on homicides and/or shootings, a narrative description of at least two local crime problems, a list of "hot spots," and a list of local gangs or "crews" known to be involved in significant criminal enterprises.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$60,000.00 within the 2019 Anti-Crime Sales Tax Fund to cover the conversion of one full-time program manager position to three part-time community engagement program monitor positions within the COMBAT administration.

RESOLUTION NO. 20239, August 26, 2019

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, a transfer within the 2019 Anti-Crime Sales Tax Fund is necessary to provide for the conversion of one full-time position program manager position to three part-time community engagement program monitor (CEPM) positions, as recommended by the COMBAT administration; and,

WHEREAS, the staff in these positions will conduct site visits to ensure programs are following the scope of services stated in each agency's proposals for COMBAT funding; and,

WHEREAS, the CEPMS will report to the program manager to discuss the findings of the effectiveness of programs, along with participating in the COMBAT funding application process giving input on their findings regarding the agencies; and,

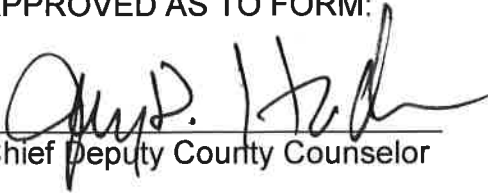
WHEREAS, the County Executive has approved this transfer as an exception to the County's Personal Services Policy contained in section 570. of the Jackson County Code; now therefore,

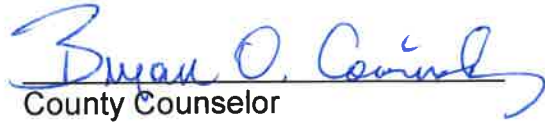
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2019 Anti-Crime Sales Tax Fund be and hereby is made:

| <u>DEPARTMENT/DIVISION</u> | <u>CHARACTER/DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
|----------------------------|------------------------------|-------------|-----------|
| Anti-Crime Sales Tax Fund | | | |
| COMBAT Administration | | | |
| 008-4401 | 55010- Regular Salaries | \$60,000 | |
| 008-4401 | 55025- Part-Time Salaries | | \$60,000 |

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20239 of August 26, 2019, was duly passed on _____, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____ Nays _____
Abstaining _____ Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 008 4401 55010
ACCOUNT TITLE: Anti-Crime Sales Tax Fund
Regular Salaries
NOT TO EXCEED: \$60,000.00

8/22/19
Date



Chief Administrative Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 20239
 Sponsor(s): Dan Tarwater III
 Date: August 26, 2019

| | | | | | | | | | | | | | | | | | |
|---|--|---|-------------|--|------|--|-------------|--|-------------|---|-------------|-----------------------------------|--|-----|-------------|-------------------------------------|--|
| SUBJECT | <p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: COMBAT requests the elimination of the one Program Manager (4401-03927-0002) position that is currently vacant and add three new part-time Community Engagement Program Monitors, (CEPM), positions (4401-03208-0001), and the transfer of funds from regular salaries, 55010 to part time salaries 55025, for the purpose of hiring three Community Engagement Program Monitors, (CEPM), not to exceed the County a total of \$60,000.00.</p> | | | | | | | | | | | | | | | | |
| BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i> | <table border="1" data-bbox="324 625 1453 961"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$60,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>0.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$60,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$60,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: From :</td> <td>\$60,000.00</td> </tr> <tr> <td>008-4401-55010 (regular salaries)</td> <td></td> </tr> <tr> <td>To:</td> <td>\$60,000.00</td> </tr> <tr> <td>008-4401-55025 (part time salaries)</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$5464,791.00</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p> | Amount authorized by this legislation this fiscal year: | \$60,000.00 | Amount previously authorized this fiscal year: | 0.00 | Total amount authorized after this legislative action: | \$60,000.00 | Amount budgeted for this item * (including transfers): | \$60,000.00 | Source of funding (name of fund) and account code number: From : | \$60,000.00 | 008-4401-55010 (regular salaries) | | To: | \$60,000.00 | 008-4401-55025 (part time salaries) | |
| Amount authorized by this legislation this fiscal year: | \$60,000.00 | | | | | | | | | | | | | | | | |
| Amount previously authorized this fiscal year: | 0.00 | | | | | | | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$60,000.00 | | | | | | | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | \$60,000.00 | | | | | | | | | | | | | | | | |
| Source of funding (name of fund) and account code number: From : | \$60,000.00 | | | | | | | | | | | | | | | | |
| 008-4401-55010 (regular salaries) | | | | | | | | | | | | | | | | | |
| To: | \$60,000.00 | | | | | | | | | | | | | | | | |
| 008-4401-55025 (part time salaries) | | | | | | | | | | | | | | | | | |
| PRIOR LEGISLATION | <p>Prior ordinances and (date): Prior resolutions and (date):</p> | | | | | | | | | | | | | | | | |
| CONTACT INFORMATION | <p>RLA drafted by (name, title, & phone): Carol Lillis, Office Administrator, 816-881-1415</p> | | | | | | | | | | | | | | | | |
| REQUEST SUMMARY | <p>COMBAT requests the elimination of the one Program Manager (4401-03927-0002) position that is currently vacant and add three new part-time Community Engagement Program Monitors, (CEPM) positions, (4401-03208-0001), and the transfer of funds from regular salaries, 55010 to part time salaries 55025, for the purpose of hiring three Community Engagement Program Monitors, (CEPM), not to exceed the County a total of \$60,000.</p> <p>These positions will conduct site visits to ensure that programs are following the scope of service that was stated in the agency's proposals for COMBAT funding.</p> <p>The CEPM's will report to the Program Manager to discuss and report findings of the effectiveness of the programs. They will also participate in the COMBAT funding application process to give input on their findings of the agency.</p> | | | | | | | | | | | | | | | | |
| CLEARANCE | <p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p> | | | | | | | | | | | | | | | | |
| COMPLIANCE | <p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals</p> | | | | | | | | | | | | | | | | |
| ATTACHMENTS | | | | | | | | | | | | | | | | | |

| | | |
|--------|--|-----------------|
| REVIEW | Department Director:  | Date: 8-20-2019 |
| | Finance (Budget Approval): <i>If applicable</i> | Date: 8/21/19 |
| | Division Manager: <i>Jean Peters Baker</i> | Date: 8-20-2019 |
| | County Counselor's Office: <i>Bayou County</i> | Date: 8/22/19 |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
| | | |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

