# REQUEST FOR LEGISLATIVE ACTION

| SUBJECT | Action Requested |
|---|---|
| | ☒ Resolution |
| | ☐ Ordinance |
| | Project/Title: Requesting a resolution authorizing the County Executive to execute agreements with certain organizations to provide services in connection with the 2014 Christmas In The Park event, at a cost to the County not to exceed $36,000. |

| BUDGET INFORMATION *To be completed By Requesting Department and Finance* | | |
|---|---|---|
| | Amount authorized by this legislation this fiscal year: | $36,000.00 |
| | Amount previously authorized this fiscal year: | $0 |
| | Total amount authorized after this legislative action: | $36,000.00 |
| | Amount budgeted for this item * (including transfers): | $36,000.00 |
| | Source of funding (name of fund) and account code number; FROM / TO | Enterprise Fund: 300-1670-56790 |

* If account includes additional funds for other expenses, total budgeted in the account is:

OTHER FINANCIAL INFORMATION:

☐ No budget impact (no fiscal note required)
☐ Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:
   Department:                    Estimated Use: $

Prior Year Budget (if applicable): $35,000.00
Prior Year Actual Amount Spent (if applicable): $35,000.00

| PRIOR LEGISLATION | Prior ordinances and (date): |
|---|---|
| | Prior resolutions and (date): 18284 (10/21/13), 18009 (10/29/12) |

| CONTACT INFORMATION | RLA drafted by (name, title, & phone): Dianne Kimzey |
|---|---|

| REQUEST SUMMARY | Requesting a resolution authorizing the County Executive to execute agreements with certain organizations to provide services in connection with the 2014 Christmas In The Park event, at a cost to the County not to exceed $36,000.

Annually, Christmas In The Park accepts free will donations which are collected nightly by different, local community organizations. Participating organizations receive a share of the proceeds collected for the event not to exceed $1,000 per organization. |
|---|---|

| CLEARANCE | ☐ Tax Clearance Completed (Purchasing & Department) |
|---|---|
| | ☐ Business License Verified (Purchasing & Department) |
| | ☐ Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) |

| ATTACHMENTS | |
|---|---|

| REVIEW | Department Director: | Date: 10-8-14 |
|---|---|---|
| | Finance (Budget Approval): *If applicable* Abraham S Ball | Date: 10-13-14 |
| | Division Manager: | Date: 10/14/14 |
| | County Counselor's Office: | Date: |

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## Fiscal Information (to be verified by Budget Office in Finance Department)

☒      This expenditure was included in the annual budget.

☐      Funds for this were encumbered from the _____ Fund in _____ .

☐      There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

☐      Funds sufficient for this expenditure will be/were appropriated by Ordinance #

☐      Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|---|---|---|
|  |  |  |

☐      This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

☐      This legislative action does not impact the County financially and does not require Finance/Budget approval.

# Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: October 13, 2014

~~ORD/~~RES #  18631

| Department / Division | Character/Description | Not to Exceed |
|---|---|---|
| **Park Enterprise Fund - 300** | | |
| 1670 - Special Events | 56790 - Other Contractual Services | 36,000 |
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| Total | | 36,000 |

*Deborah S Ball 10-13-14*
Budgeting