



April 21, 2021, Revised July 14, 2021

Brian Gaddie  
Director of Public Works  
Jackson County, Missouri

RE: Jackson County Courthouse Jury Room Relocation  
Additional Services No. 1 Fee Proposal

Dear Brian,

On behalf of SFS Architecture, following you will find our additional services fee scope of work and fees for the above referenced project. If this proposal is acceptable, please sign the attached Amendment to the Contract to enact these additional services.

We appreciate the opportunity to continue our work with the County on this important project. If you have questions or comments regarding this information, please do not hesitate to call.

**Amendment No. 1 Scope of Work:**

The following scope of work is proposed for the additional services:

1. Add mezzanine (1M) scope of work as approved in the Design Development submittal per the Courts' request. Mezzanine (1M) scope of work includes adding a lift adjacent to the east stairs to provide ADA accessibility to the mezzanine level, new finishes in the mezzanine for additional juror lounge space, a court en banc conference room with coffee bar and audio-visual equipment, FFE and new mechanical, electrical, plumbing, security, telecom, and fire protection.
  - a. Design will include structural, architectural, MEP/FP, AV, security, telecom, FFE and cost estimating services.
2. Package drawings such that mezzanine (1M) scope of work is bid as Add Alternate No. 1.
3. Provide finish revisions after Design Development approval. Changes include:
  - a. Wood-framed storefronts and doors in lieu of metal framed storefronts.
  - b. Additional detail at ceiling cornice.
  - c. Custom pendant lighting design.
  - d. Terrazzo flooring changes.

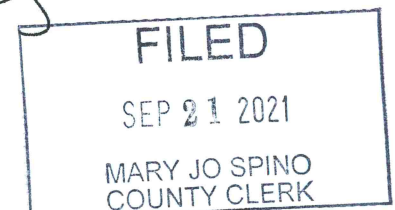
**Amendment No. 1 Fees:**

Compensation for Schematic Design thru Construction Documents (Work Completed to Date) is \$58,500.

Respectfully submitted,

Marsh K. Hoffman, AIA, LEED BD+C  
Principal

Dana Gould, AIA, LEED BD+C  
Associate



Attachments: Revised project schedule and Amendment No. 1

**AMENDMENT NO. 1**

**Contract for Professional Services  
Between Jackson County and SFS Architecture, Inc.**

**Jackson County Courthouse Jury Room Relocation  
Jackson County, Missouri**

This Amendment No. 1 is made this 21<sup>st</sup> day of September 2021 between Jackson County and SFS Architecture, Inc. (Architect) pursuant to the terms and conditions set forth in the Contract for Professional Services between Owner and Architect dated December 29, 2020.

- 1. COMPENSATION is modified as follows:
  - a. For Basic Services performed for the Amendment No. 1 scope of work, the County shall pay the consultant an amount not to exceed Fifty-Eight Thousand Five Hundred Dollars (\$58,500).
  - b. The total contract amount is not to exceed Two Hundred Twenty Thousand Five Hundred Dollars (\$220,500).

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Owner



Signature

Bob Crutsinger, Director of Finance  
Name & Title (Printed or typed)

7-28-2021  
Date

Architect



Signature

Marsha K. Hoffman, AIA, LEED BD+C, Principal  
Name & Title (Printed or typed)

7-28-21  
Date

APPROVED AS TO FORM



County Counselor

ATTEST:



Clerk of the County Legislature

R. 20726

**REVENUE CERTIFICATE**

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation of \$58,500.00 which is herein authorized.

7-28-2000  
Date

  
\_\_\_\_\_  
Director of Finance and Purchasing  
Account No. 013 1507 58060  
\$58,500.00

CT 150721002