

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** transferring \$28,229.00 within the 2020 General Fund to provide funding for one part-time wellness coordinator position within the Human Resources Department.

**RESOLUTION NO. 20381**, March 2, 2020

**INTRODUCED BY** Crystal Williams, County Legislator

WHEREAS, as part of the County's health insurance benefit plan, Blue Cross and Blue Shield of Kansas City allocates \$75,000.00 annually toward health and wellness programs and activities within the County; and,

WHEREAS, the Interim Director of Human Resources recommends that a portion of this allocation be used to continue to fund a part-time wellness coordinator position to oversee wellness initiatives throughout the County; and,

WHEREAS, a transfer is necessary to place the required funds in the appropriate spending accounts; now therefore,

**BE IT RESOLVED** by the County Legislature of Jackson County, Missouri, that the following transfer within the 2020 General Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund			
Human Resources			
001-1202	56711 – Wellness Incentive	\$26,223	
001-1202	56120 –		
	Car Allowance and Mileage	\$ 2,006	
001-1202	55025 – Part-Time Salaries		\$26,223
001-1202	55040 – FICA Taxes		\$ 2,006

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

*[Signature]*  
Chief Deputy County Counselor

*[Signature]*  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20381 of March 2, 2020, was duly passed on March 9, 2020 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 9

Nays 0

Abstaining 0

Absent 0

3.9.2020  
Date

*[Signature]*  
Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer will be available from the sources indicated below.

ACCOUNT NUMBER: 001 1202 56711  
ACCOUNT TITLE: General Fund  
Human Resources  
Wellness Incentive  
NOT TO EXCEED: \$26,223.00

ACCOUNT NUMBER: 001 1202 56120  
ACCOUNT TITLE: General Fund  
Human Resources  
Car Allowance and Mileage  
NOT TO EXCEED: \$2,006.00

2/27/2020  
Date

*[Signature]*  
Chief Administrative Officer



# Wellness Stipend Request

Group Name: Jackson County, Missouri

Group Number: 31618000

Type of Request:  
(Check one box)

Issue Reimbursement to Group  
*Must attach proof of payment*

Issue Payment for Invoice to Vendor  
*Must attach invoice from vendor*

Vendor Name: Jackson County, Missouri

Amount Requested: \$ 28,229

## Guidelines for expediting payment of an invoice or reimbursement request:

- Requests for items not included in the Stipend Usage list are subject to approval and must be submitted in advance.
- Individual request form is required per stipend usage category.
- Expenses must be incurred within client's current medical plan year.
- All requests require itemized documentation.
  - Reimbursement requests must be submitted within 60 days of the incurred expense. Proof of payment is required.
  - Invoice payment requests must be submitted within 60 days of the incurred expense.
- All requests must be submitted within five (5) business days following the conclusion of the client's current medical plan year.
- Payments will be processed based only on the available balance within the stipend.
- At the conclusion of the medical plan year any remaining balances will be forfeited.
- Non-standard A Healthier You program expenses will automatically be deducted from the stipend balance.

**Please allow 10 business days to process your approved request.**

Michelle Chrismer

Group Representative Signature

2/14/2020

Date

*I warrant that I am an authorized representative for this group who is requesting an authorized distribution from the Group's Wellness Stipend. I further acknowledge that distributions from the Wellness Stipend are limited to the balance in this account at any time.*

**To expedite payment, please scan and email this form to:**

Tracey Foreman

[tracey.foreman@bluekc.com](mailto:tracey.foreman@bluekc.com)