



**COUNTY LEGISLATURE
JACKSON COUNTY, MISSOURI**

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**MANUEL ABARCA IV
LEGISLATOR, 1ST DISTRICT**

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MEMORANDUM

DATE: March 2, 2026
FROM: Manuel Abarca, IV, Legislative Chairman
TO: Purchasing Administrator
SUBJECT: Sole Source Request – Spencer Fane, LLP

The County Legislature has determined the need for an experienced Legal Advisor to represent the Legislature on a variety of legal topics.

Spencer Fane, LLP has previously served the Legislature in this capacity with expertise and knowledge of the operational structure of the County Legislature, and County operational structure. They offer expertise in county and state laws, parliamentary procedures and public meetings.

Their experience with the function of the legislative branch of county government provides unique experience and provides cost savings as it minimizes a steep learning curve for less experienced firms.

Spencer Fane, LLP has previously performed this service for the Legislature and has expertise in municipal law, parliamentary procedures and public meetings.

The County Legislature requests a one-year contract in an amount not to exceed \$100,000 to be considered a sole source purchase.

Account: 001-0112-56020
General Fund- Legislature As-A Whole – Legal Services