

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18641

Sponsor(s): Crystal Williams

Date: October 20, 2014

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A Resolution authorizing the transfer of funds within the Corrections Department General, Health and COMBAT Funds to balance certain line items within this budget.</p>																														
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="321 537 1203 852"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$942,148</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$942,148</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM :</td> <td>FROM ACCT</td> </tr> <tr> <td></td> <td>TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$942,148	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$942,148	Source of funding (name of fund) and account code number; FROM :	FROM ACCT		TO ACCT																		
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PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																														
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): L.J. Scott Asst Director of Admin, Dept of Corrections 881-4232</p>																														
REQUEST SUMMARY	<p>This is to request the transfer of funds within the Corrections budget as follows: In the 001 General Fund, Regular Salaries, Insurance, and Food Services accounts have excesses due to staffing turnover and food services cost savings in a new contract year. In the (002) Health Fund a shortage has been identified in the contingency fund for health services. The (002) Health Fund supports medical goods (eg pharmaceuticals) and services (eg dialysis) beyond the \$100,000 cap included in the base contract fees. This shortage is mainly due to increased use of pharmaceuticals, particularly HIV medications, and will be compensated with (002) Health Fund salary funds. In the (008) COMBAT Fund, excesses are present in the Regular Salaries and Insurance Funds and will be utilized to cover needs across several other (008) COMBAT accounts.</p> <table data-bbox="321 1650 1446 1944"> <thead> <tr> <th>FROM ACCOUNT</th> <th>TO ACCOUNT</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>001-2701-56870 Food Services</td> <td>001-2701-57020 Ref Books/Publications</td> <td>\$ 3,700</td> </tr> <tr> <td>\$62,100</td> <td>001-2701-56080 Othr Prof Services</td> <td>\$ 500</td> </tr> <tr> <td></td> <td>001-2701-56832 Inmate Worker Payments</td> <td>\$ 6,300</td> </tr> <tr> <td></td> <td>001-2701-56230 Printing</td> <td>\$ 2,000</td> </tr> <tr> <td></td> <td>001-2701-56797 REJIS Crim Hx Reports</td> <td>\$ 300</td> </tr> <tr> <td></td> <td>001-2701-57110 Gasoline for Fleet</td> <td>\$ 2,500</td> </tr> <tr> <td></td> <td>001-2701-57041 Paper Supplies-Copy Paper</td> <td>\$ 3,600</td> </tr> <tr> <td></td> <td>001-2701-57190 Wearing Apparel</td> <td>\$ 10,000</td> </tr> <tr> <td></td> <td>001-1210-56790 Other Contractual Services</td> <td>\$ 33,200</td> </tr> </tbody> </table>	FROM ACCOUNT	TO ACCOUNT	AMOUNT	001-2701-56870 Food Services	001-2701-57020 Ref Books/Publications	\$ 3,700	\$62,100	001-2701-56080 Othr Prof Services	\$ 500		001-2701-56832 Inmate Worker Payments	\$ 6,300		001-2701-56230 Printing	\$ 2,000		001-2701-56797 REJIS Crim Hx Reports	\$ 300		001-2701-57110 Gasoline for Fleet	\$ 2,500		001-2701-57041 Paper Supplies-Copy Paper	\$ 3,600		001-2701-57190 Wearing Apparel	\$ 10,000		001-1210-56790 Other Contractual Services	\$ 33,200
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FROM ACCOUNT (continued)	TO ACCOUNT (continued)	
001-2701-55010 Regular Salaries	001-2701-55030 Overtime Salaries	\$440,000
001-2701-55060 Insurance Benefits	001-2701-55030 Overtime Salaries	\$190,000
008-2701-55010 Regular Salaries	008-2701-55030 Overtime Salaries	\$ 3,000
	008-2701-55025 Part Time Salaries	\$ 45,000
008-2701-55060 Insurance Benefits	008-2701-55025 Part Time Salaries	\$ 20,000
	008-2701-55130 Vacation Payout	\$ 5,000
	008-2701-55140 Sick Leave Payout	\$ 1,000
	008-2701-56080 Othr Prof Services (new acct)	\$ 10,000
	008-2701-57010 Office Supplies (new acct)	\$ 3,000
	008-2701-57230 Othr Operational Supplies	\$ 10,000
002- 2701-55010 Regular Salaries	002-2701-56790 Other Contractual Services	\$ 26,000
002-2701-55030 Overtime Salaries	002-2701-56790 Other Contractual Services	\$ 3,105
002-2701-55040 FICA Taxes	002-2701-56790 Other Contractual Services	\$ 2,640
002-2701-55060 Insurance Benefits	002-2701-56790 Other Contractual Services	\$ 4,996
002-2701-56830 Contingency Fund	002-2701-56790 Other Contractual Services	\$ 97,207
001-1210-55010 Regular Salaries	001-1210-56510 FM M&R Bldgs	\$ 14,000
001-1210-55040 FICA Taxes	001-1210-56510 FM M&R Bldgs	\$ 1,100
001-1210-55060 Insurance Benefits	001-1210-56510 FM M&R Bldgs	\$ 4,000
		\$ 942,148

- Tax Clearance Completed (Purchasing & Department)
- Business License Verified (Purchasing & Department)
- Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)

ATTACHMENTS

REVIEW		Date:
Department Director:		10-15-14
Finance (Budget/Approval): If applicable		10-14-14
Division Manager:		10/16/14
County Counselor's Office:		

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note: Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date:	October 16, 2014	PC# _____	RES # 18641 _____
<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
General Fund - 001			
1210 - Facilities Detention Center	5010 - Regular Salaries	14,000	
1210 - Facilities Detention Center	5040 - FICA Taxes	1,100	
1210 - Facilities Detention Center	5060 - Insurance Benefits	4,000	
1210 - Facilities Detention Center	6510 - Maint & Repair Buildings		19,100
2701 - Corrections	5010 - Regular Salaries	440,000	
2701 - Corrections	5060 - Insurance Benefits	190,000	
2701 - Corrections	6870 - Food Services	62,100	
2701 - Corrections	5030 - Overtime Salaries		630,000
2701 - Corrections	6080 - Other Professional Services		500
2701 - Corrections	6230 - Printing		2,000
2701 - Corrections	6790 - Other Contractual Services		33,200
2701 - Corrections	6797 - Alert II Charges		300
2701 - Corrections	6832 - Misc. Work Payments		6,300
2701 - Corrections	7020 - Reference Books & Publications		3,700
2701 - Corrections	7041 - Paper		3,600
2701 - Corrections	7110 - Gasoline		2,500
2701 - Corrections	7190 - Wearing Apparel		10,000
Health Fund - 002			
2701 - Corrections	5010 - Regular Salaries	26,000	
2701 - Corrections	5030 - Overtime Salaries	3,105	
2701 - Corrections	5040 - FICA Taxes	2,640	
2701 - Corrections	5060 - Insurance Benefits	4,996	
2701 - Corrections	6830 - Contingency Fund	97,207	
2701 - Corrections	6790 - Other Contractual Services		133,948
Anti Drug Sales Tax Fund - 008			
2701 - Corrections	5010 - Regular Salaries	48,000	
2701 - Corrections	5060 - Insurance Benefits	49,000	
2701 - Corrections	5025 - Part Time Salaries		65,000
2701 - Corrections	5030 - Overtime Salaries		3,000
2701 - Corrections	5130 - Vacation Payout		5,000
2701 - Corrections	5140 - Sick Leave Payout		1,000
2701 - Corrections	6080 - Other Professional Services		10,000
2701 - Corrections	7110 - Gasoline		3,000
2701 - Corrections	7230 - Other Operating Supplies		10,000
		942,148	942,148

Heberan S Ball 10-16-14
Budgeting