



**PUBLIC WORKS  
FACILITIES MANAGEMENT DIVISION  
303 W WALNUT  
INDEPENDENCE, MO 64050  
816-881-3258**

## **MEMO**

To: Finance and Purchasing Department

From: Robert Rives, Deputy Director of Facilities Management

Date: August 4, 2025

Re: Term and Supply Recommendation – Trane US Inc

This memorandum is being prepared and submitted regarding the contract for the furnishing of HVAC products, installation, services for use by the Facilities Management Division on a Term and Supply basis. Trane US Inc has been a Term and Supply vendor for many years and their HVAC equipment and controls are in several buildings that the Facilities Management Division maintains.

The Facilities Division would like to recommend moving forward with Trane US Inc. . Trane has worked on many projects for the Facilities Management Division, always having a great resolution to our needs. Most of the products that Trane installs and services are proprietary to them. We anticipate having proposals needing to be completed to maintain a comfortable and controlled environments in many of our buildings.

Annual spend for current and future needs will be around \$200,000.00 annually.

Thank you for your consideration with the above term and supply recommendation.

Professionally,

Robert Rives  
Deputy Director of Facilities Management