

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20464

Sponsor(s): Dan Tarwater III

Date: July 20, 2020

|   |   |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
|---|---|--|---|---------------------|--|--|--|-------------------------|--|-------------------------|--|--|--|----------|
| SUBJECT   | <p>Action Requested<br/> <input checked="" type="checkbox"/> Resolution<br/> <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the purchase of an Annual Software Maintenance and Support Agreement for the COMBAT Connections database from First Call of Kansas City, Missouri in the amount of \$39,000 as a Sole Source</u></p>   |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| BUDGET INFORMATION<br><i>To be completed By Requesting Department and Finance</i> | <table border="1" data-bbox="365 598 1429 777"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$39,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$39,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$39,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 008-4401-56662</td> <td></td> </tr> <tr> <td>Anti-Crime Sales Tax Force, COMBAT, Software Maintenance</td> <td>\$39,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)<br/> <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/>                 Department: _____ Estimated Use: _____<br/>                 Prior Year Budget (if applicable): _____<br/>                 Prior Year Actual Amount Spent (if applicable): _____</p> |  | Amount authorized by this legislation this fiscal year: | \$39,000            | Amount previously authorized this fiscal year:     |  | Total amount authorized after this legislative action: | \$39,000                | Amount budgeted for this item * (including transfers): | \$39,000                | Source of funding (name of fund) and account code number: 008-4401-56662 |  | Anti-Crime Sales Tax Force, COMBAT, Software Maintenance | \$39,000 |
| Amount authorized by this legislation this fiscal year:                           | \$39,000  |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| Amount previously authorized this fiscal year:                                    |   |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| Total amount authorized after this legislative action:                            | \$39,000  |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| Amount budgeted for this item * (including transfers):                            | \$39,000  |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| Source of funding (name of fund) and account code number: 008-4401-56662          |   |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| Anti-Crime Sales Tax Force, COMBAT, Software Maintenance                          | \$39,000  |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| PRIOR LEGISLATION   | Prior ordinances and (date): _____<br>Prior resolutions and (date): _____   |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| CONTACT INFORMATION   | RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253  |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| REQUEST SUMMARY   | <p>The Annual Software Maintenance and Support Agreement for the COMBAT Connections database needs to be renewed. First Call is the developer of this database and would be considered a Sole Source for Maintenance and Support.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, COMBAT and the Purchasing Department recommend the purchase of this Annual Software Maintenance and Support Agreement from First Call of Kansas City, Missouri as a Sole Source purchase.</p>   |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| CLEARANCE   | <input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department)<br><input type="checkbox"/> Business License Verified (Purchasing & Department) N/A<br><input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)  |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| COMPLIANCE  | <input type="checkbox"/> MBE Goals<br><input type="checkbox"/> WBE Goals                      No goals assigned to this purchase<br><input type="checkbox"/> VBE Goals  |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| ATTACHMENTS   | A Memorandum from Vince Ortega, COMBAT Director and the Invoice for the Agreement from First Call   |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| REVIEW  | <table border="1" data-bbox="357 1659 1502 1890"> <tr> <td>Department Director:<br/><i>Vincent M. Ortega</i></td> <td>Date:<br/>06/29/2020</td> </tr> <tr> <td>Finance (Budget Approval):<br/><i>If applicable</i></td> <td> <div style="border: 1px solid black; padding: 2px; display: inline-block;"> <b>APPROVED</b><br/>                     By Mark Lang at 10:26 am, Jul 08, 2020                 </div>                 Date:             </td> </tr> <tr> <td>Division Manager:<br/><i>Jean Peters Baker</i></td> <td>Date:<br/><i>7-14-20</i></td> </tr> <tr> <td>County Counselor's Office:<br/><i>Ben Council</i></td> <td>Date:<br/><i>7/16/20</i></td> </tr> </table>   |  | Department Director:<br><i>Vincent M. Ortega</i>        | Date:<br>06/29/2020 | Finance (Budget Approval):<br><i>If applicable</i> | <div style="border: 1px solid black; padding: 2px; display: inline-block;"> <b>APPROVED</b><br/>                     By Mark Lang at 10:26 am, Jul 08, 2020                 </div> Date: | Division Manager:<br><i>Jean Peters Baker</i>          | Date:<br><i>7-14-20</i> | County Counselor's Office:<br><i>Ben Council</i>       | Date:<br><i>7/16/20</i> |  |  |  |          |
| Department Director:<br><i>Vincent M. Ortega</i>                                  | Date:<br>06/29/2020   |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| Finance (Budget Approval):<br><i>If applicable</i>                                | <div style="border: 1px solid black; padding: 2px; display: inline-block;"> <b>APPROVED</b><br/>                     By Mark Lang at 10:26 am, Jul 08, 2020                 </div> Date:  |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| Division Manager:<br><i>Jean Peters Baker</i>                                     | Date:<br><i>7-14-20</i>   |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |
| County Counselor's Office:<br><i>Ben Council</i>                                  | Date:<br><i>7/16/20</i>   |  |   |                     |  |  |  |                         |  |                         |  |  |  |          |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
|                 |                |                       |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



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**JACKSON COUNTY COMBAT MEMORANDUM**

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**TO:** MS. BARBARA CASAMENTO  
**FROM:** VINCENT M. ORTEGA, COMBAT DIRECTOR  
**SUBJECT:** REQUEST FOR SOLE SOURCE CONTRACT WITH FIRST CALL OF KANSAS CITY  
**DATE:** JUNE 17, 2020  
**CC:** JEAN PETERS BAKER/JENNIFER DAMERON, JACKSON COUNTY PROSECUTOR, MICHAEL ERICKSON, IT DIRECTOR

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Ms. Casamento:

Hello Barb,

First Call IT of Kansas City, built a customized database, called "COMBAT Connections" on the, "Community CareLink" platform, that is HIPPA compliant for our Treatment agencies to complete COMBAT client monthly reports. The original contract to build the database was in 2008. I do not know what the database cost to build back then. However, the contract agreement we our paying now is just maintenance and support. Consequently, we are not seeking another database, we are in contract with First Call IT for maintenance and support of the current database. Additionally, the Jackson County IT Department currently hosts the First Call database and web application and the vendor fully manages the application.

Thank you,  
Vince

Sincerely,

Vincent M Ortega

Director of COMBAT  
Jackson County

**INVOICE**

**First Call Technologies LLC**  
9091 State Line Road  
Kansas City, MO 64114  
816-361-5900

INVOICE # : Inv-2834  
DATE : 01/30/2020  
DUE DATE : 02/29/2020

TOTAL AMOUNT : \$39,000.00  
TOTAL DUE : \$39,000.00

**Bill to:** Jackson County COMBAT  
Attn: Jackson County COMBAT  
415 East 12th Street  
9th Floor  
Kansas City, MO 64106  
United States

| DESCRIPTION / MEMO                                     | AMOUNT                           |
|--|----------------------------------|
| January 1, 2020 - December 31, 2020 CCL licensing fees | \$39,000.00                      |
|  | <b>TOTAL AMOUNT: \$39,000.00</b> |

**First Call Technologies LLC**  
9091 State Line Road  
Kansas City, MO 64114  
United States

Revenue Source Id: D1095  
Invoice #: Inv-2834

**Bill to:** Jackson County COMBAT  
Attn: Jackson County COMBAT  
415 East 12th Street  
9th Floor  
Kansas City, MO 64106  
United States

Credit Card Number: \_\_\_\_\_  
Credit Card Type:  
 Visa  MC  Amex  Discover  
Expiration Date: Mo. Yr.  
Card Holder's Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

Total Due: **\$39,000.00**  
Amount Enclosed: \_\_\_\_\_

**Remit to:** **First Call Technologies LLC**  
9091 State Line Road  
Kansas City, MO 64114  
United States