

EGP  
3/19/11

**COOPERATIVE AGREEMENT**  
(Food Services)

R. 17482

AN AGREEMENT by and between Jackson County, Missouri, a Constitutional Charter County, hereinafter referred to as "the County" and the **Mid-America Regional Council**, 600 Broadway, Suite 200, Kansas City, MO 64105, a regional planning commission operating pursuant to Section 251.150 et seq., RSMo, hereinafter referred to as "MARC."

WHEREAS, the County deems it to be in the best interest of its citizenry to support programs and services for the aging community as provided by MARC and other agencies, under subcontracts with MARC; and,

WHEREAS, this Agreement is entered into pursuant to the provisions of Chapter 70, RSMo, dealing with cooperative agreements; therefore,

The County and MARC agree, in consideration of the following mutual promises and valuable consideration, as follows:

1. **Services To Be Provided.** MARC shall provide scheduled transportation services for elderly residents of Jackson County who are now participating in those programs funded by the **MARC Commission on Aging**, as is more fully set out in the document attached hereto, as Exhibit A. In addition, MARC shall prepare and deliver a nutritious meal to the homes of elderly County residents who, due to physical impairment, cannot participate in the congregate center activities.

2. **Terms of Payment.** In consideration for the nutrition and transportation services provided above, the County shall pay the sum of \$91,858.00 upon execution of this Agreement.

**FILED**  
MAR 10 2011  
MARY JO SPINO  
COUNTY CLERK

3. **Annual Report.** MARC shall submit an annual report, including invoices and cancelled checks, and other documentation as requested by the Director of Finance and Purchasing to show that the funds paid to MARC by the County were used for the purposes set forth in this Agreement. Said annual report shall be submitted no later than December 31, 2011. Failure to submit said annual report shall disqualify MARC from future funding by the County.

4. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books and records of MARC pertaining to the finances and operations of MARC.

5. **Default.** If MARC shall default in the performance or observation for any term or condition of this Agreement, the County shall give MARC written notice setting forth the default and the correction required. Thereafter, if said default by MARC shall continue and not be corrected within 10 days of the notice of default, the County may, at its election, terminate the Agreement and take such action in law or equity to recover all funds given to MARC under this Agreement, but not used for the purposes set forth in the Agreement, as the County deems appropriate.

6. **Conflict of Interest.** MARC warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.

7. **Term.** This Agreement shall be effective January 1, 2011, and shall terminate on December 31, 2011. This Agreement may be terminated prior to that date by either party upon written notice delivered fifteen days prior to the effective date of

termination. If this Agreement is terminated by either party, the County shall pay only for those services actually performed as verified by the County's audit as provided in paragraph 4.

8. **Equal Opportunity**. In carrying out this Agreement, MARC shall insure that none of the benefits or services of the program are denied to any eligible recipient on the basis of race, color, religion, sex, age, handicap or national origin. MARC shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, age, handicap or national origin in terms and conditions of employment or termination, rates of pay or other forms of compensation and selection for training including apprenticeship. MARC shall in all solicitations or advertisements for employees placed by or on behalf of MARC state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap or national origin.

9. **Liability and Indemnification**. No party to this Agreement shall assume any liability for the acts of any other party to this Agreement, its officers, employees or agents and MARC shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of MARC during the performance of this Agreement.

10. **Incorporation**. This Agreement incorporates the entire understanding and

agreement of the parties.

IN WITNESS WHEREOF, the County and MARC have executed this Agreement  
this 10 day of March, 2011.

APPROVED AS TO FORM:

W. Stephen Nixon  
W. Stephen Nixon  
County Counselor

JACKSON COUNTY, MISSOURI

By Michael D. Sanders  
Michael D. Sanders  
County Executive

ATTEST:

Mary Jo Spino  
Mary Jo Spino  
Clerk of the Legislature

MID-AMERICA REGIONAL COUNCIL

By Julia  
Executive Director  
43-0976432  
Federal I.D. or S.S. #

**REVENUE CERTIFICATE**

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$91,858.00 which is hereby authorized.

March 8, 2011  
Date

[Signature]  
Director of Finance and Purchasing  
Account No. 002-7902-56870

79022011004



# OUTSIDE AGENCY FUNDING REQUEST FORM 2011 BUDGET

415 E 12th Street, 2nd Floor  
Kansas City, MO 64106

Email: [auditor@jacksongov.org](mailto:auditor@jacksongov.org)

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## Section A: Organization or Agency Information

Name: Mid-America Regional Council

Address: 600 Broadway, Suite 200, Kansas City, Missouri 64105-1659

Phone No: (816) 474-4240

Fax: (816) 421-7758

Website Address: [www.marc.org](http://www.marc.org)

Federal Tax ID No: 43-0976432

Fiscal Year Cycle: January 1 to December 31

Executive Director:

David A. Warm

Name and Title of Principal Contact Person:

Dorothy Pope, Director of Financial Affairs

Phone No: (816) 474-4240

Email Address: [poped@marc.org](mailto:poped@marc.org)

Submittal of this request has been authorized by: Dorothy Pope, Director of Financial Affairs

**RECEIVED**

Date:

September 17, 2010

SEP 17 2010

JACKSON COUNTY  
AUDITOR'S OFFICE  
KANSAS CITY, MISSOURI

**Section B: Agency's 2010 and 2011 Revenue Information**

<b>Agency's 2011 Projected Revenue Information (Data shown is 2010 Budget)</b>			
Funding Entity	Agency's 2011 Total Projected Revenue Source You Will Request 2011 Funding From	Projected Amount	% of Total Revenue
Federal	Various direct and pass-through grants for	\$ 59,556,567	74
State	transportation, environment, aging services, etc.	\$ 2,823,831	4
Foundation, city and other counties	Early learning, community development, transportation, environment, etc.	\$ 7,322,866	9
Jackson County	See list below for 2010	\$ 451,029	1
Other Counties	Local dues only	\$ 180,097	0
City	Local dues only	\$ 203,681	0
Charity/Donations	Services to the elderly donations and contributed services	\$ 8,774,910	11
User Fees		\$ 832,874	1
Other	Investment Income, miscellaneous Income	\$ 88,330	0
<b>2011 Total Projected Revenue</b>		<b>\$ 80,234,185</b>	

<b>Agency's 2010 Revenue Information (Data shown is 2009 audit results)</b>			
Funding Entity	Agency's 2010 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal	Various direct and pass-through grants for	\$ 46,102,006	68
State	transportation, environment, aging services, etc.	\$ 3,440,688	5
Foundation, city and other counties	Early learning, community development, transportation, environment, etc.	\$ 5,456,660	8
Jackson County	See list below for 2009	\$ 489,117	1
Other Counties	Local dues only	\$ 179,931	0
City	Local dues only	\$ 199,892	0
Charity/Donations	Services to the elderly donations and contributed services	\$ 10,836,284	16
User Fees		\$ 613,878	1
Other (please list)	Investment Income, miscellaneous Income	\$ 116,242	0
<b>2010 Total Revenue</b>		<b>\$ 67,434,698</b>	

If your agency received funding from Jackson County in 2010, please identify the funding source, amount and program name below.

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Mental Health Levy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 70,645	#1 - MARC Local Appropriations
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 23,247	#2 - Older Americans Act Match
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 91,858	#3 - Supplemental Aging Services
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 7,237	#4 - Government Innovations Forum
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 5,196	#5 - Government Training Institute
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 6,430	#6 - HazMat Emergency Response
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 246,416	Pass-thru to Outside Agencies
<b>2010 Total Jackson County Funding</b>			<b>\$ 451,029</b>	

If your agency received funding from Jackson County in 2009, please identify the funding source, amount and program name below.

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Mental Health Levy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 70,645	#1 - MARC Local Appropriations
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 25,687	#2 - Older Americans Act Match
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 101,500	#3 - Supplemental Aging Services
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 7,237	#4 - Government Innovations Forum
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 5,247	#5 - Government Training Institute
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 7,105	#6 - HazMat Emergency Response
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 271,696	Pass-thru to Outside Agencies
<b>2010 Total Jackson County Funding</b>			<b>\$ 489,117</b>	

Did your agency receive funding or resources in 2010 from either of the following?

Mid America Regional Council	<input type="checkbox"/>	<input type="checkbox"/>	\$ -
Harvesters	<input type="checkbox"/>	<input type="checkbox"/>	\$ -

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## Section C: 2011 Program Budget

*Complete a separate program budget for each program your agency is applying for funding.*

**Agency Name:** Mid-America Regional Council

**Program Name:** #3 - Supplemental Aging Services

<b>Personal Services</b>			
For each salary request below please attach a job description or duties.			
Position / Title	Total Salary	% of Salary to be funded by Jackson Co.	Amount of Salary to be funded by Jackson County
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Salaries			\$ -
Total Benefits			\$ -
<b>Total Personal Services</b>			<b>\$ -</b>
<b>Contractual Services</b>			
Various contractors providing meals to senior citizens in their homes			\$ 91,858
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
<b>Total Contractual Services</b>			<b>\$ 91,858</b>
<b>Supplies</b>			
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
<b>Total Supplies</b>			<b>\$ -</b>

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**Total Program Request \$ 91,858**

## Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Mid-America Regional Council

Program Name: #3 - Supplemental Aging Services

### Proposed Program

Detail functions to be performed by each program.

The Jackson County supplemental funds will be directed to support the home-delivered meals service. The functions related to this service include intake and assessment of the client, preparation of the meal by the caterer, delivery of bulk food items by the caterer to the senior center; packaging of individual meals at the senior center, and delivery of the meal to the home of the client. Meals are delivered Monday through Friday. Meals are provided to eligible residents of the county over the age of 60 and older and/or disabled adults between the ages of 18 and 59, inclusive.

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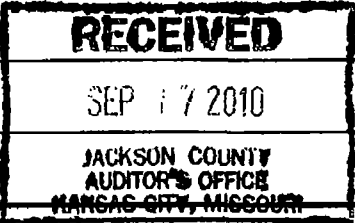
## Section D: 2011 Program Information

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**Agency Name:** Mid-America Regional Council

**Program Name:** #3 - Supplemental Aging Services

<b>Participants</b>		
Identify the number of participants by County that each program serves.		
Jackson, MO		2,132
Clay, Platte, Cass, MO		378
Wyandotte, Johnson, KS		-
Other Missouri		108



### Target Population

Describe target population and demographics to be served by each program.

The target population is older adults [aged 60 and above] confined to their homes due to physical and/or mental incapacity and lacking resources to provide or prepare nutritious meals for themselves. Recent data estimates the age 60 and over population of the County in excess of 100,000. National research estimates that 15 to 20 percent of the senior population is in need of community support and assistance as a factor in their long-term care.

The program also provides services to disabled adults, aged 18 to 59, who meet the same criteria. Current population data estimates there are 58,000 disabled persons residing in the County. We do not have sufficient research information to make the same types of projections and inferences for the disabled population.

Would you provide these services to anyone at your door? **Answer: No**  
 No. Recipients of home delivered meals must meet an eligibility requirement set by the Older Americans Act.

Is anyone denied services? **Answer: Yes**  
 Only if they do not meet the eligibility requirements or we do not have the capacity in terms of funds or capacity to meet their needs.

What level of indigents (below poverty level) do you serve?  
 Approximately 33% of our clients were considered low-income during the past year. But, our program is not designed specifically for indigent clients. No means testing is allowed for services. Please classify your program from the following types by percentage of your agency's overall services:

- |  |     |
|--|-----|
| Senior Program                         | 97% |
| Indigent Program (Below Poverty Level) | 33% |
| Senior Indigent Program                | 33% |

What criteria do you have for the clients you serve?  
 Federal regulations require that priority be given to those in the greatest social and economic need, which has been further defined as low-income, ethnic minorities, those with limited English speaking ability, the disabled, and the rural isolated elderly.

## Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Mid-America Regional Council

Program Name: #3 - Supplemental Aging Services

### Service Delivery Area

Identify your specific geographic service delivery area for each program.

Home-delivered meals come from the senior centers. We are currently operating through several centers located in Kansas City in Jackson County: St. Louis Parish, Guadalupe Center, Inc, Don Bosco Community Center, Mohart Multi-Purpose Center, and Holy Cross Catholic Church. MARC also funds senior center programs and operations in the cities of Blue Springs, Buckner, Grandview, Independence and Oak Grove. MARC also supports "Meals on Wheels" programs operated by Westport Cooperative Services, Whatsoever Community Center, Christ the King Catholic Church and Shepherd's Center.

### Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

The funds received from the County will only be used to fund the home-delivered meals activities at the above identified locations. The individuals must reside in the geographic area served by the specific center or program.

Persons requesting service are assigned to the center from which their meal will be delivered. Our reporting system identifies the exact location to which every meal is delivered.

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## Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Mid-America Regional Council

Program Name: #3 - Supplemental Aging Services

### Approach & Method

List the top three (3) objectives for each program.

1. To establish and maintain the health status of the client.

2. To provide community supports enabling the client to remain in the community and prevent inappropriate institutionalization due to lack of nutrition.

3. To connect the isolated elderly person to the community through the daily contact with the meal deliverer and the senior center.

Detail specific methods you will use to achieve these objectives.

1. Each meal served must meet one-third of the RDA's [recommended daily allotments] for adults as defined by National Institute of Health.

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## Section D: 2011 Program Information

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Agency Name: Mid-America Regional Council

Program Name: #3 - Supplemental Aging Services

### Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

The Missouri Department of Health and Senior Services, Division of Senior and Disability Services, annually monitors the activities of the Department of Aging Services for compliance with federal and state regulations. MARC staff monitors local contractors and vendors for compliance with program standards and service delivery within 90 percent of planned service goals. The activities of the Department of Aging Services are included in the annual audit of MARC.

### Notification

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

The Jackson County funds are reflected in the MARC's annual audited financial statements. Various promotional materials reference contributions from the member governments. Future versions will more directly identify the sources and dollar amounts of local governmental funds.

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