

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE transferring \$203,963.84 within and appropriating \$452,346.30 from the fund balance of the 2010 Anti-Drug Sales Tax Fund in acceptance of the Drug Abatement Response Team (DART) grant for the Prosecuting Attorney's Office awarded by the Missouri Department of Public Safety, and authorizing the County Executive to execute a Memorandum of Understanding with the City of Kansas City, MO, the Kansas City Missouri Fire Department, and the Kansas City Board of Police Commissioners relating to the DART program, at a cost to the County not to exceed \$91,000.00.

ORDINANCE #4236, September 13, 2010

INTRODUCED BY James D. Tindall, County Legislator

WHEREAS, the Prosecuting Attorney's Office has been awarded a grant by the Missouri Department of Public Safety in the amount of \$248,382.46 for its Drug Abatement Response Team (DART) program for partial funding of salaries and benefits for the employees of the DART Unit and for contractual services through the City of Kansas City, Missouri and Kansas City Board of Police Commissioners; and,

WHEREAS, the DART program is a cooperative effort of the Prosecuting Attorney's Office, the City of Kansas City, and Kansas City Board of Police Commissioners, to target and close down drug houses within the city; and,

WHEREAS, the grant is subject to a local match in the amount of \$82,794.15; and,

WHEREAS, in order to complete the project, the Prosecutor's Office will utilize an additional \$121,169.69 in grant match funds; and,

WHEREAS, an appropriation and transfer are necessary in order to place the grant and matching funds in the proper spending accounts; and,

WHEREAS, the County Executive recommends this appropriation and transfer; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following transfer within and appropriation from the fund balance of the 2010 Anti-Drug Sales Tax Fund be and hereby are made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Drug Sales Tax Fund Pros Comm Crim/Drug Prev 008-4156	56080 - Other Professional Svcs	\$ 82,768.84	
008-4156	56798 - Grant Match	\$121,195.00	
Anti-Drug Sales Tax Fund DART 008-4130	45784 - Increase Revenues	\$248,382.46	
008-2810	Undesignated Fund Balance		\$452,346.30
008-2810	Undesignated Fund Balance	\$452,346.30	
Anti-Drug Sales Tax Fund DART 008-4130	55010 - Regular Salary		\$250,400.80
008-4130	55040 - FICA		\$ 19,155.66
008-4130	55050 - Pension		\$ 35,832.34
008-4130	55060 - Insurance		\$ 55,957.50
008-4130	56790 - Other Contractual Services		\$ 91,000.00

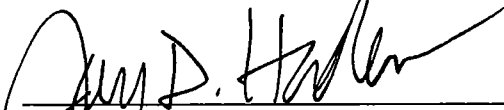
and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute the attached Memorandum of Understanding with the City of Kansas City, Missouri, and the Kansas City, Missouri, Board of Police Commissioners, at a cost to the County not to exceed \$91,000.00; and,

BE IT FURTHER ORDAINED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment under the Memorandum.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:


Chief Deputy County Counselor


Acting County Counselor

I hereby certify that the attached Ordinance, Ordinance #4236 introduced on September 13, 2010, was duly passed on September 20, 2010 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 9

Nays 0

Abstaining 0

Absent 0

This Ordinance is hereby transmitted to the County Executive for his signature.

9.21.10
Date


Mary Jo Spino, Clerk of the Legislature

I hereby approve the attached Ordinance #4236.

9/21/2010
Date


Michael D. Sanders, County Executive

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 008 4156 56080
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Pros Comm Crim/Drug Prev
Other Professional Services
NOT TO EXCEED: \$ 82,768.84

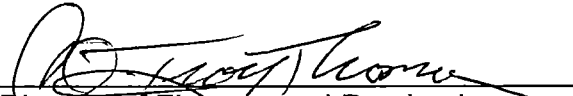
ACCOUNT NUMBER: 008 4156 56798
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Pros Comm Crim/Drug Prev
Grant Match
NOT TO EXCEED: \$121,195.00

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT TITLE: 008 2810
ACCOUNT NUMBER: Anti-Drug Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$452,346.30

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

September 2, 2000
Date


Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4236
 Sponsor(s): James D. Tindall
 Date: September 13, 2010

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance Project/Title: Requesting an Ordinance transferring \$203,963.84 from within the 2010 Anti-Drug Sales Tax Fund and appropriating \$248,382.46 from the undesignated fund balance of the 2010 Anti-Drug Sales Tax Fund in acceptance of the DART Grant awarded to Jackson County by the Missouri Department of Public Safety. Also requesting a Memorandum of Understanding between the City of Kansas, Kansas City Missouri Fire Department, Board of Police Commissioners and Jackson County, Missouri.																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:60%;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$452,346.30</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$452,346.30</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td></td> </tr> <tr> <td>FROM 2010 Anti-Drug Sales Tax Fund, 008-2810 – Undesignated Fund Balance TO 2010 DART Grant, 008-4130</td> <td> FROM ACCT 008-2810 \$248,382.46 TO ACCT 008-4130 \$248,382.46 </td> </tr> <tr> <td>FROM 2010 Anti-Drug Sales Tax Fund, 008-4156 Drug Prevention – 56080 Other Professional Services and – 56798 Grant Match TO 2010 DART Grant, 008-4130</td> <td> FROM ACCT 008-4156-56080 \$82,768.84 TO ACCT 008-4130 \$82,768.84 </td> </tr> <tr> <td></td> <td> FROM ACCT 008-4156-56798 \$121,195 TO ACCT 008-4130 \$121,195 </td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$452,346.30	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$452,346.30	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;		FROM 2010 Anti-Drug Sales Tax Fund, 008-2810 – Undesignated Fund Balance TO 2010 DART Grant, 008-4130	FROM ACCT 008-2810 \$248,382.46 TO ACCT 008-4130 \$248,382.46	FROM 2010 Anti-Drug Sales Tax Fund, 008-4156 Drug Prevention – 56080 Other Professional Services and – 56798 Grant Match TO 2010 DART Grant, 008-4130	FROM ACCT 008-4156-56080 \$82,768.84 TO ACCT 008-4130 \$82,768.84		FROM ACCT 008-4156-56798 \$121,195 TO ACCT 008-4130 \$121,195
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PRIOR LEGISLATION	Prior ordinances and (date): <u>4179 11/09</u>																
	Prior resolutions and (date):																
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Kevin Harrell, 8/24/10																
REQUEST SUMMARY	<p>Requesting an Ordinance transferring \$203,963.84 and appropriating \$248,382.46 from the undesignated fund balance of the 2010 Anti-Drug Sales Tax Fund in acceptance of the DART Grant. Jackson County has been awarded \$248,382.46 by the Missouri Department of Public Safety for partial funding for salary/benefits for the employees of the DART Unit and contractual services for the City of Kansas City, Kansas City Missouri Fire Department and the Board of Police Commissioners. The total grant is \$331,176.61. The County will be reimbursed \$248,382.46 and the grant requires matching funds of \$82,794.15. To complete the project the Prosecutor's Office must provide an additional \$121,169.69 which will be transferred from the 2010 Anti-Drug Sales Tax Fund – 008-4156. The term of this grant is 7/1/10 through 6/30/11.</p> <p>Also, requesting Jackson County, Missouri enter into a Memorandum of Understanding with the City of Kansas City in the amount of \$36,000, Kansas City Missouri Fire Department in the amount of \$5,000 and The Board of Police Commissioners in the amount of \$50,000 at a total cost to the County of \$91,000 for services to be reimbursed as described in the attached grant application under contractual services. A Memorandum of Understanding is also attached. The funding source is allocated below as 56790.</p> <p>Please transfer \$82,768.84 from 008-4156-56080 and \$121,195 from 008-4156-56798 and appropriate \$452,346.30 into the accounts listed below:</p> <table border="0"> <tr> <td>008-4130-55010</td> <td>salary</td> <td>250,400.80</td> </tr> <tr> <td>008-4130-55040</td> <td>fica</td> <td>19,155.66</td> </tr> <tr> <td>008-4130-55050</td> <td>pension</td> <td>35,832.34</td> </tr> <tr> <td>008-4130-55060</td> <td>insurance</td> <td>55,957.50</td> </tr> <tr> <td>008-4130-56798</td> <td>other contract serv</td> <td>91,000.00</td> </tr> </table>		008-4130-55010	salary	250,400.80	008-4130-55040	fica	19,155.66	008-4130-55050	pension	35,832.34	008-4130-55060	insurance	55,957.50	008-4130-56798	other contract serv	91,000.00
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008-4130-56798	other contract serv	91,000.00															
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																
ATTACHMENTS																	
REVIEW	Department Director:	Date: <u>8/25/10</u>															
	Finance (Budget Approval): If applicable	Date: <u>8/26/10</u>															
	Division Manager:	Date: <u>8/24/10</u>															
	County Counselor's Office:	Date:															

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

Funds sufficient for this expenditure will be/were appropriated by Ordinance #

Funds sufficient for this appropriation and transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
008-2810	Anti-Drug Sales Tax Fund – Undesignated Fund Balance	248,382.46
008-4156-56080	Anti-Drug Sales Tax Fund – Drug Prevention – Other Professional Services	82,768.84
008-4156-56798	Anti-Drug Sales Tax Fund – Drug Prevention – Grant Match	121,195

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

This legislative action does not impact the County financially and does not require Finance/Budget approval.

DART Grant
7/1/10 - 6/30/11

	Hourly	Salary	FICA	Pension(14.3%)	Insurance	Total
K Kersten	25.35	52,728.00	4,033.69	7,545.37	12,435.00	76,742.06
B Krantz	48.56	101,004.80	7,726.87	14,453.79	12,435.00	135,620.46
R. Martin	19.48	40,518.40	3,099.66	5,798.18	12,435.00	61,851.24
R McKinney (50%)	23.27	24,200.80	1,851.36	3,463.13	6,217.50	35,732.79
K Gibbs	15.36	<u>31,948.80</u>	<u>2,444.08</u>	<u>4,571.87</u>	<u>12,435.00</u>	<u>51,399.75</u>
City of KC		250,400.80	19,155.66	35,832.34	55,957.50	361,346.30
						<u>91,000.00</u>
						452,346.30
						<u>248,382.46</u>
						203,963.84

Match requirement



MISSOURI DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR
AWARD OF CONTRACT

P.O. Box 749
Jefferson City, Missouri 65102
Phone: (573) 751-4905

Contractor Name:

Jackson, County of

Project Title:

Drug Abatement Response Team (DART)

Contract Period:

FROM **7/1/2010 12:00:00 AM** TO **6/30/2011 12:00:00 AM**

State/Federal Funds Awarded:

\$248,382.46


Contract Number:

2009-JAG-006

Award is hereby made in the amount and for the period shown above to the above-mentioned Contractor. This award is subject to compliance with the general conditions governing grants and contracts, as well as, any attached Special Conditions. This award is also subject to compliance with all current applicable federal and state laws, regulations and guidelines.

This award is subject to Special Conditions (if the box is checked, see attached).

The undersigned hereby certify acceptance of the above-described contract on the terms and conditions specified or incorporated by reference above and herein, including those stated in the contract application.

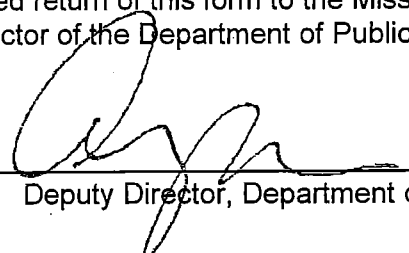


Authorized Official 6/11/2010
Date



Project Director 6/11/2010
Date

This contract shall be in effect for the duration of the contract period stated herein, and funds shall become available on the award date with the signed return of this form to the Missouri Department of Public Safety and the signature of the Deputy Director of the Department of Public Safety.



Deputy Director, Department of Public Safety

July 1, 2010

Award Date

SPECIAL CONDITIONS

MISSOURI DEPARTMENT OF PUBLIC SAFETY
Criminal Justice/Law Enforcement Grant Section
2010 Edward Byrne Memorial Justice Assistance Grant (JAG) Program

Applicant Agency:	Jackson, County of
Project Title:	Drug Abatement Response Team (DART)
Contract Number:	2009-JAG-006
Contract Period:	7/1/2010 12:00:00 AM to 6/30/2011 12:00:00 AM

By signing the Award of Contract and Special Conditions for the 2010 JAG Program, the unit of local government (Applicant Agency, hereafter Applicant) enters a binding contract with the Missouri Department of Public Safety to purchase the specific items approved under this contract and perform the services as outlined in the approved application. In accepting this award and JAG program-specific special conditions, the unit of local government and law enforcement agency agrees to the following:

STATE OF MISSOURI / DEPARTMENT OF PUBLIC SAFETY SPECIAL CONDITIONS:

- RELEASE OF FUNDS:** No funds will be disbursed under this contract until such time as all required documents are signed by the Authorized Official and Project Director and returned to the Missouri Department of Public Safety, Office of the Director for final review and signature by the Director or his/her designee.
- PEACE OFFICER CERTIFICATION:** The law enforcement agency under this contract assures it is in full compliance with Sections 590.100 to 590.180, RSMo relating to peace officer certification. Section 590.180, RSMo, subsection 2 requires that, *"Any law enforcement agency which employs a peace officer who is not certified as required by sections 590.100 to 590.180 or who is otherwise in violation of any provision of section 590.100 to 590.180 shall not be eligible to receive state or federal funds which would otherwise be paid to it for purposes of training and certifying peace officers or for other law enforcement, safety, or criminal justice purposes."*
- UCR, RACIAL PROFILING, FEDERAL SEIZURE REPORTING, & CUSTODIAL INTERROGATIONS:** The law enforcement agency under this contract assures that it is in full compliance with the provisions of Section 43.505 RSMo relating to uniform crime reporting, Section 590.650, RSMo relating to racial profiling reporting, Section 513.653 RSMo relating to the audit of federal seizures, and Section 590.701 relating to the recording of custodial interrogations. Failure to comply with these sections by the law enforcement agency may result in the withholding of federal funds or termination of this Contract.
- DUPLICATION OF NETWORKS:** All equipment/software purchased under this Contract must be compatible with the statewide system. All communication devices, if applicable, must be Project 25 (P25) compliant and capable of operating in the trunked mode. Devices which are P25 capable will not be allowed without the proper software to make them compliant.
- DATA COLLECTION:** To complete and submit any reports required for this program. The reports requested may require reporting on fiscal, operational, and statistical matters. Failure to submit reports by the deadline dates may result in delay for reimbursement requests.
- ALLOWABLE COSTS:** Only allowable and approved contract purchases can be reimbursed from this account. This fund may not be utilized to pay debts incurred by other activities.
- ACTIVITIES WITHIN CONTRACT PERIOD:** To purchase or use funds only towards those items approved in the contract application no later than the last day of the contract period. Any deviation from the approved contract must have prior approval from the Missouri Department of Public Safety.

8. **EQUIPMENT/FURNITURE:** To submit copies of invoices to the Missouri Department of Public Safety for any equipment/furniture with the monthly expenditure report to verify approved purchases.
9. **EQUIPMENT/FURNITURE TAGS:** Any equipment/furniture items purchased under this contract will be used for criminal justice purposes only and must be labeled with an inventory control tag that states the item was purchased with 2010 JAG funds. All items must also be recorded in an inventory control listing.
10. **TRAINING:** To submit copies of training certificates (or adequate documentation in the event a certificate is not generated) with the monthly expenditure report to verify the completion of training as funded by the Missouri Department of Public Safety.
11. **LAW ENFORCEMENT TASK FORCE TRAINING:** The law enforcement task force under this contract assures it will complete online training to be provided free of charge through BJA's Center for Task Force Integrity and Leadership. Such training can be accessed at www.ctfli.org and must be completed within 120 days of award (by October 28, 2010). This training is intended for the task force commander, agency executive, task force officers, and/or other task force members of equivalent rank and should be completed by all personnel within the task force. This training will address the task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. The task force must submit a copy of the 'Certificate of Completion' to the Missouri Department of Public Safety for each individual whom successfully completed the training.
12. **PROGRAM CHANGES:** Notify the Missouri Department of Public Safety on the *Change of Information* form in the event of a change in the Authorized Official, Project Director, Officer in Charge, and/or other program staff approved within the contract.
13. **BUDGET CHANGES:** Budget Revisions must be submitted in writing on a *Request to Revise the Budget* form at least 30 days prior to the end of the contract period and at least 30 days prior to the proposed change going into effect. Any budget revisions received less than 30 days prior to the end of the contract will not be reviewed.
14. **MONITORING:** All documentation or records relating to this contract shall be made available to monitoring representatives of the Missouri Department of Public Safety, Office of the Director, immediately upon request.
15. **MITIGATION PLAN:** Applicant agrees to fully comply with the Missouri Department of Public Safety's Mitigation Plan for Clandestine Methamphetamine Laboratory Enforcement Operations. No monies from this award may be obligated to support methamphetamine lab operations unless the Applicant agrees to this special condition and fully participates in implementation of the Mitigation Plan.
16. **ENFORCEABILITY:** If a Applicant fails to comply with all applicable federal and state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the program, or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.
17. **EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED:**
 - a. Pursuant to §285.530.1, RSMo, the Applicant assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the Applicant shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.
 - b. In accordance with sections 285.525 to 285.550, RSMo a general contractor or subcontractor of any tier shall not be liable when such contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of section 285.530, RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of section 285.530, RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

OFFICE OF JUSTICE PROGRAMS GENERAL SPECIAL CONDITIONS:

1. **FINANCIAL GUIDE:** The Applicant agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
<http://www.ojp.usdoj.gov/financialguide/index.htm>
2. **CIVIL RIGHTS/EEOP:** The Applicant acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if Applicant is required to submit one pursuant to 28 CFR section 42.302), approved by the Office of Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the Applicant is in compliance.
3. **AUDIT:** The Applicant agrees to comply with the organizational requirements of OMB Circular, A-133, Audits of States, Local Governments and Non-Profit organizations, as further described in the current edition of OJP's Financial Guide, Chapter 19. The Applicant agrees to submit a copy of such audit if it has expended \$500,000 or more in federal grant funds (from all sources) in the organization fiscal year.
4. **USE OF FEDERAL FUNDS/LOBBYING:** The Applicant understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express written approval of OJP.
5. **NEPA:** The Applicant agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds. Accordingly, prior to obligating grant funds, the Applicant agrees to first determine if any of the following activities will be related to the use of the grant funds.

The Applicant understands this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity being conducted by the Applicant or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- A. New construction;
- B. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- C. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; and,
- D. Implementation of a new program involving the use of chemicals other than chemicals that are a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments.
- E. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Application of This Special Condition to Applicant's Existing Programs or Activities: For any of the Applicant's existing programs or activities that will be funded by these grant funds, the Applicant, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of national or program environmental assessment of that funded program or activity.

6. **28 C.F.R. PART 23:** The Applicant agrees to comply with 28 CFR Part 23 if federal funds are used to support Criminal Intelligence Systems.
7. **NON-SUPPLANTING:** The Applicant assures that funds received under this contract will not be used to supplant state or local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.

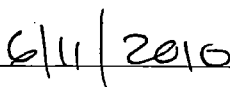
8. The Applicant agrees to provide information required for any national evaluation conducted by the U.S. Department of Justice.
9. **SAFE STREETS ACT:** The Applicant assures that it shall comply, and all its subcontractors shall comply, with the applicable provisions of the Omnibus Crime Control and Safe Streets Act of 1968, 42 U.S.C.
10. **DISCRIMINATION:** Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.
11. **ENFORCING CIVIL RIGHTS LAWS:** All recipients of Federal financial assistance, regardless of the particular source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.
12. **LIMITED ENGLISH PROFICIENCY (LEP):** In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S. C., recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs or activities for persons with LEP. For more information, visit <http://www.lep.gov>.

Failure to comply with any of the foregoing Special Conditions could result in funds being withheld until such time as the Applicant takes appropriate action to rectify the incident(s) of non-compliance. The Applicant hereby certifies, by signature, acceptance of the terms and conditions specified or incorporated by reference herein, including those stated in the contract application.

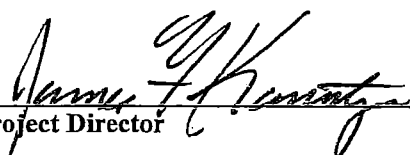
Applicant Acceptance of Special Conditions:



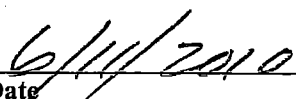
Authorized Official



Date



Project Director



Date



PERSONNEL	APPLICANT AGENCY:	Jackson County, Missouri
	PROJECT TITLE:	Drug Abatement Response Team

INSTRUCTIONS:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Include all personnel to be funded on the proposed project. 2. Under Title, list each proposed position. 3. Under Name of Individual, list the name of the person who will fill each proposed position (if known). Put "TBH" if position is not filled yet. 4. Show Gross Monthly Salary for each individual and the % of Time to be devoted to this grant-funded project. 5. Indicate whether the position is full-time (FT) or part-time (PT). Part-time is classified as less than 40 hours a week. 6. The Total Cost should be calculated as follows:
(Salary Per Month) x (% of Time on Grant) x (Months to be Employed). | <ol style="list-style-type: none"> 7. Under the Fringe Benefits section, identify the particular benefits for which funds are requested. If dental and vision insurance are not included in the health insurance premium, they should be listed separately under <i>Other</i>. All fringe benefits provided must be itemized. 8. Under the column entitled Basis for Cost Estimate, enter the formula for computing the cost for each fringe benefit. 9. Enter the total in the Total Cost column. 10. Calculate the Total Personnel Cost and the State/Federal Share and Local Match Share according to grant guidelines. 11. Applicants can use more than one page of this form if the proposed personnel are from different agencies and have different fringe benefit rates for which space doesn't allow. |
|---|---|

TITLE	NAME OF INDIVIDUAL	SALARY PER MONTH	FT OR PT	% TIME ON GRANT	MONTHS TO BE EMPLOYED	TOTAL COST
AP - Legal Action Attorney	Kent Kersten	\$4,262.26	FT	100	12	\$51,147.12
Ap - Community Prosecutor	Bryan Krantz	\$3,479.00	FT	100	12	\$41,748.00
Investigator	William Martin	\$3,376.53	FT	100	12	\$40,518.36
Investigator	Rob McKinney	\$4,050.80	PT	50	12	\$24,304.80
Paralegal	Kelly Gibbs	\$2,662.40	FT	100	12	\$31,948.80
SALARY SUBTOTAL						\$ 189,667.08
FRINGE BENEFITS		BASIS FOR COST ESTIMATE				TOTAL COST
FICA & MEDICARE (0.0765)		189,667.08 x .0765				\$14,509.53
PENSION/RETIREMENT						
LIFE INSURANCE						
MEDICAL INSURANCE		8,000 per year x 4.5 employees				\$36,000.00
UNEMPLOYMENT COMP.						
WORKERS' COMPENSATION						
OTHER (PLEASE IDENTIFY)						
FRINGE SUBTOTAL						\$ 50,509.53
STATE/FEDERAL SHARE		\$ 180,132.46				
LOCAL MATCH SHARE		\$ 60,044.15	TOTAL PERSONNEL COST			\$ 240,176.61

NARRATIVE WORK PROGRAM

A. BRIEF HISTORY OF THE PROGRAM PROJECT AGENCY

The Community Justice Unit (hereinafter the "Unit") of the Jackson County Prosecutor's Office is a program designed to foster community involvement, networking and impact. The primary goal of the Unit is to improve communication and interaction between the public and various agencies for the sole purpose of effectuating changes that are responsive to the needs of Jackson County communities. Attorneys in the Unit are assigned to specific geographical areas within Jackson County, Missouri. These attorneys work closely with law enforcement and neighborhood residents to solve crime and resolve safety issues.

One of the major components of the Unit is the Drug Abatement Response Team (hereinafter "DART"). DART was created in 1991 in response to drug related crimes occurring in epidemic proportions throughout Jackson County, Missouri. Under the leadership of the Jackson County Prosecuting Attorney, James F. Kanatzar, DART is taking community centered law enforcement to another dimension of public service. DART is a team comprised of representatives from the Jackson County Prosecutor's Office, utility companies, the Kansas City Fire Department, the Division of Family Services, the Kansas City Police Department and the Neighborhood and Community Services Department. In addition to the foregoing, DART has successfully established partnerships with a variety of other agencies in its fight against drugs and will continue to expand its collaborative efforts and work on proactive and responsive measures to address the illegal drug trade.

In addition to the investigative and enforcement element of shutting down drug houses and drug operations, DART has begun to look at fighting the ancillary problems that accompany drug use and distribution in the community. DART efforts have been expanded beyond filing and pursuing civil actions to include utilizing applicable criminal statutes against chronic offenders who allow their property to continually be used in drug activity. DART continues to develop contacts with a broad range of city, county and state agencies to increase the pressure on property owners to eradicate drug activity. Subsidized properties on which drug activity occur are reported to the Missouri Housing

Authority. Properties affecting children and the elderly are reported to the Division of Family Services and the Division of Senior Services. When licensed businesses or franchises are involved in drug activity, appropriate licensing authorities are notified. Mortgage companies are notified and encouraged to enforce non-monetary default provisions. DART strives to expand its role of educating communities and encouraging citizens to fulfill their role in investigations and prosecution. By enhancing interaction with citizens and police thereby facilitating better relations between the two, DART is more effective in providing truly comprehensive solutions to illegal drug activity and improving the quality of life for the citizens of Jackson County, Missouri.

B. STATEMENT OF THE PROBLEM

The possession, manufacturing, distribution and consumption of illegal narcotics are prevalent in every Jackson County, Missouri community. The majority of this illegal activity occurs in residential properties. This dangerous activity has a detrimental effect on the daily lives of Jackson County citizens. In addition to the inherent dangers of drug activity, drug house investigations have uncovered a myriad of public safety, health and other hazards associated with illegal drug operations. Innocent citizens are prisoners in their own homes; afraid to let their children outside to play and afraid to engage in common outside activities for fear of being caught in the web of violence associated with drug activity. Law abiding citizens are targeted and preyed upon as a funding source for addicts to purchase drugs through robberies, burglaries and the disposal of the stolen property. More and more people in the suburban and rural areas are becoming victims of drug-related crimes.

Although residential properties are the primary source of illegal drug activity, hotels, motels and other businesses are also significant sources of drug activity. The business sector is victimized through burglaries, robberies, the loss of productivity and the potential danger to employees and patrons.

Over the years, DART has determined that there are effective measures that can be used to hold property owners and managers accountable to the community as it relates to drug activity. Property owners and managers are responsible for taking the steps necessary to prevent their property from being used in criminal activity. It is equally

imperative that they take any and all possible steps to ensure that corrective measures are taken to eliminate and remedy problems stemming from their property being used in drug activity. DART specifically attacks this aspect of the drug phenomenon by mobilizing the community to get involved in reporting drug activity and empowering them to close down drug operations and hold property owners accountable. In 2009, DART sent over five hundred and twenty-nine (529) letters to landowners notifying them that law enforcement officials had discovered illegal narcotics on their property. As a result of DART's activities more than one hundred and fifty-nine (159) of those properties were posted as unfit for human occupancy with the tenants that had been involved in illegal activity immediately ordered to vacate the premises.

DART is committed to working with property owners to assist them in their efforts to eradicate drug activity. Unfortunately, some property owners and managers are more concerned about the bottom-line than the negative impact that drug sales have on the community. They simply do not believe it is their responsibility to get involved in the activities of people renting and living in their properties. Accordingly, DART remains committed to the community and will aggressively pursue legal actions (i.e. nuisance and forfeiture actions) when corrective measures are not taken.

C. GOALS AND OBJECTIVES

Goal 1: Continue and further expand DART's closing down of drug houses and drug distribution operations.

Objective 1: DART will contact over 500 Drug related properties within the year.

Objective 2: The DART unit will file seven (7) nuisance/forfeiture petitions and three (3) expedited eviction actions against properties chronically used for drug activity.

Objective 3: Communicate with municipal police departments to discuss drug activities and problem properties on a weekly basis.

Objective 4: Continue and expand the list of chronic drug properties and owners by identifying five new properties for the purpose of focusing on enforcement and prosecution efforts.

Goal 2: Expand DART's outreach into communities to educate and continue existing efforts.

Objective 1: The staff of DART will attend 250 neighborhood and community organization meetings per year to discuss drug activities and problem properties.

Objective 2: Educate 300 tenants of multi-unit housing complexes about the dangers and warning signs of drug activity.

Objective 3: Educate 100 landlords about procedures for the prevention of illegal activity.

Objective 4: Train at least 25 hotel and motel owners or managers in Jackson County, Missouri about drug awareness and prostitution (e.g., the manufacturing of methamphetamine, work force drug abuse, drug paraphernalia possession and distribution, etc.).

D. METHODOLOGY

1. Type of Program

DART represents a multi-jurisdictional, interagency, collaborative initiative that provides comprehensive services to shut down drug houses and street level narcotics operations in Jackson County, Missouri in an expedient and effective manner. DART continues to make a conscientious effort to provide county wide operations. Specifically, the DART team has sought to strengthen drug enforcement by improving coordination between the Jackson County Drug Task Force and small cities throughout Jackson County. This coordinated effort is expected to result in more closings of suburban and rural drug properties. This effort will also help combat the growing problem of drug activity in suburban hotels and motels. Additionally, DART has reached beyond Jackson County to educate other jurisdictions about implementing DART in their communities.

DART prides itself on the partnerships it has established. One of DART's most visible accomplishments is its partnership with the state and local agencies. From its inception, DART's partnership with the City of Kansas City has allowed for strict enforcement of housing codes.

In addition to DART's enforcement services DART includes an intervention component. DART's partnerships with the Division of Family Services ("DFS") and the Division of Senior and Health Services address the needs of children and senior citizens

in drug houses. DART will continue its cooperation with the Division of Family Services by assessing data to collect and assessing ways to share the data already collected in the DART database. Additionally, in coordination with the Division of Health and Senior Services, DART will continue to establish procedures for assisting elderly persons found in drug environments and ways to track that information. DART's partnership with the Kansas City Narcotics and Vice Division as well as the Independence Police Department Drug Enforcement Unit and the Jackson County Drug Task Force allows for the investigation and confirmation of suspected drug activity. DART specifically seeks to build additional relationships with other local law enforcement agencies to expand our efforts.

Through the forfeiture prosecutor, DART will continue to take the incentive of profit out of the drug business by filing nuisance and forfeiture actions against residential properties, but also against those businesses that have a negative impact on the community.

DART will expand its role further into the business community to address the role businesses play in the illegal drug and prostitution culture. Convenience stores, liquor stores, gas stations, hotels and motels are a few of those businesses that DART seeks to affect change through legal action and community involvement. DART has collaborated with other agencies including the Department of Health to address these businesses. Also, DART team members will conduct individual site visits with problem businesses to address their impact on the community with specific remedies to abate the illegal activity.

While DART continues to use enforcement oriented legal actions to stop drug activity, we will continue to pursue preventative measures. DART has produced its Landlord Training Program on video tape so that many more people may be educated. DART continues to participate in training sessions throughout the county.

2. Proposed Service Area

The geographic area to be served by the DART program is Jackson County, Missouri which includes the cities of: Blue Springs, Grain Valley, Grandview, Greenwood, Independence, Kansas City, Lee's Summit, Levasy, Lone Jack, Oak Grove, Raytown, Sibley and Sugar Creek.

3. Project Implementation

1. **COMMUNITY REPORT OF ILLEGAL DRUG ACTIVITY:** information relating to suspected drug activities is conveyed to DART from the community through incoming calls to the DART hotline, community prosecutors and other sources.
2. **INVESTIGATION AND CONFIRMATION OF SUSPECTED DRUG ACTIVITY:** DART relays the information received from the community to the appropriate agency for investigation. Undercover purchases are made and search warrants are executed.
3. **INVESTIGATION OF PROPERTIES INVOLVED IN DRUG ACTIVITY:** property tax records are checked for ownership and criminal history information.
4. **INTERVENTION ASSESSMENT:** level of activity, property history, individuals involved in the illegal activity and other factors are weighed to determine appropriate DART action.
5. **PROPERTY INSPECTIONS:** DART inspects properties for housing and fire code violations and will vacate and close drug houses if closure is warranted. DART inspectors apply STRICT enforcement.
6. **PROPERTY OWNER NOTIFICATION:** notice letters are mailed out to property owners regarding the drug activity and potential consequences.
7. **FOLLOW-UP:** contact made with the community and property owners to determine what corrective measures have been taken and whether additional DART action is necessary.
8. **COMMUNITY REPORTING:** inform the community of action taken to eradicate the drug activity through DART staff attending community meetings, newsletters, phone calls, Community Prosecution interaction, etc.
9. **PREVENTION EFFORTS:** participate in Landlord Training (crime prevention and drug identification); community meetings and business education seminars; coordination with community organizations for awareness opportunities; etc.
10. **CRIMINAL PROSECUTION:** drug and drug related offenses in Eastern Jackson County, including offenses stemming from maintaining drug houses or entering posted drug houses.

4. Budget Justification

PERSONNEL *

DART Legal Action Attorney: (existing position funded by prior NCAP grants) essential role in the pursuit of and representation on civil actions through which DART problem properties are declared public nuisances, both real and personal property is forfeited; crucial participant in the assessment of next step actions against specific properties.

Community Drug Prosecutor: (existing position funded by prior NCAP grants)

Investigator: (existing full time position funded by prior NCAP grants) performs significant background investigations critical to the investigation and closure of drug houses.

Investigator: (existing part time position funded by prior NCAP grants) provides critical follow up to initial inspections that instills confidence in the community that the properties are being continuously monitored and do not re-ignite with drug activity; also critical to the development of municipal prosecutions for housing, fire and code violations.

Paralegal: (existing position funded by prior NCAP grants) handles all administrative aspects of DART; notice letters and follow up contact with owners; takes suspected drug activity reports and interfaces with law enforcement inquiries and referrals for investigation.

* Due to recent economic conditions resulting in declining local tax revenue, County budgets have been drastically reduced. In an effort to maintain the success of DART and fund its required local match, the applicant is not asking for funding for a DART Coordinator at this time. In the event local tax revenues improve, there may be a request for funding for this position in the future.

CONTRACTUAL

Kansas City Code Inspector: (existing position funded by prior NCAP grants) provides immediate relief to communities by shutting down drug houses if sufficient code

violations exist and issue work access permits at the DART office to property owners and managers. DART cannot close drug houses without their assistance and participation.

Kansas City Fire Inspector: (existing position funded by prior NCAP grants)

investigate houses that are in violation of fire codes and issue citations. DART has no independent capacity to perform such inspections and cannot close some drug houses without their assistance and participation.

Kansas City Police Department: (existing position funded by prior NCAP grants)

investigates and confirms illegal drug activity and supports community efforts with enforcement actions against individuals involved in the drug trade. DART has no independent capacity to investigate reports of suspected drug activity.

5. Supplanting

There are no issues of supplanting with this grant as the positions and contractual dollars requested have continuously been funded through the JAG dollars provided the Department of Public Safety. The matching funds used to support this grant are provided out of the Community Backed Anti-Drug Tax (“COMBAT”) Grant Match Funds. The COMBAT Grant Match Fund was created to allow local agencies to leverage funding opportunities that require local match dollars. As a result, these funds could not be used to support the DART Program absent the NCAP funding.

6. Community Impact

The impact DART has on Jackson County communities is significant. Community members greet DART in the streets and express their appreciation for the services DART provides. By closing a drug house, DART provides an immediate reprieve to a suffering community. DART follow-up actions decrease the potential for further risk to the community. DART applies significant pressure on property owners and landlords to eliminate drug activity taking place on their property. Increasingly, property owners and landlords immediately act to remove problem tenants as soon as they are informed about the drug activity. This indicates that DART’s presence in the community and the pressure applied on property owners is tremendously effective.

Chronic drug activity and other illegal activities that accompany drug activity are major causes of neighborhood deterioration. DART’s unique collaborations with other agencies not traditionally involved in the fight against drugs have resulted in greater

community involvement to assist in the identification and closing of drug houses and drug operations. DART mobilizes community members to protect and preserve their neighborhoods. DART empowers citizens to take action against drug activity through the effective utilization of public services, assist in investigations and prosecutions of drug offenders and hold property owners accountable for drug activity occurring in and on their properties. The benefits are healthier citizens, a healthier and safer environment and greater economic stability. Jackson County communities also benefit from DART's educational efforts which are specifically directed towards business owners, hotel and motel operators, health care providers, retailers, wholesalers and landlords.

E. COST ASSUMPTION

JAG funding is essential to the DART Program. If JAG funds are not awarded to Jackson County, Missouri, or if a reduction of JAG funds were to occur, the services and successes provided by DART would be severely diminished. Without JAG funding, the tracking, filing and prosecution of drug related crimes would suffer substantially. All levels of education including education directed to landlords, business owners and front line workers would suffer. If drug houses, especially houses used as methamphetamine labs, are not inspected or monitored the result would be devastating.

For these reasons in addition to those stated in the Statement of the Problem that JAG funding is essential. Without JAG funding, the services provided by DART would fall on the Jackson County Prosecutor's Office. Because of the substantial services provided by DART and the significant accomplishments DART has achieved it is unrealistic to assume the same type of services and successes could continue.

F. EVALUATION PROCEDURES

Pursuant to a request from the Department of Public Safety the DART program will be evaluated on the basis of statistics compiled monthly. They will include information for the following and should include statistical information for the above listed goals and objectives:

1. Overall project management and support services employed to implement the project.
2. Number of landlords educated on drug awareness and preventative measures.

3. Number of businesses educated on drug awareness and preventative measures.
4. Number of criminal cases filed against individuals for possession of precursor chemicals, solvents or solutions with intent to manufacture and possession of methamphetamine.
5. Number of other legal actions filed against methamphetamine labs for child endangerment.
6. Number of Notice letters sent to owners.
7. Number of evictions pending.
8. Number of evictions completed.
9. Number of fire and housing inspections.
10. Number of properties posted/vacated after DART inspections.
11. Number of vacant properties ordered boarded and vacated by inspections.
12. Potential nuisance cases to be filed and numbers of nuisance cases actually filed.
13. Number of properties investigated through reports from police and community residents.
14. Number of drug houses forfeited through the courts.
15. Number of forfeiture proceedings instituted against suspected and confirmed drug houses.
16. Number of resident contacts made by DART members.
17. Number of search warrants served and arrests made.
18. Number of buy/bust operations and arrests made.
19. Number of reverse stings and arrests made.
20. Number of meth labs closed down.
21. Other major work efforts and activities performed under the auspices of this project.
22. Number of children found in drug houses and service referrals made.
23. Number of elderly citizens found in drug houses and service referrals.
24. Number of criminal nuisance prosecutions filed against owners of drug properties.

G. REPORT OF SUCCESS

DART's 2009-2010 goals, objectives and achievements were as follows:

1. Continue and further expand DART's closing down of drug houses and drug distribution operations, contacting over 500 drug related properties within the year. DART had contact with 529 properties involved in drug activity with abatement strategies implemented.
2. Train at least 25 motel and hotel owners or managers in Jackson County about drug awareness and prostitution (e.g. the manufacturing of methamphetamine, work force drug abuse, drug paraphernalia possession and distribution, etc); expand awareness of at least 100 business owners regarding drug manufacturing, distribution and abuse, collaborating with the Chamber of Commerce, through individual site visits and group training in all jurisdictions. Despite recent economic hardships and declining local tax revenue, we will continue to strive to meet the goals of this educational component of DART. DART remains committed to efficiently balancing resources between education, inspections and enforcement.
3. Educate 300 tenants of multi-unit housing complexes about the dangers and warning signs of drug activity, through door-to-door canvasses of apartment buildings, and crime prevention training in tenant meetings. In addition, many of the residents of multi-housing units receive information concerning DART from community prosecutors at community meetings.
4. Educate 100 landlords about procedures for the prevention of illegal activity, including anti-drug lease agreement addendums, tenant screening, CPTED (Crime Prevention through Environmental Design) and use of Expedited Evictions. In cases where landlords have failed to take corrective measures to eliminate drug activity, surprise on-site inspections will be conducted at properties. Additionally, due to past successes with DART aiding landlords and the word-of-mouth "advertising" that creates, landlords often call in directly to DART to obtain anti-drug lease information.
5. Improve coordination of the Jackson County Drug Task Force and smaller municipalities throughout the County, to combat drug activity in suburban and

rural properties. The Independence Police Department continues to provide us with referrals. Great improvement in the exchange of information and coordination of efforts has been accomplished. There has been a significant increase in referrals from the Independence Police Department.

6. Create a Top-Ten Offender list of chronic drug properties and owners for the purpose of focusing enforcement and prosecution efforts. The list would specifically identify businesses and hotels with a substantial history of documented drug activity that may be suitable for legal action. Also added to the Top-Ten Offender list are those properties that remain posted but have become occupied or are undergoing rehabilitation. The DART investigator and Neighborhood Inspector through on-going investigation have been able to monitor these situations. DART members regularly discuss problem properties and a Top-Ten Offender list was created.
7. File five (5) forfeiture, nuisance and three (3) expedited eviction actions against properties chronically used for drug activity. Five (5) nuisance/forfeiture investigations are completed and have been sent for attorney review for legal action.
8. Coordinate with municipal governments relating to the development of property maintenance codes that provide for closing drug houses in Eastern Jackson County municipalities. Codes are in place in Independence and DART works closely with the Independence Police Department.
9. Attend monthly role calls of municipal police department to discuss drug activities and problem properties. Community prosecutors regularly attend police planning meetings in which drug activities/enforcement strategies are discussed, as well as other meetings involving police and other city enforcement personnel (most notably the KC Nuisance Business Task Force meeting). When combined with the information gleaned from interactions with citizens at community meetings, DART personnel are gaining the necessary data to form comprehensive education and enforcement strategies. The Community Prosecutors meet regularly with local law enforcement and coordinate enforcement efforts with DART personnel.

10. Communicate regularly with neighborhood and community organizations in each Jackson County municipality to discuss drug activities and problem properties. Information useful to DART is commonly passed on to appropriate DART personnel by community prosecutors who regularly attend community meetings.