

# Request for Legislative Action

Ord. #5785  
Sponsor: Venessa Huskey  
Date: August 21, 2023

## Completed by County Counselor's Office

Action Requested:	Ordinance	Res.Ord No.:	5785
Sponsor(s):	Venessa Huskey	Legislature Meeting Date:	8/21/2023

## Introduction

**Action Items:** ['Authorize']

### Project/Title:

Awarding a contract to purchase a dishwasher for use by the Jackson County Sheriff's Office, Detention Center from Federal Supply USA of Waukegan, IL, under the terms and conditions of GSA Contract GS-07F-264-BA, an existing, competitively bid government contract in the amount of \$57,029.55. We wash approximately 2,500 trays per day along with silverware etc. and we need a machine that can support that volume. Our current machine is irreparable.

## Request Summary

The Jackson County Sheriff's Office, Detention Center is requesting the purchase of a dishwasher for daily operations at a total cost in the amount of \$57,029.55.

Due to the age of the current machine parts are unavailable making the machine irreparable. Utilizing this government contract allows us to purchase a replacement machine at a discounted rate.

Pursuant to Section 1030.4 of the Jackson County Code, the Jackson County Sheriff's Office, Detention Center, recommends the purchase of a conveyor dishwasher, Insinger Model NO ADMIRAL 66 ADVANCED VG, under the terms and conditions of GSA Contract No. GS-07F-264 BA, an existing, competitively bid government contract. A price quote is attached.

There are no prior resolutions.

## Contact Information

<b>Department:</b>	Corrections	<b>Submitted Date:</b>	7/26/2023
<b>Name:</b>	Deloris M. Wells	<b>Email:</b>	DWells@jacksongov.org
<b>Title:</b>	Deputy Director of Administration	<b>Phone:</b>	816-881-4210

## Budget Information

Amount authorized by this legislation this fiscal year:	\$57,030
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$57,030
Is it transferring fund?	Yes

## Request for Legislative Action

Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
013 (County Improvement Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$57,030
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	2701 (Corrections)	58170 (Other Equipment)	\$57,030

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Fixed Price Contract
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Contract is with another government agency	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none"> <li>Funds sufficient for this appropriation and/or transfer are available from the source indicated on</li> </ul>

## Request for Legislative Action

Submitted by Corrections requestor: Deloris M. Wells on 7/26/2023. Comments:

Approved by Department Approver Diana L. Knapp on 7/26/2023 11:09:26 AM. Comments:

Returned for more information by Purchasing Office Approver Barbara J. Casamento on 7/26/2023 11:27:11 AM. Comments: In the Project/Title - the name of the contract and the contract number needs to be added

In the Request Summary: Reference Chapter 10, Section 1030.4

The GSA Contract needs to include information on the item being purchased (as being awarded to vendor) and pricing information so the quote can be compared to the contract

Submitted by Requestor Deloris M. Wells on 7/26/2023 1:50:08 PM. Comments:

Approved by Department Approver Diana L. Knapp on 7/26/2023 7:31:08 PM. Comments:

Returned for more information by Purchasing Office Approver Barbara J. Casamento on 7/27/2023 9:53:09 AM. Comments: Contract attachment is incomplete - need to be able to check quote against contract. Contract has no pricing it appears there is a negotiated pricing list for GSA - that will need to be attached

Submitted by Requestor Deloris M. Wells on 7/28/2023 12:27:56 PM. Comments: I have added a more detailed price list. Vendor advised that they have over 800 items sent items relative to this request but if needed prices for all 800 items they sale can be verified online against the GSA Advantage Website: [https://www.gsaadvantage.gov/advantage/ws/search/advantage\\_search?q=0:8gs-07f-264-ba&db=0&searchType=1](https://www.gsaadvantage.gov/advantage/ws/search/advantage_search?q=0:8gs-07f-264-ba&db=0&searchType=1)

Approved by Department Approver Diana L. Knapp on 7/28/2023 2:35:24 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 7/31/2023 9:04:26 AM. Comments:

Returned for more information by Compliance Office Approver Jaime Guillen on 7/31/2023 10:13:12 AM. Comments: Vendor is not in compliance. Instructions will be emailed to department.

Submitted by Requestor Deloris M. Wells on 8/3/2023 9:47:00 AM. Comments: I have added the Compliance Certificate to the attachments. D. Wells

Approved by Department Approver Diana L. Knapp on 8/3/2023 9:53:53 AM. Comments:

August 17, 2023

eRLA #1,025

Approved by Purchasing Office Approver Barbara J. Casamento on 8/3/2023 10:35:07 AM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 8/3/2023 11:01:59 AM. Comments:





# Sales Order

06/30/2023

PO Box 648  
 Waukegan, IL 60079-0648  
 Tel: 847.623.1310 Fax: 847.623.2425  
 Toll Free: 888.623.4499

GSA- GS-07F-264 BA

**Project:**  
 Trinity Jackson Co. Dish Machine

**From:**  
 Federal Supply USA  
 Bill Bonnes  
 1171 S. Northpoint Blvd  
 Waukegan, IL 60085  
 847-623-1310

Job Reference Number: 19546

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**Certified Woman-Owned Small Business**

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Item	Qty	Description	Sell	Sell Total
1	1 ea	<b>DISHWASHER, CONVEYOR TYPE, VENTLESS</b> Insinger Model No. ADMIRAL 66 ADVANCED VG Single Tank Rack Conveyor Dishwasher with Optional VaporGuard System. Automatic conveyor, rack type, single tank dishwasher with recirculating pre-wash, wash and fresh water final rinse. 0.63 gallons per rack at 20 PSI. Capacity is 233 (20" x 20") racks per hour or 5,825 dishes per hour. VFD controlled continuous drive conveyor. VaporGuard Condensation Removal System. Telescoping doors allow for efficient daily cleaning. Dual IS Booster System built into the machine. No hood required (Refer to your local building code).	\$56,029.55	\$56,029.55
	1 ea	NOTE: Sale of this product must comply with Insinger's Pure Pricing Minimum Resale Policy. Please consult factory for details.		
	1 ea	SureFire® start-up & check-out service, standard		
	1 ea	Direction of operation to be specified		
	1 ea	Electric immersion tank heat, 18 kw		
	1 ea	480v/60/3-ph, 65.8 amps		
	1 ea	GSA-ORDER LEVEL MATERIAL Security package	\$1,000.00	\$1,000.00
			<b>ITEM TOTAL:</b>	<b>\$57,029.55</b>
<b>Total</b>				<b>\$57,029.55</b>



Until further notice:

All quotes for products are valid 30 calendar days from the date on the quote.

***Please note, freight quotes are only valid for 10 business days from today and are always subject to change depending on the exact address delivered to or any other special services that may be added at time of shipping.***

Your order may carry a significant lead time.

Your order may be subject to manufacturer price increase(s) and/or surcharge(s).

Manufacturer documentation will be provided.

Terms to be established by FS USA's credit department.

Items not listed on our quote(s), are not included.

Standard Manufacturer warranty(s) are included.

All returns require written authorization in advance and maybe subject to manufacturer's restocking fees and/or additional freight charges.

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Project Grand Total: \$57,029.55



**GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: [GSAAdvantage.gov](http://GSAAdvantage.gov).

**GSA Multiple Award Schedule  
Large Category B: Facilities**

**Contract Number: GS-07F-264BA**

**Contract Period :**

August 1, 2019 through July 31, 2024

**CVK Enterprise, Inc. dba Federal Supply USA**

**Phone:** (888) 623-4499

**Fax:** (847) 623-2425

**Web Address:**

<http://www.federalsupply.com/>

**Contractor's Administration Source:**

Meagan Larson

**Phone:** (888) 623-4499 ext. 235

**Email:** [meagan@federalsupply.com](mailto:meagan@federalsupply.com)

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at [GSA.gov](http://GSA.gov).

**Modification #** PS-PS-0135

**Effective date:** December 1<sup>st</sup> 2022

**DUNS Number: 0259002206**

**Internet Address:** <http://www.federalsupply.com/>

**Pricelists are Current**

On-line access to contract ordering information, terms, and conditions, up-to-date pricing and the option to create an electronic delivery order are available through *GSA Advantage!*, a menu-driven database system. The INTERNET address for *GSA Advantage* [GSAAdvantage.gov](http://www.fss.gs.gov)™ is <http://www.fss.gs.gov>. For more information on ordering from Federal Supply Schedules click on the Federal Supply Schedules button at [fss.gs.gov](http://www.fss.gs.gov).

## CUSTOMER INFORMATION

### 1a. Authorized Special Item Numbers (SINs):

#### **SIN 314120:**

Lodging and Hospitality Supplies and Services Includes lodging and hospitality supplies and services, such as air cleaners and purifiers, houseware items for furnishing guest rooms or living quarters, mattresses, safety and security components, amenities, outdoor furniture and equipment, etc.

**SIN 325612:** Disinfectants, Sterilants and Deodorizers Includes disinfectants, sterilants, and deodorizers.

**SIN 332321:** Doors, Windows, Skylights, Panels, and Shutters Includes all doors, windows, skylights, panels, shutters, and all associated accessories and hardware.

#### **SIN 333241:**

Food Preparation Equipment- Includes food preparation equipment related to cooking, beverage serving, and/or concessions.

**SIN 333415REM:** Refrigeration Equipment – including Blast Freezers; Chillers; Commercial Refrigerators; Commercial Freezers; Dairy Cases; Deli Cases; Walk-In Refrigerators; Walk-in Freezers; Ice Dispensers; Water Stations; Ice Making Equipment; Ice Storage Bins and Carts

#### **SIN 335220:**

Sanitation and Warewashing Equipment – Includes sanitation and warewashing equipment, such as dishwashers, warewashing and warewashing racks, food waste disposers, etc.

#### **SIN 336999:**

Food Center Concepts – Includes products related to food service and holding carts, food transport equipment, and food kiosks.

#### **SIN 332321H:**

Household, Dormitory & Quarters Furniture for use in a household or quarters.

**OLM:** Order-Level Materials (OLM) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.



**1b. Identification of the lowest priced model number and lowest unit price for that model for each:**

Please see contractor's awarded price list below

**1c. Contractor proposed hourly rates: N/A**

**2. Maximum Order Limitation:**

SIN 314120 - \$300,000  
SIN 325612 - \$250,000  
SIN 332321 - \$250,000  
SIN 333241 - \$300,000  
SIN 333415REM - \$300,000  
SIN 335220 - \$300,000  
SIN 336999 - \$300,000  
SIN 337121H - \$1,000,000

**3. Minimum order - \$100.00**

**4. Geographical Coverage:** Domestic, 50 states, Washington DC, and to a CONUS port or consolidation point for orders received from overseas activities

**5. Point(s) of production (city, county, and State or foreign country):** Various

**6. Discount from list price:** GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.

**7. Quantity Discount:**

**8. Prompt payment terms:** Net 30

**9. Foreign Items:** None

**10a. Time of delivery:**

- Insinger – 6-10 Weeks
- Univex – 2-4 Weeks
- F.W.E - 2 to 4 Weeks
- Steril Sil - 10 weeks
- All other Manufacturers – 4-6 weeks

**10b. Expedited Delivery:** FWE Brand Only – Quick Ship 2 Days If other expedited deliveries are required, contact Federal Supply USA on the current availability of the product needed. If expedited delivery is possible, extra charges may be added for any special handling and freight costs.

**10c. Overnight and 2 day delivery:** Customers are encouraged to contact Contractor for the purpose of requesting accelerated delivery.

**10d. Urgent Requirements:** Customers are encouraged to contact Contractor for the purpose of requesting accelerated delivery.

**11.F.O.B. point(s):** Origin

**12a. Ordering address(es):**

CVK Enterprises, Inc. dba Federal Supply USA  
1171 S Northpoint Blvd  
Waukegan, IL 60085-8216  
Telephone: 888-623-4499

**12b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3

**13.Payment address(es):**

CVK Enterprises, Inc. dba Federal SupplyUSA  
PO BOX 648  
Waukegan, IL 60079-0648  
Telephone: 888-623-4499

**14.Warranty provision:** Standard Commercial Warranty – Varies by Product Line.Customer should contact the Contractor for a copy of the warranty.

**15.Export packing charges, if applicable:** None

**16.Terms and conditions of rental, maintenance, and repair (if applicable):** N/A

**17.Terms and conditions of installation (if applicable):** N/A

**18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A

**18b. Terms and conditions for any other services (if applicable):** N/A

**19.List of service and distribution points (if applicable):** N/A

**20.List of participating dealers (if applicable):** N/A

**21.Preventive maintenance (if applicable):** N/A

**22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):**

N/A

**22b. Section 508 compliance:** N/A

**23.Unique Entity Identifier (UEI) number:** VXJ9KCULLET5

**24.Notification regarding registration in System for Award Management (SAM)database:**  
CVK Enterprises, Inc. dba Federal Supply USA SAM.gov is currently active.

# Jackson County Missouri Certificate of Compliance



In accordance with Jackson County Code Chapter(s) 6 and 10,  
this Certificate of Compliance is hereby issued to:

Federal Supply USA  
1171 S Northpoint Blvd  
Waukegan, IL 60085  
2023 Certificate: 20230803VC1323

Issued: 2023-08-03  
Expires: 2023-12-31

The above named firm/agency has met the following requirements:

Is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County, or did not have on December 31st of the previous year any property subject to taxation by the County

Attests and agrees to Chapter 6 of the Jackson County Code which prohibits discriminatory employment practices and promotes equal employment opportunity by contractors doing business with Jackson County.

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Chief Compliance Review Officer  
Jackson County Missouri  
816-881-3302  
compliance@jacksonsongov.org