

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 20566

Sponsor(s): Crystal Williams

Date: November 23, 2020

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Requesting a budget transfer to address ongoing Assessment Department needs throughout the 2020 budget year as listed and detailed below.</u>																											
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="349 535 1185 1129"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$79,944</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$79,944</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$79,944</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM ACCT 045-1902-56080 (Other Professional Services)</td> <td>\$79,944</td> </tr> <tr> <td>TO ACCT 045-1902-55030 (Overtime Salaries)</td> <td>29,355</td> </tr> <tr> <td>045-1902-56620 (Rent - Buildings)</td> <td>11,718</td> </tr> <tr> <td>045-1902-56661 (Software Purchases)</td> <td>5,132</td> </tr> <tr> <td>045-1902-57020 (Reference Books/Publications)</td> <td>900</td> </tr> <tr> <td>045-1902-57330 (Plumbing Supplies)</td> <td>10,000</td> </tr> <tr> <td>045-1902-57360 (Electrical Supplies)</td> <td>4,000</td> </tr> <tr> <td>045-1902-58160 (Radio/Com Equipment)</td> <td>3,300</td> </tr> <tr> <td>045-1902-58171 (Personal Computers/accessories)</td> <td>15,539</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>		Amount authorized by this legislation this fiscal year:	\$79,944	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$79,944	Amount budgeted for this item * (including transfers):	\$79,944	Source of funding (name of fund) and account code number; FROM ACCT 045-1902-56080 (Other Professional Services)	\$79,944	TO ACCT 045-1902-55030 (Overtime Salaries)	29,355	045-1902-56620 (Rent - Buildings)	11,718	045-1902-56661 (Software Purchases)	5,132	045-1902-57020 (Reference Books/Publications)	900	045-1902-57330 (Plumbing Supplies)	10,000	045-1902-57360 (Electrical Supplies)	4,000	045-1902-58160 (Radio/Com Equipment)	3,300	045-1902-58171 (Personal Computers/accessories)	15,539
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PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____																											
CONTACT INFORMATION	RLA drafted by Jeph BurroughsScanlon, Deputy Director of Assessment, (816) 881-3256:																											
REQUEST SUMMARY	The Assessment Department is requesting a budget transfer of \$79,944 from the Assessment <u>Other Professional Services</u> line item (56080) in order to address ongoing reassessment needs including Overtime Salaries, Software purchases, Mobile Phone updates, Building/Facility updates and other 2020 year-end needs as listed and detailed above. The savings in <u>Other Professional Services</u> occurred because we did not use a particular outside Consultant for whom we had previously budgeted.																											
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																											
ATTACHMENTS																												

REVIEW	Department Deputy Director: <i>Joseph S. ...</i>	Date: <i>11/24/2020</i>
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 10:53 am, Nov 24, 2020
	Division Manager: <i>Tracy M. Schulte</i>	Date: <i>11-25-2020</i>
	County Counselor's Office: <i>Byron O. ...</i>	Date: <i>11-25-20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- X Funds sufficient for this transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
045-1902-56080	Other Professional Services	\$79,944

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

