

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 5110

Sponsor(s): Alfred Jordan

Date: September 5, 2017

<p>SUBJECT</p>	<p>Action Requested Resolution X Ordinance</p> <p>Project/Title: <u>Ordinance transferring and appropriating additional grant funds for the acceptance of a three month extension of the SSVF Grant awarded to Jackson County by the Missouri Department of Public Safety.</u></p>																				
<p>BUDGET INFORMATION To be completed By Requesting Department and Finance</p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$22,199.67</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$22,199.67</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> </table> <p>Source of funding (name of fund) and account code number;</p> <table border="1"> <tr> <td>FROM 010 – Grant Fund; 2810 Undesignated Fund Balance</td> <td>FROM ACCT \$14,689.59</td> </tr> <tr> <td>FROM 001 – General Fund; 4101 Prosecuting Attorney; 56798 Grant Match</td> <td>\$7,510.08</td> </tr> <tr> <td>TO 010 – Grant Fund; 4167 – SSVF Grant; 55010 – Regular Salary</td> <td>TO ACCT \$14,689.59</td> </tr> <tr> <td>010 – Grant Fund; 4167 – SSVF Grant; 55040 – FICA</td> <td>\$1,042.60</td> </tr> <tr> <td>010 – Grant Fund; 4167 – SSVF Grant; 55050 – Pension</td> <td>\$2,251.48</td> </tr> <tr> <td>010 – Grant Fund; 4167 – SSVF Grant; 55060 – Insurance</td> <td>\$4,216.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$22,199.67	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$22,199.67	Amount budgeted for this item * (including transfers):	\$	FROM 010 – Grant Fund; 2810 Undesignated Fund Balance	FROM ACCT \$14,689.59	FROM 001 – General Fund; 4101 Prosecuting Attorney; 56798 Grant Match	\$7,510.08	TO 010 – Grant Fund; 4167 – SSVF Grant; 55010 – Regular Salary	TO ACCT \$14,689.59	010 – Grant Fund; 4167 – SSVF Grant; 55040 – FICA	\$1,042.60	010 – Grant Fund; 4167 – SSVF Grant; 55050 – Pension	\$2,251.48	010 – Grant Fund; 4167 – SSVF Grant; 55060 – Insurance	\$4,216.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): <u>4759 8/15</u> <u>4872 8/16</u></p> <p>Prior resolutions and (date): _____</p>																				
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations, 881-3369</p>																				

REQUEST SUMMARY	<p>Requesting the appropriation of additional grant funds awarded to Jackson County by the Missouri Department of Public Safety for a three month extension of the SSVF Grant. This extension and award increase will continue to provide partial funding for two victim advocates through September 30, 2017. The award amount is \$14,689.59. To complete this project, the Prosecutor's Office will provide an additional \$7,510.08 to pay for the unfunded portions of the encumbants. A copy of the Contract Adjustment authorizing the extension and additional funds is attached.</p> <p>Please transfer \$7,510.08 from 001-4101-56798 and appropriate \$22,199.67 into 010-4167:</p> <p>55010 Salary 14,689.59 55040 FICA 1,042.60 55050 Pension 2,251.48 55060 Insurance 4,216.00</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Contract Adjustment	
REVIEW	Department Director: <i>Jean Peters Baker</i> Finance (Budget Approval): <i>Sarah Matthe</i> <i>If applicable</i> Division Manager: <i>[Signature]</i> County Counselor's Office: <i>[Signature]</i>	Date: <i>8/23/17</i> Date: <i>8/24/17</i> Date: <i>8/29/17</i> Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this ^{transfer +} appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-4101-56798	General Fund - PDS-Grant Match	7,510.08
010-2810	Grant Fund - Undesignated Fund Balance	14,689.59

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this transfer and appropriation are available from the source indicated below.

Date: August 24, 2017

ORD # 5010

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
General Fund - 001			
4101 - Prosecuting Attorney	56798 - Grant Match	7,510	
9100 - Operating Transfers	56105 - Operating Transfers Out		7,510
Grant Fund - 010			
4167 - SSVF	47070 - Operating Transfers In	7,510	
4167 - SSVF	45770 - Increase Revenue	14,690	
2810	Undesignated Fund Balance		22,200
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4167 - SSVF	55010 - Regular Salary		14,690
4167 - SSVF	55040 - FICA		1,043
4167 - SSVF	55050 - Pension		2,251
4167 - SSVF	55060 - Insurance		4,216

Saul M. [Signature] 8/24/17
Budgeting



Subaward Adjustment

2016-SSVF-045-NW-SSVF Grant

State Services to Victims Fund (SSVF)

Subaward Adjustment ID:	01	Submitted By:	
Subaward Adjustment Type:	Budget Revision	Submitted Date:	07/17/2017
Status:	Approved	Last Submitted Date:	07/21/2017
Organization:	Jackson County, Prosecutor's Office		

Contract Adjustment Justification

Justification*

Please explain the reason for the requested adjustment and include the effective date. State the need for the change and how the requested revision will further the objectives of the project.

In the last year, the State Services to Victims Fund (SSVF) has seen a dramatic decrease in collections for a number of reasons. With significantly fewer collections being received, the Department of Public Safety's ability to make new awards out of the fund for the upcoming 2018-2019 grant cycle has been indefinitely delayed. Due to this, contracts will be extended July 1, 2017 to September 30, 2017. All current, continuing expense budget lines will be extended until September 30, 2017 at current amounts (with the exception of one time expenses not being extended).

Budget Adjustment

Row	Current Budget	Revised Amount	Net Change
Personnel	\$117,516.66	\$132,206.24	\$14,689.58
Personnel Benefits	\$0.00	\$0.00	\$0.00

Personnel Overtime	\$0 00	\$0 00	\$0 00
Personnel Overtime Benefits	\$0 00	\$0.00	\$0.00
PRN Time	\$0 00	\$0 00	\$0 00
PRN Benefits	\$0 00	\$0 00	\$0 00
Volunteer Match	\$0 00	\$0 00	\$0 00
Travel/Training	\$0 00	\$0 00	\$0 00
Equipment	\$0.00	\$0 00	\$0 00
Supplies/Operations	\$0 00	\$0.00	\$0 00
Contractual	\$0 00	\$0 00	\$0 00
Renovation/Construction	\$0 00	\$0 00	\$0 00
Totals	\$117,518 66	\$132,206 24	\$14,689 58

Federal/State and Local Match Share

Row	Current Budget	Current Percent	Revised Amount	Revised Percent	Net Change
Total Federal/State Share	\$117,516 66	100.0%	\$132,206 24	100 0%	\$14,689 58
Total Local Match Share	\$0 00	0%	\$0 00	0%	\$0 00

Confirmation

Your typed name as the applicant authorized official, in lieu of signature, represents your legally binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. You must include your title, full legal name, and the current date.

Authorized Official Name:* Frank White
 Title:* Jackson County Executive
 Date:* 07/20/2017