

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute an agreement for the furnishing of security assessment services for use by the Sheriff's Office with the National Sheriff's Association of Alexandria, VA, as a contract with a tax-exempt organization, at an actual cost to the county in the amount of \$7,500.00.

RESOLUTION #17252, April 19, 2010

INTRODUCED BY Henry C. Rizzo and James D. Tindall, County Legislators

WHEREAS, Section 1030.7 of the Jackson County Code, 1984, eliminates the requirement for competitive bidding when items or services required are proposed to be obtained from a tax-exempt organization; and,

WHEREAS, the Director of Finance and Purchasing recommends the award of contract for the furnishing of security assessment services for use by the Sheriff's Office to the National Sheriff's Association of Alexandria, VA, a tax-exempt organization; and,

WHEREAS, the Sheriff recommends the procurement of these services from the National Sheriff's Association based on the specialized knowledge possessed by the National Sheriff's Organization as described in the attached proposal; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the County Executive be and hereby is authorized to execute for the County any documents necessary

for the accomplishment of this award, in a form to be approved by the County Counselor;
and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the agreement, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Pamela Telling
Deputy/Assistant County Counselor

WMB Fuller
Acting County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17252 of April 19, 2010, was duly passed on April 19, 2010 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

Nays 0

Abstaining 0

Absent 1

4.19.10
Date

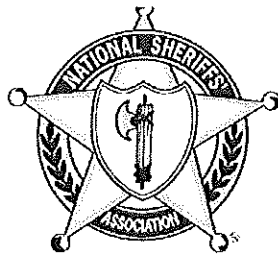
Mary Jo Spino
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 5101 56080
ACCOUNT TITLE: General Fund
NonDepartmental
Other Professional Services
NOT TO EXCEED: \$7,500.00

April 15, 2010
Date

Robert M. ...
Director of Finance and Purchasing



This proposal from the National Sheriffs' Association (NSA) to the Sheriff of Jackson County, Missouri is designed to assist the Sheriff in conducting an evaluation on court security. For over six decades, the National Sheriffs' Association (NSA) has been providing training, research and guidance on issues of critical importance to the Office of Sheriff in the areas of: use of force, ethical and integrity issues, human resource allocations, strategic planning, diversity and partnerships, and transitioning organizations.

Utilizing NSA proprietary organizational analysis tools, hazard analysis instruments and physical vulnerability assessments the NSA proposes as deliverables:

- Review of the physical space to identify safety and security issues at the two courthouses and one court building (two in Downtown Kansas City and one Independence);

NSA will provide court security specialists to assess and review various aspects of the listed facilities. This team of individuals will spend varying degrees of time assessing each facility based on size and complexity. Multiple team members will assess the facilities at different times to ensure that an accurate perspective of the facility is obtained. The team will assess hundreds of items in scores of categories and evaluate a wide variety of security and safety items including, but not limited to the following:

1. Current Security Efficiency
 - a. After hours security patrols
 - b. Fire and security alarms
2. Security Access Control
 - a. Key management
 - b. Locks, interior and exterior
 - c. Gates on facilities
 - d. Identification of staff and visitors
3. Physical Security
 - a. Lighting
 - b. Signage
 - c. CPTED (Crime Prevention through Environmental Design)
4. Personal Security
 - a. Background and criminal checks on staff and contractors
 - b. Visitors policy

- c. Procedure for reporting safety and security issues
- d. Procedures for emergencies at facilities
- e. Handling of disturbances/ Inmate transfer

- Review of existing security protocols and make recommendations on best practices;
 - 1. Camera utilizations
 - 2. Screening procedures
 - 3. Access control policies and actual implementation

- Assess courtroom security approaches and make recommendations for security improvements;
 - 1. Judicial
 - 2. Sheriff Staff
 - 3. Courthouse Staff

- Assess prisoner transport processes and make recommendations for security improvements;
 - 1. Internal
 - 2. External

- Recommendations on security improvements, including physical improvements, staffing recommendations, and best practices;

- Prepare a written report to the Sheriff of observations.

** Please note, these observation and recommendations might fall within FOIA rights. Care should be taken to not divulge security sensitive issues noted in the report.

NSA will use the following Court Security Checklist.

Any other analyses and recommendations will be based on practices identified in the attached Court Security Guidelines.

Internal Revenue Service

Date: August 18, 2005

NATIONAL SHERIFFS ASSOCIATION
1450 DUKE ST
ALEXANDRIA VA 22314-3403

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:
Ms. Regina Parker 31-07403
Customer Service Specialist
Toll Free Telephone Number:
8:30 a.m. to 5:30 p.m. ET
877-829-5500

Fax Number:
513-263-3756
Federal Identification Number:
53-0116293

Dear Sir or Madam:

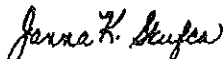
This is in response to your request of August 18, 2005 regarding your organization's tax-exempt status.

In September 1950 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(4) of the Internal Revenue Code.

Because your organization is not an organization described in section 170(c) of the Code, donors may not deduct contributions made to your organization. You should advise your contributors to that effect.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE
Customer Account Services

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 17252

Sponsor(s): Rizzo and Tindall

Date: April 19, 2010

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the County Executive to execute a Contract for performing a Security Assessment with the National Sheriff's Association at a cost of \$7,500.00.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="316 535 1185 819"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$7,500.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$7,500.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$7,500.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; General Fund, Non Departmental, Other Professional Services</td> <td>001-5105-6080</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$7,500.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$7,500.00	Amount budgeted for this item * (including transfers):	\$7,500.00	Source of funding (name of fund) and account code number; General Fund, Non Departmental, Other Professional Services	001-5105-6080
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): _____ Prior resolutions and (date): _____</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Shelley Kneuvean, Deputy Chief Administrative Officer, 881-3064</p>										
<p>REQUEST SUMMARY</p>	<p>In partnership with the Sheriff, the National Sheriff's Association (NSA) was contacted to access services provided by this organization. The NSA provides training, research, and guidance in many areas including courthouse security. As active members of this association, the County is requesting to contract with the NSA to perform a physical assessment of both the downtown and Independence Annex courthouses as well as best practices with regard to security. This will assist the Sheriff in prioritizing improvements and implementing new procedures to enhance public safety.</p> <p>While the County is a member of this professional association, the association coordinates on behalf of its members other professionals of Sheriff's Offices across the Country to perform the work. The payment of \$7,500.00 is to compensate these individuals for their time away from their public service position, travel costs, and related expenses with producing a final report and recommendation.</p> <p>Pursuant to Section 1030.7 of the Jackson County Code, the Director of Finance and Purchasing recommends a contract be awarded to the National Sheriff's Association, as the NSA is an organization that is exempt from federal income taxation.</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

ATTACHMENTS	NSA Proposal	
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date: 4/13/10
	Division Manager: <i>Mary Rasmussen</i>	Date: 4/13/10
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001 5101 6080	Other Professional Services	\$7,500

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

