



Jackson County
Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160
Grain Valley, Missouri 64029
(816) 419-1910 *phone*
(816) 847-7051 *fax*

MEMORANDUM

TO: Keith Allen, Finance and Purchasing Department

FROM: Trevor Howell, Road and Bridge Administrator, Public Works Department

DATE: July 19, 2024

SUBJECT: 24-030 Recommendation for Vendors: Helena Agri Enterprises & Van Diest Supply Company.

Please consider splitting our herbicide vendors between Helena Agri Enterprises and Van Diest Supply Company. The account number for this will be 004-1506-57220.

One single vendor does not always accommodate County needs. Local vendors are better at supporting our immediate emergency requirements while more affordable vendors who ship in bulk allow us to strategically plan for future needs and purchase more economically.

It is estimated that Road & Bridge Public Works could spend approximately \$30,000.00 annually between these 2 vendors.

For the reasons above, it has been requested that services be split and awarded to Helena Agri Enterprises and Van Diest Supply Company.

Thank you,

A handwritten signature in blue ink that reads "Trevor Howell".

Trevor Howell, Road & Bridge Administrator



JACKSON COUNTY

Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

To: Keith Allen, Senior Buyer

From: Kraig Briggs, Deputy Superintendent of Park Operations
Brian Nowotny, Deputy Director of Park Operations

Date: July 19, 2024

RE: 24-030 Herbicide Recommendation Memo

Parks + Rec requires Herbicide supply Services for the remediation of invasive plant life throughout the Park System. The Purchasing Department issued an invitation to Bid No.24-030, to meet those needs. After reviewing the four submissions, pursuant to Section 1054.6 of the Jackson County Code, Parks + Rec recommends Van Diest Supply Company to provide these Herbicides.

Van Diest supply continues to be reliable supplier of chemicals the Parks Department requires to maintain our invasive weed program.

Parks + Rec states an annual estimated usage of \$ 5,000. The award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

Budget: 003-1624-7220 Herbicides



Frank White, Jr., County Executive