



Jackson County, Missouri

Request for Legislative Action

REQUESTED MEETING DATE: 02/26/2024 **SPONSOR:** Megan L. Marshall

To be completed by the County Counselor's Office:

NUMBER: 21559 **ASSIGNED MEETING DATE:** _____

STAFF CONTACT: Tedi H. Rowland **PHONE:** 816-881-3246

EMAIL: trowland@jacksongov.org

DEPARTMENT: County Clerk's Office

TITLE: A RESOLUTION awarding a contract for video closed captioning services for use by the Office of the Clerk of the County Legislature to Granicus of St. Paul, MN, at an actual cost to the County in the amount of \$25,278.75, as a sole source purchase.

SUMMARY:

By Resolution #21514, dated January 22, 2024, the Legislature did award a contract for software maintenance for use by the Clerk of the County Legislature.

Granicus, of St. Paul, MN is the developer of the Clerk's software that provides encoding, Open Platform Suite, and Meeting Efficiency Suite to facilitate the Office's agenda, journal, and video services for the legislative and committee meetings.

The Clerk's Office has a need for closed captioning services for its video meeting software to make Legislative meetings more accessible to the public and Granicus of St. Paul, MN as the County's current vendor for video services, can supply closed captioning services at a cost for 2024, in the amount of \$25,278.75.

The Clerk of the County Legislature and Director of Finance and Purchasing recommend award of the contract to Granicus for closed captioning services as a sole source for the reason that, as the video supplier and software developer, only Granicus can supply these services.

FINANCIAL IMPACT: NO

YES

Amount	Fund	Department	Line-Item Detail
<u>\$ 25,279.00</u>	<u>001</u>	<u>0201</u>	<u>56663</u>

ACTION NEEDED: AWARD A CONTRACT

ATTACHMENT(S): Granicus Invoice
Sole Source Memo

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: February 22, 2024

21559

Resolution

Org Code/Description

Object Code/Description

Not to Exceed

001 General Fund

0201 Clerk of the County Legislature

56663 Software As A Service

\$ 25,279

APPROVED

By David Moyer at 1:10 pm, Feb 22, 2024

\$ 25,279

Budget Office



MARY JO SPINO

CLERK OF THE COUNTY LEGISLATURE

Jackson County Courthouse
415 East 12th Street, Second Floor
Kansas City, Missouri 64106
(816) 881-3242/Fax: (816) 881-3234
coclerk@jacksongov.org

Independence Office
201 West Lexington Avenue, Second Floor
Independence, Missouri 64050
(816) 881-1626/Fax: (816) 881-4473

TO: CRAIG REICH, SENIOR BUYER

FROM: MARY JO SPINO, CLERK OF THE COUNTY LEGISLATURE

DATE: FEBRUARY 21, 2024

RE: GRANICUS CLOSED CAPTIONING – SOLE SOURCE

Granicus is the County's sole source provider for legislative tracking software primarily used by the County Clerk's Office. Services include closed captioning, agenda and journal preparation, and live streaming for the legislative meetings in Kansas City.



Invoice

Date	02/20/2024	Invoice #	179573
Terms	Net 30	Due Date	03/21/2024
P.O. Number:			

Please remit via ACH to:
 Routing #: 022000020
 Acct #: 269099115

Please Send Checks to:
 Granicus
 Dept CH – Box 19634
 Palatine, IL 60055 - 9634

Bill To	Sold To
Jackson County MO 415 E 12th St Kansas City MO 65106 United States	Jackson County MO 415 E 12th St Kansas City MO 65106 United States

Description	Term Start Date	Term End Date	Tax Rate	Tax Amount	Amount
Recurring Captioning Services	02/24/2024	02/23/2025	0.00%	\$0.00	\$25,278.75

Subtotal	\$25,278.75
Tax Total	\$0.00
Total	\$25,278.75
Amount Due	\$25,278.75

For any questions about your invoice, please contact us at AR@granicus.com or 1-800-314-0147

Thank you for your business