

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 18919

Sponsor(s): Alfred Jordan

Date: August 31, 2015

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Training Agreement Between the Department of Corrections and MARC for On Site Training</u></p>										
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$6,720</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$6,720</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$6,720</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO 001-2701-56750 Education Benefits</td> <td>FROM ACCT 001-2701-56750 \$6,720 TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$6,720	Amount previously authorized this fiscal year:	\$0.00	Total amount authorized after this legislative action:	\$6,720	Amount budgeted for this item * (including transfers):	\$6,720	Source of funding (name of fund) and account code number; FROM / TO 001-2701-56750 Education Benefits	FROM ACCT 001-2701-56750 \$6,720 TO ACCT
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<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>										
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Laura Scott, Asst Dir of Admin 881-4232</p>										
<b>REQUEST SUMMARY</b>	<p>MARC has agreed to facilitate two training programs for the Jackson County Department of Corrections: 1) Personal Strengths and Leadership Styles, and 2) Guiding Principles of Public Sector Leadership to occur consecutively in 4 sessions for 8 hours per session. Training will occur on site at the Department of Corrections with up to 15 personnel in each session. Training will occur between September 1, 2015 and December 31, 2015.</p>										
<b>CLEARANCE</b>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<b>ATTACHMENTS</b>											
<b>REVIEW</b>	<p>Department Director: <i>Ray F. Amato</i> Date: <i>8.13.2015</i></p>										

Finance (Budget Approval): <i>If applicable</i>	<i>[Signature]</i>	Date: 8/18/15
Division Manager:	<i>[Signature]</i>	Date: 8/26/15
County Counselor's Office:		Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

