

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19081

Sponsor(s): Tony Miller

Date: Feb. 22, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the purchase of Fencing for the Backstop and Dugout Renovations at the Frank White, Jr. Softball Complex for the Parks + Rec Department from Guier Fence Company of Blue Springs, MO under the terms and conditions of the City of Independence, Missouri Contract No. 386-15, an existing government contract, in the amount of \$68,000.00</u></p>												
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$68,000.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$68,000.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$68,000.00</td></tr> <tr> <td>Source of funding (name of fund) and account code number: 300-5300-58060</td><td>\$68,000.00</td></tr> <tr> <td>Park Enterprise Fund, Non-Departmental Park Enterprise, Other Improvements</td><td></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$68,000.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$68,000.00	Amount budgeted for this item * (including transfers):	\$68,000.00	Source of funding (name of fund) and account code number: 300-5300-58060	\$68,000.00	Park Enterprise Fund, Non-Departmental Park Enterprise, Other Improvements	
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PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>												
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>												
REQUEST SUMMARY	<p>The twenty-eight year old Frank White, Jr. Softball Complex is in need of some infrastructure improvements and updates to provide adequate facilities to support the leagues and tournaments held at the facility. The renovations of the backstops and dugouts will enhance the safety and security of the complex and its participants.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase of these renovations for the Parks + Rec Department from Guier Fence Company of Blue Springs, Missouri under the terms and conditions of the City of Independence, Missouri's Contract No. 386-15, an existing government contract, in the amount of \$68,000.00.</p> <p>The Director of Finance and Purchasing recommends the purchase be made under this contract due to the larger volume discounts offered to larger cities.</p>												
CLEARANCE	<p><input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
ATTACHMENTS	<p>Memorandum from Tina Spallo, Superintendent of Recreation, Parks + Rec Department, a quote from Guier Fence Company and the pertinent pages of the City of Independence, Missouri's contract.</p>												

REVIEW	Department Director:	<i>Michael Brown</i>	Date:	<i>2-11-16</i>
	Finance (Budget Approval): If applicable	<i>Mary Rasmussen</i>	Date:	<i>2/11/16</i>
	Division Manager:	<i>ASB</i> <i>Mary Lou Brown</i>	Date:	<i>2/16/16 2/18/16</i>
	County Counselor's Office:		Date:	

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

This expenditure was included in the Annual Budget.

RES #19081

Mary Rasmussen
Budgeting

MEMORANDUM

To: Barbara Casamento, Purchasing Supervisor

From: Tina Spallo, Superintendent of Recreation

Date: February 3, 2016

Re: Frank White, Jr. Softball Complex
Backstop and Dugout Renovation Project Scope

The Frank White Jr. Softball Complex was built in 1988. When built, the primary use of the facility was for adult softball leagues and tournaments. In an effort to generate new revenue girl's softball and boy's baseball tournaments were added, making the Frank White, Jr. Softball Complex a very popular youth tournament destination.

It is the goal of Jackson County Parks + Rec to offer the best facilities for all visitors and to make their playing experience positive. The Frank White, Jr. Softball Complex is showing its age and needs infrastructure improvements to update the complex and provide adequate facilities to host softball and baseball tournaments. Therefore, the following fence projects are recommended:

- #1 Backstop Renovation – The current backstops are 12' high on all five fields. Guier Fence will remove and replace the existing chain link on all 5 backstops. Guier Fence will extend all 5 backstops 12' by installing sleeves on the existing backstop posts and welding all 35 posts leaving the fields with (5) 24' backstops. This will enhance the safety and security of our patrons as foul balls will have less chance to exit the field during softball and baseball games due to the increased height of each backstop.
- #2 Dugout Renovation – The current dugouts are 20' long x 6' wide. These dugouts are inadequately sized especially when hosting youth tournaments. The small space contributes to overcrowding and makes it difficult for players and coaches to move around freely. The dugout size will increase to 30' long x 10' wide. Guier fence will remove and replace 10 dugouts using 9 gage galvanized chain link with top, bottom and mid rail supports.

Fence renovation will be funded from budget number 300-5300-58060

If you have further questions please do not hesitate to contact me at 816-503-4872.



Guier Fence Co.
2501B NW Jefferson St.
Blue Springs, MO 64015-7262
(816) 229-2047 Fax (816) 229-7483
www.guierfence.com
E-mail jshewmaker@guierfence.com

Res. 19081

PROJECT QUOTATION

Date: 1-26-2016

Company: **Jackson County Parks and Recreation**
Project Frank White Ball Field Restoration

Attn: **Scott**

Phone: 816-215-5770

Fax:

Cell:

E-mail:

Thank you for the opportunity to bid on your project.

Guier Fence Co. proposes to furnish standard labor and materials for the above referenced projects according to the specifications below: Scope of work: Remove and replace all of the wire on 5 backstops and extend them 12' leaving a 24' tall backstop. We will sleeve and weld all posts.
Remove and replace 10 dugouts using 9ga galvanized chain link with top bottom and mid rail.

Total Price: \$68,000.00

- **NOTE: Tax Exempt Prevailing Wage**
- If we hit rock there will be a \$20.00 charge per hole.

Guier Fence Company has been in business since 1979 and uses only profession installation crews and prime materials. Guier Fence Company Co. is bonded and fully insured, with a certificate of insurance available upon request. WOSB, EDWOSB, and WBE in progress.

Acceptance Signature X _____

Respectfully submitted,

Jeff Shewmaker

Guier Fence Company

Commercial Sales

Mobile: 816-564-6785

Email: jshewmaker@guierfence.com



This bid is not binding on Guier Fence Co. until a signed original copy of this bid is submitted to Guier Fence Co. The prices and terms herein are guaranteed for a period of 30 days from the date of acceptance of the bid. After 30 days, prices are subject to increase without notice due to fluctuations in market pricing. Pricing will be increased at the sole discretion of Guier Fence Co. Materials may be ordered and paid in full to avoid a price increase. Guier Fence Co. must be paid upon delivery and placed at a secure storage area of your choice to await installation. Guier Fence Co. is not responsible for material damage or loss, not caused by Guier Fence Co., purchased in advance of the installation of your project. Failure to pay invoice within 30 days of job completion, will result in a 1.5% (18% per annum) interest charge, or the maximum interest allowed on the remaining balance applied by law. Purchaser hereby agrees to reimburse Guier Fence Co. for any attempt to collect a debt from purchaser regarding this job, including but not limited to fees paid to debt collector and/or attorney's fees.



**CITY OF INDEPENDENCE, MISSOURI
NOTICE OF AWARD**

Fencing Materials and Installation 386-15

Date: March 18, 2015

Phone: 816-229-2047

Cell: 816-564-6785

Vendor: 20153

Guier Fence Company

2501B NW Jefferson

Blue Springs, MO 64015

Fax: 816-229-7483

E-Mail: jshewmaker@guierfence.com

Contact: Jeff Shewmaker

Price Agreement Period: 4/1/2015 — 3/31/2016

Renewal Options: Two, one-year options remain.

Status of Certificates: *Please remember to keep your certificates current*

Insurance Valid through January 31, 2016

Occupation License Valid through April 30, 2015

Special Conditions:

The City of Independence, Missouri, does hereby accept your bid dated February 19, 2015, to furnish the materials, equipment or services as specified herein.

1. The requirements set forth in Missouri Prevailing Wage Order 21 (January 23, 2015) will be in effect during this time period of the agreement.
2. A 100 percent performance/maintenance/payment bond (for projects over \$2,500) and the City's standard Public Improvements contract must be executed prior to the start of work for each project assigned under this agreement.

Tom Conrow, Procurement Specialist, (816) 325-7092

3-18-15

**Russell M. Pankey, Purchasing Manager
Finance Department, Purchasing Division**

Using Departments: All
File