

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive and the Jackson County Sheriff to execute a State Plan of Operations and Application for Participation related to the Missouri Department of Public Safety and the U.S. Department of Defense LESO Program, at no cost to the County.

RESOLUTION NO. 19246, September 6, 2016

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, the Missouri Department of Public Safety, as the sponsoring state agency for administration of the Law Enforcement Support Office (LESO) Program, has requested the execution of updated LESO Program and Application for Participation agreements; and,

WHEREAS, the LESO Program, formerly known as the DoD 1033 Program, provides surplus U.S. Department of Defense military equipment to state and local civilian law enforcement agencies for use in counter-narcotics and counter-terrorism operations, and to enhance officer safety; and,

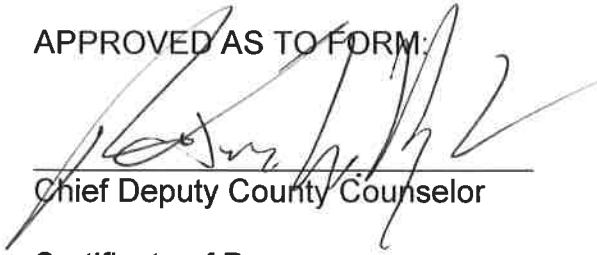
WHEREAS, the attached State Plan of Operations and Application for Participation agreements set out the rights and obligations of each party participating in the LESO Program; and,

WHEREAS, the execution of these Agreements is in the best interest of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive and the Jackson County Sheriff be and are hereby authorized to execute the attached State Plan of Operations and LESO Application for Participation agreements with the Missouri Department of Public Safety, and any other documents necessary to give effect to this Resolution.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19246 of September 6, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

New
 Update

LAW ENFORCEMENT AGENCY (LEA) APPLICATION FOR PARTICIPATION

This application must be updated and resubmitted within 30 days of any changes

Federal State Tribal Federal Agencies only: (Parent Affiliate i.e. DOJ): _____

2YTXXX DODAAC (Update Only): 2YTFUP

AGENCY: Jackson County Sheriff Office

PHYSICAL ADDRESS (No P.O. Box): 4001 NE. Lakewood Ct.,

CITY: Lee's Summit, Mo STATE: Missouri ZIP: 64064

AGENCY MUST HAVE AT LEAST 1 FULL-TIME OFFICER TO PARTICIPATE IN THE PROGRAM
 INDICATE THE NUMBER OF COMPENSATED OFFICERS WITH ARREST AND APPREHENSION AUTHORITY

FULL-TIME: 93 PART-TIME: 1

SCREENER POC(s): INCLUDE EMAIL ADDRESS AND DIRECT CONTACT PHONE NUMBER IF AVAILABLE

*MAIN POC: Is the Primary POC for requests and property pickup

	NAME: LAST, FIRST	EMAIL	PHONE #
*SCREENER/MAIN POC	Miller, Michael	mlmiller@jacksongov.org	(816) 541-8017
SCREENER/POC #2	Postlethwait, Glenn	gpostlethwait@jacksongov.org	(816) 541-8017
SCREENER/POC #3	Souder, Kevin	ksouder@jacksongov.org	(816) 541-8017
SCREENER/POC #4	Cheney, Jason	jcheney@jacksongov.org	(816) 541-8017
WEAPON/POC	Postlethwait, Glenn	gpostlethwait@jacksongov.org	(816) 541-8017
AIRCRAFT/POC	N/A	N/A	
VEHICLE/POC	Postlethwait, Glenn	gpostlethwait@jacksongov.org	(816) 541-8017

NOTICE: LAW ENFORCEMENT ACTIVITIES ARE DEFINED AS: GOVERNMENTAL AGENCIES WHOSE PRIMARY FUNCTION IS THE ENFORCEMENT OF APPLICABLE FEDERAL, STATE AND LOCAL LAWS AND WHOSE COMPENSATED LAW ENFORCEMENT OFFICERS HAVE THE POWERS OF ARREST AND APPREHENSION.

Upon acceptance into the Program, I understand that I have 30 days to familiarize myself with the State Plan of Operation and all Program guidance that is provided by the State Coordinator and that by signing, I certify that all information contained above is valid and accurate (N/A for Federal Agencies).

By signing this I/we certify under penalty of perjury that the foregoing is true and correct. Making a false statement may result in judicial actions or prosecution under 18 USC § 1001.

CHIEF LAW ENFORCEMENT OFFICIAL/
 HEAD OF LOCAL AGENCY

Mike Sharp
 PRINTED NAME

 SIGNATURE

DATE: 8/23/16

STATE COORDINATOR/SPOC:
 (NOT REQUIRED FOR FEDERAL AGENCIES)

PRINTED NAME
 SIGNATURE

DATE:

STATE PLAN OF OPERATIONS
BETWEEN THE STATE OF
MISSOURI
AND THE
Jackson County Sheriff Office

I. PURPOSE

This State Plan of Operation (SPO) is entered into between the State of Missouri – Department of Public Safety and the above mentioned LEA, to set forth the terms and conditions which will be binding on the parties with respect to excess Department of Defense (DOD) personal property transferred pursuant to 10 USC § 2576a in order to promote the efficient and expeditious transfer of property and to ensure accountability of the same.

In addition, the Missouri Department of Public Safety has adopted a “LESO Program Policies and Procedures” manual by which all Missouri law enforcement agencies must read and agree to follow in order to participate in the Missouri LESO Program. The manual is available online at <http://dps.mo.gov/dir/programs/cjle/dod.php>. Any updates to the manual will be posted online and all participating law enforcement agencies will be notified, by email, of the release of an updated version.

II. AUTHORITY

The Secretary of Defense is authorized by 10 USC § 2576a to transfer to State Law Enforcement Agencies, personal property that is excess to the needs of the DOD and that the Secretary determines is suitable to be used by such agencies in law enforcement activities, with preferences for counter-drug / counter-terrorism or border security activities, under such terms prescribed by the Secretary. The authorities granted to the Secretary of Defense have been delegated to the Defense Logistics Agency (DLA) in determining whether property is suitable for use by agencies in Law Enforcement Activities (LEAs). DLA defines law enforcement activities as activities performed by governmental agencies whose primary function is the enforcement of applicable Federal, State, and local laws and whose compensated law enforcement officers have powers of arrest and apprehension. This program is also known as the “1033 Program” or the “LESO Program” and is administered by DLA Disposition Services, Law Enforcement Support Office (LESO).

III. GENERAL TERMS AND CONDITIONS

A. OPERATIONAL AUTHORITY

The Governor of the State of Missouri has designated in writing with an effective date of July

1993 to implement this program statewide as well as conduct management and oversight of this program. Funding / Budgeting to administer this program is provided by the Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

The provided funding is used to support assistance to the LEAs with customer service to include computer / telephone assistance and physical visits to the LEAs to assist with acquiring access to the LESO Program. The staffing to provide the support to the LEAs within the State of Missouri is as follows:

State Coordinator (SC): Heather Haslag

State Point of Contact (SPOC): Lisa Geiser

State Point of Contact (SPOC): Jason Miller

The following is the facility / physical location and business hours to provide customer service to those LEAs currently enrolled, as well as interested participants of the LESO Program:

Agency Address / Location: Missouri Department of Public Safety, LESO Program
4720 Scruggs Station Road
Jefferson City, MO 65109

EMAIL: Lisa.Geiser@dps.mo.gov

Contact Phone Numbers: (573) 751-5428 or (573) 526-1930

Fax Number: (573) 526-1876

Hours of Operation: Monday to Thursday, 7:00 a.m. to 5:00 p.m.

B. The DLA LESO has final authority to determine the type, quantity, and location of excess DOD personal property suitable for law enforcement activities, if any, which will be transferred to the LEA.

C. This agreement creates no entitlement to the LEA to receive excess DOD personal property.

D. The LEA understands that property made available under this agreement is for the use of authorized program participants only. Property may not be obtained for any individual, organization, or agency that has not been approved as a participant in the LESO Program. All requests for property must be based on bona fide law enforcement requirements. Property will not be obtained by any authorized participant for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan.

E. Controlled property (equipment) includes any property that has a demilitarization (DEMIL) Code of B, C, D, F, G, and Q; and property, regardless of demilitarization code, that was specifically identified in the Law Enforcement Equipment Working Group Report from May 2015, created pursuant to Executive Order 13688 (EO). The Working Group Report mandates that the following items be treated as controlled property:

- 1) Manned Aircraft, fixed or rotary wing
- 2) Unmanned Aerial Vehicles
- 3) Wheeled Armored Vehicles
- 4) Wheeled Tactical Vehicles
- 5) Command and Control Vehicles
- 6) Specialized Firearms and Ammunition Under .50 Cal (excluded firearms and ammunition for service-issued weapons)
- 7) Explosives and Pyrotechnics
- 8) Breaching apparatus
- 9) Riot Batons
- 10) Riot Helmets
- 11) Riot Shields

F. LEAs that request items in Paragraph E above must provide all required information outlined in the Law Enforcement Equipment Working Group Report and all information on the LESO request form. Among other specific requirements identified in these documents, LEAs will be required to certify and submit:

- 1) A detailed written justification with a clear and persuasive explanation of the need for the property and the law enforcement purposes it will serve;
- 2) Evidence of approval or concurrence by the LEA's civilian governing body (city council, mayor, etc.);
- 3) The LEA's policies and protocols on deployment of this type of property;
- 4) Certifications on required training for use of this type of property; and
- 5) Information on whether the LEA has applied, or has pending an application, for this type of property from another Federal agency.

G. The LEA must maintain and enforce regulations designed to impose adequate security measures for controlled property to mitigate the risk of loss or theft.

H. Under no circumstances will controlled property be sold or otherwise transferred to non-U.S. persons, or exported. All transfers must be approved by the State and DLA Disposition Services LESO.

I. Cannibalization requests for controlled property must be submitted in writing to the State, with final approval by the LESO. The LESO will consider cannibalization requests on a case-by-case basis.

J. The LESO conditionally transfers all excess DOD property to States / LEAs enrolled in the LESO Program. Title or ownership of controlled property will remain with the LESO in perpetuity and will not be relinquished to the LEAs. When the LEA no longer has legitimate law enforcement uses for controlled property, the LEA must notify the State, who will then notify the LESO, and the controlled property must either be transferred to another enrolled LEA (via standard transfer process) or returned to DLA Disposition Services for disposal. The LESO reserves the right to recall controlled and non-controlled property issued through the LESO

Program at any time.

K. Property with a DEMIL Code of "A" is also conditionally transferred to the LEA. However, after one year from the Ship Date, the LESO will relinquish ownership and title to the LEA. Prior to this date, the State and LEA remains responsible for the accountability and physical control of the item(s) and the LESO retains the right to recall the property. Title will not be relinquished to any property with DEMIL Code of "A" that is controlled property identified in Paragraph III E.

- 1) Property with DEMIL Code of "A" will automatically be placed in an archived status on the LEAs property book upon meeting the one year mark.
- 2) Once archived, the property is no longer subject to annual inventory requirements and will not be inventoried during a LESO Program Compliance Review (PCR).
- 3) Ownership and title of DEMIL "A" items that have been archived will pass automatically from the LESO to the LEA when they are archived at the one year mark (from Ship Date) without issuance of any further documentation.
- 4) LEAs receive title and ownership of DEMIL "A" items as governmental entities. Title and ownership of DEMIL "A" property does not pass from DOD to any private individual or LEA official in their private capacity. Accordingly, such property should be maintained and ultimately disposed of in accordance with provisions in State and local law that govern public property. Sales or gifting of DEMIL "A" property after the one year mark in a manner inconsistent with State or local law may constitute grounds to deny future participation in the LESO Program.

L. The LEAs are not authorized to transfer controlled property or DEMIL Code "A" property carried on their inventory without LESO notification and approval. Property will not physically move until the State and LESO approval process is complete.

IV. ENROLLMENT

A. An LEA must have at least one full-time law enforcement officer in order to enroll and/or receive property via the LESO Program. Only full-time and part-time law enforcement officers are authorized to receive property. Reserve officers are not authorized to receive property.

B. The State shall:

- 1) Implement LESO Program eligibility criteria in accordance with 10 USC § 2576a, DLA Instructions and Manuals, and the DLA MOA the State signs.
- 2) Receive and process applications for participation from LEAs currently enrolled and those LEAs that wish to participate in the LESO Program.
- 3) Receive and recommend approval or disapprove LEA applications for participation in the LESO Program. The State Coordinators have sole discretion

to disapprove LEA applications on behalf of the Governor of their State. The LESO should be notified of any applications disapproved at the State Coordinator level. The State Coordinator will only forward and recommend certified LEAs to the LESO that are government agencies whose primary function is the enforcement of applicable Federal, State, and local laws and whose compensated officers have the powers of arrest and apprehension. The LESO retains final approval / disapproval authority for all LEA applications forwarded by State Coordinators.

- 4) Ensure LEAs enrolled in the LESO Program update the LEAs account information annually (accomplished during the FY Annual Inventory in the Federal Excess Property Management Information System [FEPMIS]).
- 5) Provide a comprehensive overview of the LESO Program to all LEAs once they are approved for enrollment. This comprehensive overview must be done within thirty (30) days and include, verbatim, the information contained in Paragraph III E of this SPO.
- 6) Ensure that screeners of property are employees of the LEA. Contractors may not conduct screening on behalf of the LEA.
- 7) Ensure that at least one person per LEA maintains access to the FEPMIS. Account holders must be employees of the LEA.

V. ANNUAL INVENTORY REQUIREMENTS

A. Per the DLA Instructions and Manuals and the DLA MOA, each State and participating LEA within is required to conduct an annual inventory certification of controlled property, which includes DEMIL "A" for one (1) year from Ship Date. Annual inventories start on October 1 of each year and end January 31 of each year.

B. The State shall:

- 1) Receive, validate, and reconcile incoming certified inventories from the LEAs.
- 2) Ensure LEAs provide serial numbers and photos identified during the annual inventory process for inclusion in the LESO property accounting system for all controlled property identified in Paragraph III E, small arms and other unique items as required. For equipment that does not contain a serial number, such as riot control or breaching equipment, a photograph will suffice.
- 3) Suspend the LEA as a result of the LEAs failure to properly conduct and/or certify and submit certified inventories, according to the aforementioned requirements.

C. The LEA shall:

- 1) Complete the annual physical inventory as required.

- 2) Provide serial numbers and photos identified in the annual inventory process for inclusion in the LESO property accounting system for all controlled property identified in Paragraph III E, small arms and other unique items, as required. For equipment that does not contain serial number, such as riot control or breaching equipment, a photograph will suffice.
- 3) Certify the accountability of all controlled property received through the LESO Program annually by conducting and certifying the physical inventory. The LEA must adhere to additional annual certification requirements as identified by the LESO.
 - a. The State requires each LEA to submit certified inventories for their Agency by November 30 of each year. The Fiscal Year (FY) is defined as October 1 through September 30 of each year. This gives the LEA two (2) months to physically inventory LESO Program property in their possession and submit their certified inventories to the State Coordinator.
 - (1) The LESO requires a front or side and data plate photo for Aircraft and Tactical Vehicles that are serial number controlled, received through the LESO Program.
 - (2) The LESO requires serial number photos for each small arm received through the LESO Program.
 - b. The LEAs failure to submit the certified annual inventory by November 30 will result in the agency being suspended from operations within the LESO Program. Further failure to submit the certified annual inventory by December 31 will result in a LEA termination.
- 4) Be aware that High Profile Commodities (Aircraft, Tactical Vehicles and Small Arms) and High Awareness (controlled) property are subject to additional controls.

VI. PROGRAM COMPLIANCE REVIEWS

A. The LESO conducts a Program Compliance Review (PCR) for each State that is enrolled in the LESO Program every two (2) years. The LESO reserves the right to require an annual PCR, or similar inspection on a more frequent basis for any State. The LESO PCRs are performed in order to ensure that State Coordinators, SPOCs and all LEAs within a State are compliant with the terms and conditions of the LESO Program as required by 10 USC § 2576a, DLA Instructions and Manuals, and the DLA MOA signed by the State.

- 1) If a State and/or LEA fails a PCR, the LESO will immediately suspend their operations and will subsequently issue corrective actions (with suspense dates) to the State Coordinator, which will identify what is needed to rectify the identified deficiencies within the State and/or LEA.
- 2) If a State and/or LEA fails to correct identified deficiencies by the given suspense dates, the LESO will move to terminate the LESO Program operations within the State and/or LEA.

B. The State shall:

- 1) Support the LESO PCR process by:
 - a. Contacting LEAs selected for the PCR review via phone and/or email to ensure they are aware of the PCR schedule and prepared for review.
 - b. Receiving inventory selection from the LESO. The LEA POCs shall gather the selected items in a centralized location to ensure that the LESO can efficiently inventory the items.
 - c. Providing additional assistance to the LESO as required, prior to and during the course of the PCR.
- 2) Conduct internal Program Compliance Reviews of LEAs participating in the LESO Program in order to ensure accountability, program compliance and validate annual inventory submissions are accurate. The State Coordinator must ensure an internal PCR of at least 5% of LEAs that have a property book from the LESO Program within his / her State is completed annually. This may result in a random review of all or selected property at the LEA.
 - a. The internal PCR will include, at minimum:
 - (1) A review of each selected LEAs LESO Program files.
 - (2) A review of the signed State Plan of Operation (SPO).
 - (3) A review of the LEA application and screener's letter.
 - (4) A physical inventory of the LESO Program property at each selected LEA.
 - (5) A specific review of each selected LEAs files for the following:
DD Form 1348-1A for each item currently on inventory, small arms documentation, transfer documents, turn-in documents, inventory adjustment documents, exception to policy letters (if any), approved cannibalization requests (if any), and other pertinent documentation as required.
 - b. The LEA will bear all expenses related to the repossession and/or turn-in of LESO Program property to the nearest DLA Disposition Services site.

VII. STATE PLAN OF OPERATION (SPO)

A. The State shall:

- 1) Identify, establish, and issue minimum criteria to be included in the SPO for the

State and each participating LEA.

- 2) Establish a State Plan of Operation, developed in accordance with Federal and State law, and conforming (at minimum) to the provisions of the DLA Instruction and Manuals and the DLA MOA.
 - a. The SPO will include detailed organizational and operational authority including: staffing, budget, facilities, and equipment that the State believes is sufficient to manage the LESO Program within their State.
 - b. The SPO must address procedures for making determinations of LEA eligibility, allocation, and equitable distribution of material, accountability and responsibility concerning excess DOD personal property, inventory requirements, training and education, State-level internal Program Compliance Reviews (PCR), and procedures for turn-in, transfer, and disposal.
- 2) Enter into written agreement with each LEA, via the LESO approved State Plan of Operation, to ensure the LEA fully acknowledges the terms, conditions, and limitations applicable to property transferred pursuant to this agreement. The State Plan of Operation must be signed by the Chief Law Enforcement Official (CLEO), the Local Governing Executive Official, and the current State Coordinator.
- 3) Request that the LESO Suspend or Terminate an LEA(s) from the LESO Program when an LEA fails to comply with any term of DLA MOA, the DLA Instruction and Manuals, any Federal statute or regulation, the State Plan of Operation, or the Missouri LESO Program Policies and Procedures manual.

VIII. REPORTING REQUIREMENTS FOR LOST, MISSING, STOLEN, DAMAGED OR DESTROYED LESO PROGRAM PROPERTY

A. All property Lost, Missing, Stolen, (LMS) damaged, or destroyed carried on a LEA's current inventory must be reported to the LESO.

- 1) Controlled property must be reported to the State and the LESO within twenty-four (24) hours. The aforementioned property may require a police and National Crime Information Center (NCIC) report submitted to the LESO, to include DEMIL "A" items that are considered controlled items in Paragraph III E.
- 2) Property with a DEMIL Code of "A" must be reported to the State and the LESO within seven (7) days.
- 3) All reports are subject to review by the DLA Office of the Inspector General (OIG).

B. LESO may grant extensions to the reporting requirements listed above on a case-by-case basis.

IX. AIRCRAFT AND SMALL ARMS

A. All aircraft are considered controlled property, regardless of DEMIL Code. Aircraft may not be sold and must be returned to the LESO at the end of their useful life. This State Plan of Operation ensures that all LEAs and all subsequent users are aware of and agree to provide all required controls and documentation in accordance with applicable laws and regulations for these items.

B. LEAs no longer requiring small arms issued through the LESO Program must request authorization to transfer or turn-in small arms. Transfers and turn-ins must be forwarded and endorsed by the State Coordinator's office first, and then approved by the LESO. Small Arms will not physically transfer until the approval process is complete.

C. Small Arms that are issued must have a documented chain of custody, with the chain of custody including a signature of the receiving officer indicating that he / she has received the appropriate small arm(s) with the correct, specific serial number(s). Small Arms that are issued to an officer will be issued utilizing an Equipment Custody Receipt (ECR); this Custody Receipt obtains the signature of the officer responsible for the small arm.

X. RECORDS MANAGEMENT

The LESO, State Coordinator, and LEAs enrolled in the LESO Program must maintain all records in accordance with the DLA Records Schedule. Records for property acquired through the LESO Program have retention controls based on the property's DEMIL Code. All documents concerning a property record must be retained.

- 1) Property records for items with DEMIL Code of "A" must be retained for two (2) years from the end of the state fiscal year in which disposition of property was completed, and then may be destroyed. The state fiscal year is defined as July 1 through June 30 of each year.
- 2) Property records for controlled property must be retained for five (5) years from the end of the state fiscal year in which disposition of property was completed. The state fiscal year is defined as July 1 through June 30 of each year.
- 3) Environmental Property records must be retained for fifty (50) years, regardless of DEMIL Code (Chemicals, Batteries, Hazardous Material / Hazardous Waste).
- 4) LESO Program files must be segregated from all other records.
- 5) All property records must be filed, retained, and destroyed in accordance with DLA Records Schedule. These records include, but are not limited to, the following: DD Form 1348-1A, requests for transfer, turn-in, or disposal, approved Bureau of Alcohol, Tobacco, Firearms and Explosives (BATFE) Forms 10 and 5, Certificate of Aircraft Registration (AC Form 8050-3), Aircraft Registration Application (AC 8050-1) and any other pertinent documentation and/or records associated with the LESO Program.

XI. LESO PROGRAM ANNUAL TRAINING

A. 10 USC § 380 provides that the Secretary of Defense, in cooperation with the U.S. Attorney General, shall conduct an annual briefing of law enforcement personnel of each state. The briefing will include information on training, technical support, equipment, and facilities that are available to civilian law enforcement personnel from the Department of Defense.

B. The State shall organize and conduct training pertaining to information, equipment, technical support and training available to LEAs via the LESO Program.

C. The State shall ensure at least one representative (i.e. the State Coordinator or SPOC) attend the annual training that the LESO conducts.

XII. PROPERTY ALLOCATION

A. The State Shall:

- 1) Provide the LESO website that will afford timely and accurate guidance, information, and links for all LEAs who work, or have an interest in, the LESO Program.
- 2) Upon receipt of a valid State / LEA request for property through the DLA Disposition Services RTD website, a preference will be given to those applications indicating that the transferred property will be used in the counter-drug, counter-terrorism, or border security activities of the recipient agency. Additionally, to the greatest extent possible, the State will ensure fair and equitable distribution of property based on current LEAs inventory and justification for property.
- 3) The State and the LESO reserve the right to determine and/or adjust allocation limits. Generally, no more than one of any item per officer will be allocated to an LEA. Quantity exceptions may be granted on a case-by-case basis by the LESO. Currently, the following quantity limits apply:
 - a. Small Arms: one (1) type for each qualified officer, full-time / part-time;
 - b. HMMWVs: one (1) vehicle for every three (3) officers;
 - c. MRAPs: one (1) vehicle per LEA.
- 4) The State and the LESO reserve final authority on determining the approval and/or disapproval for requests of specific types and quantities of excess DOD property.

B. The LEA shall:

- 1) Ensure an appropriate justification is submitted when requesting excess DOD property via the LESO Program and will ensure LESO Program property will be used for the law enforcement activity and for law enforcement purposes only within his / her State and agency.
- 2) When requesting property, provide a justification to the State and the LESO on how

the requests for property will be used in counter-drug, counter-terrorism, or border security activities of the recipient agency. Additionally, the LEA should be fair and equitable when making requisitions based on current LEA inventory and the justification for property. Generally, no more than one of any item per officer will be allocated.

- 3) Ensure screeners of property are employees of the LEA. Contractors may not conduct screening on behalf of the LEA.
- 4) Obtain access to FEPMIS to ensure the property book is properly maintained, to include but not limited to transfers, turn-ins, and disposal requests and to generate these requests at the LEA level and forward all approvals to the State for action.
- 5) Ensure at least one person per LEA maintains access to FEPMIS. FEPMIS account holders must be employees of the LEA.

XIII. PROGRAM SUSPENSION & TERMINATION

A. The State and LEA are required to abide by the terms and conditions of the DLA MOA in order to maintain active status.

B. The State shall:

- 1) Suspend LEAs for a minimum of sixty (60) days in all situations relating to the suspected or actual abuse of LESO Program property or requirements and/or repeated failure to meet the terms and conditions of the DLA MOA. Suspension may lead to TERMINATION.
- 2) The State and/or the LESO have final discretion on reinstatement requests. Reinstatement to full participation from a suspension and/or termination is not automatic.
- 3) In coordination with the LESO, issue corrective action guidance to the LEA with suspense dates to rectify issues and/or discrepancies that caused suspension and/or termination.
- 4) Require the LEA to submit results regarding all completed police investigations and/or reports regarding lost, missing, stolen and/or damaged LESO Program property, to include the LEAs Corrective Action Plan (CAP).
- 5) Suspend or terminate an LEA from the LESO Program if an LEA fails to comply with any term of the DLA MOA, the DLA Instruction and Manuals, any Federal statute or regulation, the State Plan of Operation, or the Missouri LESO Program Policies and Procedures manual.
 - a. In the event of an LEA termination, the State Coordinator will make every attempt to transfer the LESO Program property of the terminated LEA to an

authorized State or LEA, as applicable, prior to requesting a turn-in of the property to the nearest DLA Disposition Services location.

- b. In cases relating to an LEA termination, the LEA will have thirty (30) days to complete the transfer or turn-in of all LESO Program property in their possession.

C. The LEA shall:

- 1) Notify the State Coordinator's office and initiate an investigation into any questionable activity or actions involving LESO property issued to the LEA that comes to the attention of the CLEO, and is otherwise within the authority of the Governor / State to investigate. LEAs must understand that the State Coordinators, acting on behalf of their Governor, may revoke or terminate their concurrence for LEA participation in the LESO Program at any time, and for any reason.
- 2) Understand that the State may suspend LEA(s) and/or LEA POC(s) from within their State, based upon their findings during internal Program Compliance Reviews and/or spot checks at the State level.
- 3) Initiate corrective action to rectify suspensions and/or terminations placed upon the LEA for failure to meet the terms and conditions of the LESO Program.
- 4) Be required to complete and submit results regarding all completed police investigations and/or reports regarding lost, missing, stolen and/or damaged LESO Program property. The LEA must submit all documentation to the State and the LESO upon receipt.
- 5) Provide documentation to the State and the LESO when actionable items are rectified for the State and/or LEA(s).
- 6) The LEAs Chief Law Enforcement Official must request reinstatement as required, via the State Coordinator or SPOC(s), to full participation status at the conclusion of a suspension period.

XIV. COSTS & FEES

All costs associated with the transportation, turn-in, transfer, repair, maintenance, insurance, disposal, repossession or other expenses related to property obtained through the LESO Program is the sole responsibility of the LEA, unless noted otherwise.

XV. NOTICES

Any notices, communications, or correspondence related to this agreement shall be provided by E-mail, the United States Postal Service, express service, or facsimile to the State Coordinators office or cognizant DLA office. The LESO may, from time to time, make unilateral modifications or amendments to the provisions of this SPO. Notice of these changes will be provided to State Coordinators in writing. Unless State Coordinators take immediate action to terminate this SPO

in accordance with Section XVIII, such modifications or amendments will become binding. In such cases, reasonable opportunity will, insofar as practicable, be afforded the State Coordinator to conform changes affecting their operations.

XVI. ANTI-DISCRIMINATION

A. By signing this SPO, or accepting excess DOD personal property under this SPO, the State pledges that it and each LEA agrees to comply with applicable provisions of the following national policies prohibiting discrimination:

- 1) On the basis of race, color, or national origin, in Title VI of the Civil Rights Act of 1964 (42 USC 2000d et seq.) as implemented by DOD regulations 32 CR Part 195.
- 2) On the basis of age, in the Age Discrimination Act of 1975 (42 USC 6101, et seq) as implemented by Department of Health and Human Services regulations in 45 CFR Part 90.
- 3) On the basis of handicap, in Section 504 of the Rehabilitation Act of 1973, P.L. 93-112, as amended by the Rehabilitation Act Amendments of 1974, P.L. 93-516 (29 USC 794), as implemented by Department of Justice regulations in 28 CFR Part 41 and DOD regulations at 32 CFR Part 56.

B. These elements are considered the minimum essential ingredients for establishment of a satisfactory business agreement between the State and the DOD.

XVII. INDEMNIFICATION CLAUSE

The State / LEA is required to maintain adequate insurance to cover damages or injuries to persons or property relating to the use of property issued under the LESO program. Self-insurance by the State / LEA is considered acceptable. The U.S. Government assumes no liability for damages or injuries to any person(s) or property arising from the use of property issued under the LESO program. It is recognized that State and local law generally limit or preclude State Coordinators / LEAs from agreeing to open-ended indemnity provisions. However, to the extent permitted by State and local laws, the State / LEA shall indemnify and hold the U.S. Government harmless from any and all actions, claims, debts, demands, judgments, liabilities, cost, and attorney's fees arising out of, claimed on account of, or in any manner predicated upon loss of, or damage to property and injuries, illness or disabilities to, or death of any and all persons whatsoever, including members of the general public, or to the property of any legal or political entity including states, local and interstate bodies, in any manner caused by or contributed to by the State / LEA, its agents, servants, employees, or any person subject to its control while the property is in the possession of, used by, or subject to the control of the State / LEA, its agents, servants, or employees after the property has been removed from U.S. Government control.

XVIII. TERMINATION

A. This SPO may be terminated by either party, provided the other party receives thirty (30) days' notice, in writing, or as otherwise stipulated by Public Law.

B. The undersigned State Coordinator, CLEO, and Local Governing Executive Official hereby agree to comply with all provisions set forth herein and acknowledge that any violation of the terms and conditions of this SPO may be grounds for immediate termination and possible legal consequences, to include pursuit of criminal prosecution if so warranted.

XIX. IN WITNESS THEREOF, the parties hereto have executed this agreement as of the last date written below.

Mike Sharp

Type / Print Chief Law Enforcement Official Name



Chief Law Enforcement Official Signature



Date (MM/DD/YYYY)

Frank White

Type / Print Local Governing Executive Official Name

Local Governing Executive Official Signature

Date (MM/DD/YYYY)

Type / Print State Coordinator Name

State Coordinator Signature

Date (MM/DD/YYYY)

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19246

Sponsor(s): Alfred Jordan

Date: September 6, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the Sheriff and the County Executive to execute the State Plan of Operations between the State of Missouri the JacksonCounty Sheriff's Office.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="321 556 1201 865"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$0.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$0.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$0.00	Amount previously authorized this fiscal year:	\$0.00	Total amount authorized after this legislative action:	\$0.00	Amount budgeted for this item * (including transfers):	\$0.00	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT
Amount authorized by this legislation this fiscal year:	\$0.00										
Amount previously authorized this fiscal year:	\$0.00										
Total amount authorized after this legislative action:	\$0.00										
Amount budgeted for this item * (including transfers):	\$0.00										
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT										
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): n/a</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Deputy Mike Miller, 816-524-4302</p>										
REQUEST SUMMARY	<p>The Secretary of Defense is authorized to transfer to State Law Enforcement Agencies personal property that is in excess to the needs of the U.S. Department of Defense. This program, formerly known as the 1033 Program, is called the LESO Program (Law Enforcement Support Office Program).</p> <p>The Missouri Department of Public Safety is updating its State Plan of Operations related to the LESO Program. This document requires the signature of the Jackson County Sheriff and the County Executive.</p> <p>This request is to authorize the execution of the attached documents so that the Jackson County Sheriff's Office may continue to participate in the LESO Program.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

ATTACHMENTS	Missouri Department of Public Safety LESO Program Application Instructions Law Enforcement Agency Application for Participation State Plan of Operations Between the State of Missouri and the Jackson County Sheriff's Office	
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager:	Date:
	County Counselor's Office: <i>Mary Kay Brown</i>	Date: <i>8/31/16</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



Res. 19246

Office of the JACKSON COUNTY SHERIFF

Sheriff MIKE SHARP

INTER-OFFICE

COVER SHEET

OFFICE OF THE SHERIFF
JACKSON COUNTY
INTER-OFFICE MEMO

TO: Sheriff Sharp (via chain of command)

FROM: Deputy Mike Miller #62

DATE: 08-22-16

SUBJECT: LESO Program Application

Sir,

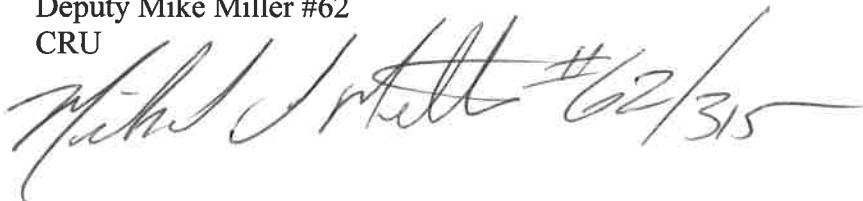
I received an email from the state that they are updating their LESO program and the State Plan of Operation for the program. Attached is a copy of the email and the application along with the SOP.

They need signatures from the sheriff and the county executive.

Thank You and let me know if you have any questions.

Deputy Mike Miller #62

CRU

A handwritten signature in black ink, appearing to read "Mike Miller #62/315". The signature is written in a cursive style and is positioned below the typed name and title.

GARDNER, PAUL; PORZELT, LOUIS; BROWN, CHRIS; MYERS, DEREK; KING, ERIC; FRIES, JEFF; DINWIDDIE, RANDY; DIXON, MICHAEL; DISHMAN, RONALD; SHUMAKER, DEVIN; CHILES, JEREMY; REED, DARRIN; BOYCE, KEVIN; MANSELL, MATT; CAGLE, JESS; CRAFT, WAYNE; BOND, KEVIN; WEISS, KYLE; THOMPSON, CORY; SCHROEDER, CHARLOTTE; Pike County Sheriff; BUSALACKI, PETE; RATA CZAK, WILLIAM; HOLLAND, ERIK; JACKSON, LARRY; DUMOLT, MARK; MCGINLEY, JARED; SUTTON, DAVID; STOCKTON, MARK; LONG, RONALD; NICHOLS, RUSS; DINWIDDIE, GERRY; HARDT, ROY; HARPER, CARL; WHEELER, TIM; BEARDE, JACK; SOLIS, JAIME; DOMINGUEZ, JEFF; SMITH, JASON; LANKFORD, JOHN; MACMANN, TIM; BOWDEN, SAMMY; POLITTE, PRESTON; Schott, Jason; PERSON, JAYSON; CUNNINGHAM, DAN; MAYO, MICHAEL; BILLINGSLEY, GREG; COOK, GARY; WUEBKER, JOE; Scotland County Sheriff; DODD, CASEY; WOOD, SHAWN; WIRT, MATTHEW; Andrews, Joan; ALTIC, JAMES; GOW, HARVEY; HOUSEMAN, KEVIN; SNIPES, CHRIS; MACMANN, TIM; HUNT, CHRIS; HORTON, TOM; GIDEON, TIM; JACKSON, TRAMPUS; HALDERMAN, GREG; WATERFIELD, TIM; SOULE, CHRISTOPHER; DOWNING, RICHARD; CALLENDER, CHRISTOPHER; CHILDERS, DARYL; NEWCOM, JAMES; JEFF, TAYLOR; JOYCE, MIKE; MATHES, JOSH; PAULINO, DANIEL; SIMMONS, SHAYNE; JONES, TIMOTHY; HARTMAN, CHAD; POMEROY, WILLIAM; Houdyshell, Greg; JACOBSEN, ZACH; MENEFEE, EDWARD; ANDREWS, GREGORY; WEIR, VICTOR; SMITH, JOSH; GREY, BRENT; FARNAM, BRETT; CROUCH, JEFFREY; HEAD, JEFF; MCGRATH, KIP; CLARK, CLINTON; MCCLAIN, TOM; GORDON, DONNA; DUNN, DAN; Charles Hobby; BRADWELL, ALONZO; WILLHITE, BOBBY

Cc: Haslag, Heather; Miller, Jason; Bleich, Julie

Subject: NEW- LESO Program application

Attachments: LESO Program Application 08.09.2016.pdf; LESO Policies Procedures FINAL 08.16.2016.pdf

Good Morning,

The LESO Program has recently updated their program application and State Plan of Operation (SPO) for the program. All current participating agencies are required to complete the new application accepting the new terms of the SPO. There is a lot that has changed in the program over the past year. It is highly advised to read the new SPO so you understand what has changed.

October 1 starts the program's Annual Certification. The new SPO will be required to be uploaded during the Annual Certification containing the signatures of your agency's executive official (Chief, Sheriff, Marshal), your agency's local executive official (Mayor, Commissioner) and mine. Completing this process will be timely. Please complete as soon as possible so we will be prepared at the start of certification.

Attached is the new Application to Participate containing the State Plan of Operation (SPO). As well as the policy manual referenced in the SPO.

Please let me know if you have any questions.

Thank You,

Lisa Geiser

Mo Department of Public Safety
 LESO Program State Point of Contact
 4720 Scruggs Station Rd
 Jefferson City, MO 65109
 Phone 573.751.5428
 Fax 573.526.1876

8/22/2016

MISSOURI DEPARTMENT OF PUBLIC SAFETY LESO PROGRAM APPLICATION INSTRUCTIONS

The Secretary of Defense is authorized by Title 10 USC 2576a to transfer to State Law Enforcement Agencies (LEAs), personal property that is in excess to the needs of the U.S. Department of Defense (DOD) and that the Secretary determines is suitable to be used by agencies in law enforcement activities, with preference for counter-drug/counter-terrorism and border security activities, under such terms prescribed by the Secretary.

The authorities granted to the Secretary of Defense have been delegated to the Defense Logistics Agency (DLA) in determining whether property is suitable for use by agencies in law enforcement activities. DLA defines law enforcement activities as activities performed by governmental agencies whose primary function is the enforcement of applicable Federal, State, and local laws and whose compensated law enforcement officers have powers of arrest and apprehension. This program is known as the "LESO Program" (formerly "1033 Program") and is administered by the DLA Disposition Services, Law Enforcement Support Office (LESO).

Law enforcement agencies are eligible for the Missouri LESO Program if all the following is met:

1. The department has a physical address in Missouri.
2. The department's primary function is the enforcement of applicable Federal, State, and local laws.
3. The department's compensated¹ law enforcement officers have powers of arrest and apprehension.
4. The department is recognized by the Missouri State Highway Patrol (MSHP) as a law enforcement agency and by the Missouri Department of Public Safety, Peace Officers Standard and Training (POST) Unit as having licensed officers.
5. The department has at least one (1) full-time, compensated law enforcement officer employed by the department. (NOTE: Only full-time and part-time law enforcement officers are authorized to receive property. Reserve officers are not authorized to receive property.)

Missouri LEAs who wish to acquire and/or retain LESO Program property must be enrolled and authorized to use the LESO Program. Missouri's "LESO Program Application" consists of the following three (3) documents:

1. Contact Information
2. Law Enforcement Agency (LEA) Application for Participation
3. State Plan of Operation (SPO)

To ease the paperwork process, reduce duplication of effort, and reduce common errors, data provided on the "Contact Information" form will populate into the "LEA Application for Participation" and the "SPO", but both the "LEA Application for Participation" and the "SPO" will require additional attention to fields that do not populate from the "Contact Information" form.

Missouri's "LESO Program Application" is necessary for enrollment of non-participating LEAs (LEAs that have never participated in the LESO Program or LEAs previously terminated from the LESO Program) and in the event information supplied in the LESO Program Application changes during the course of participation in the LESO Program. Such changes include, but are not limited to: 1) change in LEA name, 2) change in LEA physical address or other agency information, 3) addition, deletion, or other change in property screener and/or Armored Vehicle, Weapon, or Aircraft Point of Contact, 4) change in Local Agency Executive Official (e.g. Mayor, City Administrator, County Executive, County Commissioner), 5) change in Chief Law Enforcement Official (e.g. Chief, Sheriff, Director, Colonel, Marshal), or 6) release of a new version of the "SPO".

Once completed, the three (3) required documents, which comprise the "LESO Program Application", must be submitted via one of the following methods to the Missouri LESO Program for review and approval.

Email: Lisa.Geiser@dps.mo.gov

Fax: (573) 526-1876

Mail: MO Department of Public Safety - LESO, 4720 Scruggs Station Road, Jefferson City, MO 65109

If you have questions, please contact the Missouri LESO Program staff at (573) 526-1930.

¹ "Compensated" has been defined as being paid an hourly or annual salary, at a rate no less than the current hourly minimum wage.

**MISSOURI DEPARTMENT OF PUBLIC SAFETY
LESO PROGRAM APPLICATION
CONTACT INFORMATION**

Instructions: Please complete all fields. Enter N/A if the requested information does not apply.

Date: 08/22/16Application Type: New Update

Agency Information	
DoDAAC/Agency Program ID	2YTFUP
LEA Name	Jackson County Sheriff Office
Physical Street Address	4001 NE. Lakewood Ct.,
City	Lee's Summit , Mo
Zip Code	64064
County	Jackson
Main Telephone Number	(816) 541-8017
Main Fax Number	(816) 795-1969
# Full-Time Sworn Officers	93
# Part-Time Sworn Officers	1
# Reserve Sworn Officers	13
Agency Classification	<input type="radio"/> Federal <input checked="" type="radio"/> State <input type="radio"/> Tribal
Chief Law Enforcement Official Information	
Title (Sheriff, Chief, etc...)	Sheriff
Name (First Name Last Name)	Mike Sharp
Office Phone Number	(816) 541-8017
Cell Phone Number	
Email Address	kingle@jacksongov.org
Armored Vehicle Point of Contact (Must be a full-time, compensated sworn officer)	
Title	SGT.
Name (Last Name, First Name)	Postlethwait, Glenn
Office Phone Number	(816) 541-8017
Cell Phone Number	
Email Address	gpostlethwait@jacksongov.org
Weapon Point of Contact (Must be a full-time, compensated sworn officer)	
Title	SGT.
Name (Last Name, First Name)	Postlethwait, Glenn
Office Phone Number	(816) 541-8017
Cell Phone Number	
Email Address	gpostlethwait@jacksongov.org

Aircraft Point of Contact (Must be a full-time, compensated sworn officer)	
Title	N/A
Name (Last Name, First Name)	N/A
Office Phone Number	
Cell Phone Number	
Email Address	N/A
Authorized Property Screeners Authorized property screeners are those persons that will have approval to access, request, and acquire excess property through the LESO Program on behalf of the LEA. Each LEA must have a minimum of two (2) screeners.	
Property Accountability Officer (Main Point of Contact/Screeners #1) (Must be a full-time, compensated sworn officer)	
Title	DEPUTY
Name (Last Name, First Name)	Miller, Michael
Office Phone Number	(816) 541-8017
Cell Phone Number	(816) 522-1312
Email Address	mimiller@jacksongov.org
Screeners #2 (Must be employed and compensated by the LEA but may be full-time or part-time)	
Title	SGT
Name (Last Name, First Name)	Postlethwait, Glenn
Office Phone Number	(816) 541-8017
Cell Phone Number	
Email Address	gpostlethwait@jacksongov.org
Screeners #3 (Must be employed and compensated by the LEA but may be full-time or part-time)	
Title	DEPUTY
Name (Last Name, First Name)	Souder, Kevin
Office Phone Number	(816) 541-8017
Cell Phone Number	
Email Address	ksouder@jacksongov.org
Screeners #4 (Must be employed and compensated by the LEA but may be full-time or part-time)	
Title	DEPUTY
Name (Last Name, First Name)	Cheney, Jason
Office Phone Number	(816) 541-8017
Cell Phone Number	
Email Address	jcheney@jacksongov.org

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$7,000.00 within the Park Enterprise Fund and authorizing the Director of Finance and Purchasing to issue a check in the amount of \$7,000.00 to the National WWI Museum for sponsorship of the Veterans Day Ceremony to be held November 11, 2016.

RESOLUTION NO. 19247, September 6, 2016

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, the Executive staff recommends sponsorship of the Veterans Day Ceremony at the National WWI Museum to be held on November 11, 2016; and,

WHEREAS, for its sponsorship, Jackson County will be the presenting sponsor of free admission for Veterans as well as the County's logo on the ceremonial program, website, and signage at the event; and,

WHEREAS, a transfer is necessary to place the funds for this sponsorship in the appropriate spending account; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2016 Park Enterprise Fund be and hereby is made:

DEPARTMENT/DIVISION **CHARACTER/DESCRIPTION** **FROM** **TO**

Park Enterprise Fund
Economic Development

300-1220	56710 – Dues & Memberships	\$7,000	
300-1220	56210 – Advertising		\$7,000

and,

BE IT FURTHER RESOLVED by the County Legislature of Jackson County, Missouri, that the Director of Finance and Purchasing be and hereby is authorized to issue a check to the National WWI Museum, in the amount of \$7,000.00 for sponsorship of the Veterans Day Event to be held November 11, 2016.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19247 of September 6, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 300 1220 56710
ACCOUNT TITLE: Park Enterprise Fund
Economic Development
Advertising
NOT TO EXCEED: \$7,000.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 300 1220 56210
ACCOUNT TITLE: Park Enterprise Fund
Economic Development
Advertising
NOT TO EXCEED: \$7,000.00



Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19247

Sponsor(s): Dan Tarwater III

Date: September 6, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Veterans Day 2016 National World War I Museum</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$7,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$7,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$7,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT 003-1220-56710 \$7,000 TO ACCT 003-1220-56210 \$7,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$7,000 Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$7,000.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$7,000.00	Amount budgeted for this item * (including transfers):	\$7,000.00	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT 003-1220-56710 \$7,000 TO ACCT 003-1220-56210 \$7,000
Amount authorized by this legislation this fiscal year:	\$7,000.00										
Amount previously authorized this fiscal year:	\$0										
Total amount authorized after this legislative action:	\$7,000.00										
Amount budgeted for this item * (including transfers):	\$7,000.00										
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT 003-1220-56710 \$7,000 TO ACCT 003-1220-56210 \$7,000										
PRIOR LEGISLATION	<p>Prior ordinances and (date): #18973 , October 26, 2015</p> <p>Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): (Miriam Hennosy, Office Manager 816-881-3329)</p>										
REQUEST SUMMARY	<p>This is the third year Jackson County has provided funding for free admission to the National World War I Museum and Memorial on Veteran's Day, Nov. 11, 2016. Jackson County's participation will be acknowledged accordingly: Signage at Entry of Museum, Veteran's Day Program and Walk of Honor Program, Museum's E-Newsletter, promotion materials including direct mail solicitation for Veteran's Day. Attached is additional information on the day's event.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)</p>										

	<input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Sponsorship Details provided by National WWI Museum	
REVIEW	Department Director: <i>Jy Jy</i>	Date: 8.29.16
	Finance (Budget Approval): <i>If applicable</i> <i>Mary Rasmussen</i>	Date: 8/29/16
	Division Manager: <i>Jy Jy</i>	Date: 8.29.16
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Veterans Day 2016
\$7,000 Support Details
Free Admission supported by
Jackson County Executive

THE **NATIONAL**
WWI MUSEUM
AND **MEMORIAL**

Friday, November 11, 2016

Veterans Day Ceremony: 10 A.M. (tentative)

Walk of Honor Ceremony: 1 P.M. (tentative)

Expected Attendance

3,000+ including Museum admissions and attendance to both ceremonies.

Most who attend the ceremonies are veterans and their families.

Veterans Day Ceremony: 400

Walk of Honor Ceremony: 300

Speakers and Activities

While no activities have been scheduled yet, each Veterans Day Ceremony features an honor guard, remarks from dignitaries, a keynote speaker, and musical performances.

Support Benefits

- Sign at entry of Museum: Free Admission supported by Jackson County Executive
- Logo included on Veterans Day Ceremony program
- Logo included on Walk of Honor Ceremony program
- Included on Veterans Day webpage on Museum's website
- Logo on any signage printed for the day
- Frank White to sit on VIP stage and give comments if possible
- Museum's Veteran's Day direct mail solicitation (7,000 donors and constituents)
- Press release to the media
- Frank White to participate in media interviews (nearly all will be the day of Veteran's Day from 4:30 – 7 am)

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract for the furnishing of surplus liquidation and/or auction service and related services for use by the Sheriff's Office to Property Room.com, of Frederick, Maryland, under the terms and conditions of the National Joint Powers Alliance (NJPA) Contract No. 041316-PRC, an existing government contract.

RESOLUTION NO. 19248, September 6, 2016

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, the Sheriff's Office has a continuing need for surplus asset liquidation and/or auction services to dispose of items seized or recovered in the course of its business; and,

WHEREAS, by law these items need to be disposed of via sale or auction and this contract will allow for the items to be picked up from the Sheriff's Office and sold on a website in lots or individually; and,

WHEREAS, the recommended vendor transports the property to its facility to be auctioned online and keeps a percentage of the proceeds with the remaining funds payable to the Missouri State Treasurer's Office, resulting in no cost to the County; and,

WHEREAS, the Director of Finance and Purchasing recommends the award of a twelve-month term and supply contract for the furnishing of surplus liquidation and/or auction service and related services for use by the Sheriff's Office to its current contractor, Property Room.com, of Frederick, MD, under the terms and conditions of National Joint Powers Alliance (NJPA) Contract No. 041316-PRC, an existing government contract; and,

WHEREAS, the Director recommends award under section 1030.4, Jackson County Code, 1984, for the reason that this will allow the County to take advantage of discounts offered to large entities; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any amount, with the availability of funds for specific purchases remaining subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made under the existing government contract as recommended by the Director of Finance and Purchasing and that the Director be, and is hereby, authorized to execute for the County any documents necessary for the accomplishment of the award.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19248 of September 6, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on an as needed basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.


Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/~~Ord~~ No.: 19248
 Sponsor(s): Alfred Jordan
 Date: September 6, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Contract for a Surplus Asset Liquidation and/or Auction Service with Related Services for use by the Sheriff's Office to Property Room.Com of Frederick, MD under the terms and conditions of the National Joint Powers Alliance (NJPA) Contract Number 041316-PRC, an existing government contract.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:	\$										
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:											
PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date): 18853, June 15, 2015										
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253										
REQUEST SUMMARY	<p>The Sheriff's Office is in need of Surplus Asset Liquidation and/or Auction Services to dispose of the inventory of seized and/or recovered items on an "as needed" basis. Pursuant to Missouri State Law and relevant Court Orders, the inventory of seized and/or recovered items need to be disposed of via sale or auction. This contract would allow for items that were not destroyed to be picked up from the Sheriff's Office and sold on a website, in lots or individually. There will be no cost to the County for these services, the recommended vendor will sell the items, deduct their processing fee and the Sheriff's Office would receive any remaining funds as revenue.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Contract for the furnishing of Surplus Asset Liquidation and/or Auction Services with Related Services for use by the Sheriff's Office to Property Room.Com of Frederick, MD under the terms and conditions of National Joint Powers Alliance (NJPA) Contract Number 041316-PRC, an existing government contract.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS	A Memorandum from Capt. David Epperson of the Sheriff's Office and the pertinent pages of the Contract with Property Room.Com										
REVIEW	<table border="1"> <tr> <td>Department Director:</td> <td>Date:</td> </tr> <tr> <td>Finance (Budget Approval) If applicable:</td> <td>Date: 8/20/16</td> </tr> <tr> <td>Division Manager:</td> <td>Date: 9/11/16</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director:	Date:	Finance (Budget Approval) If applicable:	Date: 8/20/16	Division Manager:	Date: 9/11/16	County Counselor's Office:	Date:		
Department Director:	Date:										
Finance (Budget Approval) If applicable:	Date: 8/20/16										
Division Manager:	Date: 9/11/16										
County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

OFFICE OF JACKSON COUNTY, MISSOURI
SHERIFF
INTER-OFFICE MEMORANDUM

TO: Barbara Casamento
FROM: Captain David Epperson
DATE: 06/06/2016
SUBJECT: Property Room.Com

Ms. Casamento,

I am submitting this memorandum to inform you of our desire to continue to use the services of Propertyroom.com.

The Sheriff's office utilizes this service to auction seized and abandoned property which has no further evidentiary value and has been deemed releasable by a destruction order from the Prosecutors Office. This company hauls the property to their facility where it is auctioned online. The company keeps a percentage of the proceeds with remaining monies being sent to the State of Missouri Treasurers Office.

Thank you for your consideration with this request.

FORM E
CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

NJPA Contract #: 041316-PRC

Proposer's full legal name: PropertyRoom.com, Inc.

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be June 22, 2016 and will expire on June 22, 2020 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

NJPA Authorized Signatures:


NJPA DIRECTOR OF COOPERATIVE CONTRACTS
AND PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)


NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coquette
(NAME PRINTED OR TYPED)

Awarded on May 19, 2016

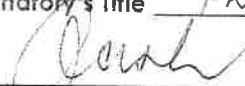
NJPA Contract # 041316-PRC

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name PROPERTY ROOM.COM, INC.

Authorized Signatory's Title PRESIDENT & CEO


VENDOR AUTHORIZED SIGNATURE

ANDREW J. NASH
(NAME PRINTED OR TYPED)

Executed on MAY 20, 2016

NJPA Contract # 041316-PRC

- (2) **Net Proceeds.** For each Firearm Asset, Owner Net Proceeds equals Winning Bid less Success Fee less PP Costs.
- c. **In Place Auction Service ("In Place").** Applying to Assets that Owner and Contractor mutually agree to auction in place, Contractor will sell In Place Assets via public internet auction on one or more Contractor selected websites using descriptions and digital images supplied by Owner. Owner will maintain physical control of In Place Assets and transfer possession to Buyers after sale. Owner will pay Contractor a Success Fee as described below.
- (1) **Success Fee.** For each In Place Asset, Success Fee equals 2.5% of Winning Bid.
- (2) **Net Proceeds.** For each In Place Asset sold at auction, Winning Bid less Success Fee less PP Costs equals Owner Net Proceeds.
- d. **Haul Away Auction Service ("Haul Away").** Applying to fleet vehicles and equipment, Contractor will tow Assets to, or take delivery at, Yards. Contractor will store, image, describe, list and sell Haul Away Assets via public internet auction on one or more Contractor selected websites. Contractor may work with one or more subcontractors ("Subcontractor") for storage and processing of Assets at Yards. Owner will pay Contractor a Success Fee as well as other fees as specified below.
- (1) **Success Fee.** For each Haul Away Asset, Success Fee equals 12.5% of Winning Bid.
- (2) **Tow & Miscellaneous Fees.** Tow and Miscellaneous Service Fees are indicated in fee schedule below that specifies tow processes and related fees for Client-specific needs ("Tow & Miscellaneous Fee Schedule"). The Tow & Miscellaneous Fee Schedule will distinguish between Assets that can be hauled away on a standard vehicle transporter (such as automobiles and light trucks) from over-sized Assets (e.g., cranes, buses, backhoes).

Haul Away Auction Service – Tow and Miscellaneous Fee Schedule			
Fee Type	Fee Description	Rate Description	Rate
Light Tow	Light duty vehicles up to 11,000 GVWR	Per vehicle towed	First 30 miles free. \$10 for every 10 miles over the 1st 30 free miles
Medium Tow	Medium duty vehicles 11,001 - 33,000 GVWR and oversized vehicles such as an F-350 w/ dual wheels, etc.)	Per vehicle towed	Billed at cost by subcontractor - see standard schedule
Heavy Tow	Heavy duty vehicles 33,001+ GVWR	Per vehicle towed	Billed at cost by subcontractor - see standard schedule
Re-list / Re-run	Fee for re-listing asset more than three (3) times due to any type of client imposed bidding restriction	Per re-list of asset on 4 th or subsequent attempt	\$35 / re-list
Storage - light & medium duty	Storage for assets stored for any reason other than awaiting auction	Per day over 30 days after pickup date	\$5 / day
Storage - heavy duty	Storage for assets stored for any reason other than awaiting auction	Per day over 30 days after pickup date	\$8 / day
De-identification	De-identifying assets	Charged in 15 minute increments for the labor to de-identify	\$20 / quarter hour
Decal Removal	Removal of a decal	Charged in 15 minute increments for the labor to perform decal removal	\$20 / quarter hour; \$45 minimum charge per vehicle (\$45 maximum charge per vehicle for Light Duty Vehicles)

- (3) **Net Proceeds.** For each Haul Away Asset, Winning Bid less the sum of Success Fee, Tow & Miscellaneous Fees, and PP Costs equals Owner Net Proceeds.
- e. **Impound Storage & Auction Service ("Impound").** Applying to citizen vehicles seized and or impounded by Owner, Contractor will receive tows of Impound Assets at tow yard facilities ("Yards"), storing Assets while Owner decides whether to release to a citizen or auction. For release-to-citizen vehicles ("Released Vehicles"), Contractor will process and collect fees from citizens. For auctioned vehicles, Contractor will store, image, describe and sell Impound Assets via public internet auction on one or more Contractor selected websites. Contractor may work with one or more sub-contractors

("Subcontractor") for storage and processing of Assets at Yards. Owner will pay Contractor a Success Fee as well as other fees as specified below.

- (1) **Success Fee.** For each Impound Asset sold at auction, Success Fee equals 12.5% of the Winning Bid.
- (2) **Tow & Miscellaneous Fees.** Tow and Miscellaneous Service Fees are indicated in fee schedule below that specifies tow processes and related fees for Client-specific needs ("Tow & Miscellaneous Fee Schedule"). The Tow & Miscellaneous Fee Schedule will distinguish between Assets that can be hauled-away on a standard vehicle transporter (such as automobiles and light trucks) from over-sized Assets (e.g., cranes, buses, backhoes).
- (3) **Storage Fees.** Impound storage fees are indicated in the fee schedule below. Owner retains rights to charge citizens higher storage fees for Released Vehicles and Contractor will collect those storage fees along with other citizen fees set by Owner, such as tow charges, administrative charges, court processing fees, etc. ("Citizen Payments"). In the event that Assets are stored for an extended period of time without being released by Owner for auction, Owner agrees to reimburse Contractor for such storage fees in a manner to be mutually agreed upon.

Impound Storage & Auction Service – Tow and Miscellaneous Fee Schedule			
Fee Type	Fee Description	Rate Description	Rate
<i>Light Tow</i>	Light duty vehicles up to 11,000 GVWR	Per vehicle towed	Billed at cost by subcontractor - see standard schedule
<i>Medium Tow</i>	Medium duty vehicles 11,001 - 33,000 GVWR and oversized vehicles such as an F-350 w/ dual wheels, etc.)	Per vehicle towed	Billed at cost by subcontractor - see standard schedule
<i>Heavy Tow</i>	Heavy duty vehicles 33,001+ GVWR	Per vehicle towed	Billed at cost by subcontractor - see standard schedule
<i>Re-list / Re-run</i>	Fee for re-listing asset more than three (3) times due to any type of client imposed bidding restriction	Per re-list of asset on 4 th or subsequent attempt	\$35 / re-list
<i>Owner Storage Fees</i>	Daily storage for assets stored and awaiting auction	Per day	\$8 / day
<i>Citizen Storage Fees</i>	Daily storage for release vehicles	Per day	\$15 / day
<i>De-identification</i>	De-identifying assets	Charged in 15 minute increments for the labor to de-identify	\$20 / quarter hour
<i>Decal Removal</i>	Removal of a decal	Charged in 15 minute increments for the labor to perform decal removal	\$20 / quarter hour; \$45 minimum charge per vehicle (\$45 maximum charge per vehicle for Light Duty Vehicles)

- (4) **Net Proceeds.** For each Impound Asset, the sum of Winning Bid and Citizen Payments less the sum of Success Fee, Tow & Miscellaneous Fees, Owner/Citizen Storage Fees and PP Costs equals Owner Net Proceeds.

4. **Modifications.** Contractor may, from time to time, modify Standard Fees & Services. To effect a fee change, Contractor will provide Owner advance written notice which will include an update to this Addendum.

<u>OWNER</u>	
Signature	_____
Name	_____
Title	_____
Date	_____

<u>CONTRACTOR</u>	
Signature	_____
Name	_____
Title	_____
Date	_____

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a four-month term and supply contract, with one twelve-month option to extend, for the furnishing of certified laboratory urinalysis testing for use by the Prosecuting Attorney's Office to Avertest, LLC., of Richmond, Virginia, under the terms and conditions set forth in the Johnson County, Kansas Contract No. 2014-106, an existing government contract.

RESOLUTION NO. 19249, September 6, 2016

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, the Prosecuting Attorney's Office has a need for certified laboratory urinalysis testing for the Drug Court Diversion Program; and,

WHEREAS, the Director of Finance and Purchasing recommends the award of a four-month term and supply contract with one twelve-month option to extend for the furnishing of certified laboratory urinalysis testing for use by the Prosecuting Attorney's Office to Avertest, LLC., of Richmond, Virginia, under the terms and conditions set forth in the Johnson County, Kansas Contract No. 2014-106, an existing government contract; and,

WHEREAS, the Director recommends award under section 1030.4, Jackson County Code, 1984, for the reason that this will allow the County to take advantage of discounts offered to large entities; and,

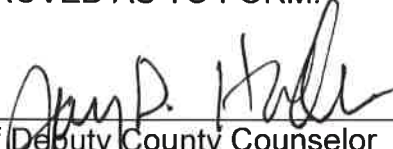
WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any amount, with the availability of funds for specific purchases remaining subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made under the existing government contract as recommended by the Director of Finance and Purchasing and that the Director be, and is hereby, authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments on the contract, including final payment, to the extent that sufficient appropriations to the using spending agency are available in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19249 of September 6, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.



Date



Chief Financial Officer

REVIEW	Department Director: <i>Jean Peters Baker</i>	Date: <i>8-30-16</i>
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: <i>8/30/16</i>
	Division Manager: <i>[Signature]</i>	Date: <i>9/1/16</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

MEMORANDUM

To: Barbara J. Casamento, Jackson County Purchasing Supervisor & Gina Robinson, Jackson County Prosecutor's Office Chief Operating Officer

From: Dion Sankar, Drug Court Program Manager

Date: August 29, 2016

Re: Drug Court urinalysis testing contract

The ability to monitor the progress of our participants is a critical part of our Drug Court program. The most important way in which we monitor the progress of participants is urinalysis testing. Since January 2015 to early August 2016, there have been 4,350 test conducted on our Drug Court participants. While there are multiple requirements for graduation from the Drug Court program, a core requirement is a showing that the participant has not tested positive for drugs or alcohol for 180 consecutive days. A failed test will require the participant to be placed backwards in the treatment program because they have forfeited all prior "clean" time. As such, our Drug Court program has a specific need for reliable and cost effective urinalysis testing.


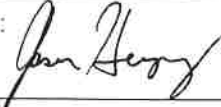
Following a successful bid, Phamatech Laboratories & Diagnostic ("Phamatech") was awarded the term and supply urinalysis testing contract for Jackson County in the fall of 2015. Since that time, there have multiple issues regarding Phamatech's service and, more significantly, their compliance with their contractual obligations. At the forefront of the issues is the large amount of false positives which has led to a significant increase in challenges to the accuracy of positive results from participants. The lack of accuracy has severely undermined the participants' confidence in the treatment program and Court. Further, Phamatech has also been deficient in reporting and record keeping. This lack of credible information has created an issue wherein some participants were allowed to progress within the treatment program under the mistaken assumption that they had not tested positive, only to be later sent back to an early phase of treatment program when a positive result was discovered. Furthermore, as of recent, there have been instances where the result of a test is reported differently in the County database than it is in the paper reports. This inability to have accurate information has also led to regular challenges from participants to the treatment program. Based on these and other issues, our Department requested that the contract with Phamatech be terminated.

In 2015, our Department expended \$144,580.21 for urinalysis testing. This sum is consistent with previous years.¹ It is our understanding that Avertest is currently providing urinalysis testing to Johnson County, Kansas. We were provided with a copy of that term and supply contract and we have reviewed the same. At this time, we are requesting that Jackson County allows our Department to enter into the terms as set forth in Avertest's Johnson County, Kansas term and supply contract.

Thank you.

¹ For example, in 2014, our Department expended \$135,293.72 for urinalysis testing.

REQUEST FOR PROPOSAL

 <p>Treasury & Financial Management</p>	RFP NO: 2014-106 DATE: November 28, 2014 PURCHASING ADMINISTRATOR: JOHN BOOS, CPPB PHONE NO: (913) 715-0590 FAX NO: (913) 715-0577 EMAIL: john.boos@jocogov.org
<p style="text-align: center;">RETURN RFP NO LATER THAN:</p> OPENING DATE: Friday, November 14, 2014 OPENING TIME: 2:00 PM Local Time on a clock designated by TFM Purchasing Division	<p style="text-align: center;">RETURN RFP TO:</p> TREASURY AND FINANCIAL MGMT. PURCHASING DIVISION 111 S. CHERRY, SUITE 2400 OLATHE, KS 66061-3486 RFP NO: 2014-106
<p>DESCRIPTION:</p> <p style="text-align: center;">DRUG TESTING SERVICES</p> <p>To respond to this RFP this cover sheet and the appropriate forms should be completed and submitted. The County is requesting one (1) original clearly marked as such, and one (1) electronic copy on digital media such as a CD or Flash device to be returned in response to this RFP. Limit the number of electronic files to one complete (PDF) when returning the information. This is the County's preference is to have the information in one file. Segregating each form into a new file is not preferred.</p> <p>How did you hear about this RFP solicitation? <input type="checkbox"/> Onvia: DemandStar <input type="checkbox"/> Public Purchase <input type="checkbox"/> Drexel <input type="checkbox"/> Newspaper <input type="checkbox"/> County Website Other: <input checked="" type="checkbox"/> Contacted by County Purchasing & Bid Sync</p> <p style="text-align: center;">INVOICE DISCOUNT TERMS</p> <p>Is a discount offered for prompt payment of invoices? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>. If yes, please complete information below.</p> <p>VENDOR TERMS: _____ % DISCOUNT PERIOD _____ DAYS NET _____ DAYS</p> <hr/>	
<p>MUST BE SIGNED TO BE VALID</p>	
COMPANY: Avertest, LLC d/b/a Avertest	DATE: November 12, 2014
MAILING ADDRESS: 7202 Glen Forest Drive, Suite 302	PHONE: (804) 767-8693
CITY: Richmond STATE: VA ZIP: 23226	E-MAIL: jherzog@avertest.com
SSN OR FEDERAL TAX NO: 27-392-9226	TITLE OF AUTHORIZED REPRESENTATIVE: CEO & Co-Chairman
AUTHORIZED SIGNATURE: 	PRINTED NAME: Jason Herzog DATE: November 12, 2014



November 12, 2014

Johnson County Kansas
Treasury and Financial Management
Purchasing Division
111 S. Cherry, Suite 2400
Olathe, KS 66061-3486

To the Johnson County Kansas Purchasing Division:

We are pleased to provide the Johnson County Kansas Purchasing Division (the "County") with a proposal that meets every requirement outlined in RFP 2014-106.

For nearly 20 years, Avertest has specialized in providing comprehensive alcohol and drug testing services that are tailored to meet the specific needs of judicial and social service customers. Avertest serves more than 90 adult and juvenile probation departments, sheriff offices, children and family welfare programs, and drug, DWI, family, Veterans, and mental health courts. On a monthly basis, Avertest conducts over 200,000 urine drug tests, about 50,000 breath alcohol tests, over 40,000 oral fluid tests, and several thousand hair, transdermal, and blood tests. Through this experience we have developed proven procedures, protocols, and a quality assurance process that uniquely qualify Avertest to fulfill the County's collection and drug testing needs. Everything that we do is done to generate better outcomes for the judicial and social service customers that we serve.

Avertest seamlessly integrates every element of our customers' drug testing program, including sample collections, laboratory services, results reporting, and every step in between, to create the most efficient, accurate, and cost effective solution available. In addition, every element of the collection and drug testing program is based on evidenced based practices that are designed to help the client achieve sustained sobriety. The key elements of the Avertest service offering include the following:

- Random schedule management
- Testing available 365 days per year
- Client notification
- Same gender observed collections
- Protocols to prevent adulteration, tampering and substitution
- State-of-the-art instrument based laboratory
- Next business day results reporting
- Expert and lay testimony
- Treatment court staffing session attendance and participation
- Training and consultation

In summary, Avertest provides *Much More Than Just a Test*.

We are extremely enthusiastic at the prospect of serving the County and hope that this is the beginning of a long-term partnership.

Sincerely,

Jason Herzog
Chief Executive Officer

Co-operative Purchasing Form

19249

COOPERATIVE PROCUREMENT WITH OTHER JURISDICTIONS:

- 1) If Johnson County awarded you the proposed contract, would you sell under the prices and terms of this Contract to any Municipal, County Public Utility, Hospital, Educational Institution, or any other non-profit organization having membership in the Mid-America Council of Public Purchasing (MACPP) or Mid-America Regional Council (MARC) and located within the Greater Kansas City Metropolitan Trade Area? (All deliveries shall be F.O.B. Destination and there shall be no obligations on the part of any member of said Council to utilize this Contract).

YES NO

INITIALS: JH

- 2) Sales will be made in accordance with the prices, terms, and conditions of the Request for Proposal and any subsequent contract.
- 3) There shall, however, be no obligation under the cooperative procurement agreement for any organization represented by MACPP or MARC to utilize the RFP or contract unless they are specifically named in the Request For Proposal.
- 4) All sales to other jurisdictions will be made on purchase orders issued by that jurisdiction. All receiving, inspection, payments and other contract administration will be the responsibility of the ordering jurisdiction.
- 5) The principal contracting officer (PCO) is responsible to handle the solicitation and award the contract. The PCO has sole authority to modify the contract and handle disputes regarding the substance of the contract. The PCO is the Purchasing Administrator, Johnson County, Kansas.
- 6) Each jurisdiction that is a party to the joint RFP has authority to act as Administrative Contracting Officer with responsibility to issue purchase orders, inspect and receive goods, make payments and handle disputes involving shipment to the jurisdiction.

DO NOT SUBMIT THIS FORM WITH YOUR RESPONSE TO THIS PROPOSAL**FORM 6****PROPOSED COST**

Failure to state all costs associated with the service being provided including disclosure of any anticipated travel, printing, or other miscellaneous costs may result in such fees not being honored or paid by the County.

ITEM NO	ITEM AND SPECIFICATION	ANNUAL ESTIMATED QUANTITY	UNIT	UNIT PRICE W/O COLOR CODE SYSTEM	TOTAL PRICE W/O COLOR CODE SYSTEM	UNIT PRICE WITH COLOR CODE SYSTEM	TOTAL PRICE WITH COLOR CODE SYSTEM
	<u>MANDATORY</u>						
	ADULTS						
1.	Seven (7) Drug Panel	13,000	Per test	\$12.50	\$162,500.00	\$12.50	\$162,500.00
	JUVENILES						
2.	Eight (8) Drug Panel	8,600	Per test	\$16.00	\$137,600.00	\$16.00	\$137,600.00
	a. Current Street Drugs (available and substituted in the standard panel at no additional cost)	12	Per test	\$15.00	\$180.00	\$15.00	\$180.00
	BOTH ADULTS AND JUVENILES						
3.	GCMS confirmation testing (enter "0" if GCMS confirmation testing is included in the above costs)	1,430	Per test	\$0.00	\$0.00	\$0.00	\$0.00
4.	Courier service for specimens collected by County agencies (number of trips per week). See attached list for locations.	10	Per trip	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL				\$300,280.00		\$300,280.00
	<u>OPTIONAL</u>						
	ADULTS						
1.	Eight (8) Drug Panel	19,450	Per test	\$16.00	\$311,200.00	\$16.00	\$311,200.00
	a. Current Street Drugs (available and substituted in the standard panel at no additional cost)	25		No Charge	No Charge	No Charge	No Charge
2.	Four (4) Drug Panel	5,500	Per test	\$10.50	\$57,750.00	\$10.50	\$57,750.00

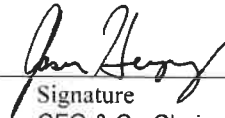
3.	GCMS confirmation testing (enter \$0.00 if GCMS confirmation testing is included in the above costs)	3,325	Per test	\$0.00	\$0.00	\$0.00	\$0.00
4.	Tests for steroids and LSD	60	Per Test	\$190.00	\$11,400.00	\$190.00	\$11,400.00
5.	Blood Collection available with 24 hours of request	30	Per Test	\$100.00	\$3,000.00	\$100.00	\$3,000.00

Please state any additional costs or fees associated with this service.

The above Proposed Costs per test include a confirmation allowance of 5% of all samples. Per test volume data provided by the County on December 2, 2014, a confirmation allowance of 5% will sufficiently cover the County's typical confirmation order rate. Should the County exceed the 5% confirmation allowance, the cost per confirmation in excess of the 5% confirmation allowance would be \$25.00 per confirmation test.

The above Proposed Costs per test are based on annual testing volume of 48,000 samples. The test volume data provided by the County on December 2, 2014 indicates an annual test volume of approximately 48,000 samples. If the actual test volume is 15% less, then we ask for the ability to increase the cost per test. Conversely, if the test volume is 15% more, then we offer to decrease the cost per test.

SUBMITTED



Signature
CEO & Co-Chairman

Title
Authorized Representative of

Avertest, LLC d/b/a Avertest

Firm Name

7202 Glen Forest Drive, Suite 302

Address

Richmond, VA

City and State

(804) 955-5246

Telephone No.

December 2, 2014

Date

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract with two twelve-month options to extend, for the furnishing of dental insurance as an employee benefit for use County-wide to Blue Cross and Blue Shield of Kansas City, MO, pursuant to the terms and conditions of Request for Proposals No. 49-16.

RESOLUTION NO. 19250, September 6, 2016

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited written proposals for group dental insurance for County employees for a dental health maintenance organization (DHMO) plan and PPO plans; and,

WHEREAS, a total of fourteen notifications were distributed and six responses were received as follows:

RESPONDENTS

Blue Cross and Blue Shield
Kansas City (Jackson County), MO

AETNA
Overland Park, Ks

Delta Dental
St. Louis, MO

FCL Dental (Dental Source)
Sugar Land, TX

MetLife
Overland Park, KS

The Standard
Portland, OR

and,

WHEREAS, the Director of Finance and Purchasing recommends the award of a twelve-month term and supply contract, with two twelve-month options to extend, for the furnishing of dental insurance as an employee benefit for use County-wide to Blue Cross and Blue Shield of Kansas City, MO, as the best bid meeting specifications; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any specific amount, with the availability of funds subject to annual appropriation; and,

WHEREAS, the recommended plan rates are as follows:

<u>PLAN</u>	<u>INDIVIDUAL</u>	<u>COUPLE</u>	<u>FAMILY</u>
Blue KC DHMO	\$8.76	\$14.26	\$22.00
Blue Cross Base PPO	\$14.58	\$27.00	\$48.62
Blue Cross Buy-Up	\$23.06	\$45.46	\$75.88

now therefore,


BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and is hereby authorized to execute a twelve-month contract with two twelve-month options to renew, for the furnishing of dental insurance as an employee benefit for use County-wide to Blue Cross and Blue Shield of Kansas City, MO; and,

BE IT FURTHER RESOLVED that the Director of the Department of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agencies are available in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19250 of September 6, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.


Date


Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

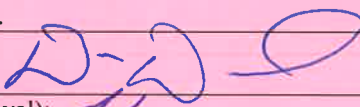
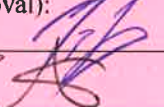

Completed by County Counselor's Office:

Res/Ord No.: 19250

Sponsor(s): Scott Burnett

Date: September 6, 2016

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract with Two Twelve Month Options to Extend for the furnishing of Employee Group Dental Insurance as an employee benefit Countywide to Blue Cross Blue Shield of Kansas City, MO under the terms and conditions of Request for Proposal No. 49-16.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="321 594 1453 783"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:	
Amount authorized by this legislation this fiscal year:											
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:											
Amount budgeted for this item * (including transfers):											
Source of funding (name of fund) and account code number:											
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): _____ Prior resolutions and (date): 18643, October 27, 2014</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Jessica Johnson, Senior Buyer, 881-3465</p>										
<p>REQUEST SUMMARY</p>	<p>Jackson County, Missouri requires Employee Group Dental Insurance as a countywide employee benefit. The Purchasing Department issued Request for Proposal 49-16 in response to those requirements.</p> <p>A total of fourteen (14) notifications were distributed and six (6) responses were received and evaluated from the following:</p> <p>Aetna; Overland Park, KS Blue Cross and Blue Shield of Kansas City; Kansas City, MO Delta Dental; St. Louis, MO FCL Dental (Dental Source); Sugar Land, TX Metlife; Overland Park, KS The Standard; Portland, OR</p> <p>Evaluations were based on the Respondents' proposals submitted and pricing.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a twelve month term and supply contract with two twelve month options to extend for Employee Group Dental Insurance as an employee benefit Countywide to Blue Cross and Blue Shield of Kansas City of Kansas City, MO as the best proposal received.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>										

	<p>Total Premium Costs for 2017 is as follows:</p> <p>Blue KC/FCL Dental DHMO Plan</p> <p>Employee \$8.76 Employee + 1 \$14.26 Family \$22.00</p> <p>Blue KC Base Dental Plan</p> <p>Employee \$14.58 Employee + 1 \$27.00 Family \$48.62</p> <p>Blue KC Buy-Up Dental Plan</p> <p>Employee \$23.06 Employee + 1 \$45.46 Family \$75.88</p>	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Abstract of Bids Received, Proposal Recaps, Award Recommendations Memorandum from Mr. Dennis Dumovich, Director of Human Resources Department and the pertinent pages of Blue Cross and Blue Shield of Kansas City's proposal.	
REVIEW	Department Director: 	Date: 8/31/16
	Finance (Budget Approval): <i>If applicable</i> 	Date: 8/31/16
	Division Manager: 	Date: 9/1/16
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

RFQ: 49-16 DATE: 07/26/16 COMMODITY: Group Dental Insurance	DESCRIPTION	UNIT	QTY	Aetna Life Insurance Co. AMOUNT	BlueCross BlueShield of Kansas City AMOUNT	Dental Delta of Missouri AMOUNT	Dental Economics Source AMOUNT	Metlife AMOUNT
	See Bid			Seebid	Seebid	Seebid	Seebid	Seebid

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED
 ON: July 26, 2016 BY



 CLERK OF THE LEGISLATURE

 PURCHASING

ABSTRACT OF BIDS

RFQ: 49-16								
DATE: 07/26/16								
COMMODITY: Group Dental Insurance								
NO	DESCRIPTION	UNIT	QTY	Standard Insurance Co.	AMOUNT	AMOUNT	AMOUNT	AMOUNT

See Bid	See bid							

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED
 ON: July 26, 2016 BY

 CLERK OF THE LEGISLATURE

 PURCHASING

Commodity: GROUP DENTAL COVERAGE

Vendor: Aetna Life Insurance Co.

Bid Recap			
REQUIRED SUBMITTALS	Yes/No	REQUIRED SUBMITTALS	Yes/No
Proposal Copies (4)	YES	Q16 - resolve customer questions	YES
Cover Letter	YES	Q17 - enrollment requirements	YES
Affidavit	YES	Q18 - COBRA admin	YES
Comp Review Form or Cert	YES	Q19 - dependent on only provider	YES
Addendum Receipt	YES	Q20 - treatment in progress	YES
Exceptions	YES	Q21 - average premium percentages	NO*
CUP (0%, 0%, 0%)	NO	Q22 - customer service location	YES
Q 1 - Qual of admin personnel	YES	Q23 - claims location	YES
Q 2 - Org Chart	YES	Q24 - dentist/patient ratio	YES
Q 3 - Licenses & Certs	YES	Q25 - dentist transfer process	YES
Q 4 - 2 References	NO*	Q26 - benefits for non-participating dentists	YES
Q 5 - claim report samples	YES	Q27 - participation terminated	YES
Q 6 - copy of specimen contract/enrollment agree	YES	Q28 - network not accepting new patients	YES
Q 7 - list of limitation/exclusions	YES	Q29 - family mbrs choose different dentists	YES
Q 8 - customer resolution process	YES	Q30 - reduction in benefits non-part dentists	NO*
Q 9 - extension of benefits process	NO*	Q31 - determining UC levels, fee schedules	YES
Q10 - electronic capabilities	YES	Q32 - waiting periods	YES
Q11 - schedule of benefits proposed	NO*	Q35 - claims process	YES
Q12 - Dental DHMO/Indemnity Plan worksheet	Omitted	Q36 - coordination of benefits process	YES
Q13 - provider listing	YES	Q37 - predetermination of benefits required	YES
Q14 - online resources	YES	Pricing (original only)	YES
Q15 - Performance Guarantees	NO*		

COMMENTS:

Q4 - References not provided - will provide after initial feedback on strength of proposal

Q9 - Can be found in dental financial assumptions. (Included with pricing)

Q11 - Can be found in Dental Plan design. (Included with Pricing)

Q15 - Refer to Performance Guarantees (Included with Pricing)

Q21 - Question not answered.

Q30 - Refer to Benefit Summaries (Included with Pricing)

-Language change requested in insurance requirements. Purchasing requested Aetna retract by 12:00 on 7/28/16 JMJ. Aetna provided explanation of language request, notified Aetna needed Counselor advisement. 7/28/16 @1540 JMJ. Requested Advisement from Counselor 7/28/16 @ 1543 JMJ. Counselor deemed acceptable. 7/28/16 @ 1550 JMJ.

Commodity: GROUP DENTAL COVERAGE

Vendor: BlueCross BlueShield of Kansas City

Bid Recap

REQUIRED SUBMITTALS		Yes/No	REQUIRED SUBMITTALS		Yes/No
Proposal Copies (4)		YES	Q16 - resolve customer questions		YES
Cover Letter		YES	Q17 - enrollment requirements		YES
Affidavit		YES	Q18 - COBRA admin		YES
Comp Review Form or Cert		YES	Q19 - dependent on only provider		YES
Addendum Receipt		YES	Q20 - treatment in progress		YES
Exceptions		YES	Q21 - average premium percentages		YES
CUP (0%, 0%, 0%)		YES	Q22 - customer service location		YES
Q 1 - Qual of admin personnel		YES	Q23 - claims location		YES
Q 2 - Org Chart		YES	Q24 - dentist/patient ratio		NO*
Q 3 - Licenses & Certs		YES	Q25 - dentist transfer process		NO*
Q 4 - 2 References		YES	Q26 - benefits for non-participating dentists		NO*
Q 5 - claim report samples		YES	Q27 - participation terminated		NO*
Q 6 - copy of specimen contract/enrollment agree		YES	Q28 - network not accepting new patients		NO*
Q 7 - list of limitation/exclusions		YES	Q29 - family mbrs choose different dentists		NO*
Q 8 - customer resolution process		YES	Q30 - reduction in benefits non-part dentists		YES
Q 9 - extension of benefits process		YES	Q31 - determining UC levels, fee schedules		YES
Q10 - electronic capabilities		YES	Q32 - waiting periods		YES
Q11 - schedule of benefits proposed		NO*	Q35 - claims process		YES
Q12 - Dental DHMO/Indemnity Plan worksheet		Omitted	Q36 - coordination of benefits process		YES
Q13 - provider listing		YES	Q37 - predetermination of benefits required		YES
Q14 - online resources		YES	Pricing (original only)		YES
Q15 - Performance Guarantees		YES			

COMMENTS:

-Blue KC's proposal includes a joint venture with Dental Source.

Q11 - See Tab 7 - Benefit Summary

Q24-29 - Not applicable - PPO only

Commodity: **GROUP DENTAL COVERAGE****Vendor: Dental Delta of Missouri**

Bid Recap

REQUIRED SUBMITTALS		Yes/No	REQUIRED SUBMITTALS		Yes/No
Proposal Copies (4)		YES	Q16 - resolve customer questions		YES
Cover Letter		YES	Q17 - enrollment requirements		YES
Affidavit		YES	Q18 - COBRA admin		YES
Comp Review Form or Cert		YES	Q19 - dependent on only provider		YES
Addendum Receipt		YES	Q20 - treatment in progress		YES
Exceptions		YES	Q21 - average premium percentages		YES
CUP (0%, 0%, 0%)		YES	Q22 - customer service location		YES
Q 1 - Qual of admin personnel		YES	Q23 - claims location		YES
Q 2 - Org Chart		YES	Q24 - dentist/patient ratio		NO*
Q 3 - Licenses & Certs		YES	Q25 - dentist transfer process		NO*
Q 4 - 2 References		YES	Q26 - benefits for non-participating dentists		NO*
Q 5 - claim report samples		YES	Q27 - participation terminated		NO*
Q 6 - copy of specimen contract/enrollment agree		YES	Q28 - network not accepting new patients		NO*
Q 7 - list of limitation/exclusions		YES	Q29 - family mbrs choose different dentists		NO*
Q 8 - customer resolution process		YES	Q30 - reduction in benefits non-part dentists		YES
Q 9 - extension of benefits process		YES	Q31 - determining UC levels, fee schedules		YES
Q10 - electronic capabilities		YES	Q32 - waiting periods		YES
Q11 - schedule of benefits proposed		NO*	Q35 - claims process		YES
Q12 - Dental DHMO/Indemnity Plan worksheet		Omitted	Q36 - coordination of benefits process		YES
Q13 - provider listing		YES	Q37 - predetermination of benefits required		YES
Q14 - online resources		YES	Pricing (original only)		YES
Q15 - Performance Guarantees		YES			

COMMENTS:

Q11 - Included with pricing

Q24-29 - Not applicable - No DMHO

Vendor: Dental Economics (Dental Source)

Bid Recap			
REQUIRED SUBMITTALS	Yes/No	REQUIRED SUBMITTALS	Yes/No
Proposal Copies (4)	YES	Q16 - resolve customer questions	YES
Cover Letter	YES	Q17 - enrollment requirements	YES
Affidavit	YES	Q18 - COBRA admin	YES
Comp Review Form or Cert	YES	Q19 - dependent on only provider	YES
Addendum Receipt	YES	Q20 - treatment in progress	YES
Exceptions	YES	Q21 - average premium percentages	YES
CUP (0%, 0%, 0%)	YES	Q22 - customer service location	YES
Q 1 - Qual of admin personnel	YES	Q23 - claims location	YES
Q 2 - Org Chart	NO*	Q24 - dentist/patient ratio	YES
Q 3 - Licenses & Certs	YES	Q25 - dentist transfer process	YES
Q 4 - 2 References	YES	Q26 - benefits for non-participating dentists	YES
Q 5 - claim report samples	YES	Q27 - participation terminated	YES
Q 6 - copy of specimen contract/enrollment agree	YES	Q28 - network not accepting new patients	YES
Q 7 - list of limitation/exclusions	NO*	Q29 - family mbrs choose different dentists	YES
Q 8 - customer resolution process	YES	Q30 - reduction in benefits non-part dentists	NO*
Q 9 - extension of benefits process	YES	Q31 - determining UC levels, fee schedules	NO*
Q10 - electronic capabilities	YES	Q32 - waiting periods	NO*
Q11 - schedule of benefits proposed	YES	Q35 - claims process	NO*
Q12 - Dental DHMO/Indemnity Plan worksheet	Omitted	Q36 - coordination of benefits process	NO*
Q13 - provider listing	YES	Q37 - predetermination of benefits required	NO*
Q14 - online resources	YES	Pricing (original only)	YES
Q15 - Performance Guarantees	YES		

COMMENTS:

DMHO only - Proposing to partner with Blue KC PPO plan

Q2 - No organizational chart

Q7 - Outlined with Schedule of Benefits

Q30-37 - Not applicable - DMHO only

RFP No: 49-16

Commodity: GROUP DENTAL COVERAGE

Vendor: Metlife

Bid Recap			
REQUIRED SUBMITTALS	Yes/No	REQUIRED SUBMITTALS	Yes/No
Proposal Copies (4)	YES	Q16 - resolve customer questions	YES
Cover Letter	YES	Q17 - enrollment requirements	YES
Affidavit	YES	Q18 - COBRA admin	YES
Comp Review Form or Cert	YES	Q19 - dependent on only provider	YES
Addendum Receipt	YES	Q20 - treatment in progress	YES
Exceptions	YES	Q21 - average premium percentages	YES
CUP (0%, 0%, 0%)	YES	Q22 - customer service location	YES
Q 1 - Qual of admin personnel	YES	Q23 - claims location	YES
Q 2 - Org Chart	YES	Q24 - dentist/patient ratio	NO*
Q 3 - Licenses & Certs	YES	Q25 - dentist transfer process	NO*
Q 4 - 2 References	NO*	Q26 - benefits for non-participating dentists	NO*
Q 5 - claim report samples	YES	Q27 - participation terminated	NO*
Q 6 - copy of specimen contract/enrollment agree	YES	Q28 - network not accepting new patients	NO*
Q 7 - list of limitation/exclusions	NO*	Q29 - family mbrs choose different dentists	NO*
Q 8 - customer resolution process	YES	Q30 - reduction in benefits non-part dentists	YES
Q 9 - extension of benefits process	YES	Q31 - determining UC levels, fee schedules	YES
Q10 - electronic capabilities	YES	Q32 - waiting periods	YES
Q11 - schedule of benefits proposed	NO*	Q35 - claims process	YES
Q12 - Dental DHMO/Indemnity Plan worksheet	Omitted	Q36 - coordination of benefits process	YES
Q13 - provider listing	YES	Q37 - predetermination of benefits required	YES
Q14 - online resources	YES	Pricing (original only)	YES
Q15 - Performance Guarantees	NO*		

COMMENTS:

Q4 - Company names only - contact info will be provided upon finalist notification

Q8 - Provided in pricing Proposal

Q11 - Provided in pricing Proposal

Q15 - Provided in Cost & Benefit Summary

Q24-29 - Proposing PPO only.

-Exception noted - Vendor's Group Contract will govern any conflict between vendor and County. Requested guidance from County Counselor. 7/27/16 JMJ Counselor is satisfied with exception. Will negotiate if vendor is lowest and best. 7/28/16 JMJ

Commodity: **GROUP DENTAL COVERAGE**VENDOR: **Standard Insurance Company**

Bid Recap

REQUIRED SUBMITTALS		Yes/No	REQUIRED SUBMITTALS		Yes/No
Proposal Copies (4)		YES	Q16 - resolve customer questions		YES
Cover Letter		YES	Q17 - enrollment requirements		YES
Affidavit		YES	Q18 - COBRA admin		YES
Comp Review Form or Cert		YES	Q19 - dependent on only provider		YES
Addendum Receipt		YES	Q20 - treatment in progress		YES
Exceptions		NO*	Q21 - average premium percentages		YES
CUP (0%, 0%, 0%)		NO	Q22 - customer service location		YES
Q 1 - Qual of admin personnel		YES	Q23 - claims location		YES
Q 2 - Org Chart		YES	Q24 - dentist/patient ratio		NO*
Q 3 - Licenses & Certs		YES	Q25 - dentist transfer process		NO*
Q 4 - 2 References		NO*	Q26 - benefits for non-participating dentists		NO*
Q 5 - claim report samples		YES	Q27 - participation terminated		NO*
Q 6 - copy of specimen contract/enrollment agree		YES	Q28 - network not accepting new patients		NO*
Q 7 - list of limitation/exclusions		NO*	Q29 - family mbrs choose different dentists		NO*
Q 8 - customer resolution process		YES	Q30 - reduction in benefits non-part dentists		YES
Q 9 - extension of benefits process		YES	Q31 - determining UC levels, fee schedules		YES
Q10 - electronic capabilities		YES	Q32 - waiting periods		YES
Q11 - schedule of benefits proposed		NO*	Q35 - claims process		YES
Q12 - Dental DHMO/Indemnity Plan worksheet		Omitted	Q36 - coordination of benefits process		YES
Q13 - provider listing		YES	Q37 - predetermination of benefits required		YES
Q14 - online resources		YES	Pricing (original only)		YES
Q15 - Performance Guarantees		YES			

COMMENTS:

Exceptions Requested-In reference to General Condition #26 (sublet, sell, transfer, assign contract)The Standard has a relationship with Ameritas Life Insurance Corp.

- Language Change request in Insurance Requirements. Purchasing requested The Standard retract by 12:00 on 7/28/16 JMJ Redacted 0959 on 7/28/16. JMJ

Q4 - References not provided. Will provide if selected as finalist.

Q7 - Included with Pricing.

Q11 - Included with Pricing.

Q24-29 - Not Applicable - PPO Only.



JACKSON COUNTY
Human Resources Department

19250

Jackson County Courthouse
415 East 12th Street, First Floor
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3135
Fax: (816) 881-3474

August 29, 2016

To: Jessica Johnson, Sr Buyer, Purchasing

From: Dennis Dumovich, Director, Human Resources DD

Subject: Recommendation – Dental Insurance Provider RFP 49-16

Summary

Jackson County, Missouri requires Employee Group Dental Insurance as a countywide employee benefit. The Purchasing Department issued Request for Proposal 49-16 in response to those requirements.

A total of fourteen (14) notifications were distributed and six (6) responses were received and evaluated from the following:

Aetna; Overland Park, KS
Blue Cross and Blue Shield of Kansas City; Kansas City, MO
Delta Dental; St. Louis, MO
FCL Dental (Dental Source); Sugar Land, TX
MetLife; Overland Park, KS
The Standard; Portland, OR

Process

After notifications were distributed and responses were received, a committee comprised of HR, Finance, Legislature, Administration and Parks+ Rec reviewed the proposals, conducted oral presentations, evaluated the proposals and conducted negotiations.

Evaluation of the Respondent Firms

RESPONDENTS

See attached pricing summary.



JACKSON COUNTY **Human Resources Department**

19250

Jackson County Courthouse
415 East 12th Street, First Floor
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3135
Fax: (816) 881-3474

The committee evaluated the proposals based on the oral presentations by the two finalists and the following two factors:

1. Network Match & Adequacy

Aetna Score: 18.7%
BC/BS FCL Dental Score: 19.6%
Delta Dental Score: 17.5%
MetLife Score: 16.8%
The Standard Score: 16.8%

2. Cost

Aetna Score: 54.3%
BC/BS FCL Dental Score: 56.2%
Delta Dental Score: 46.8%
MetLife Score: 56.2%
The Standard Score: 52.5%

Total Scores:

Aetna Score: 73%
BC/BS FCL Dental Score: 76%
Delta Dental Score: 64%
MetLife Score: 73%
The Standard Score: 69%

Blue Cross & Blue Shield is the highest scored provider by the committee. They will sub contract DHMO services with FCL Dental (Dental Source).

Additionally, Blue Cross will provide a second year price increase ceiling of 10%.

Recommendation

Based on the scoring factors described above, the committee recommends awarding the bid to Blue Cross & Blue Shield of Kansas City/FCL Dental (Dental Source). The committee recommends the award of a twelve-month term and supply contract with two twelve month options to extend for Employee Group Dental Insurance as an employee benefit Countywide to Blue Cross and Blue Shield of Kansas City of Kansas City, MO as the best proposal received.

RFP 49-16 Pricing Summary

		2017 Total Monthly Dental Premium				
DHMO		BCBS/FCL Dental	Aetna	MetLife	Delta Dental	Standard
EMPLOYEE		\$ 8.75	29.56	No Bid	No Bid	No Bid
EMPLOYEE WITH FAMILY MEDICAL		\$ 8.75	29.56	No Bid	No Bid	No Bid
EMPLOYEE + 1		\$ 14.26	48.14	No Bid	No Bid	No Bid
EMPLOYEE + 1 WITH FAMILY MEDICAL		\$ 14.26	48.14	No Bid	No Bid	No Bid
FAMILY		\$ 22.00	74.32	No Bid	No Bid	No Bid
FAMILY WITH FAMILY MEDICAL		\$ 22.00	74.32	No Bid	No Bid	No Bid

BASE Dental Plan		BC/BS	Aetna	MetLife	Delta Dental	Standard
EMPLOYEE		\$ 14.58	15.66	17.35	19.37	17.92
EMPLOYEE WITH FAMILY MEDICAL		\$ 14.58	15.66	17.35	19.37	17.92
EMPLOYEE + 1		\$ 27.00	29.00	32.13	35.87	33.16
EMPLOYEE + 1 WITH FAMILY MEDICAL		\$ 27.00	29.00	32.13	35.87	33.16
FAMILY		\$ 48.62	52.24	57.88	64.62	59.57
FAMILY WITH FAMILY MEDICAL		\$ 48.62	52.24	57.88	64.62	59.57

Buy-Up Dental Plan		BC/BS	Aetna	MetLife	Delta Dental	Standard
EMPLOYEE		\$ 23.06	26.56	26.84	30.65	28.23
EMPLOYEE WITH FAMILY MEDICAL		\$ 23.06	26.56	26.84	30.65	28.23
EMPLOYEE + 1		\$ 45.46	52.35	52.89	60.41	55.80
EMPLOYEE + 1 WITH FAMILY MEDICAL		\$ 45.46	52.35	52.89	60.41	55.80
FAMILY		\$ 75.88	87.40	88.30	100.88	93.85
FAMILY WITH FAMILY MEDICAL		\$ 75.88	87.40	88.30	100.88	93.85

JACKSON COUNTY, MISSOURI

		2016 RATES				2017 RATES			
		2016 Monthly Premium	2016 Monthly County Contribution	2016 Monthly Employee	2017 Total Monthly Premium	2017 County Monthly Contribution	2017 Employee Monthly	2017 Employee Cost PPP(24)	
D	Dental Source DHMO Plan								
E	EMPLOYEE	\$ 8.76	\$ 4.38	\$ 4.30	\$ 8.76	\$ 4.38	\$ 4.38	\$ 2.19	
N	EMPLOYEE WITH FAMILY MEDICAL	\$ 8.76	-	\$ 8.76	\$ 8.76		\$ 8.76	\$ 4.38	
T	EMPLOYEE + 1	\$ 14.26	\$ 7.14	\$ 7.12	\$ 14.26	\$ 7.14	\$ 7.12	\$ 3.56	
A	EMPLOYEE + 1 WITH FAMILY MEDICAL	\$ 14.26	-	\$ 14.26	\$ 14.26		\$ 14.26	\$ 7.13	
L	FAMILY	\$ 22.00	\$ 11.00	\$ 11.00	\$ 22.00	\$ 11.00	\$ 11.00	\$ 5.50	
L	FAMILY WITH FAMILY MEDICAL	\$ 22.00	-	\$ 22.00	\$ 22.00		\$ 22.00	\$ 11.00	

		2016 RATES				2017 RATES			
		2016 Monthly Premium	2016 Monthly County Contribution	2016 Monthly Employee	2017 Total Monthly Premium	2017 County Monthly Contribution	2017 Employee Monthly	2017 Employee Cost PPP(24)	
D	Blue KC BASE Dental Plan								
E	EMPLOYEE	\$ 13.88	\$ 4.38	\$ 8.84	\$ 14.58	\$ 4.38	\$ 10.20	\$ 5.10	
N	EMPLOYEE WITH FAMILY MEDICAL	\$ 13.88	-	\$ 13.22	\$ 14.58		\$ 14.58	\$ 7.29	
T	EMPLOYEE + 1	\$ 25.70	\$ 7.14	\$ 17.34	\$ 27.00	\$ 7.14	\$ 19.86	\$ 9.93	
A	EMPLOYEE + 1 WITH FAMILY MEDICAL	\$ 25.70	-	\$ 24.48	\$ 27.00		\$ 27.00	\$ 13.50	
L	FAMILY	\$ 46.30	\$ 11.00	\$ 33.10	\$ 48.62	\$ 11.00	\$ 38.62	\$ 19.31	
L	FAMILY WITH FAMILY MEDICAL	\$ 46.30	-	\$ 44.10	\$ 48.62		\$ 48.62	\$ 24.31	

		2016 RATES				2017 RATES			
		2016 Monthly Premium	2016 Monthly County Contribution	2016 Monthly Employee	2017 Total Monthly Premium	2017 County Monthly Contribution	2017 Employee Monthly	2017 Employee Cost PPP(24)	
D	Blue KC Buy-Up Dental Plan								
E	EMPLOYEE	\$ 21.96	\$ 4.38	\$ 17.58	\$ 23.06	\$ 4.38	\$ 18.68	\$ 9.34	
N	EMPLOYEE WITH FAMILY MEDICAL	\$ 21.96	-	\$ 21.96	\$ 23.06		\$ 23.06	\$ 11.53	
T	EMPLOYEE + 1	\$ 43.28	\$ 7.14	\$ 36.11	\$ 45.46	\$ 7.14	\$ 38.32	\$ 19.16	
A	EMPLOYEE + 1 WITH FAMILY MEDICAL	\$ 43.28	-	\$ 43.28	\$ 45.46		\$ 45.46	\$ 22.73	
L	FAMILY	\$ 72.26	\$ 11.00	\$ 61.26	\$ 75.88	\$ 11.00	\$ 64.88	\$ 32.44	
L	FAMILY WITH FAMILY MEDICAL	\$ 72.26	-	\$ 72.26	\$ 75.88		\$ 75.88	\$ 37.94	



Kansas City

An independent licensee of the Blue Cross and Blue Shield Association

Jackson County - Dental Benefits

Renewal Date: 1/1/2017

Dental Benefits - Base	Current		Renewal	
	In-Network	Non-Network	In-Network	Non-Network
Type I	100%	100%	100%	100%
Type II	80%	60%	80%	60%
Deductible (Indiv/Family)*		\$50		\$50
Annual Maximum		\$1,500		\$1,500

*Deductible Waived For Type I Services

Dental Benefits - Buy Up	Current		Renewal	
	In-Network	Non-Network	In-Network	Non-Network
Type I	100%	100%	100%	100%
Type II	80%	60%	80%	60%
Type III	50%	50%	50%	50%
Type IV	60%	50%	60%	50%
Deductible (Indiv/Family)*		\$50		\$50
Annual Maximum		\$1,500		\$1,500
Lifetime Maximum		\$1,500		\$1,500

*Deductible Waived For Type I Services

DentalSource Benefits: Based upon fee schedule

Rates and benefits quoted are subject to change based on ACA guidance/regulation and any other applicable laws, rules or regulations or other governmental guidance (local, state, federal, etc.) to said effective date.

Dental Enrollment - July 2016

Contracts	Base	Buy Up	DentalSource
Employee	197	337	229
Employee + 1	65	139	66
Family	<u>58</u>	<u>58</u>	<u>74</u>
Total	320	534	369
Members	552	1,209	655

Jackson County

Renewal Date: 1/1/2017

Funding: Fully Insured

Rates Page

Current Rates

Employee
Employee + 1
Family

BCBS DENTAL BASE		
<u>BlueKC</u>	<u>ACA</u>	<u>Total</u>
\$13.42	\$0.46	\$13.88
\$24.86	\$0.85	\$25.70
\$44.77	\$1.52	\$46.30

BCBS DENTAL BUY UP		
<u>BlueKC</u>	<u>ACA</u>	<u>Total</u>
\$21.24	\$0.72	\$21.96
\$41.86	\$1.42	\$43.28
\$69.88	\$2.38	\$72.26

DENTALSOURCE		
<u>Total</u>		
\$8.76		
\$14.26		
\$22.00		

Renewal Rates (A)

Employee
Employee + 1
Family

BCBS DENTAL BASE		
<u>BlueKC</u>	<u>ACA</u>	<u>Total</u>
\$14.58	\$0.00	\$14.58
\$27.00	\$0.00	\$27.00
\$48.62	\$0.00	\$48.62

BCBS DENTAL BUY UP		
<u>BlueKC</u>	<u>ACA</u>	<u>Total</u>
\$23.06	\$0.00	\$23.06
\$45.46	\$0.00	\$45.46
\$75.88	\$0.00	\$75.88

DENTALSOURCE		
<u>Total</u>		
\$8.76		
\$14.26		
\$22.00		

Proposed Rate Increase (Including Change in ACA)

5.0%

5.0%

0.0%

Rates (A)

Rates and benefits quoted are subject to change based on ACA guidance/regulation and any other applicable laws, rules or regulations or other governmental guidance (local, state, federal, etc.) to said effective date.

**BCBSKC renewal rates include a year 2 (1/1/2018) renewal rate cap of + of 10%.

***Dental Source renewal rates include a 3 year rate guarantee.

Dental Renewal Overview

Two Options Available

Option 1

Buy-Up Plan
Current Benefits
Base Plan
Type 3 Benefits Added

22.7% Increase

2nd Year Rate Cap
10%

Option 2

Buy-Up Plan &
Base Plan
Current Benefits

5% Increase

2nd Year Rate Cap
10%

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$52,882.00 within the 2016 Anti-Drug Sales Tax Fund to cover funding for the Sheriff's Office's 2016 Drug Abuse Resistance Education (DARE) program.

RESOLUTION NO. 19251, September 6, 2016

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, by Resolution 19091, dated February 29, 2016, the Legislature did authorize the allocation of one-half of the Anti-Drug Sales Tax funds budgeted for the Sheriff's Office's 2016 Drug Abuse Resistance Education (DARE) program; and,

WHEREAS, the COMBAT Administration now recommends that the remaining budgeted balance of \$52,882.00 be transferred to the Sheriff's Office's 2016 DARE program; and,

WHEREAS, the County Executive has recommended said transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2016 Anti-Drug Sales Tax Fund:

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19251 of September 6, 2016, was duly passed on _____, 2016 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 008 4403 56005
ACCOUNT TITLE: Anti Drug Sales Tax Fund
COMBAT - DARE
Community Crime Prevention
NOT TO EXCEED: \$52,882.00



Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/Ord No.: 19251
 Sponsor(s): Dan Tarwater III
 Date: September 6, 2016

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A Resolution authorizing the County Executive to transfer second half funds for the purpose of funding the Jackson County Sheriff's Office's Anti Drug Sales Tax Fund for the 2016 fiscal \$52,882.00. The Anti-Drug Sales Tax funds the Junior Deputy Program, and DARE like activities and purposes.</u></p>														
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$52,882.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$52,882.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$105,764.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$105,764.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td>FROM ACCT \$52,882.00</td> </tr> <tr> <td>FROM 008-Anti Drug, 4403-COMBAT DARE, 56005 Commuting Crime Prevention</td> <td></td> </tr> <tr> <td>TO 008-4204-55010 Regular Salaries 008-4204-55030 Overtime Salaries 008-4204-55040 FICA 008-4204-55050 Pension 008-4202-55060 Insurance 008-4202-56643 Mobile Phone 008-4204-57190 Wearing Apparel 008-4204-57230 Other Operating Supplies</td> <td>TO ACCT \$33,791.00 \$2,810.00 \$2,585.00 \$4,715.00 \$4,100.00 \$150.00 \$1,866.00 \$2,865.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$52,882.00	Amount previously authorized this fiscal year:	\$52,882.00	Total amount authorized after this legislative action:	\$105,764.00	Amount budgeted for this item * (including transfers):	\$105,764.00	Source of funding (name of fund) and account code number;	FROM ACCT \$52,882.00	FROM 008-Anti Drug, 4403-COMBAT DARE, 56005 Commuting Crime Prevention		TO 008-4204-55010 Regular Salaries 008-4204-55030 Overtime Salaries 008-4204-55040 FICA 008-4204-55050 Pension 008-4202-55060 Insurance 008-4202-56643 Mobile Phone 008-4204-57190 Wearing Apparel 008-4204-57230 Other Operating Supplies	TO ACCT \$33,791.00 \$2,810.00 \$2,585.00 \$4,715.00 \$4,100.00 \$150.00 \$1,866.00 \$2,865.00
Amount authorized by this legislation this fiscal year:	\$52,882.00														
Amount previously authorized this fiscal year:	\$52,882.00														
Total amount authorized after this legislative action:	\$105,764.00														
Amount budgeted for this item * (including transfers):	\$105,764.00														
Source of funding (name of fund) and account code number;	FROM ACCT \$52,882.00														
FROM 008-Anti Drug, 4403-COMBAT DARE, 56005 Commuting Crime Prevention															
TO 008-4204-55010 Regular Salaries 008-4204-55030 Overtime Salaries 008-4204-55040 FICA 008-4204-55050 Pension 008-4202-55060 Insurance 008-4202-56643 Mobile Phone 008-4204-57190 Wearing Apparel 008-4204-57230 Other Operating Supplies	TO ACCT \$33,791.00 \$2,810.00 \$2,585.00 \$4,715.00 \$4,100.00 \$150.00 \$1,866.00 \$2,865.00														
PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): #17807 January 30, 2012; #18015, February 25, 2013; #18414, February 24, 2014; #18429 September 14, 2015; #19091 February 29, 2016</p>														
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Sgt. Dale Covey #816.541.8017, Jackson County Sheriff's Office</p>														
REQUEST	<p>A Resolution authorizing the County Executive to transfer second half funds from the Anti Drug Sales for the</p>														

REQUEST SUMMARY	A Resolution authorizing the County Executive to transfer second half funds from the Anti Drug Sales for the purpose of providing funding for the 2016 fiscal year. Not to exceed \$52,882.00. The Resolution is for the Junior Deputy Program and DARE like activities and purposes. This proposed legislative action equals one half of the DARE allocation for this program this fiscal year.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date: <i>8/31/16</i>
	Division Manager:	Date: <i>8/24/16</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:
Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date: August 31, 2016 PC# _____

RES # 19251 _____

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
Anti Drug Sales Tax Fund - 008			
<u>4403 - COMBAT DARE</u>	<u>56005 Community Crime Prevention</u>	<u>52,882</u>	
<u>4204 - Sheriff DARE</u>	<u>55010 - Regular Salaries</u>		<u>33,791</u>
<u>4204 - Sheriff DARE</u>	<u>55030 - Overtime Salaries</u>		<u>2,810</u>
<u>4204 - Sheriff DARE</u>	<u>55040 - FICA</u>		<u>2,585</u>
<u>4204 - Sheriff DARE</u>	<u>55050 - Pension</u>		<u>4,715</u>
<u>4204 - Sheriff DARE</u>	<u>55060 - Insurance</u>		<u>4,100</u>
<u>4204 - Sheriff DARE</u>	<u>56643 - Mobile Phone Pager Rental</u>		<u>150</u>
<u>4204 - Sheriff DARE</u>	<u>57190 - Wearing Apparel</u>		<u>1,866</u>
<u>4204 - Sheriff DARE</u>	<u>57230 - Other Operating Supplies</u>		<u>2,865</u>
		<u>52,882</u>	<u>52,882</u>

Mary Rasmussen
Budgeting