

AGREEMENT
(Housing Resources Commission)

THIS AGREEMENT, made by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County of the First Class of the State of Missouri, acting by and through its **Housing Resources Commission**, hereinafter referred to as "the County" and a Missouri not-for-profit corporation, **RESTART, INC., 918 E. 9TH ST, KANSAS CITY, MO 64106**, hereinafter referred to as "Contractor".

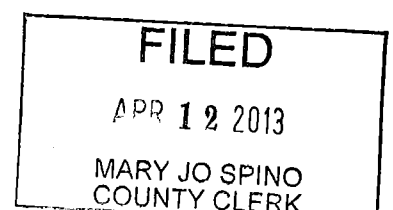
WHEREAS, on June 4, 1991, the voters of Jackson County authorized the County Legislature to impose a \$3.00 user fee on all instruments recorded with the County's Department of Records, the proceeds of which fee is to be used to provide funds for assistance to homeless persons; and,

WHEREAS, the County actually imposed said fee by Ordinance No. 1986, dated June 10, 1991; and,

WHEREAS, by Ordinance No. 2030, dated September 3, 1991, the Legislature created the Housing Resources Commission and designated said Commission as the agency of the County responsible for determining the allocation and distribution of the proceeds of the user fee; and,

WHEREAS, the Commission has reviewed Contractor's proposal for the expenditure of County user fee funds for the purpose of providing assistance to homeless persons in Jackson County; and,

WHEREAS, the Commission has determined that it is in the best interests of the County's citizens to provide funding to Contractor according to the terms and conditions



hereof;

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. **SERVICES.** Contractor shall use the proceeds of this Agreement solely for the purpose of providing assistance to homeless persons in Jackson County, Missouri. Contractor agrees to use the funds as set out on the Housing Resources Commission Funding Request Form, attached hereto as Exhibit A.

2. **PAYMENT.** The County shall pay to Contractor a total amount not to exceed \$20,000.00 for the purpose of providing assistance to homeless persons in Jackson County, Missouri. One quarter of this sum, or \$5,000.00, shall be paid to Contractor on a quarterly basis for the periods ending March 31, 2013, June 30, 2013, September 30, 2013, and December 31, 2013, upon receipt of Contractor's invoice and supporting documentation, provided that Contractor has submitted to the County the report(s) required under Paragraph 3 and Paragraph 5 hereof. Each quarter's payment will be issued after Contractor has submitted the required invoices and supporting documentation for reimbursement.

3. **REPORTS/OTHER DOCUMENTATION.** Under this Agreement, Contractor shall submit appropriate reports, including copies of invoices and cancelled checks and/or a copy of the face of the check and corresponding bank statements and other documentation, as requested by the Housing Resources Commission staff to show that funds paid to Contractor by the County are being used for the purpose of providing assistance to homeless persons in Jackson County, Missouri. If the reports submitted do not satisfactorily demonstrate appropriate expenditures of County funds, payments

are subject to downward adjustment to reflect the amounts actually spent on allowable services provided during the previous quarter. The final request for payment shall include a Quarterly Report and an Annual Report, which shall set out the program objectives and accomplishments, and a final reconciliation of funds. The Annual Report shall be submitted no later than January 31, 2014. Section 67.1071, R.S.Mo., specifically requires the Annual Report to include "statistics on the number of persons served by the agency, and shall include the results of an independent audit of expenditures of funds received by Contractor pursuant to this Agreement. Failure to submit said reports, including the Annual Report, shall result in the loss of future funding by the County.

4. **MAINTENANCE OF ACCOUNTS.** The parties recognize that this funding by the County serves to improve the quality and effectiveness of homelessness programs in Jackson County, Missouri. It is, therefore, declared as the express intent of the parties that the services to be rendered hereunder shall be in addition to those deemed necessary and required to maintain the efficient and effective operation of Contractor in its normal duties, and that none of the funds paid by the County pursuant to this Agreement shall serve to reduce any funds budgeted, or to be budgeted, by Contractor for operations as they exist at the time of this Agreement. Contractor shall not commingle the County's funds and shall keep funds received under this Agreement separate from all other Contractor funds and accounts until expended as herein provided.

5. **SUBMISSION OF DOCUMENTS.** No payment shall be made under this Agreement unless Contractor shall have submitted to the County's Director of Finance

and Purchasing: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) Contractor's IRS Form 990 from the previous fiscal or calendar year; (3) a statement of Contractor's total budget for its most recent fiscal year; and (4) a detailed explanation of actual expenditures of the County's funds (pertains to final payments and payments on contracts for future years). If Contractor has previously received funding from the County, to be eligible for future payments, Contractor must submit either an audited financial statement for Contractor's most-recent fiscal or calendar year by March 31 of the following year, or a certified public accountant's program audit of the County's funds by January 31 of the following year. Any documents described herein which were submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if Contractor is out of compliance on any other County contract, or has not paid county taxes on all properties owned by Contractor and assessed by the County.

6. **AUDIT.** The parties agree that the County may, for any reason and at any given time, examine and audit the books and records of Contractor pertaining to its finances and operations. Further, Contractor agrees to establish and adopt such accounting standards and forms as recommended by the County prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document expenditure of these funds may be changed from time to time by the County.

7. **DEFAULT.** If Contractor shall default in the performance or observation of any covenant, term or condition herein contained to be performed by Contractor, the County

shall give Contractor ten days written notice, setting forth the default. If said default shall continue and not be corrected by Contractor within ten days after receipt of notice from the County, the County may, at its election, terminate this Agreement and withhold any payments not yet made to Contractor. Said election shall not, in any way, limit the County's rights to sue for breach of this Agreement.

8. **TERM.** The term of this Agreement shall commence January 1, 2013, and shall continue until December 31, 2013.

9. **LIABILITY.** No party to this Agreement shall assume any liability for the acts of the other party, its officers, agents, or employees.

10. **CONFLICT OF INTEREST.** Contractor warrants that no officer or employee of the County, whether elected or appointed, shall, in any manner whatsoever, be interested in or receive any benefit from the profits or emoluments of this Agreement.

11. **EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED.** Pursuant to §285.530.1, RSMo, Contractor assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Contractor shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

12. **INFORMATIONAL REPORTING.** A representative of Contractor shall attend

meetings of the County Legislature and the Housing Resources Commission when so requested by either of the above-referenced entities. The representative shall be prepared to answer any questions concerning payments made pursuant to this Agreement.

13. **TERMINATION**. Except as provided in Paragraphs 7 and 16 hereof, this Agreement may be terminated by either of the parties upon thirty days written notice to the other party.

14. **SURPLUS FUNDS**. Any surplus funds not spent at the end of this Agreement term shall be returned to the County by the fifteenth of the month following the termination of this Agreement. These funds shall not be subject to reappropriation. The term "surplus funds" refers only to those funds that have not been committed for costs or purposes by purchase order, contract, or other formal documentation within the Agreement term.

15. **PERFORMANCE REVIEW**. The performance of this Agreement shall be subject to review by the County or its designated agent. The County's Housing Resources Commission Director shall review the performance of this Agreement according to his/her responsibilities. Contractor agrees to file all required forms with the Housing Resources Commission Director. The Housing Resources Commission may provide to Contractor a list identifying specific areas funded by the proceeds of this Agreement to be reviewed or audited. The Housing Resources Commission and Contractor shall agree on the definition and scope of a review audit of each specific area identified. Contractor shall conduct internal review of each specific area identified and

shall provide its findings to the Commission. The parties recognize that all books, records, accounts, and any other documents in the possession of the County relative to the funding of this Agreement, are public records and open for inspection and photocopying in accordance with Chapter 610, R.S.Mo.

16. **REMEDIES FOR BREACH.** Contractor agrees to faithfully observe and perform all of the terms, provisions, and requirements of this Agreement, and Contractor's failure to do so constitutes a breach of this Agreement. In such event, Contractor consents and agrees as follows:

- A. The County may, without prior notice to Contractor, immediately terminate this Agreement; and
- B. The County shall be entitled to collect from Contractor all payments made by the County to Contractor for which Contractor has not yet rendered services in accordance with this Agreement, and to collect the County's reasonable attorney's fees, court costs and service fees if it is necessary to bring action to recover such payments.

17. **SEVERABILITY.** If any covenant or other provision of this Agreement is invalid, or incapable of being enforced by reason of any rule of law or public policy, all other conditions and provisions of this Agreement shall, nevertheless, remain in full force and effect; and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

18. **ASSIGNMENT.** Contractor shall not assign any portion or the whole of this Agreement without the prior written consent of the County.

19. **DISCONTINUANCE OF PROGRAM**. In the event Contractor should elect to discontinue this program, or file for bankruptcy, or participate in a reorganization, or go out of existence, or should a court of competent jurisdiction render a final decision in any way invalidating this Agreement or its purposes, Contractor shall remit any proceeds of this Agreement as are unexpended to the County.

20. **APPROPRIATION OF FUNDS**. Contractor and the County recognize that the County intends to satisfy its financial obligation to Contractor hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall immediately notify Contractor of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

- a. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.

b. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

21. **CONFIDENTIALITY**. Contractor's records concerning the identities of those participating in its programs shall be strictly confidential; the County shall be entitled to examine said records in performing its audit and review functions, but shall not disclose said identities to any third party in any fashion.

22. **COMPLIANCE WITH RFP**. At all times in connection with the performance of its services hereunder, Contractor agrees to comply with and abide by the General Conditions, Specifications, and Guidelines contained in the County's RFP No. 94-12. Failure to comply with the terms of the RFP shall be a breach, remediable under Paragraph 16 hereof. In the event of a conflict between any provision of this Agreement and a provision of the County's RFP No. 94-12, the provision of this Agreement shall govern.

23. **INDEMNIFICATION**. Contractor shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of Contractor during the performance of this Agreement.

24. **INCORPORATION**. This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the County and Contractor have executed this Agreement this 12th day of April, 2013.

APPROVED AS TO FORM:

W. Stephen Nixon
W. Stephen Nixon
County Counselor

JACKSON COUNTY, MISSOURI

By MDS
Michael D. Sanders
County Executive

ATTEST:

Mary Jo Spino
Mary Jo Spino
Clerk of the Legislature

RESTART, INC.

By [Signature]
Title Executive Director
Federal Tax I.D. 43-1349378

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this Agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$20,000.00, which is hereby authorized.

April 8, 2013
Date

[Signature]
Director of Finance and Purchasing
Account #043-7001-56789

70017013010



**HOUSING RESOURCES COMMISSION FUNDING REQUEST FORM
2013 BUDGET**

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: hrc@jacksongov.org

Section A: Organization or Agency Information page 1
Section B: Agency's 2012 and 2013 Revenue Information page 2
Section C: Individual Program Budget page 3
Section D: Program Information pages 4 -10

Section A: Organization or Agency Information

Name: reStart, Inc.

Full Address- City, State & Zip Code: 918 E. 9th Street, Kansas City, MO 64106

Phone No: 816-472-5664

Fax: 816-472-6127

Website Address: www.restartinc.org

Federal Tax ID No: 43-1349378

Fiscal Year Cycle: January 1 - December 31

Executive Director:

Evelyn E. Craig

Name and Title of Principal Contact Person:

Evelyn E. Craig, Executive Director

Phone No: 816-472-5664 x252

Email Address: ecraig@restartinc.org

Major Program Activity (ies) - Check Only Those Activities For Which You Are Requesting Funding:

Personal Services (Case Manager)

Bednights Emergency Shelter Transitional Living

Mortgage/Rent Assistance Utilities Other - Food Clothing

Submittal of this request has been authorized by:

Date: 11-21-12

Section B: Agency's 2012 and 2013 Revenue Information

| Funding Entity | Agency's 2013 Total Projected Revenue | Amount | % |
|-------------------------------------|---|---------------------|----|
| Federal | | \$ 824,451 | 25 |
| State | | \$ 522,850 | 16 |
| Jackson County | | \$ 177,900 | 5 |
| Other Counties | | \$ - | 0 |
| City | | \$ 622,135 | 19 |
| Charity/Donations | individual, corporate, foundation, united way | \$ 954,838 | 29 |
| Fundraisers | net | \$ 120,000 | 4 |
| Other | rental, utility, & similar revenue from clients | \$ 66,910 | 2 |
| 2013 Total Projected Revenue | | \$ 3,289,084 | |

| Funding Entity | Agency's 2012 Total Revenue | Amount | % |
|---------------------------|---|---------------------|----|
| Federal | | \$ 867,494 | 31 |
| State | | \$ 322,268 | 12 |
| Jackson County | | \$ 171,349 | 6 |
| Other Counties | | \$ - | 0 |
| City | | \$ 389,102 | 14 |
| Charity/Donations | individual, corporate, foundation, united way | \$ 840,562 | 30 |
| Fundraisers | net | \$ 113,000 | 4 |
| Other (please list) | rental, utility, & similar revenue from clients | \$ 95,894 | 3 |
| 2012 Total Revenue | | \$ 2,799,670 | |

| Funding Entity | Y12 | Y13 | Amount | Agency's 2012 Total Revenue |
|--|-------------------------------------|-------------------------------------|-------------------|-----------------------------|
| COMBAT | <input checked="" type="checkbox"/> | <input type="checkbox"/> | \$ 72,371 | prevention, treatment |
| Mental Health Levy | <input checked="" type="checkbox"/> | <input type="checkbox"/> | \$ 103,962 | safety net, forensics |
| Board of Services for Developmentally Disabled | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | |
| Domestic Violence Board | <input type="checkbox"/> | <input checked="" type="checkbox"/> | \$ - | |
| Housing Resources Commission | <input checked="" type="checkbox"/> | <input type="checkbox"/> | \$ 18,750 | |
| Outside Agency Program | <input checked="" type="checkbox"/> | <input type="checkbox"/> | \$ 33,254 | HPRP |
| 2012 Total Jackson County Funding | | | \$ 228,337 | |

Section C: 2013 Budget

Agency: reStart, Inc.

| Position / Title (Case Managers Only) | Annual Salary | % of Salary to be funded by Jackson Co HRC | Amount of Salary to be funded by Jackson Co HRC |
|--|---------------|--|---|
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| | | | \$ - |
| Fringe Benefits (limited to 20% of salaries) | | | \$ - |

Total Personal Services \$ -

| Type: Bednights, Emergency Shelter, or Transitional Living | Unit Cost | Number of Units | Total Item Cost | 2013 Jackson County HRC Request | Matching Funds | Total Item Cost |
|--|-----------|-----------------|-----------------|---------------------------------|----------------|-----------------|
| Bednights, Emergency Shelter | 100 | 600 | 60,000 | 20,000 | 40,000 | 60,000 |
| | | | - | | | |
| | | | - | | | |

Total Shelter Assistance \$ 20,000

| Type: Mortgage or Rent | Unit Cost | Number of Units | Total Item Cost | 2013 Jackson County HRC Request | Matching Funds | Total Item Cost |
|------------------------|-----------|-----------------|-----------------|---------------------------------|----------------|-----------------|
| | | | - | | | |
| | | | - | | | |

Total Mortgage / Rental Assistance \$ -

| | \$300 Maximum Per Client | Number of Units | Total Item Cost | 2013 Jackson County HRC Request | Matching Funds | Total Item Cost |
|--|--------------------------|-----------------|-----------------|---------------------------------|----------------|-----------------|
| | | | - | | | |
| | | | - | | | |

Total Utilities \$ -

| Type: Please Describe | Unit Cost | Number of Units | Total Item Cost | 2013 Jackson County HRC Request | Matching Funds | Total Item Cost |
|-----------------------|-----------|-----------------|-----------------|---------------------------------|----------------|-----------------|
| | | | - | | | |
| | | | - | | | |

Total Other \$ -

TOTAL 2013 JACKSON COUNTY HRC REQUEST \$ 20,000

Section D: 2013 Program Information

Agency Name: reStart, Inc.

Program Name: Family Shelter

reStart Inc. is the outgrowth of an overnight emergency shelter established in 1981 at Grand Avenue Temple United Methodist Church in downtown Kansas City. Our organization was incorporated as a non-profit corporation in 1984. Over our 30 years of service in the Kansas City area, reStart has evolved from an emergency shelter for adult men and women into a community advocate addressing the underlying causes of chronic and generational homelessness for all populations. We added transitional housing for adults in 1986 and began offering services to homeless families with children in 1991. In response to growing numbers of homeless youth, we opened a youth shelter for homeless boys ages 12-18 in 2004, and renovated the shelter to also accommodate girls in 2007. Because some youth cannot be reunited with stable family or friends we added a Youth Transitional Living program in 2009. We have operated permanent supportive housing programs for adults with mental illness and co-occurring disorders since 2006 and we added a scattered site permanent housing program for individuals and families with disabilities in 2012. We have provided outreach and day shelter to chronically homeless persons since 2005 and we have offered homeless prevention and rapid re-housing services since 2009. In 2012 we brought the 100,000 Homes National Initiative to Kansas City, with the goal of permanently housing 100 of our community's most vulnerable homeless individuals and families in one year.

Today, reStart is the only homeless agency in Kansas City serving all populations—single adults, ex-offenders, persons with HIV/AIDS, veterans, transgendered persons, persons with disabilities, traditional and non-traditional families, and unaccompanied youth (ages 12-18)—with a full continuum of care from street outreach and emergency shelter to transitional and permanent housing. In 2011, we housed 2,073 clients in our emergency shelters--1,421 single adults, 217 unaccompanied youth, and 151 families (197 adults and 238 children). We assisted 134 families (183 adults and 290 children), 12 youth, and 136 single adults in our transitional living programs and provided outreach and day shelter to 6,393 homeless youth and adults. In addition, we served 43 adults with mental illness and co-occurring disorders in our permanent supportive housing programs, and provided homeless prevention and rapid re-housing services to 121 households.

We provide wraparound supportive services on-site to help clients increase skills and income, improve self-sufficiency and achieve and sustain permanent housing. Supportive services include strengths-based case management, mental health assessments and therapy, housing and employment assistance, substance abuse education and treatment, health and wellness programming, job skills and life skills classes, parenting and recovery groups, arts and children's programs and specialized services for clients with HIV/AIDS. In 2011, reStart provided a total of 110,378 bed nights of shelter to 10,991 unduplicated homeless persons, including 356 families and 4,957 children and youth. This was a 20% increase in total clients served and a 29% increase in children and youth served over 2010.

Section D: 2013 Program Information

Agency Name: reStart, Inc.

Program Name: Family Shelter

Each night reStart's Family Shelter provides shelter, food, clothing, and basic necessities for up to 11 homeless families with children who would otherwise be forced to sleep in cars, on the streets or in other places unfit for human habitation. In addition, we provide intensive strengths-based case management to help families resolve crises, identify goals and access wraparound supportive services including mental health assessments and treatment; health, vision and dental care; substance abuse counseling; life skills, job skills and parenting classes; financial literacy education; economic development programs; health, nutrition, and wellness activities; benefits advocacy; housing and employment services; domestic violence assistance; arts therapy and arts activities; and recreational and children's programming. By helping clients resolve crises, increase skills and income and access permanent housing, our program helps clients regain stability and improve their quality of life.

In January 2012, reStart successfully transformed our Family Emergency Shelter (that had previously housed families in crisis for a maximum of 30 days) into the Family Shelter, where families can stay for up to 120 days, but are required to participate in intensive programming centered on increasing income and moving families directly into permanent housing. Last December, in preparation for this change, we moved our Family Emergency Shelter out of the fifth floor of our main facility, where families had been housed in cramped, dorm-style rooms sharing a common bathroom with nine other families. The Family Shelter is now located in an adjacent three-story, 12-unit facility where each family has its own one- or two-bedroom apartment with a private bathroom and full kitchen—with one unit dedicated to office space for a therapist, case manager and shelter coordinator. Not only are these units more appropriate for families practicing independent living skills, they are safer and more comfortable for the high numbers of very young children we shelter in this program. Of the 91 children we served in our Family Emergency Shelter during the first nine months of 2012, 49% (45) were ages 0-5 and another 33% (30) were ages 6-11.

The programming changes that reStart has made in the Family Shelter program are based on the evidence-based Housing First model that calls for first moving homeless persons into stable housing, and then assisting them in securing employment, benefits, mental and physical health care, substance abuse counseling and other supportive services designed to help them improve stability and sustain permanent housing. Early data indicate that this new model is proving very successful. From January through September 2012, the program served 49 families (67 adults and 91 children) with the following results:

1. 100% of the families served in the Family Shelter were provided with safe, secure shelter and access to basic necessities and supportive services.
 2. 80% of families increased income as follows: 31 heads of household (63%) increased income through employment and an additional 8 families (16%) increased income through attaining mainstream benefits.
 3. 86% of families discharged from the program (37 of 43*) moved into long-term transitional or permanent housing within 120 days. Most notably, 31 of these families moved directly into permanent housing, compared to only 12 families that achieved this outcome under the old program model in all of 2011.
- *Note: Six families were unsuccessfully discharged due to conduct problems or non-participation in program activities, and the remaining six families were still in the program as of 9/30/2012.

Section D: 2013 Program Information

Agency Name: reStart, Inc.

Program Name: Family Shelter

| | |
|---------------------------|---|
| Jackson, MO | 171 participants |
| Clay, Platte, Cass, MO | 4 participants |
| Wyandotte, Johnson, KS | 8 participants |
| Other Missouri | 0 from other Missouri or Kansas; 27 from out of state |

Although reStart continues to serve chronically homeless families suffering from high rates of domestic violence, mental illness, substance abuse, and chronic health problems, with the ongoing economic and employment crisis, we are seeing increasing numbers of first-time homeless and single parent families who have lost housing after losing jobs. During the Kansas City area's most recent Point in Time Count (in July 2012), for example, 54.4% of the homeless families surveyed were first-time homeless families that had lost housing after experiencing a crisis (such as a serious illness) or job loss. Our Family Shelter clients are 70% African American, 28% Caucasian, and 2% multiple races or other. 3% are Hispanic. 42% are male, 58% are female and 100% live below the federal poverty level. 58% of Family Shelter residents are children and 49% of these are under age 6. We project that our Family Shelter program will serve 65 families (210 individuals) in 2013.

Section D: 2013 Program Information

Agency Name: reStart, Inc.

Program Name: Family Shelter

reStart's Family Shelter program provides shelter and services to homeless families from throughout the five-county Kansas City metropolitan area and beyond. Unfortunately, despite a recent decrease in family homelessness nationwide, the number of homeless families in Missouri continues to grow. According to the National Alliance to End Homelessness, between 2009 and 2011 Missouri had the fourth biggest increase in family homeless of all 50 states. As one of only four emergency shelters for families in the five-county metropolitan area, reStart's family shelter meets an urgent need in our community. Space in our shelter is also in high demand since we are the only family shelter that accepts unmarried parents, families headed by same-sex partners, families headed by single fathers and families that include teenaged boys. Although the number of homeless families counted in the most recent Point in Time survey in Kansas City (July 24, 2012) declined 18% from January 2012—from 364 to 308 families, the number was virtually unchanged from July 2011, when 309 homeless families were counted. Moreover, of the 308 families surveyed in July 2012, only 178 were staying in emergency or transitional shelters while the other 130 families were living in parks, abandoned buildings, campgrounds, on the streets, or doubled up with family or friends.

The Shelter Manager completes an intake form for each family accepted into the Family Shelter program. During the intake, clients are asked to identify the city and county they had been living in before coming to reStart, and the Shelter Manager notes that information on their intake form. Intake forms are kept in client files and the information is also entered into MAACLInk. We only bill the Jackson County Housing Resource Commission for bed night costs for those families that identify themselves as residents of Jackson County, Missouri.

Section D: 2013 Program Information

Agency Name: reStart, Inc.

Program Name: Family Shelter

1. To help families increase income either through employment or mainstream benefits (such as Supplemental Nutrition Assistance Program benefits, Temporary Assistance for Needy Families or Medicaid).

2. To move homeless families off the streets and into long-term transitional or permanent housing within 120 days.

3. To equip families to sustain permanent housing long-term.

We require all clients to create a goal plan to increase income through employment and/or benefits. Our Housing & Employment Specialist helps clients create resumes, perform job searches, attend employment fairs and learn effective interviewing skills. reStart also serves as a SNAP center where clients can access the Full Employment Council's online job resources. Our Health Benefits Advocate assists clients in applying for mainstream benefits and appealing benefit denials. reStart's Housing & Employment Specialist also helps families find appropriate permanent housing either in reStart's permanent housing programs or through the Housing Authority, private landlords or other community resources. Direct assistance funds for rent and utility deposits and rent payments are available for up to six months for eligible families through an ESG contract with the City of Kansas City, Missouri. Clients needing longer-term assistance (usually to address serious mental health or substance abuse problems) are encouraged to apply for our transitional living programs, where families can receive housing and supportive services for up to 24 months. To ensure that clients can sustain permanent housing long-term, we provide aftercare services for up to six months after clients leave reStart.

Section D: 2013 Program Information

Agency Name: reStart, Inc.

Program Name: Family Shelter

Outcome #1: 90% of families in the Family Shelter program will increase income through employment and/or mainstream benefits.

Measurement: The Family Shelter staff records client income information at intake and enter that information into the MAACLink database. When clients receive a mainstream benefit or obtain employment, the client's case manager also records that information in MAACLink. reStart's Director of Programs & Services uses this MAACLink data to report on this outcome.

Outcome #2: 80% of families will move into long-term transitional or permanent housing within 120 days.

Measurement: The Family Shelter program staff tracks the number and percentage of clients exiting to long-term transitional or permanent housing by entering each client's exit destination into MAACLink. reStart's Director of Programs & Services uses this MAACLink data to report on this outcome.

Outcome #3: 50% of families achieving permanent housing will maintain this housing for at least six months after leaving the Family Shelter.

Measurement: The Family Shelter staff contacts each family that has exited the program to permanent housing weekly for the first month and then at least monthly for the next five months to provide on-going case management and support. After each consultation, staff records the family's housing status in MAACLink. reStart's Director of Programs & Services uses this MAACLink data to report on this outcome.

Section D: 2013 Program Information

Agency Name: reStart, Inc.

Program Name: Family Shelter

Many of the homeless individuals and families reStart serves have mental health problems that preceded the loss of housing, while others suffer from mental health problems that result from the trauma, grief, and loss endemic to life in shelters and on the streets. (Shelter Health: Essential of Care for People Living in Shelters, Kraybill & Olivet, May 2006). Among adults and children at reStart: 63% self-report experiencing past or recent trauma, 68% rate their level of distress as significant, and 54% rate the severity of those traumas as extreme (vs. mild or minor).

In addition to high rates of trauma, 67% of our clients also have severe and complex mental health and substance abuse issues that, left untreated, negatively impact their ability to find and sustain permanent housing or employment. The five most prevalent mental health diagnoses for our clients are depressive disorders (42%), substance abuse/dependency (36%), personality disorders (18%), bipolar mood disorder (18%), and anxiety disorders (15%). (Note: percentages total to more than 100% because many clients are dually- or triply-diagnosed). We have three full-time licensed therapists, a full-time Substance Abuse Prevention Educator and a full-time Substance Treatment Specialist on staff to help address our clients' mental health needs. We also work with numerous community partners to provide clients with referrals for more intensive or ongoing services if we cannot address our clients' needs in-house.

Staffed by three licensed therapists and two substance abuse specialists, reStart's Mental Health Services program provides comprehensive mental health assessments; crisis intervention; case management, group and individual therapy (adult, child, and family), and substance abuse counseling, as well as referrals to community mental health and substance abuse providers for medication management, day treatment, inpatient care and continued services after clients leave reStart. In addition to strengths-based case management, reStart's mental health professionals use a variety of evidence-based therapeutic approaches including Cognitive-Behavioral Therapy, Motivational Interviewing, the Trauma Recovery and Empowerment Model (TREM), the Developmental Treatment Model for Substance Abuse, and the Trans-Theoretical Model of Change for Substance Abuse.

Exhibit B

WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **ReStart Inc**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **ReStart Inc**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

[Signature]
Authorized Representative's Signature
Executive Director
Title

EVAN E. CRAIG
Printed Name
4.4.13
Date

Subscribed and sworn before me this 4 day of April, 2013. I am commissioned as a notary public within the County of Jackson, State of MO, and my commission expires on 8/15/14.

[Signature]
Signature of Notary

4/4/13
Date

REBECCA G. REGAN
Notary Public-Notary Seal
STATE OF MISSOURI
Jackson County
My Commission Expires Aug. 15, 2014
Commission # 10005867