



MARC/KCRPC YEARLY CONTRACT for OFFICE PAPER

BID NO.: 114

This CONTRACT, by and between Mid-America Regional Council/Kansas City Regional Purchasing Cooperative, hereinafter referred to as "MARC/KCRPC", and Clayton Paper & Distribution, Inc. hereinafter referred to as "Contractor" is effective this 1st day of March, 2025.

WITNESSETH:

WHEREAS MARC/KCRPC does hereby accepts, with modifications, if any, the bid of: Clayton Paper & Distribution, Inc. The bidding document and any contract modifications issued is made a part of this contract.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. SCOPE OF SERVICES

Provide paper as a two- year contract for Participants, and any Non-Participants to use this contract, on an as needed basis. All items ordered under this contract shall be shipped FOB Destination, NEXT DAY, INSIDE DELIVERY, to any area of Jackson County, Missouri; Cass County, Missouri; Platte County, Missouri; Clay County, Missouri; Ray County, Missouri; Johnson County, Kansas; Leavenworth County, Kansas; and Wyandotte County, Kansas; and Douglas County, Kansas as called for on the purchase order.

The pricing contract includes administrative fees of one- and one-half percent, which is built into the quoted pricing. The contractor will be responsible for tracking all sales made against this contract, and submit a quarterly detailed report, along with payment of any administrative fees due to MARC.

The participants on the contract include Jackson County, Mo., Independence Power & Light, Mo., Mid-America Regional Council and the cities of Liberty, Mo. , and Overland Park, Kan. Additional agencies (non-Participants) may be added by the issuance of a contract modification.

2. CONTRACT TIME

The contract is effective from Mar. 1, 2025 to Feb. 28, 2027 with the option to renew for three additional one-year periods.

3. INVOICES

Invoices shall be prepared and submitted to the ordering Participant or Non-Participant. Invoices shall contain the following information: Contract Number (Bid Number), Purchase Order number, Item Number; contract description of supplies or services, sizes, quantities, unit prices and extended totals. Invoices for and inquiries regarding payment shall be addressed to the ordering Participant. Any delay in receiving invoices, or errors and omissions, on statement or invoices will be considered just cause for withholding settlement without losing discount privileges.

4. TERMINATION

This contract may be terminated by either party upon sixty (60) calendar days prior notice in writing to the other party. The MARC/KCRPC and Participants may terminate this contract immediately, under breach of contract, if the Contractor fails to perform in accordance with the terms and conditions. In the event of any termination of contract by the Contractor, the Participants may purchase such supplies and/or services similar to those so terminated, and for the duration of the contract period the Contractor will be liable for all costs in excess of the established contract pricing.

5. CHANGES AND ADDITIONAL SERVICES

MARC/KCRPC may at any time, by written order, without notice to any surety, make changes or additions, within the general scope of this contract in or to specifications, instructions for work, methods of shipment or packing or place of delivery. If any such change causes an increase or decrease in the cost of or in the time required for performance of this contract or purchase order, the Contractor shall notify MARC/KCRPC in writing immediately and an appropriate equitable adjustment will be made in the price or time of performance, or both, by written modification of the contract. Any claim by the Contractor for such adjustment must be

asserted within 30 days, or such other period as may be agreed upon in writing by the parties, after the Contractor's receipt of notice of the change. Nothing herein contained shall excuse the Contractor from proceeding with the contract as changed.

6. CONFLICTS OF INTEREST

The Contractor, by acceptance of any purchase order resulting from this bid, certifies that to the best of their knowledge or belief, no elected or appointed official of any Participant is financially interested, directly or indirectly, in the purchase of the goods or services specified on this order.

7. COMPLIANT WITH APPLICABLE LAWS

The Contractor warrants it has complied with all applicable laws, rules and ordinances of the United States, or any applicable state, municipality or any other Governmental authority or agency in the manufacture or sale of the items covered by this order, including but not limited to, all provisions of the Fair Labor Standards Act of 1938, as amended.

8. NOTICES

Any notice to any Contractor from MARC/KCRPC relating to any part of this contract will be in writing and considered delivered and the service thereof completed when said notice is posted, by certified, electronic or regular mail, to the said Contractor at his last given address or delivered in person to said Contractor or his authorized representative.

IN WITNESS WHEREOF, the parties hereto have signed this CONTRACT:

By: 

David A. Warm
Executive Director

Mid-America Regional Council
600 Broadway Suite 200
Kansas City, Mo., 64105-1659

Date:
3/11/2025

By: 

Jim Clayton
President

Clayton Paper & Distribution, Inc.
1302 S. 58th St.
St Joseph, Mo., 64507

Date:
03-11-2025

Distribution:

Contractor
MARC File
KCRPC Program Coordinator
Participants

Attachment: Price List, Ordering Contacts, Locations

MARC/KCRPC BID 114 - APPENDIX A PRICE LIST

Effective 3/1/25 to 2/28/27

CLAYTON PAPER										Brand:				Manufacturer		Product / Catalog #	
Item #	TYPE	SIZE	COLOR	PCW %	BRIGHTNESS	WEIGHT	DESCRIPTION	UOM	Ream Price	Case Price	Box PARTNER	PERFORMANCE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE
1	LEDGER	11X17	WHITE	30%	N/A	N/A		RM	\$ 1.60	\$ 40.00	BOX PARTNER	PERFORMANCE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	171110
2	LEDGER	11X17	WHITE	0%	92	20#		RM	\$ 9.33	\$ 46.65	PERFORMANCE	PERFORMANCE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	POP365-17
3	LEGAL	8.5X14	WHITE	0%	92	20#		RM	\$ 8.55	\$ 85.55	PERFORMANCE	PERFORMANCE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	POP359-84
4	LETTER	8.5X11	COLOR	0%	N/A	20#	BUFF	RM	\$ 8.95	\$ 89.50	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AE4726050
5	LETTER	8.5X11	COLOR	30%	N/A	20#	BLUE	RM	\$ 8.95	\$ 89.50	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AE4771050
6	LETTER	8.5X11	COLOR	30%	N/A	20#	CANARY	RM	\$ 8.95	\$ 89.50	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AE4770050
7	LETTER	8.5X11	COLOR	0%	N/A	24#	ROCKET RED 24#	RM	\$ 19.90	\$ 199.00	WALUSA						WALU22641
8	LETTER	8.5X11	COLOR	30%	92	20#	EARTHCHOICE (GRAY, TAN, SALMON)	RM	\$ 8.95	\$ 89.50	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AE4735050
9	LETTER	8.5X11	WHITE	30%	N/A	20#		CS	\$ 8.95	\$ 89.50	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AE83211
10	LETTER	8.5X11	WHITE	0%	92	20#		CS	\$ 4.30	\$ 43.00	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	MP851120
11	LETTER	8.5X11	WHITE	0%	90	20#	BRIGHT WHITE 90	RM	\$ 4.30	\$ 43.00	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	MP851120
12	LETTER	8.5X11	WHITE	0%	96	20#	BRIGHT WHITE 96	CS	\$ 4.30	\$ 43.00	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	MP851120
13	LETTER	8.5X11	WHITE	0%	96	20#		CS	\$ 4.30	\$ 43.00	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	MP851120
14	LETTER	8.5X11	WHITE	100%	N/A	20#	NATURAL CHOICE	CS	\$ 3.60	\$ 36.00	NATURES CHOICE	NATURES CHOICE	NATURES CHOICE	NATURES CHOICE	NATURES CHOICE	NATURES CHOICE	NOR43NCP5011
15	LETTER	8.5X11	WHITE	0%	92	20#		CS	\$ 4.30	\$ 43.00	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	WHITE BOX	MP851120
16	LETTER	8.5X11	WHITE	100% TREE FREE	92	20#	100% TREE FREE 92	CS	\$ 4.10	\$ 41.00	TREE FREE	TREE FREE	TREE FREE	TREE FREE	TREE FREE	TREE FREE	TF8511
17	LETTER	8.5X11	WHITE	30%	92	24#		CS	\$ 4.96	\$ 49.60	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AMERICAN EAGLE	AE83211
18	LETTER	8.5X11	WHITE	0%	92	28#		CS	\$ 6.00	\$ 60.00	PERFORMANCE	PERFORMANCE	PERFORMANCE	PERFORMANCE	PERFORMANCE	PERFORMANCE	POPXXXX
19	LETTER, 3-HOLE PUNCH	8.5X11	WHITE	0%	92	20#		CS	\$ 4.56	\$ 45.60	PERFORMANCE	PERFORMANCE	PERFORMANCE	PERFORMANCE	PERFORMANCE	PERFORMANCE	POP342-81

Item #	TYPE	COLOR	PCW %	ProdDesc	UOM	Unit Price	Case Price	Brand Bidding:	Manufacturer	Product / Catalog #
20	TOWEL, ROLL	WHITE	0%	enMOTION ROLL TOWEL 10" X 800', USDA CERTIFIED BIOBASED PRODUCT, GEORGIA-PACIFIC GP89460, OR	CS/ 6 ROLLS	\$ 13.33	\$ 79.90	GP	GP	GP89460
21	TOWEL, ROLL, KITCHEN	WHITE	100%	KITCHEN ROLL TOWEL, 85 SHEET COUNT, 2-PLY, 11" X 9" SHEET, BELFAIR 60006	CS/ 30 ROLLS	\$ 0.83	\$ 24.99	CT	CT	CT60006
22	TOWELS, PAPER C-FOLD	WHITE	0%	WHITE TAD C-FOLD UNIVERSAL HAND TOWELS 1 PLY, 10 1/10 X 12 4/5 (13 X 10)	CS/2400 CT / 12 PKGS	\$ 3.60	\$ 43.25	NITTANY	NITTANY	NIT-CHTAD2000
23	TOWEL, ROLL, CENTERPULL	WHITE	0%	GP Pro™ Softpull® Premium High Capacity Centerpull Towel 7.8" x 15"	CS/4 ROLLS/567 SHEETS	\$ 11.23	\$ 67.40	GP	GP	GP28143
24	TOILET TISSUE PAPER, STANDARD ROLL	WHITE	0%	STANDARD ROLL TISSUE PAPER, 2-PLY, 500 SHEETS, 4.4" X 3.8", BELFAIR ELITE	CS/80 ROLLS	\$ 0.75	\$ 59.90	CT	CT	CT98607
25	TOILET TISSUE ROLL - JUMBO	WHITE	0%	2-PLY, 9" DIA. X 1000'	CS/16 rolls	\$ 2.49	\$ 29.90	ATLAS	ATLAS	APM700
26	FACIAL TISSUE, BOX	WHITE	0%	2-PLY, 100 SHEETS/BOX	CT/30 BX/100 SH	\$ 1.05	\$ 31.70	CT	CT	CT47010
27	CLOTHS, WIPING	ANY	0%	WIPING CLOTHS, COTTON 5LBS	BX/5 LB	\$ 22.65	\$ 22.65	GENERAL SUPPLY	GENERAL SUPPLY	UNSN205CW05

MARC/KCRPC BID 114 - APPENDIX A
DELIVERY REQUIREMENTS - LOCATIONS

The Participants require next day, desk top delivery. If delivery falls on a non-business day, delivery will be made on the following business day following receipt of the order.

Participants will order on an as needed basis, therefore, a one case minimum delivery shall be allowed.

All items ordered under this contract shall be shipped FOB Destination, inside delivery, to individual departments as called for on the purchase order. **Participants employees are not to assist with the delivery of paper, nor are they to be requested to assist.**

Specific delivery requirements for Mid-America Regional Council - Orders to be delivered to the 2nd and 3rd floor. Access through 2nd floor entry, check-in at front desk for key.

PARTICIPANT	DEPT	ADDRESS	CITY	ST	ZIP	PHONE
Independence Power & Light	Treatment Plant	9600 Norledge Ave	Independence	MO	64053	816-325-7711
Jackson County	Multiple Departments	415 E 12 th Street	Kansas City	MO	64106	816-881-3265
Liberty	Multiple Departments	101 E Kansas	Liberty	MO	64068	816-439-4412
Liberty	Public Works Garage	101 E Kansas	Liberty	MO	64068	816-439-4517
Liberty	Water Treatment Facility	101 E Kansas	Liberty	MO	64068	816-935-3574
Liberty	Community Center	1600 S Withers Rd	Liberty	MO	64068	816-439-4365
MARC	Floors 2 - 3	600 Broadway Suite 200	Kansas City	MO	64105-1659	816-474-4240
Overland Park	Public Works Maintenance 330	11300 W 91ST ST	Overland Park	KS	66214-1714	
Overland Park	Patrol Support 217	11900 WESTGATE ST	Overland Park	KS	66213-2220	
Overland Park	Community Center - TRCC	11902 LOWELL AVE	Overland Park	KS	66213-1100	913-327-6938
Overland Park	Parks Administration 501	11921 HARDY ST	Overland Park	KS	66213-1471	
Overland Park	Parks Services 512	11921 HARDY ST	Overland Park	KS	66213-1471	
Overland Park	Emergency Services 207	12400 FOSTER ST	Overland Park	KS	66213-2629	
Overland Park	Facilities Management 127	12400 FOSTER ST	Overland Park	KS	66213-2629	
Overland Park	Patrol Division 212	12400 FOSTER ST	Overland Park	KS	66213-2629	
Overland Park	Detective Division 221	12400 FOSTER ST	Overland Park	KS	66213-2629	
Overland Park	Info Technology 123A	12400 FOSTER ST	Overland Park	KS	66213-2629	
Overland Park	Municipal Court 131	12400 FOSTER ST	Overland Park	KS	66213-2629	
Overland Park	Prosecutors Office 141A	12400 FOSTER ST	Overland Park	KS	66213-2629	
Overland Park	Police Administration 201	12400 FOSTER ST	Overland Park	KS	66213-2629	
Overland Park	Patrol Support 217	12400 FOSTER ST	Overland Park	KS	66213-2629	
Overland Park	Patrol Support Fleet Manager 21	12400 FOSTER ST	Overland Park	KS	66213-2629	
Overland Park	Admin Services 252	12400 FOSTER ST	Overland Park	KS	66213-2629	
Overland Park		12401 HEMLOCK ST	Overland Park	KS	66213-1451	
Overland Park	Basement Level	12401 HEMLOCK ST	Overland Park	KS	66213-1451	
Overland Park	Fire Training Center	12401 HEMLOCK ST	Overland Park	KS	66213-1451	
Overland Park	Golf Course 530	12698 NIEMAN RD	Overland Park	KS	66213-2154	
Overland Park	Arts Commission 525	6300 W 87TH ST	Overland Park	KS	66212-1203	
Overland Park	Public Works Maintenance 330A	6869 W 153RD ST	Overland Park	KS	66223-3118	

PARTICIPANT	DEPT	ADDRESS	CITY	ST	ZIP	PHONE
Overland Park	Recreation Services 520	8101 MARTY	Overland Park	KS	66204	
Overland Park	Aquatics540	8101 MARTY	Overland Park	KS	66204	
Overland Park	Info Technology 123	8500 ANTIOCH RD	Overland Park	KS	66212-3503	
Overland Park	Patrol Division 212	8500 ANTIOCH RD	Overland Park	KS	66212-3503	
Overland Park	COPPS/SRO 217	8500 ANTIOCH RD	Overland Park	KS	66212	
Overland Park	Admin Services 252	8500 ANTIOCH RD	Overland Park	KS	66212-3503	
Overland Park	Emergency Services 207	8500 ANTIOCH RD	Overland Park	KS	66212-3503	
Overland Park	Detective Division 221	8500 ANTIOCH RD	Overland Park	KS	66212-3503	
Overland Park	Comm. Planning & Service 605	8500 ANTIOCH RD	Overland Park	KS	66212-3503	
Overland Park	FBA 152/153	8500 SANTA FE DR	Overland Park	KS	66212-2866	913-895-6155
Overland Park	Street Engineering & Construction 311	8500 SANTA FE DR	Overland Park	KS	66212-2866	
Overland Park	Engineering Services 615	8500 SANTA FE DR	Overland Park	KS	66212-2866	
Overland Park	Public Works Administration 301	8500 SANTA FE DR	Overland Park	KS	66212-2866	
Overland Park	Building Safety 608	8500 SANTA FE DR	Overland Park	KS	66212-2866	
Overland Park	City Manager 121	8500 SANTA FE DR	Overland Park	KS	66212-2866	
Overland Park	Communications 122	8500 SANTA FE DR	Overland Park	KS	66212-2866	
Overland Park	Facilities Management 127	8500 SANTA FE DR	Overland Park	KS	66212-2866	
Overland Park	Law 141	8500 SANTA FE DR	Overland Park	KS	66212-2866	
Overland Park	Human Resources 191	8500 SANTA FE DR	Overland Park	KS	66212-2866	
Overland Park	Payroll 192	8500 SANTA FE DR	Overland Park	KS	66212-2866	
Overland Park	Traffic Services 320	8500 SANTA FE DR	Overland Park	KS	66212-2866	
Overland Park	Planning & Dev. Services 601	8500 SANTA FE DR	Overland Park	KS	66212-2866	
Overland Park		9550 W 95TH ST	Overland Park	KS	66212-5062	

Contacts - Ordering, Service, Remittance, Reports

Ordering	
Contact Person:	Jim Clayton
Phone:	1-800-364-0228
Fax:	816-364-0086
Email:	jimc@claytonpaper.com
Street:	1302 South 58th street
City, State, Zip	St Joseph, Mo 64507
Web address:	www.claytonpaper.com
Remittance	
Contact Person:	Gail Landers
Phone:	1-800-364-0228
Email:	gail@claytonpaper.com
Street:	1302 South 58th street
City, State, Zip	St Joseph Mo 64507
Customer service	
Contact Person:	Jenni Keller
Phone:	1-800-364-0228
Email:	jennik@claytonpaper.com
Company principal	
Contact Person:	Jim Clayton
Phone:	1-800-364-0228
Fax:	816-364-0086
Email:	jimc@claytonpaper.com
Sales Reporting and Rebates	
Contact Person:	Gail Landers
Phone:	1-800-3640228
Email:	gail@claytonpaper.com