IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute a Cooperative Agreement with Jennifer Osborne of Kansas City, MO, for the Prosecuting Attorney's Office's Sentenced to the Arts program, at a cost to the County not to exceed \$15,600.00

RESOLUTION #17440, December 6, 2010

INTRODUCED BY Dan Tarwater, County Legislator

WHEREAS, by Ordinance 4258, dated October 12, 2010 the Legislature did appropriate funds in acceptance of a grant from the Missouri Department of Public Safety, for the Prosecuting Attorney's Sentenced to the Arts program; and,

WHEREAS, the Prosecuting Attorney's Office now recommends a Cooperative Agreement with Jennifer Osborne of Kansas City (Jackson County), MO in the amount of \$15,600.00, to provide assistance transitioning offenders from the Sentenced to the Arts Program into the MyArts Apprenticeship Program; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be, and is hereby, authorized to execute for the County a Cooperative Agreement with Jennifer Osborne of Kansas City, MO, at a cost to the County not to exceed \$15,600.00, in a form to be approved by the County Counselor.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FOR Chief Deputy County Count		Zulle Steller Acting County Counselor
I hereby certify that was duly passed on The votes thereon were a	ucember 13	ion, Resolution#17440 of December 6, 2010,
Yeas	6	Nays
Abstaining _		Absent 3
12 · 13 · 10 Date		Mary Jo Spind, Clerk of Legislature
expenditure is chardeable	e and there is a cas he fund from which	o the credit of the appropriation to which the h balance otherwise unencumbered in the payment is to be made each sufficient to
ACCOUNT NUMBER: ACCOUNT TITLE:	008 4134 56080 Anti-Drug Sales Ta Sentenced to the A Other Professional	x Fund rts
NOT TO EXCEED:	\$15,600.00	Services
Descenter 3,20	<u>/0</u>	Direct Stroman

Fiscal Note:

This expenditure was included in the Annual Budget.

Date:	December 3, 2010	Res <i>l</i> Orurno.		17440
	Department / Division	Character/Description	N	ot to Exceed
Anti-Drug	Sales Tax Fund - 008			
4134 - Sen	tenced to the Arts	56080 - Other Professional Services	\$	15,600.00
·				
				
Eudgeting	11/8 12/3/10	Total		15,600.00

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office: Res/OKENO.: 17440
Sponsor(s): Dan Tarwater

Date:

December 6, 2010

SUBJECT	Action Requested X Resolution			
	Ordinance			
	Project/Title: Requesting an Agreement with Jen Osborne in the amount of \$15,600.00			
BUDGET		·		
INFORMATION	Amount authorized by this legislation this fiscal year:	\$15,600		
To be completed By Requesting	Amount previously authorized this fiscal year:	\$ \$		
Department and	Total amount authorized after this legislative action: Amount budgeted for this item * (including	\$15,600 \$		
Finance	transfers):	Ψ		
	Source of funding (name of fund) and account code number;			
	Sentenced to the Arts Grant, 008-4134, Other	\$15,600		
	Professional Services, 56080	Ψ13,000		
	* If account includes additional funds for other expenses, total budgeted in t	he account is: \$		
		ino account is.		
	OTHER FINANCIAL INFORMATION:			
	No budget impact (no fiscal note required)			
	Term and Supply Contract (funds approved in the annual	l budget); estimated va	lue and use of contract:	
	Department: Estimated Use: \$			
	Prior Year Budget (if applicable):			
	Prior Year Actual Amount Spent (if applicable):			
PRIOR				
LEGISLATION	Prior ordinances and (date):			
	Prior resolutions and (date):			
CONTACT		 ·		
INFORMATION	RLA drafted by (name, title, & phone): Jim Kanatzar 11/23/10			
REQUEST				
SUMMARY	Jackson County has been awarded the Sentenced to the	Arts Grant by the D	enartment of Public Safety	
	Jackson County has been awarded the Sentenced to the Arts Grant by the Department of Public Safety to address serious juvenile offenders in the Jackson County area. The STTA Program will provide expressive therapy programs and services to adjudicated youth. This grant provides funding in the			
amount of \$15,600 for a STTAP Re-entry Coordinator.				
13 A/A c	15,600			
Requesting a Resolution authorizing the County Executive to enter into an Agreement in the around of \$15,000.00 with Jen Osborne, 603, Valentine Road, Kansas City, Missouri 64111. She will				
1431	of \$\frac{15,000.00}{15,000.00}\$ with Jen Osborne, 603, Valentine Road, Kansas City, Missouri 64111. She will assist in transitioning offenders from the STTA Program into the MyArts Apprenticeship Program.			
and the state of t				
	Term of this grant is 12/1/10 through 9/30/11. Monthly	payments.		
	,		1	

		, ·			
CLEA	RANCE Tax Clearance Completed (Purchasing & Department) Business License Verified (Purchasing & Department)				
		Chapter 6 Complian	nce - Affirmative Action/Prevailing	Wage (County Auditor's C	Office)
ATTA	CHMENTS		n 11 i/		
REVIEW		Department Director:			Date: 12-2-24/1
		Finance (Budget Appro If applicable	Mal Mas	4	Date: 12/3/10
		Division Manager:	m		Date: 12/3/10
		County Counselor's Off	ice:		Date:
Fiscal		on (to be verified by F	Budget Office in Finance Depa annual budget.	rtment)	
	Funds for this were encumbered from the Fund in				
	There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.				
Ø	Funds sufficient for this expenditure will be/were appropriated by Ordinance # 4258				
	Funds suffic	cient for this appropriation	n are available from the source indic	ated below.	
	Account N		Account Title:	Amount Not to Exceed:	
	008-4134-	56080	Sentenced to the Arts Grant – Other Professional Services	\$15,600	
	This award funds for sp	is made on a need basis a ecific purchases will, of r	nd does not obligate Jackson County accessity, be determined as each usin	to pay any specific amour g agency places its order.	nt. The availability of
	This legislat	tive action does not impac	et the County financially and does no	ot require Finance/Budget a	approval.



MISSOURI DEP. TMENT OF PUBLIC SAFETY OFFICE OF THE DIRECTOR AWARD OF CONTRACT

P.O. Box 749 Jefferson City, Missouri 65102

Phone: 573/751-4905

Contractor Name

Jackson County

FROM: 10/1/2010

Project Title

"Sentenced to the Arts" Program (STTAP)

Contract Period

TO: 9/30/2011

State Funds Awarded

\$242,559.00

Contract Number

2009-JABG-LG-03

Award is hereby made in the amount and for the period shown above to the above mentioned Contractor. This award is subject to compliance with the general conditions governing grants and contracts, as well as, the attached Special Conditions. This award is also subject to compliance with all current applicable federal and state laws, regulations and guidelines.

☑ This award is subject to Special Conditions (attached).

The undersigned hereby certify acceptance of the above described contract on the terms and conditions specified or incorporated by reference above and herein, including those stated in the contract application.

Authorized Official

Date

Project Director

Date

This contract shall be in effect for the duration of the contract period stated herein, and funds shall become available on the award date with the signed return of this form to the Missouri Department of Public Safety and the signature of the director of the Department of Public Safety.

Director, Department of Public Safety

Award Date

SPECIAL CONDITIONS . - AWARD

Contractor Name: Jackson County

Project Title: "Sentenced to the Arts" Program (STTAP)

Contract Period: 10/1/2010 to 9/30/2011 | Funds Awarded: \$242,559.00 | Contract Number: 2009-JABG-LG-03

- 1. The applicant agrees to comply with the terms and conditions of this award as mandated by U.S. Department of Justice and the Missouri Department of Public Safety.
- 2. The applicant agrees to comply with the financial and administrative requirements set forth in the effective edition of the Office of Justice Programs (OJP) Financial Guide and the Missouri Department of Public Safety Financial and Administrative Guidelines.
- 3. The applicant assures compliance with the certified assurances and financial guidelines as set forth in the JABG Application.
- 4. In accordance with section 210.025, RSMo, the applicant assures that current criminal history and child abuse and neglect background checks will be conducted on all program personnel who provide direct services to youth under this contract. If the results of such background checks indicate a conviction for a crime against a person or a finding of child abuse or neglect by probable cause, the individual is ineligible for employment or volunteer work under this contract. Background checks shall be completed and on file within 15 days of an individual beginning any work described in the contract. Failure to comply with these guidelines could result in the immediate suspension or termination of this contract.
- 5. The applicant assures that only actual costs for budget line items will be submitted on the Monthly Expenditure Reports.
- 6. The applicant agrees to submit the **Monthly Operational Performance Report, Monthly Report of Expenditures, Monthly Detail of Expenditures, and supporting documentation** by no later than the **10**th **day of each month,** unless the 10th falls on a weekend or holiday. Then the reports must be received by the first working day after the weekend or holiday. NO FAXES WILL BE ACCEPTED!! The Monthly Report of Expenditures is due each month whether or not your agency has expended any grant or local match funds. Failure to submit these reports by the 10th of each month could result in the termination of your contract with the Department of Public Safety. Failure to submit these reports by the 10th of each month could result in the termination of your contract with the Department of Public Safety.
 - a. You must use the Monthly Report of Expenditures, Monthly Detail of Expenditures sheet, and monthly progress (performance) report designed by the Department of Public Safety for reporting purposes. The Monthly Report of Expenditures is mailed to you each month. The Monthly Detail of Expenditures sheet and monthly progress (performance) report for each grant program may be found on our website at www.dps.mo.gov. These forms must be completed and returned with original signatures even if there are no expenditures or activities to report.

ACCEPTANCE OF SPECIAL CONDITIONS:

Authorized Official

Date

Q-30-20/0

Project Director

Date

P.O. Box 749 Jefferson City, MO 65102 1-888-394-6377 Website: www.dps.state.mo.us



SECTION 1 – INSTRUCTIONS				
This application must be typewritten. Please refer to th	e enclosed instructions to complete this for	n.		
SECTION 2 – GRANT PROGRAMS				
☐ VOCA – Victims of Crime Act	SSVF - State Services to Victims I			
☐ Byrne – Byrne Formula Grant (NCAP) ☐ MCLUP – Mo. Crime Lab Upgrade				
☐ CLAP – Crime Lab Assistance Program ☐ LLEBG - Local Law Enforcement E		Block Grant	iool District Program	n
☐ Title V – Delinquency & Youth Violence Prevention	☐ Title II – Juvenile Justice Formula		y Incentive Block G	rant
☐ Challenge – Statewide Policies and Programs	☐ EUDL — Enforcing Underage Drink			
SECTION 3 – APPLICANT AGENCY	PHONE 816-881-3113	SECTION 8 – PROJECT TITLE		
Jackson County, Missouri	FAX 816-881-3810	"Sentenced to the Arts" Program (STT/	4P) 	
ADDRESS 415 E. 12 th Street		SECTION 9 - TYPE OF APPLICATION		
CITY STATE	MO zip 64106	☐ New ☐ Revised ☐ Renewal ☐ Continuation		
Kansas City		SECTION 10 - CURRENT CONTRACT N	UMBER(S)	
SECTION 4 - APPLICANT AUTHORIZED OF		2008-JABG-LG-05		
NAME Mike Sanders	PHONE 816-881-3333 FAX 816-881-3810	SECTION 11 - APPLICANT'S FEDERAL	TAX I.D. #	
nn.e County Executive		44000524		
AGENCY		SECTION 12 - PROGRAM CATEGORY		
Jackson County, Missouri		Purpose Area 15 and Purpose Area 17		
ADDRESS 415 E, 12th Street, 2nd Floor	•	SECTION 13 – CONTRACT PERIOD		
CITY STATE ZIP Kansas City MO 64106		BEGINNING DATE 10/1/2010 ENDING DATE 9/30/2011		
SECTION 5 - PROJECT DIRECTOR		SECTION 14 - TYPE OF PROJECT		
NAME Angela C. Gravino (Castle)	PHONE 816-881-3113 FAX 816-881-3810	☐ Statewide ☐ Regional ☐ Local		
TITLE E-	MAIL ADDRESS;	SECTION 15 - PROGRAM INCOME		·
AGENCY	gravino@jacksongov.org	Will Program Income be generated?	☐ Yes ⊠	l No
Jackson County Prosecutor's Office - Anti-Drug Unit		SECTION 16 - BUDGET		Total Cost
ADDRESS 415 E, 12 th Street, 11 th Floor		PERSONNEL		
CITY STATE Kansas City MO	ZIP 64106	TRAVEL		
SECTION 6 - APPLICANT FISCAL OFFICER	PHONE 816-881-3333	SUPPLIES/OPERATIONS		
Troy Thomas	FAX 816-881-3810	EQUIPMENT		
Manager of Finance		CONTRACTUAL		269,510.00
Jackson County, Missouri		RENOVATION/CONSTRUCTON		
ADDRESS 415 E. 12th Street, 1st Floor				
CITY STATE	MO zip 64106			
Kansas City		TOTAL PROJECT COSTS	.]	\$269,510.00
SECTION 7 - CONTACT PERSON NAME	PHONE 816-881-3832	EEDEDAL OUADE	90%	
Deana Bellamaganya	FAX 816-881-3810	FEDERAL SHARE		242,559.00
	maganya@jacksongov.org	CASH MATCH SHARE SECTION 17 - AUTHORIZED OFFICIAL'S	10%	26,951.00
AGENCY Jackson County Prosecutor's Office - Anti-Drug Unit		SECTION II - AUTHORIZED OFFICIAL S	JOIGHATORE	
ADDRESS 415 E. 12th Street, 11th Floor			<i>/</i> -	
	MO zip 64106	11 Sende	<u> </u>	9/200
Kansas City	·	Signature	/ D	ate \

PROJECT TITLE:

"Sentenced to the Arts" Program (STTAP)

CONTRACTUAL

APPLICANT AGENCY:

Jackson County, Missouri

INSTRUCTIONS

- 1. Under the Nature of Service column, describe the types of consultant services or contracts desired.
- 2. Under the Basis for Cost Estimate, enter the total amount of time to be used and the rate of compensation per unit of time. In the narrative under budget justification, include statements justifying the rate of compensation per unit of time and the necessity for including the costs in the project budget.

3. In the Total Cost column, record the costs to be calculated as follows: (amount of time) x (rate of compensation).

- 4. A copy of any contractual agreement made as a result of an award through this grant program must be forwarded to the Department of Public Safety. Any service that does not have a contractual agreement cannot be listed on this page.
- 5. Any contractual agreement entered into as a result of an award of contract by DPS must be for a time period within the contract period designated by DPS.

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NATURE OF SERVICE	BA	ASIS FOR COST ESTIMATE	TOTAL COST
ArtsTech	It is estimated \$38.746 per hou include contra reporting, and a	that an average of 15 hours per week x or x 52 weeks = \$30,222.00. Duties will acting, scheduling, data gathering, administrating the financial aspect of the ne Arts" Program (STTAP).	\$30,222.00
Contract for Education and Therapeutic Services	community age units including h the direction of t will also go tow	ceive the funds to administer to schools, ncies, re-entry program, and residential dilltop, McCune, and group homes under the JABG Program Manager. The funds ards performances, trainings, etc. Cost e: \$426.62 x 400 youth = \$170,648.	\$170,648.00
JABG Program Manager	This contractual of STTAP under Prosecutor in contractual Prosecutor in contractual Prosecutor in contractual Program Iteration Program Managual events surroumedia corresport communication plans, acting as involved. The STTAP Re-Entry hr x 30 hrs wk =	\$53,040.00	
STTAP Re-entry Coordinator	Coordinate the closely with Jac eligible progran community throuwill report direct contractual posit	\$15,600.00	
State/Federal Share	\$ 242,559.00		
Local Match Share	\$ 26,951.00	TOTAL CONTRACTUAL COST	\$ 269,510.00

"Sentenced to the Arts" Program (STTAP) – STTAP Re-Entry Coordinator (Person will be hired October 1, 2010)

Start Date:

October 1, 2010 - September 30, 2011

Contractual Position:

Expected Outcome:

• Identified eligible youth participating in the re-entry portion of STTAP resulting in a successful transition into the community. Reporting directly to JABG Program Manager.

Position Description/Duties:

Coordinate the re-entry portion of STTAP, working closely with Jackson County Family Court identifying eligible program youth to transition back into the community through MyARTS Program. The Coordinator will report directly to the Program Manager. This is a contractual position.

- ♦ Assess Family Court determining eligible program youth for re-entry program.
- Work closely with DJO's to ensure transition back into the community is successful.
- ♦ Thorough documentation of interaction and activities involving STTAP program youth.
- Report to Program Manager weekly.
- ♦ Attend STTAP programs at various sites in order to develop relationships with eligible program youth.
- Other duties as needed.

Jennifer (Jade) Osborne

"Sentenced to the Arts" Program (STTAP) - STTAP Re-Entry Coordinator

Start Date:

October 1, 2010 - September 30, 2011

Contractual Position:

20/hr at 15 hrs/wk = \$15,600

Expected Outcome:

• Identified eligible youth participating in the re-entry portion of STTAP resulting in a successful transition into the community. Reporting directly to JABG Program Manager.

Position Description/Duties:

Coordinate the re-entry portion of STTAP, working closely with Jackson County Family Court identifying eligible program youth to transition back into the community through MyARTS Program. The Coordinator will report directly to the Program Manager. This is a contractual position.

- Assess Family Court determining eligible program youth for re-entry program.
- Work closely with DJO's to ensure transition back into the community is successful.
- ♦ Thorough documentation of interaction and activities involving STTAP program youth.
- Report to Program Manager weekly.
- ♦ Attend STTAP programs at various sites in order to develop relationships with eligible program youth.
- ♦ Other duties as needed.

Position involves traveling within the city to the program sites, which may fall during the day, in the evenings, or on weekends.

Meet with JABG Project Manager, Deana Bellamaganya, weekly to discuss programs, events, etc. Deana Bellamaganya is the immediate supervisor for the STTAP Re-Entry Coordinator, Jennifer (Jade) Osborne.

JENNIFER (JADE) OSBORNE

603 Valentine Road Kansas City, Missouri 64111 (816) 509-7078 or jademuse@gmail.com

PERSONAL STATEMENT

Jade Osborne is a motivated and goal-oriented creative person who thrives in a diversely collaborative environment. She is passionate about the arts and the community and has had a long-term commitment to social work with community and educational arts emphases. Jade has had extensive experience in non-profit organizations as a program developer, facilitator and organizational manager, as well as long-term community relationships with metropolitan area public and alternative schools, community center and detention center programs. Ms. Osborne is a dedicated artist who gives great attention to detail, and who takes personal pride in her professionally completed projects.

EMPLOYMENT

2006-current Metropolitan Youth Arts & Technology Studios, MyARTS Kansas City, MO Visual Arts Studio Mentor and Team Lead Artist (In-Studio Manager)

Planning and facilitating projects within the Visual Arts studios, including layout, design, and final execution of commissioned and personal pieces. Teaching young artists and apprentices skills and tools needed to perfect their art throughout projects. Collaborating on creative projects with other studio mentors, incorporating multimedia approaches to projects and pieces. Aiding the curator of MyARTS art shows and fundraisers. Acting as a positive role model and resource for participants/apprentices and other staff members. Supporting participants' academic, cultural and art interests. Recruitment of new apprentices and responsible for new apprentice acclimation to the MyARTS program. Responsible for planning and coordinating community activities and visiting community artists.

1999-2006 Kansas City Mentoring Initiative, KCMI Kansas City, KS

Non-Profit Project Director and Program Developer/Facilitator/Poet in Residence/Community Literacy Specialist

Project Developer and Head Instructor for literacy through poetry programs in Wyandotte County Public Schools. Poet In Residence for Wyandotte County School District, 2000-2002. Co-developer of literacy/poetry program for Wyandotte County students. Facilitated in the creation of annual Metropolitan area poetry and art magazine, *Urban Transcendence*, including layout and design. Dedicated to inspiring young people to use their creative voice. Fine-tuned student's writing capabilities and motivated students to become effective and strong performance poets. Co-Director of Urban Transcendence Poetry Performance, Bringing the Heat, 2005.

<u>Project Developer/Head Instructor for Video Technology Programming.</u> Responsible for implementing programming in Wyandotte County schools teaching young people fundamentals in development, acting techniques and editing short films and commercials 2003-2005. Instructor for media class held at Kansas City, Kansas Community College providing instruction and planning for student based cable television show, Reality Check, 2004-2006. Film director and editor of Urban Transcendence Poetry Performances, 2003-2005.

Facilitator of Visual Art Projects for Kansas University Medical Center, Health Careers Pathways Programs, providing summer internships to high-school students who wish to concentrate on careers in the sciences.

- Visual Artist responsible for organizational needs for computer design, display boards, photography, certificates, flyers, postcards and brochures.
- Artistic designer and web developer for youth poetry and video technology website as well as well developer for partnering organization, Storytellers Inc. (2002-2003)
- Multi-tasking and teamwork efforts with collaborative partners including facilitation of sensitivity training for youth workers and cultural and literacy training for district employees and volunteers.
- Grant writing and fundraising to help support ongoing programming within the organization.
- Project manager and coordinator, providing mentorship and positive role-modeling to highschool students working in after-school programs in the visual and literary arts.

CONTRACTED ARTIST PROGRAMS

2004-current

Kansas City Friends of Alvin Ailey

Kansas City, MO

Creative Communications, Poetry Instructor/Art Instructor

Poetry and Art instructor for annual Alvin Ailey youth camp in Kansas. Curriculum development and facilitation of poetry and art workshops for middle school students and acting poetry performance coach for closing presentation.

2002-2006

Capoeira Beribazu Outreach Program

Kansas City, MO

Assistant Instructor/ Program Coordinator

Assistant instructor and professional performer of the Afro-Brazilian cultural art of Capoeira in metropolitan area public schools, community centers, community colleges, youth group homes and detention centers. Responsible for all project coordination such as program contract negotiation, scheduling, presentations, grant writing, collaborative efforts with local non-profit groups and all administrative tasks including: marketing, advertising, art design and website design for the group. Coordinator for the Outreach program which helps to provide Capoeira internship programs for atrisk youth and connects local artists with domestic and international satellite groups. International performances, workshops and travel experience to Brazil, Canada, Jamaica, Hong Kong, and the United Kingdom.

2000-2006

Storytellers Inc.

Kansas City, MO

Contracted Artist/ Facilitator

Facilitator of visual arts programs in metropolitan area detention centers and alternative schools. Member of the Art Model team funded by the National Education Association for the development of creative arts implementation for public education, 2004-2006.

CREATIVE DESIGN EXPERIENCE

Proficient in Microsoft Office, Adobe Photoshop, Illustrator, In Design, Premiere, Dreamweaver, Flash, Quicken Books, I-Movie and Final Cut Pro.

EDUCATION

University of Missouri, Kansas City Federal University of Espirito Santo Tulane University

Tulane University
Pembroke Hill School

English – Creative Writing Capoeira Extension Program Liberal Arts Liberal Arts Kansas City, Missouri Vitoria, E.S., Brasil New Orleans, Louisiana Kansas City, Missouri

REFERENCES

Deana Bellamaganya Marcia Pomeroy Michael Toombs Manager, MyARTS Studios, (816) 985-0119

Director, Kansas City Mentoring Initiative, KCMI, (816) 627-4351

Director, CEO, Storytellers Inc., (816) 678-8694