

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19791

Sponsor(s): Scott Burnett

Date: March 26, 2018

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A Resolution authorizing the Director of Finance and Purchasing to issue a check in the amount of \$1,500 to Bridging the Gap for sponsorship of it's "Get Lost In Paradise" event to be held on March 31, 2018 at the KC Marriott Downtown..</p>											
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="318 569 1330 793"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$1,500</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$1,500</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM: 001-0112-56210</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>		Amount authorized by this legislation this fiscal year:	\$1,500	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$1,500	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number; FROM / TO	FROM: 001-0112-56210
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 19050 1/19/2016, 19376 2/6/2017</p>											
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Cindy Wallace, Sr. Asst. Auditor – 881-3312</p>											
REQUEST SUMMARY	<p>Bridging the Gap is a non-profit organization in Kansas City, MO dedicated to creating awareness and involvement in environmental causes within the community. This request for funding will provide \$1,500 toward sponsorship of the "Get Lost in Paradise" event which will take place on Saturday, March 31, 2018 at the Kansas City Marriott Downtown.</p>											
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>											
ATTACHMENTS	<p><i>See Attachments</i></p>											
REVIEW	<table border="1" data-bbox="310 1619 1537 1837"> <tr> <td>Department Director: <i>Cecilia Woodruff</i></td> <td>Date: <i>3/12/2018</i></td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date: <i>3/14/18</i></td> </tr> <tr> <td>Division Manager:</td> <td>Date:</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>		Department Director: <i>Cecilia Woodruff</i>	Date: <i>3/12/2018</i>	Finance (Budget Approval): <i>If applicable</i>	Date: <i>3/14/18</i>	Division Manager:	Date:	County Counselor's Office:	Date:		
Department Director: <i>Cecilia Woodruff</i>	Date: <i>3/12/2018</i>											
Finance (Budget Approval): <i>If applicable</i>	Date: <i>3/14/18</i>											
Division Manager:	Date:											
County Counselor's Office:	Date:											

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: March 14, 2018

RES # 19791

Department / Division Character/Description Not to Exceed

001 General Fund

0112 Legislature as a Whole 56210 Advertising \$ 1,500

\$ 1,500

 3/14/18

Budget Officer

Bridging The Gap
 1427 W 9th Street, #201
 Kansas City, MO 64101 US
 816.561.1063
 becki.derousseau@bridgingthegap.org
 www.bridgingthegap.org

Invoice



BILL TO
 Jackson County Missouri
 Legislator Scott Burnett
 Jackson County Government
 415 E. 12th Street, 2nd Floor
 Missouri
 Kansas City, MO 64106

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
091910	01/22/2018	\$1,500.00	02/21/2018	Net 30	

ACTIVITY	QTY	RATE	AMOUNT
Gala Sponsor	1	1,500.00	1,500.00
BALANCE DUE			\$1,500.00



Get Lost
in
Paradise

— a fundraising event —

Saturday, March 31

6:30 - 9:30 pm

Kansas City Marriott Downtown

cocktail attire - silent & live auctions - local libations - seated dinner

Noelle Morris, Programs Director
Email: noelle.morris@bridgingthegap.org
Office: 816-612-8704
www.bridgingthegap.org

Tax ID#: 43-1610645

Per Crazy Wednesday
2/11/14 @ 3:45pm
★
★

Bridging The Gap SPONSOR LEVELS

PRESENTING SPONSOR

\$20,000 (only 1 available)

- Named as event underwriter
- Podium remarks by Presenting Sponsor Rep
- Logo on Red Carpet Step + Repeat backdrop
- Photo Op with Guest Speaker, TBD
- 16 tickets to gala
- 16 VIP Lounge tickets
- Press release acknowledgment + right to issue own mutually approved press release
- Back cover ad in gala program
- Logo placement in all printed and digital media

GOLD SPONSOR - \$10,000

- Photo Op with Guest Speaker, TBD
- 14 tickets to gala, includes VIP Lounge and reserved program seating
- Full page ad in gala program
- Logo placement in all printed and digital media

SILVER SPONSOR - \$5,000

- Photo Op with Guest Speaker, TBD
- 10 tickets to gala
- 10 VIP Lounge tickets
- 1/2 page ad in gala program
- Logo placement in all printed and digital media

BRONZE SPONSOR - \$2,500

- 6 tickets to gala
- 6 VIP Lounge tickets
- 1/4 page ad in gala program
- Logo placement in all printed and digital media

EVENT SPONSOR - \$1,000

- 4 tickets to gala
- Logo placement in all printed and digital media

EVENT SPONSOR - \$500

- 2 tickets to gala
- Logo placement in all printed and digital media

Get Lost
in
Paradise



Bridging The Gap SPONSORSHIP PLEDGE FORM

YES! I would like to sponsor Bridging The Gap's Gala at the following level (please select):

- PRESENTING SPONSOR - \$20,000
- GOLD SPONSOR - \$10,000
- SILVER SPONSOR - \$5,000
- BRONZE SPONSOR - \$2,500
- EVENT SPONSOR - \$1,000 or \$500 (please circle)

Company Name _____

Address _____

City, State, Zip _____

Contact Name _____ () _____

Email Address _____

PAYMENT

Bridging The Gap prefers to receive payment by check, but if you would rather donate using a credit card we accept Visa, Mastercard and American Express. Please go to www.bridgingthegap.org/donate/ and enter your credit card information and put "Gala" Sponsorship in the Notes Section.

Bridging The Gap is a 501(c)(3) nonprofit and your contribution to this event is tax deductible under IRS regulations.

Send completed form to:

Noelle Morris, Bridging The Gap
1427 W. 9th Street, STE 201
Kansas City, MO 64101
(816)561-1061 ext. 115

noelle.morris@bridgingthegap.org

Logos and Program Ads must be either Illustrator .ai or Illustrator .eps files