

Request for Legislative Action

Res. No.: 20966
Sponsor: Jalen Anderson
Date: June 6, 2022

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20966
Sponsor(s):	Jalen Anderson	Legislature Meeting Date:	6/6/2022

Introduction
Action Items: ['Award']
Project/Title: Awarding a Contract for Furniture, Fixture and Equipment Services for Improvements to the 10th Floor of the Downtown Courthouse to John A Marshall Co. of Lenexa, Kansas in the amount of \$120,433; under the Terms and Conditions of RFP 40-22.

Request Summary
<p>In conjunction with the 16th Circuit Court, the County requests the use of Capital Improvement Funds to award a contract for Furniture, Fixture and Equipment purchase and installation services to John A. Marshall Co. of Lenexa, Kansas for the completion of work within the existing Division 50 courtroom of the Downtown Courthouse. It is the intent to furnish a fully ADA accessible courtroom and support space with appropriate and modern furniture and equipment appropriate for the relocation of Division 1. RFP 40-22 was issued by Purchasing to accomplish the necessary project requirements.</p> <p>Notifications were distributed by the Purchasing Division of the Finance Department to 2,552 vendors, of which 45 vendors obtained bidding documents and three responses were received. An evaluation committee was assembled to deliberate the responses received and to select a preferred vendor. The evaluation committee unanimously selected the preferred vendor to be John A. Marshall Co.</p> <p>The recommended response provided the quote for services as follows:</p> <p>Base Bid: \$104,724.02 <u>Contingency: \$15,708.98</u> Total Project Cost: \$120,433</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department and the Director of Public Works recommend the award of a contract for Furniture, Fixture and Equipment purchase and installation services to the 10th Floor of the Downtown Courthouse to John A. Marshall Co. of Lenexa, Kansas as the best proposal received.</p>

Contact Information			
Department:	Public Works	Submitted Date:	5/17/2022
Name:	Brian Gaddie	Email:	BGaddie@jacksongov.org
Title:	Director	Phone:	816-881-4496

Request for Legislative Action

Budget Information			
Amount authorized by this legislation this fiscal year:			\$120,433
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$120,433
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
013 (County Improvement Fund)	1241 (DTCH Repairs & Improvements)	58020 (Buildings & Improvements)	\$120,433

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20896	March 7, 2022

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals are waived - insufficient MBE or WBE firms available	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Construction projects over \$75000	['Separate bid']

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Fiscal Information

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

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History

Submitted by Public Works requestor: Brian Gaddie on 5/17/2022. Comments:

Approved by Department Approver Brian Gaddie on 5/17/2022 5:09:23 PM. Comments:

Returned for more information by Purchasing Office Approver Barbara J. Casamento on 5/18/2022 9:53:43 AM. Comments: Please add that 2,552 vendors were notified and 45 vendors obtained bidding documents

Submitted by Requestor Brian Gaddie on 5/18/2022 10:56:09 AM. Comments: added

Approved by Department Approver Brian Gaddie on 5/18/2022 12:03:52 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 5/18/2022 12:22:38 PM. Comments:

Returned for more information by Compliance Office Approver Katie M. Bartle on 5/18/2022 12:33:16 PM. Comments: John A Marshall is not in compliance. They can go to <https://jacomocompliance.com/login.php> to apply for a certificate. KMB

Submitted by Requestor Brian Gaddie on 5/19/2022 1:02:25 PM. Comments: They are now in compliance.

Approved by Department Approver Brian Gaddie on 5/19/2022 4:18:56 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 5/19/2022 4:31:20 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 5/20/2022 9:53:18 AM. Comments:

Approved by Budget Office Approver Mary Rasmussen on 5/20/2022 10:35:32 AM. Comments:

Approved by Executive Office Approver Troy Schulte on 5/20/2022 11:20:19 AM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 5/27/2022 2:21:03 PM. Comments:

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# 124122004

Date: May 20, 2022

RES # 20966
 eRLA ID #: 521

<u>Org Code/Description</u>	<u>Object Code/Description</u>	<u>Not to Exceed</u>
013 County Improvement Fund		
1241 DTCH Repairs & Improvements	58020 Buildings & Improvements	\$ 120,433
		<u><u>\$ 120,433</u></u>

APPROVED
 By Mary Rasmussen at 10:20 am, May 20, 2022

Budget Office



JACKSON COUNTY Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Rick Gerla, Facilities Management Administrator
To: Barbara Casamento, Purchasing Administrator, Purchasing Department
Date: May 13, 2022
Subject: 40-22 Furnishing and Installation Services of Furniture, Fixtures and Equipment

Barbara,

This memorandum is being prepared and submitted in response to the RFP 40-22 for Furnishing and Installation Services of Furniture, Fixtures and Equipment for the Division 1 Courtroom remodel.

The Facilities Management Division and Public Works will be recommending John A. Marshall Company to provide materials and installation for the Div. 1 remodel. John A. Marshall has completed similar projects of this size in the Kansas City metro area for both Governmental and Private customers.

From the scoring criteria within the RFP bid documents, John A. Marshall scored the highest of the 2 that were complete. They are the lowest bid, of the complete bids, and also have the lowest average lead times on materials.

Thank you,

A handwritten signature in blue ink that reads "R Gerla".

Rick Gerla
Facilities Management Administrator
816.881.3748 (desk)
816.217.9310 (mobile)



40-22 - Furnishing and Installation Services of Furniture, Fixtures Scoring Summary

Active Submissions

	Total	A - Responsiveness to Request for Proposal	B - Respondent's Experience and Qualifications	C - Respondent's References	D - Pricing
Supplier	/ 100 pts	/ 10 pts	/ 25 pts	/ 25 pts	/ 40 pts
JOHN A MARSHALL CO	84.67	9.333	16.67	20.67	38
Working Spaces, Inc.	75	9	19	16.33	30.67
Spaces. Inc.	49.67	8.667	14.33	15	11.67



Submissions

Supplier	Date Submitted	Name	Email	Confirmation Code
Spaces. Inc.	May 05, 2022 8:00 AM CDT	John Konon	jkonon@spacesinc.com	MjEwOTk4
JOHN A MARSHALL CO	May 03, 2022 9:53 AM CDT	JIM ROWE	jrowe@jamarshall.com	MjEwNTIy
Working Spaces, Inc.	May 03, 2022 7:34 PM CDT	Melanie Wolfington	mwolfington@wspaces.com	MjEwNzI4



**Jackson County, Missouri
 Department of Public Works
 Engineering Division**

**Furnishing and Installation Services of Furniture, Fixtures, and Equipment (FFE) for
 10th FI Courtroom at Jackson County Courthouse**

COUNTY PROJECT NO. 3269 REQUEST FOR PROPOSAL (RFP) No. 40-22

UNOFFICIAL BID SUMMARY

BID OPENING DATE AND TIME: May 6, 2022 9:00 a.m.

NOTE: This is an unofficial bid tabulation and only reflects the initial reading of the bids received, not the evaluation of such bids.

NO.	Firm	City and State	Amount Base Bid	% above Low
1	Spaces, Inc	Lenexa, KS	\$53,096.92	0.00%
	Spaces Inc has INCOMPLETE BID FORM since did not input bid dollars to several bid items.			
2	John Marshalls Company	Lenexa, KS	\$104,724.02	97.23%
3	Working Spaces, Inc.	Kansas City, MO	\$107,121.14	101.75%
	Engineers Estimate by SFS Architecture		\$198,115.20	273.12%