

Request for Legislative Action

Res. No.: 20960
Sponsor: Theresa Cass Galvin
Date: May 23, 2022

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20960
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	5/23/2022

Introduction
Action Items: ['Authorize', 'Transfer']
Project/Title:
Resolution to approve transferring \$56,784 within the 2022 Information Technology Department budget funds to support an Information Department restructuring.

Request Summary
<p>The Information Technology Department (IT) has eliminated a vacant position that has been challenging to hire. The department is requesting authorization to transfer the vacant position salary funds to be used to enhance our capabilities with IT operations and services. Microsoft Office 365 managed services will be provided by our Term & Supply vendor, ConvergeOne. The solution offering will include:</p> <ul style="list-style-type: none">• Office 365 account and subscription administration• Engineering support to assist in new service setup and configuration• Compliance and policy management• Security, identity, and governance monitoring• Mobile and Intune services <p>The benefits gained from having a managed service address:</p> <ul style="list-style-type: none">• Focus IT resources on high value projects and strategic initiatives• Maintain Microsoft 365 Best Practices for Account and Application Management• Maximize Microsoft 365 Scalability across the platform <ul style="list-style-type: none">· Challenges maintaining staff in a competitive market.· Gain reliable services· Skilled subject matter expertise & experience· Unpredictable costs in turnover and training.· Predictable costs· Scalable spending· Reduced opportunities for downtime

Contact Information			
Department:	Information Technology	Submitted Date:	5/13/2022
Name:	Michael Ohlsom-Dicus	Email:	michaelgohlson@aol.com
Title:	Office Administrator	Phone:	816-881-3151

Request for Legislative Action

Budget Information			
Amount authorized by this legislation this fiscal year:			\$56,784
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$56,784
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	1305 (Information Technology)	55010 (Regular Salaries)	\$52,749
001 (General Fund)	1305 (Information Technology)	55040 (FICA Taxes)	\$4,035
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	1305 (Information Technology)	56082 (Information Technology Consulting Services)	\$56,784

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20874	February 14, 2022
20746	August 30, 2021

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance
Certificate of Compliance
Not Applicable
Minority, Women and Veteran Owned Business Program

Request for Legislative Action

Goals Not Applicable for following reason: Not spending money	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

History

Submitted by Information Technology requestor: Michael Ohlsom-Dicus on 5/13/2022. Comments:

Approved by Department Approver Michael S. Erickson on 5/13/2022 11:12:26 AM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 5/13/2022 11:22:50 AM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 5/13/2022 2:34:44 PM. Comments:

Approved by Budget Office Approver Mark Lang on 5/13/2022 3:48:09 PM. Comments: The fiscal note is attached.

Approved by Executive Office Approver Troy Schulte on 5/13/2022 4:21:06 PM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 5/18/2022 11:22:05 AM. Comments:



Department of
INFORMATION TECHNOLOGY
JACKSON COUNTY, MISSOURI

816-881-3151

415 EAST 12TH STREET, ROOM G-8
KANSAS CITY, MO 64106

TO: FRANK WHITE, COUNTY EXECUTIVE
TROY SCHULTE, COUNTY ADMINISTRATOR
SYLVYA STEVENSON, CHIEF ADMINISTRATION OFFICER
MICHELLE CHRISMAN, HUMAN RESOURCES DIRECTOR
MARK LANG, BUDGET OFFICER

FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS

DATE: MAY 5, 2022

RE: INFORMATION TECHNOLOGY DEPARTMENT REORGANIZATION REQUEST.

I AM REQUESTING A REORGANIZATION OF THE INFORMATION TECHNOLOGY DEPARTMENT EFFECTIVE JUNE 1, 2022. I WOULD LIKE TO ELIMINATE THE VACANT POSITION BELOW:

1305-05050-001, NETWORK SUPPORT ADMINISTRATOR. - \$56,784

THE INFORMATION TECHNOLOGY DEPARTMENT IS TRANSFORMING ITS OPERATIONAL STRUCTURE TO BETTER ACCOMMODATE THE BUSINESS NEEDS OF THE ORGANIZATION. THE FUNDING FROM THE VACANT POSITION LISTED IN THIS REORGANIZATION MEMO WILL BE USED TO IMPLEMENT A MANAGED SERVICES MICROSOFT OFFICE 365 AGREEMENT WITH CONVERGE ONE. THE BENEFITS OF THIS INCLUDE:

- ALLOW STAFF RESOURCES TO FOCUS ON CORE PROJECTS AND STRATEGIC INITIATIVES
- MAINTAIN MICROSOFT 365 BEST PRACTICES FOR ACCOUNT AND APPLICATION MANAGEMENT
- MAXIMIZE MICROSOFT 365 SCALABILITY ACROSS THE PLATFORM

INTEGRATING THIS MANAGED SERVICE WITH OUR EXISTING STAFF SERVICES WILL ALLOW FOR CONTINUOUS IMPROVEMENT OF IT OPERATIONAL DELIVERY AND TECHNOLOGY SERVICES FOR JACKSON COUNTY. ONCE THE REORGANIZATION MEMO HAS RECEIVED A FULL APPROVAL, AN RLA WILL BE SUBMITTED TO TRANSFER THE FUNDS TO THE APPROPRIATE ACCOUNT.


FRANK WHITE


TROY SCHULTE


SYLVYA STEVENSON


MICHELLE CHRISMAN


MARK LANG

Information Technology/GIS Department

Jackson County, Missouri
2022

