

Request for Legislative Action

Resolution No.: 21263
Sponsor: Megan L. Marshall
Date: May 9, 2023

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	21263
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	5/9/2023

Introduction
Action Items: ['Award']
Project/Title:
Awarding a Twelve-Month Term and Supply Contract with One Twelve-Month Option to Extend for the furnishing of Carpet and Flooring for Various Departments to Lucas Commercial Flooring Group, Inc. of North Kansas City, MO under the Terms and Conditions of Invitation to Bid No. 103-22.

Request Summary
<p>Various Jackson County Departments require a Term and Supply Contract for the furnishing and installation of Carpet and Flooring. The Purchasing Department issued Invitation to Bid No. 103-22 in response to those requirements. A total of 213 notifications were distributed, 21 vendors downloaded the Bid Documents, and one response was received.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department recommends the award of a Twelve-Month Term and Supply Contract with One Twelve-Month Option to Extend, for the furnishing of Carpet and Flooring to Lucas Commercial Flooring Group, Inc. of North Kansas City, MO. The anticipated spend for this contract is \$45,000. This award is made on an "As Needed" basis and does not obligate the County to pay any specific amount.</p>

Contact Information			
Department:	Finance	Submitted Date:	4/18/2023
Name:	Craig A. Reich	Email:	CReich@jacksongov.org
Title:	Senior Buyer	Phone:	816-881-3265

Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Request for Legislative Action

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20302	November 18, 2019

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Less than \$50000	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order. 	

Request for Legislative Action

Submitted by Finance requestor: Craig A. Reich on 4/18/2023. Comments:

Returned for more information by Department Approver Bob Crutsinger on 4/18/2023 12:07:42 PM. Comments: The Jackson County Certificate of Compliance attached to this eRLA expired 12-31-2022. Please obtain/attach an updated copy of this document or note in the Request Summary section of this eRLA that the entity has a current Certificate of Compliance.

Note that the in the Prior Legislation section of the this eRLA, the Resolution was introduced on 11-18-2019 vs. 11-25-2019.

Submitted by Requestor Craig A. Reich on 4/24/2023 10:25:07 AM. Comments: Vendor is now in compliance.
Prior Resolution number has been updated

Returned for more information by Department Approver Bob Crutsinger on 4/24/2023 11:03:55 AM. Comments: Replace updated County Certificate of Compliance as attachment per our conversation. Thanks!

Submitted by Requestor Craig A. Reich on 4/24/2023 11:24:03 AM. Comments: New Certificate added in place of expired certificate.

Returned for more information by Department Approver Bob Crutsinger on 4/24/2023 12:32:19 PM. Comments: Returning per email request to attach document.

Submitted by Requestor Craig A. Reich on 4/24/2023 12:37:11 PM. Comments: Attachment added a second time due to glitch in software.

Approved by Department Approver Bob Crutsinger on 4/24/2023 12:50:02 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 4/25/2023 9:41:01 AM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 4/25/2023 10:53:05 AM. Comments:

Approved by Budget Office Approver David B. Moyer on 4/25/2023 11:08:35 AM. Comments:

Approved by Executive Office Approver Sylvya Stevenson on 4/25/2023 12:09:26 PM. Comments:

Approved by Counselor's Office Approver Theresa A. Edington on 5/3/2023 2:36:36 PM. Comments:



JACKSON COUNTY Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Rick Gerla, Facilities Management Administrator

To: Craig Reich, Senior Buyer, Purchasing Department

Date: April 6, 2023

Subject: Bid 103-22 – Carpet and Flooring

Craig,

This memorandum is being prepared and submitted in response to your request for feedback regarding the above contract being awarded by Jackson County for Carpet and Flooring services on a Term and Supply basis.

The Facilities Division would like to recommend moving forward with Lucas Commercial Flooring Group, Inc, a vendor who applied for this contract. Lucas has been a great certified woman owner small business in Jackson County since 2008. They have worked on many projects similar to the needs of the Facilities Management Division. Their Pricing Quotation was very reasonable. They also were the lowest bidder. Annual spend will be around \$45,000.00.

Thank you,

A handwritten signature in blue ink that reads "R Gerla".

Rick Gerla
Facilities Management Administrator
816.881.3748 (desk)
816.217.9310 (mobile)



1600 Swift Ave, Ste 300
 North Kansas City, MO 64116
 816-527-0811
 dana@lucasflooringkc.com
 www.LucasFlooringKC.com

City of Kansas City: WBE, SLBE
 State of Missouri: WBE
 MRCC: DBE
 State of Kansas: WBE

We are not just a FLOORING company. We are a CUSTOMER SERVICE company.

Lucas Commercial Flooring Group, Inc. provides flooring solutions to commercial, healthcare, and government organizations.

As a certified Woman Owned Small Business, Lucas Commercial Flooring focuses on quality and service to provide long-term flooring solutions for our customers. Many of our customers have been with us since the day we opened in January 2008.

What sets Lucas Commercial Flooring Group apart?

- ❖ Quality in Service and Installation
- ❖ Customer Service and Response Time
- ❖ Experience in Problem Solving

Lucas Commercial Flooring Group, Inc values partnerships with its customers and focuses on long term relationships. Listening is key, so that is where we begin with each new project. We understand you need a strategic partner that understands your multiple environments within the county.



CORE CAPABILITIES

Our team of experts understand all aspects of flooring and can provide solutions in the areas of:

❖ **Material Purchasing and Handling**

We work with all major flooring manufacturers to supply the right products for your project. We have current accounts with Mannington, Interface, J&J Flooring, Milliken, Mohawk, Patcraft, Tandus, Philadelphia, and distributors representing Tarkett, Armstrong, Mannington, and Roppe.

❖ **New Construction and Renovation**

Lucas Commercial Flooring Group can provide flooring solutions in new construction and renovations, including subfloor evaluation and preparation, take up existing materials, moisture mitigation, furniture moving/ lifting, and installation.

❖ **Installation**

With over 100 years combined experience, our in-house installers know flooring. From showing up on time and arriving in professional attire, Lucas Commercial Flooring provides top notch **INSTALL certified** installers that share the same customer service philosophy as the rest of the Lucas team.

COMPLETED PROJECTS

Lucas Commercial Flooring Group, Inc, has completed a variety of projects for customers in all different markets. Customers and project sizes include:

- ❖ **Americare Properties, Senior Living**, Multiple projects ranging from \$3,200- \$450,000
- ❖ **KC Life Insurance, Corporate**, Multiple projects ranging from \$6,500- \$104,000
- ❖ **Central Bank of the Midwest, Banking**, Multiple projects ranging from \$3,600- \$26,000

JACKSON COUNTY

Lucas Commercial Flooring Group, Inc, has recently invested in Jackson County by purchasing a building at 9804-9810 E 36st St S, Independence, MO 64052. We will be moving our office and warehouse as of August 1, 2022 to the new address and are excited to be part of Jackson County!

New Address as of August 1, 2022:

9804 E 36th St S, Independence, MO 64052

Mailing Address: PO Box 1696, Independence, MO 64055



9804 E 36th St S, Jackson County
Independence, MO 64052
816-527-0811

City Of Kansas City: WBE, SLBE; State Of Missouri: WBE, DBE; SBA: Small Business

Tuesday, November 1, 2022

INSTALLATION PRICE LIST BY MATERIAL:

DESCRIPTION		PRICE PER UNIT
CARPET TILE INSTALLATION	SF	\$.86 SF
BROADLOOM DIRECT GLUE INSTALLATION- NO CUSHION, NO PATTERN	SF	\$1.15 SF
VCT INSTALLATION	SF	\$1.98 SF
LVT INSTALLATION	SF	\$2.79 SF
WALL BASE INSTALLATION	LF	\$1.50 LF
CARPET TAKE UP (INCLUDES SCRAPE AWAY ADHESIVE)	SF	\$0.85 SF
LVT TAKE UP (INCLUDES SCRAPE AWAY ADHESIVE)	SF	\$1.00 SF
DUMPSTER- 12 YARD	EA	450.00 EA
STANDARD FLOOR PREP (patch at minor cracks and saw joints 1/8" or less depth)	SF	\$0.45 SF

PRICES DO NOT INCLUDE FURNITURE/ EQUIPMENT MOVING, DELIVERY, MATERIALS, ADHESIVES, FREIGHT, AND/OR SUNDRIES.

PRICES ARE REGULAR HOURS M-F 7:00 AM- 3:30 PM, EXCLUDING HOLIDAYS.

MINIMUM TRIP CHARGE: \$250.00.

ANY SERVICES NOT LISTED WILL BE PRICED PER PROJECT.

AFFIDAVIT

STATE OF Missouri)
) SS.
COUNTY OF JACKSON)

DANA HERRICK of the city of GOWER
County of CUNTON State of Missouri being duly sworn on her or his oath, deposes and says,

1. That I am the PRESIDENT (Title of Affiant) of LUCAS COMMERCIAL FLOORING GROUP, INC. (Name of Bidder) and have been authorized by said Bidder to make this Affidavit upon my best information and belief, after reasonable inquiry as to the representations herein.
2. No Officer, Agent or Employee of Jackson County, Missouri is financially interested directly or indirectly what Bidder is offering to sell to the County pursuant to this Invitation (though no representation is made regarding potential ownership of publicly traded stock of bidder).
3. If Bidder were awarded any contract, job, work or service for Jackson County, Missouri, no Officer, Agent or Employee of the County would be interested in or receive any benefit from the profit or emolument of such.
4. Either Bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County or Bidder did not have on December 31, 2021, any property subject to taxation by the County and if bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri, bidder agrees to permit an audit of its records, if requested by the Jackson County Director of Assessment, as they relate to the assessment of Business Personal Property.
5. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which bears upon anyone's response or lack of response to the Invitation.
6. Bidder certifies and warrants that Bidder or Bidder's firm/organization is not listed on the General Services Administration's Report of Debarred and/or Suspended Parties, or the State of Missouri and City of Kansas City, Missouri Debarment List.
7. Bidder certifies and affirms its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.
8. Bidder certifies and affirms that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

LUCAS COMMERCIAL FLOORING GROUP, INC. (Name of Bidder)

By: [Signature] (Signature of Affiant)

PRESIDENT (Title of Affiant)

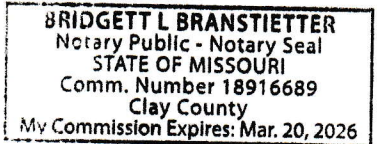
Subscribed and sworn to before me this 1st day of November, 20 22

Bridgett L. Branstietter

NOTARY PUBLIC in and for the County of Clay (SEAL)

State of Missouri

My Commission Expires: March 20, 2026



STATEMENT OF NO BID

TO: Jackson County Purchasing Department
Jackson County Courthouse
415 East 12th Street, Room G1
Kansas City, MO 64106

We, the undersigned, have declined to submit a bid in response to this Invitation to Bid for the following reasons(s):

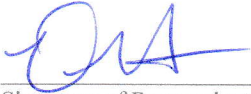
- Specifications too "tight", i.e., geared toward one brand or supplier.
- Insufficient time to respond to the bid.
- We do not offer this product or service.
- Our schedule would not permit us to perform.
- We are unable to meet specifications.
- We are unable to meet bond requirements.
- Specifications are not clear (explain).
- We are unable to meet insurance requirements.
- Remove us from your list for this commodity or service.
- Other (explain). _____

REMARKS _____

Company Name: _____
Signature: _____
Telephone: _____
Date: _____

ACKNOWLEDGMENT OF RECEIPT OF ADDENDA

The undersigned acknowledges receipt of Addenda through and including numbers 4 and that this Bid is submitted in accordance with information, instructions, and stipulations set forth therein.



Signature of Respondent

11/1/22

Date

LUCAS COMMERCIAL FLOORING GROUP, INC.

Company Name

9804 E 36th St S

Address

INDEPENDENCE, MO 64052

City, State, and Zip

816-527-0811

Phone



OFFICE OF THE COUNTY AUDITOR
COMPLIANCE REVIEW OFFICE
 415 E 12TH STREET, 2ND FLOOR
 KANSAS CITY, MISSOURI 64106

(816) 881-3302
 FAX (816) 881-3340
 CRO@JACKSONGOV.ORG
 WWW.JACKSONGOV.ORG/AUDITOR

JACKSON COUNTY, MISSOURI
CONTRACTOR UTILIZATION PLAN

Bid/RFP/RFQ Number: 103-22
 Bid/RFP/RFQ Title: Carpet and Flooring
 Contracting Department: Various Departments
 Respondent: _____

I, DANA HETRICK, of lawful age and upon my oath state as follows:

- This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE/VBE submittal requirements on the above Bid/RFP/RFQ and the MBE/WBE/VBE Program and is given on behalf of the Respondent listed above. It sets out the Respondent's plan to utilize MBE and/or WBE and/or VBE prime and subcontractors on the awarded contract.

The goals set by Jackson County, Missouri are:

0 % MBE % WBE % VBE

- Bidder stipulates that it will utilize a minimum of the following percentages of MBE/WBE/VBE participation in the above bid:

0 % MBE 95 % WBE 0 % VBE

- The following are the MBE/WBE/VBE Contractors to be utilized on the above-named solicitation. Respondent maintains that it either has a formal contract or a conditional contract contingent upon award.

Please note:

- If Bidder is a certified MBE, WBE, or VBE firm, it may list itself in the appropriate area below.
- No contractor may be listed under multiple categories below regardless of certifications.

INTERNAL USE ONLY	
CUP RECEIVED: _____	CUP APPROVED: _____
GFE RECEIVED: _____	GFE APPROVED: _____
CUP REVISED: _____	REVISION APPROVED: _____
APPROVED GOALS: _____ MBE _____ WBE _____ VBE	
RES/ORD: _____	AMT AWARDED: _____
NOTES:	

MBE SUBCONTRACTORS

Add Additional Pages as Necessary

Description		Bidder Response
A.	MBE Firm:	INTERNAL USE ONLY Certifying Agency: KCMO State of MO Approved: Y N Sub A Contract Value: \$
	Address line 1:	
	Address line 2-include County:	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Certifying Agency	
	Expiration Date of Certification:	
	Scopes of Work Utilized:	
	Percentage of Contract Awarded:	
B.	MBE Firm:	INTERNAL USE ONLY Certifying Agency: KCMO State of MO Approved: Y N Sub B Contract Value: \$
	Address line 1:	
	Address line 2-include County:	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Certifying Agency	
	Expiration Date of Certification:	
	Scopes of Work Utilized:	
	Percentage of Contract Awarded:	
C.	MBE Firm:	INTERNAL USE ONLY Certifying Agency: KCMO State of MO Approved: Y N Sub C Contract Value: \$
	Address line 1:	
	Address line 2-include County:	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Certifying Agency	
	Expiration Date of Certification:	
	Scopes of Work Utilized:	
	Percentage of Contract Awarded:	
		TOTAL MBE VALUE
		\$

WBE SUBCONTRACTORS

Add Additional Pages as Necessary

Description

Bidder Response

A:	VBE Firm:	LUCAS COMMERCIAL FLOORING GROUP, INC.	INTERNAL USE ONLY
	Address line 1:	9804 E 36th ST S	
	Address line 2-include County:	JACKSON, INDEPENDENCE, MO 64052	
	Telephone Number:	816-527-0811	
	President/Owner:	DANA HETRICK	
	Email Address:	DANA@LUCAS FLOORING KC.COM	
	Certifying Agency	KCMO, MO, AND KS	
	Expiration Date of Certification:	2/2/2024 - MO	
	Scopes of Work Utilized:	CARPET AND FLOORING/INSTAL	
	Percentage of Contract Awarded:	95%	
			Certifying Agency: KCMO State of MO
			Approved: Y N
			Sub A Contract Value: \$

B:	VBE Firm:		INTERNAL USE ONLY
	Address line 1:		
	Address line 2-include County:		
	Telephone Number:		
	President/Owner:		
	Email Address:		
	Certifying Agency		
	Expiration Date of Certification:		
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		
			Certifying Agency: KCMO State of MO
			Approved: Y N
			Sub B Contract Value: \$

C:	VBE Firm:		INTERNAL USE ONLY
	Address line 1:		
	Address line 2-include County:		
	Telephone Number:		
	President/Owner:		
	Email Address:		
	Certifying Agency		
	Expiration Date of Certification:		
	Scopes of Work Utilized:		
	Percentage of Contract Awarded:		
			Certifying Agency: KCMO State of MO
			Approved: Y N
			Sub B Contract Value: \$
TOTAL VBE VALUE			\$

VBE SUBCONTRACTORS

Add Additional Pages as Necessary

ACKNOWLEDGMENT

Respondent acknowledges that it is responsible for considering the effect that any change order and/or amendments changing the total contract amount may have on its ability to meet or exceed the subcontractor participation goals.

Good Faith Effort:

Respondent further acknowledges that it is responsible for submitting a Good Faith Effort Form if it will be unable to meet the participation goals. A Good Faith Effort Form documents the efforts a respondent puts forth to achieve the MBE and/or WBE and/or VBE goals on a project. Simply stating that goals cannot be met is not considered sufficient.

Contractor Modification Form:

If, at any point during the life of the awarded contract, the contractor needs to substitute an approved subcontractor a Contractor Modification Form must be submitted to the Compliance Review Office.

Any Good Faith Effort or Contractor Modification Form must be approved by the Compliance Review Office.

Contact the Compliance Review Office for assistance or to request forms.

I hereby certify that I am authorized to make this Affidavit on behalf of the Respondent named below and who shall abide by the terms set forth herein. I acknowledge that the assigned values determined by this CUP shall be enforceable under the contract terms and conditions.

Respondent Primary Contact: DANA HERRICK, 

Title: PRESIDENT Email: DANA@LUCASFLOORINGKC.COM

Date: 11/1/22 Phone: 816-527-0811

Subscribed and sworn to before me this 1st day of November, 2022

My Commission Expires: March 20, 2026



Notary Public
(Attach corporate seal if applicable)



For questions on this form please contact:

Compliance Review Office
816-881-3302
CRO@jacksongov.org