

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$500.00 from the undesignated fund balance of the 2011 Grant Fund and authorizing the County Executive to execute an agreement with the Missouri Safety Center in acceptance of the Jackson County Sheriff's Office's Youth Alcohol Enforcement Campaign 2011 grant.

**ORDINANCE #4302**, March 28, 2011

**INTRODUCED BY** James D. Tindall, County Legislator

WHEREAS, the Sheriff's Office has been awarded a grant in the amount of \$500.00 by the Missouri Safety Center for the Youth Alcohol Enforcement Campaign 2011, for the period May 4 through May 13, 2011; and,

WHEREAS, the goal of this campaign is to reduce fatalities and increase enforcement of driving while intoxicated, with a particular emphasis on youth offenders; and,

WHEREAS, the Sheriff recommends the use of funds for reimbursement of overtime used for the campaign throughout the County, pursuant to the attached agreement with the Missouri Safety Center; and,

WHEREAS, an appropriation is necessary to place the grant funds in the proper spending account; now therefore,

**BE IT ORDAINED** by the County Legislature of Jackson County, Missouri, that the

following appropriation from the unappropriated surplus of the 2011 Grant Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund			
Youth Alcohol Enforcement			
010-4241	45799 - Increase Revenue	\$500	
010-2810	Undesignated Fund Balance		\$500
010-2810	Undesignated Fund Balance	\$500	
010-4241	55030 – Overtime		\$500

and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute the attached agreement with the Missouri Safety Center.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

*Jim D. Hallen*  
Chief Deputy County Counselor

*W. Dylea Niles*  
County Counselor

I hereby certify that the attached Ordinance, Ordinance #4302, introduced on March 28, 2011, was duly passed on March 28, 2011 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

Nays 0

Abstaining 0

Absent 1

This Ordinance is hereby transmitted to the County Executive for his signature.

3/28/11  
Date

*Mary Jo Spino*  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance #4302.

3/29/2011  
Date

*Michael D. Sanders*  
Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810  
ACCOUNT TITLE: Grant Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$500.00

March 23, 2011  
Date

*R. Scott Keane*  
Director of Finance and Purchasing

**REQUEST FOR LEGISLATIVE ACTION**

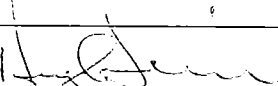
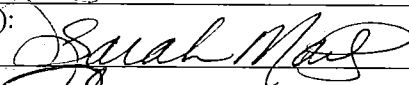
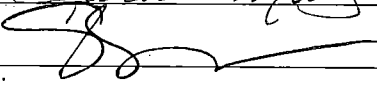
Completed by County Counselor's Office:

~~Res~~/Ord No.: 4302

Sponsor(s): James D. Tindall

Date: March 28, 2011

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Jackson County Sheriff's Office "May 4-13, Youth Alcohol Enforcement Campaign 2011". An ordinance to appropriate \$500.00 from the undesignated fund balance of the Grant Fund and to authorize the county executive to execute an agreement with the Missouri Safety Division of the Missouri Department of Transportation in the acceptance of the grant awarded to the Sheriff's Office</p>										
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$500.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$500.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM: 010-2810 Grant Fund-Undesignated Fund Balance / TO:010-4241-55030 Grant Fund-Youth Alcohol Enforcement-Overtime</td> <td>\$500.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):N/A  Prior Year Actual Amount Spent (if applicable):N/A</p>	Amount authorized by this legislation this fiscal year:	\$500.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$500.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM: 010-2810 Grant Fund-Undesignated Fund Balance / TO:010-4241-55030 Grant Fund-Youth Alcohol Enforcement-Overtime	\$500.00
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): N/A</p> <p>Prior resolutions and (date):</p>										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Beverly Smith Traffic Analyst 816-524-4302</p>										
<p><b>REQUEST SUMMARY</b></p>	<p>Accept and appropriate \$500.00 from the undesignated fund balance of the Grant Fund and to authorize the county executive to execute an agreement with the Missouri Safety Division of the Missouri Department of Transportation in the acceptance of the May 4-13 Youth Alcohol Enforcement Campaign for 2011.</p> <p>The grant is awarded for \$500.00 and requires no local matching funds.</p> <p>The goal of this enforcement is to reduce fatalities and help Law Enforcement Agencies throughout Missouri crack down on the crime of drunk driving. These funds for overtime will allow the Sheriff's Office to provide more coverage on our roadways increasing the opportunity to stop the intoxicated driver and through the increase of presence alter the driving habits, targeting, but not limited to the younger drivers. The Sheriff's Office requested these funds intended for the reimbursement of overtime used for enforcement activities.</p>										

	Please appropriate \$500.00 as follows:  55030                      Overtime                      \$500.00	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	(3) Three copies of the Notification of Eligibility to Participate for 2011 Youth Alcohol Enforcement	
REVIEW	Department Director: 	Date: 3-22-11
	Finance (Budget Approval): If applicable 	Date: 3/23/11
	Division Manager: 	Date: 3/23/11
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund – Undesignated Fund Balance	\$500.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: March 23, 2011


~~Res~~/Ord No. 4302

Department / Division	Character/Description	From	To
<b>Grant Fund - 010</b>			
4241 - Youth Alcohol Enforcement	45799 - Increase Revenues	500	
2810	Undesignated Fund Balance		500
2810	Undesignated Fund Balance	500	
4241 - Youth Alcohol Enforcement	55030 - Overtime		500
Total		500	500

*Sarah M. [Signature]* 3/23/11  
Budgeting



Missouri Safety Center  
Humphreys 200  
University of Central Missouri  
Warrensburg, MO 64093  
Office 800-801-3588 Fax 660-543-4482  
[www.safetycenter.ucmo.edu](http://www.safetycenter.ucmo.edu)

DATE: March 17, 2011  
TO: Overtime Enforcement Partner  
FROM: Terry J. Butler, Director   
RE: **May 4-13, Youth Alcohol Enforcement Information**

Through a grant with the Highway Safety Division of MoDOT we are pleased to extend to your agency this invitation to participate in the May 4-13, Youth Alcohol Enforcement. The goal of this enforcement is to reduce fatalities and help Law enforcement agencies throughout Missouri crack down on the crime of drunk driving.

Enclosed, you will find a Notification of Eligibility to Participate for the 2011 Youth Alcohol Enforcement (May 4-13, 2011). Please refer to this contract for the maximum total amount that has been established for your agency. If your agency wants to participate in this enforcement, **the contract (page 2 only) must be completely filled out, including two signatures and faxed to our office by March 30, 2011.**

**NOTE:**

- **Refer to the contract for the enforcement dates and maximum total amount your agency is eligible to receive.**
- **Two signatures are required on the contract for it to be accepted.**
- **Once we receive and approve your contract we will send you an informational packet for this enforcement.**

Thank you, in advance, for participating in this important effort. If you have any questions about the process, reporting or payment **please contact Bev Richardson at the Missouri Safety Center at 800-801-3588 or [msc@ucmo.edu](mailto:msc@ucmo.edu)** or Highway Safety Division – MoDOT questions please contact Christopher Luebbert at 800-800-2358.



Equal Education and Employment Opportunity



## Notification of Eligibility to Participate Statewide Youth Alcohol Enforcement 2011

The Highway Safety Division of MoDOT has identified Jackson County Sheriff's Dept. as eligible to participate in the: **2011 Youth Alcohol Enforcement.**

Full-time, part-time and reserve officers are eligible to participate in overtime enforcement campaigns. Part-time and reserve officers must have the same authority as a full-time permanent officer. **All officers working alcohol enforcement campaigns must have 24 hours of SFST training.**

Your agency is authorized for reimbursement of actual overtime salary and fringe up to the following amount:

Youth Alcohol Enforcement	*Amount
May 4-13, 2011	\$500

\* Please note the maximum total amount your agency is eligible to receive for this campaign.

Your agency may submit a request for, and be reimbursed for less, **but will not be reimbursed for more than the authorized amount,** regardless of the overtime hours worked.

### Reimbursable participation in this campaign requires that your agency:

1. Complete the Law Enforcement Agency Information on the UCM Subaward/Subcontract Agreement
2. Sign and return (FAX or scan and email) the completed agreement (**pg. #2 only**) **no later than March 30, 2011** to:

Bev Richardson  
[msc@ucmo.edu](mailto:msc@ucmo.edu)  
fax: 660-543-4482  
phone: 800-801-3588

Missouri Safety Center  
Humphreys 200  
University of Central Missouri  
Warrensburg, MO 64093

**\*Denotes required signatures and agency information on pg. #2**

3. Provide the campaign overtime enforcement hours
4. Submit the completed campaign manpower report form to UCM's Missouri Safety Center **no later than June 13, 2011**. The invoice will identify the officers who worked the campaign, their SFST training, the hours worked on the campaign, and their rate of pay plus benefits.
5. Submit enforcement statistics on-line to Highway Safety – MoDOT **no later than June 13, 2011**.

Upon verification of the above participation activities, the Missouri Safety Center/UCM will process the reimbursement for costs up to the maximum total amount.

All LEAs must have on file with UCM a completed "Agency W-9" (not personal) before payment can be issued. A W-9 form will be included in the informational packet you'll receive once this agreement is processed.

**Manpower report forms submitted beyond the reporting deadline may not be reimbursed.**

Agencies are encouraged to provide to local media, pre & post press releases to notify the public of your enforcement efforts and the support with Highway Safety-MoDOT funds. All enforcements will be tied to Missouri's current campaign, called "You Drink & Drive, You Lose!"

Upon receipt of this signed agreement your agency will receive an enforcement packet of information, including:

- Processing instructions
- Pre & post press releases
- Manpower report form
- Enforcement statistics form
- Online citation reporting instructions



If your agency chooses to participate in this campaign, please provide the following information and signatures by 3/30/11

**University of Central Missouri Subaward/Subcontract Agreement**

Institution/Organization ("UNIVERSITY") Name: <b>University of Central Missouri</b> Address: Sponsored Programs Ward Edwards 1800 108 W. South Street Warrensburg, MO, 64093	<b>Jackson County Sheriff's Dept.</b> ("COLLABORATOR") Agency Federal Tax I.D. #: <u>4406000524</u> Agency Address: <u>3310 NE, Renney</u> <u>Lee's Summit Mo. 64064</u>
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Source Awarding Agency (if applicable): Missouri Department of Transportation, Highway Safety Division	CFDA No. (if applicable): 20.601
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Period of Performance: <b>May 4-13, 2011</b>	Amount of Award: <b>\$500</b>
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**Project Title: Statewide Youth Alcohol Enforcement**

**Terms and Conditions**

- 1) University hereby awards a cost reimbursable contract, as described above, to Collaborator. The statement of work and budget for this contract are shown in the Notification of Eligibility to Participate. In its performance of work under the terms of this agreement, Collaborator shall be an independent entity and not an employee or agent of University.
- 2) All invoicing and reporting will follow the guidelines and restrictions as set out in the attached statement of work. By signing this form you agree to abide by the terms set forth in the statement of work and comply with all requirements therein.
- 3) All payments shall be considered provisional and subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Collaborator.
- 4) Matters concerning the technical performance of this agreement, no cost extensions, a request or negotiation of any changes in terms, conditions, or amounts, and any changes requiring prior approval, should be directed to University's project director as noted in the signature block of this form. Any such changes made to this agreement require the written approval of each party's Authorized Official.
- 5) Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.
- 6) Either party may terminate this agreement with thirty days written notice to the appropriate party's Administrative Contact. If applicable, University shall pay Collaborator for termination costs as allowable under OMB Circular A-87, OMB Circular A-21, OMB Circular A-122, or the Federal Acquisition Regulation, whichever applies.
- 7) This agreement is subject to the terms and conditions of the Prime Award, Project No. 11-OP-05-3, and other special terms and conditions.
- 8) This agreement shall be governed and construed in accordance with the laws of the State of Missouri.
- 9) By signing below Collaborator certifies and assures:
  - a. It is compliant with 41 CFR Chapter 60 as defined by the U. S. Department of Labor
  - b. It is compliant with OMB Circular A-102
  - c. It complies with OMB Circular A-133 and it will notify University of completion of required audits and of any adverse finding which impact this subaward.
  - d. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Collaborator, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
  - e. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Collaborator shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the University.
  - f. Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

Authorized Official of UNIVERSITY:  March 17, 2011 Date	*Chief, Sheriff or Authorized Official of COLLABORATOR:  Signature: <u>Hersh H. Mills</u> Print name: <u>Hersh H. Mills</u> Date <u>3-22-11</u>
Project Director of UNIVERSITY:  March 17, 2011 Date	*Enforcement Administrator of COLLABORATOR: Signature: <u>Michael D. Sanders</u> Print name: <u>JACKSON COUNTY EXECUTIVE</u> Date
Mr. Terry J. Butler, MSC, Project Director	Agency Phone Number: <u>816-524-4362</u>
Phone Number: 800-801-3588	Agency Email Address: <u>jacksongov.org</u>
Email: <u>msc@ucmo.edu</u>	

