

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a twelve-month term and supply contract for the furnishing of broker and consulting services for the County's employee group health, life, and dental insurances for use County-wide to CBIZ Benefits of Kansas City, MO, under terms and conditions of Request for Proposals No. 24-024, at no cost to the County.

**RESOLUTION NO. 21636**, May 20, 2024

**INTRODUCED BY** Megan L. Marshall, County Legislator

WHEREAS, the County has a continuing need for broker and consulting services for the County's employee group health, life, and dental insurances; and,

WHEREAS, the Director of Finance and Purchasing issued Request for Proposals No. 24-024 in response to that need; and,

WHEREAS, a total of forty-eight notifications were distributed and four proposals were received from the following:

**BIDDERS**

CBIZ Benefits  
Kansas City (Jackson County), MO

Twin Lakes  
Lee's Summit, MO

Garry & Associates  
North Kansas City, MO

ABID Talent, LLC  
Alpharetta, GA

and,

WHEREAS, a committee of County staff members reviewed and evaluated all of these proposals; and,

WHEREAS, the evaluation committee recommended the award of a contract to CBIZ Benefits of Kansas City, MO; and,

WHEREAS, Resolution 21575, dated March 25, 2024, which would have awarded a contract to CBIZ Benefits of Kansas City, MO, was not adopted by the County Legislature; and,

WHEREAS, in view of the Legislature's previous action on Resolution 21575, pursuant to section 1054.6 of the Jackson County Code, the evaluation committee and Director of Human Resources now recommend the award of a twelve-month term and supply contract with no option for automatic renewal at the rate of the true lowest and first bidder's service fee, charged on a fixed fee in equal monthly installments of \$7,000.00; and requires a new bidding process to determine the 2024-2025 insurance broker that must include an independent, third-party consultant that will ensure bidder specific information remains anonymous and blinding the evaluation committee from what insurance broker bidder they are evaluating and also to have this independent, third-party consultant, to at least providing a grading rubric for evaluation that at least includes: Minority, Diversity, and Women Business Enterprise (MBE/DBE/WBE) inclusion as a priority for coring broker bidders in addition to pricing, experience, etc. and graded by a committee to include associates from Parks+ Rec, Human Resources (excluding the

Director to eliminate issues of bias), County Corrections and the County Auditor's Office;  
and,

WHEREAS, the execution of a contract with this vendor is in the best interests of the health, welfare, and safety of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the award be made as recommended by the evaluation committee and Director of Human Resources and that the Director of Finance and Purchasing be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award;  
and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Bryan Covinsky  
Bryan Covinsky (May 16, 2024 10:16 CDT)  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 21636 of May 20, 2024, was duly passed on June 17, 2024 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 7 Nays 2  
Abstaining 0 Absent 0

6.18.2024  
Date

Mary Jo Spino  
Mary Jo Spino, Clerk of Legislature

The contract as awarded will have no fiscal impact on Jackson County.

05/16/2024  
Date

Sylvia Stevenson  
Sylvia Stevenson (May 16, 2024 10:27 CDT)  
Chief Administrative Officer