

REQUEST FOR LEGISLATIVE ACTION
EXECUTIVE OFFICE

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20285

Sponsor(s): Crystal Williams

Date: October 14, 2019

OCT - 3 2019

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A resolution authorizing the County Executive to amend the contract with BKD, LLP for the audit of the year ended December 31, 2018, to increase the contract by \$4,200.</p>										
<p>BUDGET INFORMATION To be completed By Requesting Department and Finance</p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$4,200</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>133,600</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$137,800</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$137,800</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td>\$137,800</td> </tr> </table> <p>General Fund 001-1404-56010</p> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$223,725</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): \$129,300 (Cost of 2017 audit budgeted in 2018) Prior Year Actual Amount Spent (if applicable): \$129,300 (Cost of 2017 audit paid in 2018)</p>	Amount authorized by this legislation this fiscal year:	\$4,200	Amount previously authorized this fiscal year:	133,600	Total amount authorized after this legislative action:	\$137,800	Amount budgeted for this item * (including transfers):	\$137,800	Source of funding (name of fund) and account code number:	\$137,800
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date): 19399 (3/6/17)</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Cheryl Colter, Asst. Dir. of Accounting/Finance (881-3180) <i>cdc</i></p>										
<p>REQUEST SUMMARY</p>	<p>The final billing from BKD for the 2018 audit included a charge of \$4,200 for additional time incurred relating to consultation for the adoption of Governmental Accounting Standards Board (GASB) Statement 75, Other Post-Employment Benefits (OPEB). The additional work was not anticipated when the 2018 contract for \$133,600 was executed earlier this year.</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals</p>										
<p>ATTACHMENTS</p>											
<p>REVIEW</p>	<table border="1"> <tr> <td>Department Director: <i>[Signature]</i></td> <td>Date: 10-3-2019</td> </tr> <tr> <td>Finance (Budget Approval): If applicable <i>[Signature]</i></td> <td>Date: 10/3/19</td> </tr> <tr> <td>Division Manager: <i>[Signature]</i></td> <td>Date: 10-3-19</td> </tr> <tr> <td>County Counselor's Office: <i>[Signature]</i></td> <td>Date: 10/10/2019</td> </tr> </table>	Department Director: <i>[Signature]</i>	Date: 10-3-2019	Finance (Budget Approval): If applicable <i>[Signature]</i>	Date: 10/3/19	Division Manager: <i>[Signature]</i>	Date: 10-3-19	County Counselor's Office: <i>[Signature]</i>	Date: 10/10/2019		
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Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

