

**REQUEST FOR LEGISLATIVE ACTION**

**EXECUTIVE OFFICE**

Completed by County Counselor's Office:

Res/Ord No.: #19913

Sponsor(s): Alfred Jordan

Date: July 9, 2018

JUL 02 2018

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance                  Project/Title: <u>Request for funds to be transferred from the part time salaries fund to hire Operations Analyst for JCDC.</u></p>																						
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$49,851</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$49,851</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td></td> </tr> <tr> <td>FROM 001-2701-55025 Part Time Salaries</td> <td>\$49,851</td> </tr> <tr> <td>TO: 001-2701-55010 Regular Salaries</td> <td>TO ACCT</td> </tr> <tr> <td>001-2701-55040 FICA</td> <td>\$35,277</td> </tr> <tr> <td>001-2701-55050 Pension</td> <td>2,699</td> </tr> <tr> <td>001-2701-55060 Insurance Benefits</td> <td>3,175</td> </tr> <tr> <td></td> <td>8,700</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):                  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$49,851	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$49,851	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number;		FROM 001-2701-55025 Part Time Salaries	\$49,851	TO: 001-2701-55010 Regular Salaries	TO ACCT	001-2701-55040 FICA	\$35,277	001-2701-55050 Pension	2,699	001-2701-55060 Insurance Benefits	3,175		8,700
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):                  Prior resolutions and (date):</p>																						
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Diana Turner, Corrections Director, 816-881-4280</p>																						
<p><b>REQUEST SUMMARY</b></p>	<p>This is a request to transfer account funds in the Corrections budget in the amount of \$49,851 to hire 1 Operations Analyst for statistical reporting. The total amount includes salary plus benefits. Salary is \$35,277, FICA is \$2,699, Pension is \$3,175, and Insurance is \$8,700.</p>																						
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																						
<p><b>ATTACHMENTS</b></p>	<p>Memo dated 5/23/18 regarding Reorganization</p>																						

REVIEW	Department Director: <i>Debra Lunn</i>	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date: <i>7/2/18</i>
	Division Manager: <i>MSB</i> <i>Mary Rasmussen</i>	Date: <i>7/2/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



MAY 24 2018



DEPARTMENT OF CORRECTIONS

JACKSON COUNTY, MISSOURI

1300 Cherry Street  
Kansas City, Missouri 64106



TO: Frank White Jr., County Executive  
 Gary Panethiere, Chief Operating Officer  
 Edwin Stoll, Chief Administrative Officer  
 Dennis Dumovich, Human Resources Director

FROM: *Diana Turner*  
 Diana Turner, Regional Corrections Director

DATE: May 23, 2018

RE: Reorganization

I am requesting a reorganization of the Department of Corrections as follows:

- Eliminate 3 vacant position as follows:  
 Part Time Corrections Officer - 2701-06974-023  
 Part Time Corrections Officer - 2701-06974-014  
 Part Time Corrections Officer - 2701-06974-021
- Create 1 new position to include the following:  
 Operations Analyst - 2701-04135-001

Sufficient funds exist in the 2018 Department of Corrections budget for these proposed changes. Thank you in advance for your consideration.

APPROVE:

*Frank White Jr.*  
 \_\_\_\_\_ 5/25/2018  
 Frank White Jr., County Executive

*Gary Panethiere*  
 \_\_\_\_\_ 5/24/18  
 Gary Panethiere, Chief Operating Officer

*Edwin Stoll*  
 \_\_\_\_\_ 5/25/18  
 Edwin Stoll, Chief Administrative Officer

*Dennis Dumovich*  
 \_\_\_\_\_  
 Dennis Dumovich, Human Resources Director