



Jackson County Missouri

Jackson County Courthouse
415 E. 12th Street, 2nd floor
Kansas City, Missouri
64106
(816)881-3242

Request for Legislative Action

File #: 24-397, Version: 0

REQUESTED MEETING DATE: Select Date

Resolution No.: 21799

Sponsor: Jeanie Lauer

Date: November 12, 2024

SPONSORS:

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To be confirmed by County Counselor's Office:

STAFF CONTACT: Michelle Chrisman **PHONE:** 816-881-1204

EMAIL: mchrisman@jacksongov.org

DEPARTMENT: Human Resources

TITLE: Awarding a Twenty-Four (24) Month Term and Supply Contract with Four (4) Twelve (12) Month Option to Extend for the furnishing Broker Services for its Workers' Compensation and Excess Liability Insurance for use by the Human Resources Department to Cowell Insurance Solutions (CIS) of Overland Park, Kansas, under the terms and conditions of Invitation to Bid No.24-067.

SUMMARY: The Human Resources Department requires a Term and Supply Contract for the furnishing of Broker Services for its Workers' Compensation and Excess Liability Insurance. The Purchasing Department issued Invitation to Bid No. 24-067 in response to those requirements. A total of 505 notifications were distributed, 27 viewed and 3 responses were received and evaluated. An Executive Summary of the Invitation to Bid, including the Contractor's Quotation Sheet and the using County Departments Recommendation Memos are

attached. Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department and the using Departments recommend the award of a Twelve (12) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Workers' Compensation and Excess Liability Insurance for use by Human Resource Department to Cowell Insurance Solutions (CIS) of Overland Park, Kansas as the lowest and best bid under the terms and conditions of Invitation to Bid No. 24-067. Annual Estimated Usage: \$15,000 This award is made on a "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchase(s) is subject to annual appropriations.

FINANCIAL IMPACT:

NO

Amount	Fund	Department	Line-Item Detail

YES

ACTION NEEDED: Choose an item.

ATTACHMENTS:

- 1) **Recommendation Letter**
- 2) **24-067 Respondents Pricing Sheet...**
- 3) **24-067 Bonfire Executive Summary...**