

# REQUEST FOR LEGISLATIVE ACTION

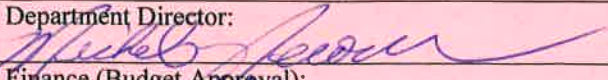
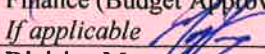
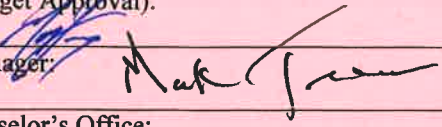
Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20119

Sponsor(s): Tony Miller

Date: March 25, 2019

<p><b>SUBJECT</b></p>	<p>Action Requested <b>EXECUTIVE OFFICE</b>  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p style="text-align: center;"><b>MAR 04 2019</b></p> <p>Project/Title: <u>Authorizing an Addendum to a Planned Service Agreement from Johnson Controls, Inc. of Lenexa, KS under the terms and conditions of General Services Administration contract GS-06F-0060P, an existing other government contract, for HVAC Products, Installation and Service for use by Parks + Rec.</u></p>												
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" style="width: 100%;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$5780.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$5780.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$5780.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>003-1603-56790 Park Fund – Historic Sites – Other Contractual Services</td> <td style="text-align: right;">\$5780.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____  Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$5780.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$5780.00	Amount budgeted for this item * (including transfers):	\$5780.00	Source of funding (name of fund) and account code number:		003-1603-56790 Park Fund – Historic Sites – Other Contractual Services	\$5780.00
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): _____  Prior resolutions and (date): 19785 (April 2, 2018)</p>												
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Katie Bartle, Senior Buyer, 816-881-3465</p>												
<p><b>REQUEST SUMMARY</b></p>	<p>The Planned Service Agreement for Parks + Rec provides preventative maintenance and software support for the HVAC system at the Fort Osage Education Center. Proper humidity and temperature control is essential for the conservation of the archaeological collection. The initial term of the Planned Service Agreement was for one year. This Addendum extends the term for an additional year.</p> <p>The Purchasing Department previously sought legislative approval on the Planned Service Agreement due to 1) the insurance release clause in Paragraph G on Page 13 of 18, and 2) the indemnity language in Paragraph H beginning on Page 13 of 18.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Purchasing Department recommends the approval of an Addendum to the Planned Service Agreement from Johnson Controls, Inc. of Lenexa, KS under the terms and conditions of term and supply contract GS-06F-0060P for HVAC Products, Installation and Service for use by Parks + Rec.</p>												
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>												
<p><b>COMPLIANCE</b></p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals      No Goals Assigned  <input type="checkbox"/> VBE Goals</p>												

ATTACHMENTS	Recommendation memo from Parks + Rec, Proposed Addendum from Johnson Controls, Planned Service Agreement from Johnson Controls, Resolution 19785	
REVIEW	Department Director: 	Date: 3/4/19
	Finance (Budget Approval): <i>If applicable</i> 	Date: 3/5/19
	Division Manager: 	Date: 3/5/19
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**

This expenditure was included in the Annual Budget.

PC# \_\_\_\_\_

Date: March 5, 2019


RES # 20119

<u>Department / Division</u>	<u>Character/Description</u>	<u>Not to Exceed</u>
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<b>003</b>	<b>Park Fund</b>	
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1603	Heritage Programs and Museums	56790 Other Contractual Services	\$ 5,780
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 3/5/19  
Budget Officer