

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~ Ord No.: 4993

Sponsor(s): Alfred Jordan

Date: July 17, 2017

<p>SUBJECT</p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p><i>acceptance of grant</i></p> <p>Project/Title: Request <del>transfer of reimbursement</del> funds provided by the National Priority Safety Program for repairs to the Sheriff's Office Breath Alcohol Test (BAT) Van, in the amount of \$12,000 from 010-2810 (undesignated fund balance) to 010-4269.</p>														
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$12,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$12,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0</td> </tr> <tr> <td>Source of funding (name of fund) and account code #</td> <td></td> </tr> <tr> <td>FROM: Undesignated fund balance #010-2810</td> <td>\$12,000.00</td> </tr> <tr> <td>TO: 010-4269</td> <td>\$12,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$12,000.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$12,000.00	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code #		FROM: Undesignated fund balance #010-2810	\$12,000.00	TO: 010-4269	\$12,000.00
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FROM: Undesignated fund balance #010-2810	\$12,000.00														
TO: 010-4269	\$12,000.00														
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 19315; 11/28/16</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by Captain Dave Epperson Jackson County Sheriff's Office Commander (816) 795-1960</p>														
<p>REQUEST SUMMARY</p>	<p>Request transfer of reimbursement funds provided by the National Priority Safety Program for repairs to the Sheriff's Office Breath Alcohol Test (BAT) Van, in the amount of \$12,000 from 010-2810 (undesignated fund balance) to 010-4269.</p>														
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>														
<p>ATTACHMENTS</p>															
<p>REVIEW</p>	<p>Department Director: <i>[Signature]</i> Date: <i>7/10/17</i></p> <p>Finance (Budget Approval): <i>[Signature]</i> Date: <i>7/10/17</i>  <i>If applicable</i></p> <p>Division Manager: <i>[Signature]</i> Date: <i>7/11/17</i></p>														

County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund - Undesignated Fund Balance	\$12,000.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: July 10, 2017

ORD # 4993

Department / Division	Character/Description	From	To
<b>Grant Fund - 010</b>			
4269 - BAT Van	45886 - Increase Revenues	12,000	
2810	Undesignated Fund Balance		12,000
2810	Undesignated Fund Balance	12,000	
4269 - BAT Van	56530 - Auto Maint & Repair		11,484
4269 - BAT Van	57400 - Signs & Markers		100
4269 - BAT Van	58170 - Other Equipment		416


7/10/17  
 Budgeting

Missouri Department of Transportation  
*Patrick K. McKenna, Director*

573.751.4161  
Fax: 573.634.5977  
1.800.800.2358

November 10, 2016

Captain Micheal Montgomery  
Jackson County Sheriff's Office  
4001 NE Lakewood Court  
Lee's Summit, MO. 64064

Dear Captain Montgomery:

This letter is to acknowledge that the 2006 Ford F-450 Vin # 1FDXE45P26DA25136 Breath Alcohol Testing Van will be transferred/reassigned from the Joplin Police Department to the Jackson County Sheriff's Office. Current value of the vehicle as of November 8, 2016 is \$23,221.77.

The above-described item will be transferred/reassigned to the Jackson County Sheriff's Office with the understanding that MoDOT-Traffic and Highway Safety Division shall have a vested interest in the vehicle/equipment until the vehicle/equipment depreciates below \$5,000.00 **AND** is no longer being used for its original intended purpose. The said vehicle/equipment will also be monitored bi-annually by MoDOT-Traffic and Highway Safety staff to assure that the vehicle/equipment is being used for its original intended purpose, which includes any taskforce operation such as sobriety checkpoints, saturation patrols or any other function that pertains to DWI enforcement located in the Jackson County area.

When said vehicle/equipment depreciates below the \$5,000.00 threshold **AND** is no longer being used for its original intended purpose, the MoDOT-Traffic and Highway Safety Division shall be contacted on Jackson County Sheriff's Office letterhead requesting that the vehicle/equipment be removed from MoDOT-Traffic and Highway Safety's inventory. Failing to comply with this request before disposing of said vehicle/equipment can result in MoDOT-Traffic and Highway Safety Division requiring reimbursement of the last known appraised amount of the said vehicle/equipment.

The MoDOT-Traffic and Highway Safety Division will assist Jackson County Sheriff's Office with equipping vehicle/equipment to the Jackson County Sheriff's Office standards, an amount up to \$12,000.00 will be allocated for that purpose. All single item purchases over \$5,000.00 **MUST** comply with the provisions of the Buy American Act and be approved by MoDOT-Traffic and Highway Safety Division prior to purchase.

If you have any questions, please contact Marcus Holmes at (573)751-5408

Sincerely,



Bill Whitfield  
Highway Safety Director



*Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.*

[www.modot.org](http://www.modot.org)

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**From:** Scott M. Wilson <Scott.Wilson@modot.mo.gov>  
**Sent:** Wednesday, June 7, 2017 11:56 AM  
**To:** Sarah L. Matthes  
**Subject:** RE: Bat Van

Yes, it's from federal funding section 405d CFDA# 20.616, Program title "National Priority Safety Programs"

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**From:** Sarah L. Matthes [mailto:SLMatthes@jacksongov.org]  
**Sent:** Wednesday, June 07, 2017 11:38 AM  
**To:** Scott M. Wilson  
**Subject:** RE: Bat Van

Ok. I think that's where the confusion was because that's all our people that signed it, etc.  
Is the \$11,528.22 federal funds? If so, what is the CFDA #?  
Thanks,  
Sarah

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**From:** Scott M. Wilson [mailto:Scott.Wilson@modot.mo.gov]  
**Sent:** Wednesday, June 07, 2017 11:13 AM  
**To:** Sarah L. Matthes <SLMatthes@jacksongov.org>  
**Subject:** RE: Bat Van

Nope. That's the total funds in the statewide 405d account that our office has for "extras" throughout the year for all agencies. Your's is just the \$11,528.22 portion for the vehicle.

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**From:** Sarah L. Matthes [mailto:SLMatthes@jacksongov.org]  
**Sent:** Wednesday, June 07, 2017 10:59 AM  
**To:** Scott M. Wilson  
**Subject:** RE: Bat Van

So the whole \$48k that's listed on the reimbursement form is not for Jackson County?

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**From:** Scott M. Wilson [mailto:Scott.Wilson@modot.mo.gov]  
**Sent:** Wednesday, June 07, 2017 10:57 AM  
**To:** Sarah L. Matthes <SLMatthes@jacksongov.org>  
**Subject:** RE: Bat Van

The award document is page 3 of this PDF to Captain Montgomery from our office, which states the vehicle is being transferred to your department from Joplin.

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**From:** Sarah L. Matthes [mailto:SLMatthes@jacksongov.org]  
**Sent:** Wednesday, June 07, 2017 9:13 AM  
**To:** Scott M. Wilson  
**Subject:** RE: Bat Van

I think I just need the award documents for 17-M5HVE-03-025.

Thanks,