

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** transferring \$60,600.63 within and appropriating \$129,283.35 from the fund balance of the 2010 Anti-Drug Sales Tax Fund in acceptance of a grant received by the Prosecuting Attorney's Office from the Missouri Department of Public Safety.

**ORDINANCE #4237**, September 13, 2010

**INTRODUCED BY** James D. Tindall, County Legislator

WHEREAS, the Prosecuting Attorney's Office has been awarded a grant for its Victim Services Program in the amount of \$68,682.72 by the Missouri Department of Public Safety for the period July 1, 2010, through June 30, 2011; and,

WHEREAS, the grant will partially cover the salary and benefits for two victim advocates; and,

WHEREAS, a local match of \$60,600.63 is required for this grant; and,

WHEREAS, a transfer and appropriation are necessary in order to place the grant and matching funds in the proper spending accounts; and,

WHEREAS, the County Executive recommends said transfer and appropriation; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the

following transfer and appropriation be and are hereby made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Drug Grant Fund Pros Comm Crim/Drug Prev 008-4156	56080 - Other Professional Serv	\$60,600.63	
DART 008-4131	45785 - Increase Revenues	\$68,682.72	
008-2810	Undesignated Fund Balance		\$129,283.35
008-2810	Undesignated Fund Balance	\$129,283.35	
Anti-Drug Sales Tax Fund DART			
008-4131	55010 - Salary		\$85,612.80
008-4131	55040 - FICA		\$ 6,549.37
008-4131	55050 - Pension		\$12,251.18
008-4131	55060 - Insurance		\$24,870.00

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

[Signature]  
Chief Deputy County Counselor

[Signature]  
Acting County Counselor

I hereby certify that the attached Ordinance, Ordinance #4237 introduced on September 13, 2010, was duly passed on September 20 2010 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 9  
Abstaining 0

Nays 0  
Absent 0

This Ordinance is hereby transmitted to the County Executive for his signature.

9.21.10  
Date

[Signature]  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance #4237.

9/21/2010  
Date

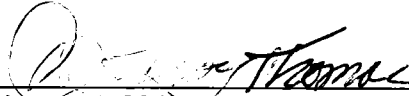
[Signature]  
Michael D. Sanders, County Executive

Funds sufficient for this transfer and appropriation are available from the sources indicated below.

TRANSFER  
ACCOUNT NUMBER: 008 4156 56080  
ACCOUNT TITLE: Anti-Drug Sales Tax Fund  
Drug Prevention  
Other Professional Services  
NOT TO EXCEED: \$60,600.63

APPROPRIATION  
ACCOUNT NUMBER: 008 2810  
ACCOUNT TITLE: Anti-Drug Grant Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$129,283.35

September 22, 2000  
Date

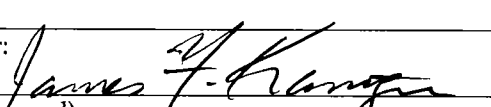
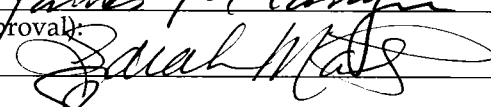

  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4237  
 Sponsor(s): James D. Tindall  
 Date: September 13, 2010

<b>SUBJECT</b>	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance  Project/Title: Requesting an Ordinance transferring and appropriating \$60,600.63 from within the 2010 Anti-Drug Sales Tax Fund and appropriating \$68,682.72 from the undesignated fund balance of the 2010 Anti-Drug Sales Tax Fund in acceptance of the SSVF Grant awarded to Jackson County by the Missouri Department of Public Safety.												
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$129,283.35</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$129,283.35</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td style="vertical-align: top;">                     Source of funding (name of fund) and account code number;                      FROM 2010 Anti-Drug Sales Tax Fund, 008-2810 – Undesignated Fund Balance TO 2010 SSVF Grant, 008-4131                 </td> <td style="vertical-align: top; text-align: right;">                     FROM ACCT                      008-2810                      \$68,682.72                      TO ACCT                      008-4131                      \$68,682.72                 </td> </tr> <tr> <td style="vertical-align: top;">                     FROM 2010 Anti-Drug Sales Tax Fund, 008-4156 Drug Prevention – 56080 Other Professional Services TO SSVF Grant, 008-4131                 </td> <td style="vertical-align: top; text-align: right;">                     FROM ACCT                      008-4156-56080                      \$60,600.63                      TO ACCT                      008-4131                      \$60,600.63                 </td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____                  Prior Year Actual Amount Spent (if applicable) : _____</p>	Amount authorized by this legislation this fiscal year:	\$129,283.35	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$129,283.35	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM 2010 Anti-Drug Sales Tax Fund, 008-2810 – Undesignated Fund Balance TO 2010 SSVF Grant, 008-4131	FROM ACCT 008-2810 \$68,682.72 TO ACCT 008-4131 \$68,682.72	FROM 2010 Anti-Drug Sales Tax Fund, 008-4156 Drug Prevention – 56080 Other Professional Services TO SSVF Grant, 008-4131	FROM ACCT 008-4156-56080 \$60,600.63 TO ACCT 008-4131 \$60,600.63
Amount authorized by this legislation this fiscal year:	\$129,283.35												
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FROM 2010 Anti-Drug Sales Tax Fund, 008-4156 Drug Prevention – 56080 Other Professional Services TO SSVF Grant, 008-4131	FROM ACCT 008-4156-56080 \$60,600.63 TO ACCT 008-4131 \$60,600.63												

PRIOR LEGISLATION	Prior ordinances and (date): 4169 11/09									
	Prior resolutions and (date):									
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Kevin Harrell, 8/24/10									
REQUEST SUMMARY	<p>Requesting an Ordinance transferring and appropriating \$60,600.63 within the 2010 Anti-Drug Sales Tax Fund and appropriating \$68,682.72 from the undesignated fund balance of the 2010 Anti-Drug Sales Tax Fund in acceptance of the SSVF Grant. Jackson County has been awarded \$68,682.72 by the Missouri Department of Public Safety for the partial funding for two victim advocates. To complete the project the Prosecutor's Office will have to provide an additional \$60,600.63 which will be transferred from the 2010 Anti-Drug Sales Tax Fund - 008-4156. The term of this grant is 7/1/10 through 6/30/11.</p> <p>Please transfer \$60,600.63 from 008-4156-56080 and appropriate \$129,283.35 into the accounts listed below:</p> <table> <tr> <td>008-4131-55010 salary</td> <td>85,612.80</td> </tr> <tr> <td>008-4131-55040 fica</td> <td>6,549.37</td> </tr> <tr> <td>008-4131-55050 pension</td> <td>12,251.18</td> </tr> <tr> <td>008-4131-55060 insurance</td> <td>24,870.00</td> </tr> </table>		008-4131-55010 salary	85,612.80	008-4131-55040 fica	6,549.37	008-4131-55050 pension	12,251.18	008-4131-55060 insurance	24,870.00
008-4131-55010 salary	85,612.80									
008-4131-55040 fica	6,549.37									
008-4131-55050 pension	12,251.18									
008-4131-55060 insurance	24,870.00									
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)									
ATTACHMENTS										
REVIEW	Department Director: 	Date: 8/25/2010								
	Finance (Budget Approval): If applicable 	Date: 8/26/10								
	Division Manager: 	Date: 8/26/10								
	County Counselor's Office:	Date:								

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_

Funds sufficient for this appropriation and transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
008-2810	Anti-Drug Sales Tax Fund – Undesignated Fund Balance	68,682.72
008-4156-56080	Anti-Drug Sales Tax Fund – Drug Prevention – Other Professional Services	60,600.63

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

This legislative action does not impact the County financially and does not require Finance/Budget approval.

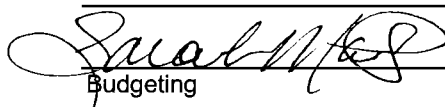
## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this transfer and appropriation are available from the source indicated below.

Date: August 26, 2010

ORD # 4237

Department / Division	Character/Description	From	To
<b>Anti-Drug Sales Tax Fund - 008</b>			
4156 - Pros Comm Crim/Drug Prev P	56080 - Other Professional Services	60,600.63	
4131 - DART	45785 - Increase Revenues	68,682.72	
2810	Undesignated Fund Balance		129,283.35
2810	Undesignated Fund Balance	129,283.35	
4131 - DART	55010 - Regular Salaries		85,612.80
4131 - DART	55040 - FICA		6,549.37
4131 - DART	55050 - Pension		12,251.18
4131 - DART	55060 - Insurance		24,870.00
Total		129,283.35	129,283.35

 8/26/10  
Budgeting



SSVF Grant  
7/1/10 - 6/30/11

	Hourly	Salary	FICA	Pension(14.31)	Insurance	Total
W Tope	22.37	46,529.60	3,559.51	6,658.38	12,435.00	69,182.49
S Dulley	18.79	<u>39,083.20</u>	<u>2,989.86</u>	<u>5,592.80</u>	<u>12,435.00</u>	<u>60,100.86</u>
		85,612.80	6,549.37	12,251.18	24,870.00	129,283.35
					<u>68,682.72</u>	<u>68,682.72</u>
						60,600.63

DPS Grant funds  
Match requirement



MISSOURI DEPARTMENT OF PUBLIC SAFETY

OFFICE OF THE DIRECTOR

AWARD OF CONTRACT

P.O. Box 749

Jefferson City, Missouri 65102

Phone: (573) 522-6235

Contractor Name

**Jackson, County of**

Project Title

**Jackson County Victim Services Program**

Contract Period

FROM: **07/01/10**

TO: **06/30/11**

State/Federal Funds Awarded

**\$68,682.72**

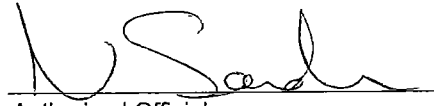
Contract Number

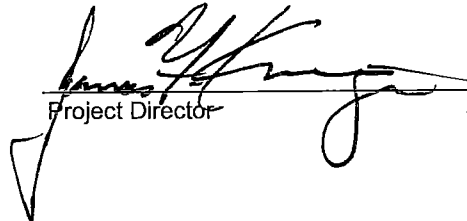
**2011-SSVF-0040-NW**

Award is hereby made in the amount and for the period shown above to the above-mentioned Contractor. This award is subject to compliance with the general conditions governing grants and contracts, as well as, any attached Special Conditions. This award is also subject to compliance with all current applicable federal and state laws, regulations and guidelines.

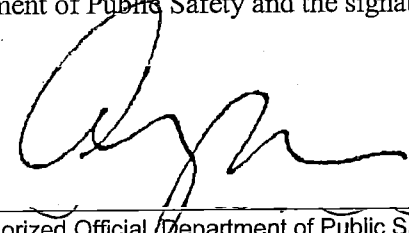
**This award is subject to Special Conditions (if the box is checked, see attached).**

The undersigned hereby certify acceptance of the above-described contract on the terms and conditions specified or incorporated by reference above and herein, including those stated in the contract application.

 7/9/2010  
Authorized Official Date

 7-8-10  
Project Director Date

This contract shall be in effect for the duration of the contract period stated herein, and funds shall become available on the award date with the signed return of this form to the Missouri Department of Public Safety and the signature of the authorized official of the Department of Public Safety.

  
Authorized Official, Department of Public Safety

July 1, 2010  
Award Date

# Missouri Department of Public Safety

## AWARD CONTINUATION SHEET

Page 1 of 1

CONTRACT NUMBER: 2011-SSVF-0040-NW

AWARD DATE: July 1, 2010

AGENCY: Jackson, County of

### SPECIAL CONDITIONS

1. The applicant assures that, if this project is intended for a law enforcement agency, such agency is in compliance with the provisions of Section 43.505, RSMo relating to uniform crime reporting. Section 43.505, subsection 3, states that "Every law enforcement agency in the state shall:

1. Submit crime incident reports to the Department of Public Safety on forms or in the format prescribed by the department; and

2. Submit any other crime incident information which may be required by the Department of Public Safety."

Section 43.505, subsection 4 states "Any law enforcement agency that violates this section may be ineligible to receive state or federal funds which would otherwise be paid to such agency for law enforcement, safety or criminal justice purposes."

2. The applicant assures that, if the project is intended for a law enforcement agency, such agency is in compliance with the provisions of Section 590.650, RSMO relating to racial profiling. Failure to comply with these statutory provisions may result in the withholding of funds to the noncompliant law enforcement agency.

3. The applicant assures that, if funding under this contract is provided to any law enforcement agency, the law enforcement agency is in compliance with the provisions of Section 43.505, relating to uniform crime reporting, and Section 590.650, relating to racial profiling.

4. Applicant agency assures that they will formally report to the Missouri Department of Public Safety within 48 hours of notification that a Department of Public Safety grant-funded individual is arrested for or formally charged with a misdemeanor or felony regardless if the criminal infraction is related to the individual's employment.

The Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal infraction.

5. Applicant Agency assures that **all** SSVF grant funded employees will maintain time and activity reports detailing 100% of their time and work activities.

### ACCEPTANCE OF SPECIAL CONDITIONS:

  
AUTHORIZED OFFICIAL

7/9/2010  
DATE

  
PROJECT DIRECTOR

7-8-10  
DATE



APPLICATION FOR FUNDING

Missouri Department of Public Safety
Office of the Director
P.O. Box 749
Jefferson City, MO 65102

1-573-751-4905
website: www.dps.mo.us



SECTION 1 - INSTRUCTIONS This application must be typewritten. Please refer to the enclosed instructions to complete this form.
SECTION 2 - GRANT PROGRAMS
SECTION 3 - APPLICANT AGENCY
SECTION 4 - APPLICANT AUTHORIZED OFFICIAL
SECTION 5 - APPLICANT PROJECT DIRECTOR
SECTION 6 - APPLICANT FISCAL OFFICER
SECTION 7 - NON-PROFIT BOARD CHAIRPERSON (IF APPLICABLE)
SECTION 8 - PROJECT TITLE
SECTION 9 - TYPE OF APPLICATION
SECTION 10 - CURRENT CONTRACT NUMBER(S)
SECTION 11 - APPLICANT AGENCY'S FEDERAL TAX I.D. #
SECTION 12 - PROGRAM CATEGORY
SECTION 13 - CONTRACT PERIOD
SECTION 14 - TYPE OF PROJECT
SECTION 15 - PROGRAM INCOME
SECTION 16 - BUDGET
SECTION 17 - AUTHORIZED OFFICIAL'S SIGNATURE

**PERSONNEL**

**PROJECT TITLE:** Jackson County Victim Services Program

**APPLICANT AGENCY:** Jackson County, Missouri

**INSTRUCTIONS**

1. Include all personnel to be employed on the proposed project.
2. Under **Title or Position**, list each proposed position.
3. Under **Name of the Individual**, list the name of the person who will fill each proposed position (if known, if not known list TBH).
4. Show **Gross Monthly Salary** for each individual and show the **Percent of Time** to be funded by this grant. The **minimum % of time that may be budgeted on the grant is 10%**. We will not fund any position that is listed as less than 10%.
5. The **Total Costs** should be calculated as follows: (Salary/Month) x (% of Grant Funded time) x (Months to be Employed).
6. Under the **Fringe Benefits** section, identify the particular benefits such as social security, workers' compensation, medical insurance, etc. If dental and vision insurance are not included in the health insurance premium they should be listed separately.
7. Under the column entitled **Basis for Cost Estimate**, enter the formula for computing the cost for each fringe benefit. All fringe benefits provided must be itemized and prorated based upon the % of grant funded time.
8. Enter the total in the **Total Cost** column.

TITLE OR POSITION	NAME OF INDIVIDUAL	SALARY PER MONTH	FT OR PT	% OF GRANT FUNDED TIME	MONTHS TO BE EMPLOYED	TOTAL COST
Volunteer Coordinator	Wanda Tope	3,868.00	FT	79.00%	12.00	36,668.64
Victim Advocate	Sherrie Dullely	3,256.93	FT	81.91%	12.00	32,014.08
				0.00%		
				0.00%		
				0.00%		
				0.00%		
				0.00%		
				0.00%		
				0.00%		
				0.00%		
				0.00%		
				0.00%		
<b>SUBTOTAL</b>						\$ 68,682.72
<b>FRINGE BENEFITS</b>	<b>BASIS FOR COST ESTIMATE (must be prorated based on % of grant funded time)</b>					
F.I.C.A. & Medicare (.0765)						
PENSION/RETIREMENT						
LIFE INSURANCE						
MEDICAL INSURANCE						
UNEMPLOYMENT COMPENSATION						
WORKERS' COMPENSATION LIAB.						
OTHER (PLEASE IDENTIFY)						
<b>SUBTOTAL</b>						\$ 68,682.72
<b>State/Federal Share</b>	\$	68,682.72				<b>TOTAL PERSONNEL COST</b> \$ 68,682.72
<b>Local Match Share</b>	\$					

**Tina M. Wise**

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**From:** Kevin D. Harrell  
**Sent:** Friday, August 20, 2010 10:34 AM  
**To:** James F. Kanatzar  
**Cc:** Tina M. Wise; Georgetta Counce  
**Subject:** Wanda Tope

Jim,

Among other responsibilities as a victim advocate, 52% of Wanda Tope's homicide caseload has a drug nexus.

Kevin D. Harrell  
Chief Deputy Prosecuting Attorney  
415 E. 12th Street, 11th Floor  
Kansas City, MO 64106  
(816) 881-3555 phone  
(816) 881-1471 fax  
[kharrell@jacksongov.org](mailto:kharrell@jacksongov.org)

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8/20/2010

**Tina M. Wise**

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**From:** Michael J. Hunt  
**Sent:** Wednesday, August 18, 2010 12:11 PM  
**To:** James F. Kanatzar  
**Cc:** Tina M. Wise  
**Subject:** Sherry Dulley

Sherry Dulley who works at the Kansas City Warrant Office has many duties as a victim advocate. Her duties include working with cases that have a drug nexus. Those drug cases comprise approximately 37 percent of her job duties.

Michael J. Hunt  
Chief Trial Assistant,  
Major Crimes Unit  
Jackson County Prosecutor  
415 E. 12th Street, Floor 7M  
Kansas City, MO 64106