

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a contract for the furnishing of a turning target system for use by the Sheriff's Office to Action Target, Inc., of Provo, UT, under the terms and conditions of Invitation to Bid No. 17-11, at a cost to the County not to exceed \$31,800.00.

**RESOLUTION #17576**, April 18, 2011

**INTRODUCED BY** James D Tindall, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Invitation to Bid No. 17-11 for the furnishing of a turning target system for use by the Sheriff's Office; and,

WHEREAS, a total of eight notifications were distributed with one responsive bid received as follows:

<u>BIDDER</u>	<u>TOTAL BASE BID</u>
Action Target, Inc. Provo, UT	\$31,800.00

and,

WHEREAS, the Director of Finance and Purchasing recommends that award be made to Action Target, Inc., of Provo, UT, as the lowest and best bidder meeting specifications; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be, and hereby is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17576 of April 18, 2011, was duly passed on April 25, 2011 by the Jackson County Legislature. The votes thereon were as follows:

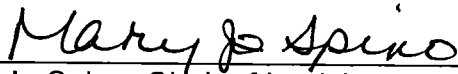
Yeas 7

Nays 0

Abstaining 0

Absent 2


4.26.11  
Date

  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 048 4201 57230  
ACCOUNT TITLE: Sheriff Revolving Fund  
Sheriff  
Other Operating  
NOT TO EXCEED: \$31,800.00

April 14, 2011  
Date

  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 17576

Sponsor(s): James D. Tindall

Date: April 18, 2011

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Contract for the purchase of a Turning Target System from Action Target Inc. of Provo, UT; for use by the Sheriff's Office; under the terms and conditions of Invitation to Bid No. 17-11.</u></p>												
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$31,800.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$31,800.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$31,800.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>048-4201-57230, County Sheriff's Revolving Fund, Sheriff-Sheriff, Other Operating Supplies</td> <td>\$31,800.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): N/A  Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$31,800.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$31,800.00	Amount budgeted for this item * (including transfers):	\$31,800.00	Source of funding (name of fund) and account code number:		048-4201-57230, County Sheriff's Revolving Fund, Sheriff-Sheriff, Other Operating Supplies	\$31,800.00
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048-4201-57230, County Sheriff's Revolving Fund, Sheriff-Sheriff, Other Operating Supplies	\$31,800.00												
<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date): N/A  Prior resolutions and (date): N/A</p>												
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Teddy Ballard, Senior Buyer, 881-3465</p>												
<b>REQUEST SUMMARY</b>	<p>The Sheriff's Office requested to purchase a Turning Target System. Invitation to Bid No. 17-11 was issued.</p> <p>A total of 8 notifications were distributed. Three (3) responses were received of which two (2) are considered non-responsive. The following bid was received:</p> <table border="1"> <thead> <tr> <th><b>BIDDERS</b></th> <th><b>TOTAL BASE BID</b></th> </tr> </thead> <tbody> <tr> <td>Action Target Inc., Provo, UT</td> <td>\$31,800.00</td> </tr> </tbody> </table> <p>Advanced Training Systems' bid response did not meet minimum specifications. Advanced Training Systems failed to include the concrete pad in their quotation as required by the specifications. Savage Range Systems requires a 20% payment upfront. Jackson County does not pay upfront costs.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award for the furnishing of a Turning Target System from Action Target Inc. of Provo, UT; for use by the Sheriff's Office; under the terms and conditions of Invitation to Bid No. 17-11, as the lowest and best bidder meeting specifications.</p>	<b>BIDDERS</b>	<b>TOTAL BASE BID</b>	Action Target Inc., Provo, UT	\$31,800.00								
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Action Target Inc., Provo, UT	\$31,800.00												
<b>CLEARANCE</b>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												

ATTACHMENTS	Recommendation from Sgt. Chuck DeGroff of the Sheriff's Office, Requisition No. RE321157945; and Action Target's quotation page	
REVIEW	Department Director: <i>M. H. C. Sep</i>	Date: <i>4-12-11</i>
	Finance (Budget Approval): <i>If applicable</i> <i>Deborah Ball</i>	Date: <i>4-13-11</i>
	Division Manager: <i>[Signature]</i>	Date: <i>4/13/11</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**JACKSON COUNTY SHERIFF'S OFFICE  
INTER-OFFICE MEMO**

**Date:** 03-30-2011.

**To:** Teddy Ballard via Chain of Command.

**From:** Sgt. Chuck DeGroff #11/0157.

**Subject:** Evaluation of Turning Target Bid.

Teddy,

I have reviewed the specifications from Action Target regarding their Power-90 Target System. The specifications of the target system and Action Targets agreement to the installation requirements meet my needs. I recommend that we go with Action Target and their Power-90 Target System.

The funding for this system will come from the Sheriff's Revolving Fund, 048-4201-57230. In order to meet the bid price of \$31,800.00, an additional amount of \$1,800.00 will have to be transferred from the Revolving Fund to line item 57230 to make up the difference.

Respectfully submitted,  
*Sgt. Chuck DeGroff #11/0157*  
Sgt. Chuck DeGroff #11/0157  
03-30-2011



# FMSP0 - Requisition(2)



## Header

## Line Items

### Document Information

Doc ID: RE 321157945000

Ref ID:

Date: 04/07/11 Copy Only:

Buyer: BJC Send: [REDACTED]

Total Amount: 31,800.00

### Requester Information

Invoice To: [REDACTED]  
 Requester: MORGAN CHEYLL  
 Dept: 42001

### Vendor Information

ID: ATG63500  
 Name: ACTION TARGET INC  
 Address: PO Box 635  
 [REDACTED]  
 [REDACTED]

### Shipping Information

Ship To: 0040  
 Name: SHERIFF'S OFFICE  
 Address: SHERIFF'S OFFICE  
 3310 N.W. PENNING DRIVE  
 [REDACTED]  
 FLEET SUMMIT, MO 64064  
 Ship Via: [REDACTED]

# FMSP0 - Requisition(2)



## Header

## Line Items

Document ID: RE 321157945000 Date: 04/07/11 Amount: 31,800.00

Item ID/Description	UOM	Quantity	Price	Amount	I
540-050				31,800.00	<input checked="" type="checkbox"/>
FIREARMS & AMMUNITION Action Target - Power-99 Target System Acct: [REDACTED] Date: 04/07/11 One dtd 3/21/11					

Summary

Detail

**AWARD REQUIREMENTS, CONTINUED**

04. Certified Payroll Records, Continued:

Fringe benefits must be indicated whether paid in cash or to a fund by checking the box on the certification page of the payroll form. If fringe benefit contributions are not indicated by an hourly rate on the certified payroll form, please submit a one-time letter with the next applicable payroll indicating the hourly breakdown of contributions made and to where.

Prevailing wage affidavit of compliance must be signed.

05. Licenses and Permits: The Successful Contractor must provide a copy of a current Missouri State Business License to the Purchasing Department ten (10) business days after receiving Notification of Award. The copy of the Missouri State Business License must be received by the County prior to the commencement of any work on the project.

**QUESTIONS**

All questions must be emailed to Barbara Casamento at [bcasamento@jacksongov.org](mailto:bcasamento@jacksongov.org) at least five business days prior to the Response Deadline indicated on this Invitation to Bid. All questions will be answered in the form of Addenda. Failure to follow this procedure will RESULT IN THE REJECTION OF YOUR BID.

**EVALUATION PROCESS**

All bids received that are responsive to the General Conditions, Specifications and other provisions of this Invitation to Bid will be evaluated by County employees. Jackson County shall be the sole judge of the bids submitted for this Invitation to Bid and its decision shall be final.

**QUOTATION**

All pricing is to be FOB Destination, Delivery and Installation Charges Included.

1 Each Turning Target System \$ 31,800.00  
 Manufacturer and Model Number of System bid: Action Target Power-90  
 Delivery Time After Receipt of Order: 30 days  
 Installation Time After Receipt of Order: 7 days

Company Name: <u>Action Target</u>	Telephone No: <u>(801) 377-8033 x 149</u>
Address: <u>3411 S. Mountain Vista Pkwy, Provo, UT</u>	Fax No: <u>(801) 377-8096</u>
Name of Authorized Agent: <u>Chris Hart</u>	Title: <u>Range Consultant</u>
Signature of Authorized Agent: <u>[Signature]</u>	Email Address: <u>chrish@actiontarget.com</u>

## Teddy Ballard

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**From:** Thomas J. Wyrsh  
**Sent:** Thursday, April 07, 2011 1:32 PM  
**To:** Teddy Ballard  
**Subject:** RE: new vendor attached completed form Action Target purchase for sheriff's office

Entered into system and in compliance. Renewal date 12/31/2011. Thanks.

-----Original Message-----

**From:** Teddy Ballard  
**Sent:** Thursday, April 07, 2011 1:25 PM  
**To:** Thomas J. Wyrsh  
**Subject:** new vendor attached completed form Action Target purchase for sheriff's office

Tom,

Please send compliance status for this new vendor:

Action Target Inc.  
3411 South Mountain Vista Parkway  
Provo, UT 84606

Attached please find their first report.

Thank you.

Teddy  
Ext 13465