

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20503

Sponsor(s): Theresa Cass Galvin

Date: September 28, 2020

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: Transferring \$74,200 within previously appropriated Jackson County CARES Act funds for the purpose of purchasing critical equipment by the Jackson County Medical Examiner.</p>												
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$74,200</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$74,200</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$74,200</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:  <b>FROM:</b>  <b>CARES Act Fund</b>                      040-2001-57230 Medical Examiner Office-Other Operating Supplies</td> <td><b>FROM ACCT:</b>  \$74,200</td> </tr> <tr> <td><b>TO:</b>  <b>CARES Act Fund</b>                      040-2001-58170 Medical Examiner Office – Other Equipment</td> <td><b>TO ACCT:</b> \$74,200</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                      Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): N/A                      Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$74,200	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$74,200	Amount budgeted for this item * (including transfers):	\$74,200	Source of funding (name of fund) and account code number: <b>FROM:</b> <b>CARES Act Fund</b> 040-2001-57230 Medical Examiner Office-Other Operating Supplies	<b>FROM ACCT:</b>  \$74,200	<b>TO:</b> <b>CARES Act Fund</b> 040-2001-58170 Medical Examiner Office – Other Equipment	<b>TO ACCT:</b> \$74,200
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):                      Prior resolutions and (date):</p>												
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by Troy Schulte, County Administrator at 881-1079</p>												
<p><b>REQUEST SUMMARY</b></p>	<p>This resolution transfers \$74,200 in Jackson County Medical Examiner CARES Act for the purpose of purchasing needed equipment by the Jackson County Medical Examiner. Funding will be provided for additional computers servers, cameras, and associated computer equipment along with a new drying cabinet to support the MEO. County term and supply vendors will be providing all of the equipment.</p>												
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
<p><b>COMPLIANCE</b></p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals N/A  <input type="checkbox"/> VBE Goals</p>												
<p><b>ATTACHMENTS</b></p>													
<p><b>REVIEW</b></p>	<p>Department Director: <i>Christina M. [Signature]</i> Date: <i>09/17/2020</i></p>												



Finance (Budget Approval): <i>If applicable</i>	<b>APPROVED</b> By Mark Lang at 2:37 pm, Sep 17, 2020	Date:
Division Manager: <i>Mary M. Schulte</i>		Date: <i>9-21-2020</i>
County Counselor's Office: <i>Bryan Covinsky</i>		Date: <i>9/23/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #5333
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

