

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:




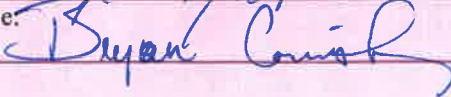
Res/Ord No.: 20321

Sponsor(s): Crystal Williams

Date: December 2, 2019

EXECUTIVE OFFICE

<p>SUBJECT NOV 13 2019</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Requesting a transfer of \$112,670 to cover costs associated with the air quality testing and subsequent cleaning, along with work in judges' chambers in connection with the flooding which occurred on 1/31/19 and 2/3/19</u></p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$112,670</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$34,250</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$146,920</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$112,670</td> </tr> </table> <p>Source of funding (name of fund) and account code number:</p> <table border="1"> <tr> <td>FROM 001 (General Fund)-5101 (Non-Departmental)- 58020 (Buildings & Improvements)</td> <td>FROM ACCT \$112,670</td> </tr> <tr> <td>TO 001 (General Fund) - 1241 (DTCH Flood-Non-Insurance) - 56790 (Other Contractual Services)</td> <td>TO ACCT \$112,670</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$112,670	Amount previously authorized this fiscal year:	\$34,250	Total amount authorized after this legislative action:	\$146,920	Amount budgeted for this item * (including transfers):	\$112,670	FROM 001 (General Fund)-5101 (Non-Departmental)- 58020 (Buildings & Improvements)	FROM ACCT \$112,670	TO 001 (General Fund) - 1241 (DTCH Flood-Non-Insurance) - 56790 (Other Contractual Services)	TO ACCT \$112,670
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): 5240 (7/22/19) Prior resolutions and (date): 20263 (9/23/19)</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Brian Gaddie, Director of Public Works, 881.4496</p>												
<p>REQUEST SUMMARY</p>	<p>After the 2/3/19 flooding of the upper floors in the Downtown Courthouse, repair work was needed in several of the Judges' chambers. RAND performed this work and a portion of the 2 invoices are expected to be covered by insurance, however a larger portion is expected to be the responsibility of the County.</p> <p>SERVPRO was asked to perform an air quality test of the Downtown Courthouse in order to determine if the building was safe for employees to return after the two flood events. They performed this work along with cleaning of two floors not affected by the flood. Travelers denied that invoice. The County is responsible for the entire SERVPRO invoice.</p> <p>Vendor RAND Inv. #5533 Est. Ins. Coverage \$7,364.58 Est. County Responsibility \$44,187.49</p> <p>Vendor RAND Inv. \$5563 Est. Ins. Coverage \$7,206.65 Est. County Responsibility \$43,239.91</p> <p>Vendor SERVPRO Inv. #202153 County Responsibility \$25,241.84</p> <p>Due to the relationship with the flood incidents, the County requests that \$112,670 be transferred from Non-Department General Fund - Buildings and Improvements and be made available to pay these outstanding invoices.</p>												
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A</p>												

	<input type="checkbox"/> Business License Verified (Purchasing & Department)	
	<input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals	
	<input type="checkbox"/> WBE Goals	
	<input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: 	Date: 11.13.19
	Finance (Budget Approval):  If applicable	Date: 11/13/19
	Division Manager: 	Date: 11-13-19
	County Counselor's Office: 	Date: 11/27/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-5101-58020	General Fund – Non-Departmental – Buildings & Improvements	\$112,670

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this transfer are available from the source indicated below.

Date: November 13, 2019

RES # 20321

Department / Division	Character/Description	From	To
General Fund - 001			
5101 - Non-Departmental-General Fund	58020 - Buildings & Improvements	112,670	
1241 - DTCH Flood Non-Insurance	56790 - Other Contractual Services		112,670
 Budgeting	11/13/19	\$ 112,670	\$ 112,670