

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** transferring \$12,600.00 within the 2010 General Fund to cover the emergency replacement of two HVAC units stolen from the Jackson County Board of Election Commissioners storage facility.

**RESOLUTION #17361**, August 30, 2010

**INTRODUCED BY** Bob Spence, County Legislator

WHEREAS, the Jackson County Board of Election Commissioners has advised that, on August 19, 2010, two large HVAC units were stolen from the exterior of its storage facility in north Independence that provides climate-controlled storage space for the board's computerized and other voting machines and equipment; and,

WHEREAS, the Board contacted U.S. Engineering of Kansas City (Jackson County), MO, and received a quote of \$12,600.00 on the emergency replacement and relocation of the HVAC units to the roof of the structure to limit future opportunities for theft; and,

WHEREAS, the use of the contingency fund is appropriate for this purchase due to the unforeseen nature of this emergency; and,

WHEREAS, a transfer is necessary to place the necessary funds in the appropriate spending account; and,

WHEREAS, the County Executive recommends said transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund 3% State Mandated Contingency 001-8003	56830 - Contingency	\$12,600	
Jackson County Election Board 001-5006	56790 - Buildings & Improvements		\$12,600

and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make payment in the amount of \$12,600.00 to U.S. Engineering pursuant to the contract and direction of the Jackson County Board of Election Commissioners.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

*Jeff D. Haller*  
Chief Deputy County Counselor

*Jim Snyder*  
Acting County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17361 of August 30, 2010, was duly passed on August 30, 2010 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

Nays 0

Abstaining 0

Absent 1

8/30/10  
Date

*Mary Jo Spino*  
Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 001 8003 56830

ACCOUNT TITLE: General Fund  
3% State Mandated Contingency  
Contingency

NOT TO EXCEED: \$12,600.00

August 25, 2010  
Date

*[Signature]*  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 17361

Sponsor(s): Bob Spence

Date: August 30, 2010

<p>SUBJECT</p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transfer \$12,600 from the General Fund Contingency (001-8003-56830) to the Jackson County Election Board Other Contractual Services Line Item (001-5006-56790) to pay US Engineering Company to replace the HVAC units at the Jackson County Election Board storage facility.</u></p>										
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="332 598 1209 1060"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$12,600</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$12,600</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM General Fund Contingency 001-8003-56830  TO JCEB Other Contractual Services 001-5006-56790</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$12,600	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$12,600	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM General Fund Contingency 001-8003-56830  TO JCEB Other Contractual Services 001-5006-56790
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, &amp; phone):</p>										
<p>REQUEST SUMMARY</p>	<p>On August 19, 2010 two HVAC units were stolen from the storage facility for the Jackson County Election Board (JCEB). Given election computer equipment is stored in this facility, it was critical that the units be immediately replaced to keep the space climate controlled. As an emergency, JCEB worked with the County staff and contacted U.S. Engineering to replace the units. The units are also being relocated to the roof of the structure to limit future opportunities for theft. The cost of the replacement is \$12,600 and it is being recommended that this cost be paid from the County's General Fund Contingency as an emergency appropriation.</p>										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Cost quote from US Engineering	
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date: 8/23/10
	Division Manager: <i>Mary Rasmussen</i>	Date: 8/24/10
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

FUND:	General Fund	001
DEPT:	JCEB General Election	5006
OBJECT:	Other Contractual Services	56790
AMOUNT NOT TO EXCEED:		\$12,600.00

- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**  
**Jackson County, Missouri**

Funds sufficient for this transfer is available from the sources indicated below.

Date: August 23, 2010

RES # 17361

<u>Department / Division</u>	<u>Character/Description</u>	From	To
<b>General Fund - 001</b>			
8003 - 3% State Mandated Conting	56830 - Contingency Fund	12,600.00	
5006 - JCEB General Election	56790 - Other Contractual Services		12,600.00

Mary Rasmussen  
Budgeting